



State of Louisiana
Louisiana Department of Health
Office of the Secretary

DEPARTMENTAL SAFETY POLICY STATEMENT

Secretary's Statement of Policy

It is the policy of the Louisiana Department of Health (LDH) to provide safe and efficient services to the patients/clients of the State of Louisiana and a safe working environment for the employees of the Department. Each state employee must willingly assist management in accomplishing this goal, which cannot be achieved without safe work practices. This policy, with certain procedural requirements, will serve as a guide to Offices' in developing internal procedures to fit their particular operations. It is the Departments objective to follow federal, state, and local codes/policies to maintain safe and healthy conditions.

Safe work habits are criteria for satisfactory job performance. Each employee is responsible for immediately reporting accidents, unsafe conditions and work practices to supervisory staff and taking effective temporary actions to minimize risk to themselves and others.

Each Assistant Secretary is responsible for ensuring that both he/she and his/her employees are oriented and trained to follow applicable safety rules/policies and procedures outlined in the Department's Safety Policy, the Department's Safety Manual, Office Procedures and/or work location plan or as they may be amended in the future.

It is the Department's intent to provide good supervision, effective training and safe equipment for employees to perform their work. The success of the LDH Safety Program will be based on the joint commitment of management and staff to minimize and eliminate all potential hazards to clients/patients, employees, and property.

A handwritten signature in blue ink, appearing to be "Rebekah E. Gee".

LDH Secretary

6/13/16

Date