

**STAFF AUGMENTATION FOR LOUISIANA STATE DEPARTMENT OF
HEALTH AND HOSPITALS LOUISIANA MEDICAID MANAGEMENT
INFORMATION SYSTEM SERVICES AND MEDICAID ELIGIBILITY
DATA SYSTEM**

305PUR-DHHRFP-FI&EMEDS-MVA

**Addendum 5
Revisions to RFP**

The following revises the Schedule of Events on page 11 of the RFP and on Addendum 1:

H. Revised Schedule of Events

DHH reserves the right to deviate from this Schedule of Events.

<u>Event</u>	<u>Date</u>
Public Notice and Advertise RFP	Tuesday, July 23, 2013
Deadline for Receipt of Written Questions	2:00pm , July 31, 2013
Response to Written Questions	4:00pm, August 9, 2013
PROPOSAL OPENING DATE (Deadline for Receiving Proposals)	2:00pm, August 29, 2013 2:00pm, September 12, 2013
Proposal Evaluation Begins	September 3, 2013 September 19, 2013
On-site Interviews	October 10, 2013
Contract Award Announced	September 9, 2013 October 17, 2013
Contract Negotiations Begin	September 10, 2013 October 21, 2013
Contract Begins	September 23, 2013 November 4, 2013

The following revises Section D, “Rejection and Cancellation”, on page 24 of the RFP:

~~Issuance of this solicitation does not constitute a commitment by DHH to award a contract or contracts.
The Department reserves the right to reject all proposals received in response to this solicitation.~~

Issuance of this RFP in no way constitutes a commitment by the State to award a contract. The State reserves the right to accept or reject, in whole or part, all proposals submitted and/or cancel this announcement if it is determined to be in the State's best interest.

The following revises Section K, "Proposal Submission", on page 25 of the RFP:

K. Proposal Submission

1. All proposals must be received by the due date and time indicated on the Schedule of Events. Proposals received after the due date and time will not be considered. It is the sole responsibility of each proposer to assure that its proposal is delivered at the specified location prior to the deadline. Proposals which, for any reason, are not so delivered will not be considered.
 2. Proposer **shall** submit one (1) original hard copy (The Certification Statement must have original signature signed in ink) and should submit one (1) electronic copy (CD or flash drive) of the entire proposal and nine (9) hard copies of the proposal. Proposer shall provide one electronic copy of the Redacted (CD or flash drive). No facsimile or emailed proposals will be accepted. The cost proposal and financial statements should be submitted separately from the technical proposal; however, for mailing purposes, all packages may be shipped in one container. The proposer may submit an electronic copy of its financial statements (CD or flash drive) in lieu of hard copies.
 3. Proposals must be submitted via U.S. mail, courier or hand delivered to:

If courier mail or hand delivered:
Mary Fuentes
Department of Health and Hospitals
Division of Contracts and Procurement Support
628 N 4th Street, 5th Floor
Baton Rouge, LA 70802

If delivered via US Mail:
Mary Fuentes
Department of Health and Hospitals
Division of Contracts and Procurement Support
P.O. Box 1526
Baton Rouge, LA 70821-1526
 4. A proposer may withdraw a proposal that has been submitted at any time up to the date and time the proposal is due. However, it will remain property of the Department per Section III.I of the RFP. To accomplish this, a written request signed by the authorized representative of the proposer must be submitted to the RFP Coordinator. If a proposer has submitted a proposal and wishes to make modifications, they may do so by submitting the changes as an addendum.
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The following adds language to Section P on page 31 of the RFP:

P. Evaluation Criteria

The following criteria will be used to evaluate proposals:

1. Evaluations will be conducted by a Proposal Review Committee. **The detailed evaluation of the technical proposals will award points in the individual categories that follow based on the quality of the proposer's response in demonstrating the ability to fulfill the requirements of this RFP.**
2. Evaluations of the financial statements will be conducted by a member of the DHH Fiscal Division.
3. Scoring will be based on a possible total of 110 points and the proposal with the highest total score will be recommended for award.
4. Evaluation Criteria and Assigned Weights:

Criteria	Maximum Score
Approach & Methodology	20 19
Experience and Organization	40
Cost	30
Veteran & Hudson Initiative	10 11
Sub Total Score	100
On-Site Interview	10
Total Score	100 110

The following revises Sections Q and R on page 32 of the RFP:

Q. On-Site ~~Interview Presentations/Demonstrations~~

~~Not required for this RFP.~~

Based on the results of the detailed evaluation of technical proposals, the Department may select those proposers reasonably susceptible of receiving an award for an on-site interview and/or demonstration for final determination of contract award. The on-site interview will allow the selected proposers to demonstrate their unique capability to provide the services requested in the RFP.

R. Announcement of Award

The Department will award the contract to the proposer with the highest graded proposal and deemed to be in the best interest of the Department. All proposers will be notified of the contract award. The Department will notify the successful proposer and proceed to negotiate contract terms. **The Department reserves the right to make a partial award for the services detailed in the project scope of this RFP or no award.**