



State of Louisiana
Louisiana Department of Health
Health Standards Section

January 29, 2018

Updated License Renewal Process – New Emergency Preparedness Regulations

As you are aware, the Centers for Medicare and Medicaid Services (CMS) published a final rule on September 16, 2016 regarding emergency preparedness requirements for providers and suppliers. This rule affects 17 provider and supplier types eligible for participation in Medicare. Providers affected by this rule were required to implement the new requirements regarding emergency preparedness and be in full compliance by November 15, 2017.

In response to these emergency preparedness requirements, the Health Standards section has revised the annual licensing process for all effected provider types. Beginning with April 2018 license renewals, providers can expect to annually receive an Emergency Preparedness License Application Addendum form as part of their license renewal notification packet. **Completion of this document and submission with all other required documentation for licensure renewal is mandatory.** License renewals will not be processed without the completed form. Failure to return a completed licensing packet may result in license revocation actions. The facility name, state identification number, and license/Medicare certification number must match those previously issued to your entity either by this section or by CMS.

Should you have any questions regarding this process, please contact Libby Gonzales, (225) 342-6699 or Libby.gonzales@la.gov; or Oklynn Broussard, (225) 342-0132 or Oklynn.Broussard@la.gov.

Thank you,

A handwritten signature in cursive script, appearing to read "Cecile Castello".

Cecile Castello, RN
Director, Health Standards Section