



**Louisiana Department of Health
Health Plan Advisory 16-15
July 11, 2016**

Procedures for Assuring Compliance with Chisholm v Gee

In order to assure compliance across the Louisiana Department of Health (LDH) and Managed Care Organizations (MCOs), the Department is requiring the following procedures be followed before a notice that partially approves, partially denies or completely denies a request for prior authorization for a Chisholm Class Member is issued.

Prior to issuing the notices listed above, MCOs must forward a copy of the proposed notice, a copy of all documentation associated with the request including Notices of Insufficient Documentation and proof of Prior Authorization Liaison (PAL) contacts. MCOs must also include the name and contact information of the clinician who made the medically necessary decision and all the reasons why the case was partially approved, partially denied or denied. MCOs should also include a signed and dated copy of the Chisholm Notice Compliance Check List.

Until further notice, these documents should be forwarded to LDH at rene.huff@la.gov for review and determination of Chisholm compliance. **Please refrain from sending out any Chisholm notices that address partially approving, partially denying or denying a service until LDH has approved the notice.**