



State of Louisiana
Louisiana Department of Health
Health Standards Section

MEMORANDUM

DATE: August 21, 2025

TO: Adult Residential Care Provider (ARCP) Administrators

FROM: Louisiana Department of Health (LDH)
Health Standards Section (HSS)

SUBJECT: New Self-Reporting Form and Process

Dear Administrator,

LAC Tit. 48.I. §6871. Incident and Accident Reports, B.1-4 states in pertinent part that an ARCP shall report to HSS any incidents suspected of involving abuse, neglect, misappropriation of personal property regardless of monetary value, and injuries of unknown origin.

Effective September 1, 2025, ARCPs shall begin submitting the self-reported accidents and incidents on the attached ARCP Self-Report Form (HSS-AC-50). This form should be submitted to the LDH/HSS via email to: HSS-ARCP-ADHCSurveyPackets@la.gov.

For additional self-reporting assistance, please see the attached Self-Reporting Guidance for Adult Residential Care Providers. Both the Self-Report form (HSS-AC-50) and the Self-Reporting Guidance are available on the LDH/HSS ARCP webpage via [Adult Residential Care Provider \(ARCP\) | Louisiana Department of Health](#).

Your attention is greatly appreciated.

Sincerely,

The Louisiana Department of Health
Health Standards Section