

2025 Regional Sexual Assault Response Plan

OPH Region 8

Regional Medical Director:

Juliette Saussy, MD

Office of Public Health Chief Medical Officer:

Juliette Saussy, MD

January 2025



Region 8 has created this Sexual Assault Response Plan (SARP) in compliance with ACT No. 229 of the 2015 Louisiana Regular Legislative Session, which addressed the treatment and billing of survivors of a sexually-oriented criminal offense. The plan was developed using state laws, information gathered from regional surveys, and the Region 8 Sexual Assault Planning meeting in September 2015. This plan was updated in 2023 to add provisions from ACT No. 193 of the 2023 Regular Legislative Session to provide for mandatory testing of certain rape kits; to create a system of tracking kits and to require all hospitals, law enforcement and district attorneys to participate; to provide for reporting of sexual assault data to certain government agencies; to provide payment to hospitals and examiners for forensic medical examinations; to provide for identification; to provide for billing; to provide for public records; and to provide for related matters. The plan was shared in 2024 with stakeholders in each parish to address the updated ACT No. 669 of the 2024 Regular Legislative Session. In response, no comments or feedback were returned. The plan follows a Sexual Assault Response Team protocol as closely as possible, with some variances in service availability throughout the broad 12-parish area of Northeast Louisiana.

Parishes in Region 8: Caldwell, East Carroll, Franklin, Jackson, Lincoln, Madison, Morehouse, Ouachita, Richland, Tensas, Union and West Carroll.

FORENSIC MEDICAL EXAMINATION (FME):

Per ACT No. 229 (and R.S. 15:622 and R.S. 15:623), a forensic medical examination means an examination provided to the victim of a sexually-oriented criminal offense by a healthcare provider for the purpose of gathering and preserving evidence of a sexual assault for use in a court of law. An FME shall include the following:

1. Examination of physical trauma;
2. Patient interview, including medical history, triage, and consultation; and
3. Collection and evaluation of evidence, including but not limited to the following:
 - a. Photographic documentation;
 - b. Preservation and maintenance of chain of custody;
 - c. Medical specimen collection; and
 - d. When determined necessary by the healthcare provider, an alcohol-and-drug-facilitated sexual assault assessment and toxicology screening.

PURCHASE AND STORAGE OF SEXUAL ASSAULT COLLECTION KITS PRIOR TO USE:

Act 193 is fully implemented and the Louisiana State Police are purchasing and paying for all evidence collection kits, all hospitals within each parish having an emergency department shall store unused sexual assault collection kits for use in forensic medical examinations (FME). Hospitals will store kits in clean, dry supply rooms.

PROVIDERS CONDUCTING FORENSIC MEDICAL EXAMINATIONS:

The use of Sexual Assault Nurse Examiners or physicians who have received advanced training to conduct FME is considered by Region 8 to be best practice and will be utilized in each parish where such services are available. SANE services are directly available in Ouachita, Jackson, and Lincoln Parishes. Victims from all other parishes including Morehouse, Union, West Carroll, East

Carroll, Madison, Tensas, Franklin, Caldwell, and Richland may receive SANE services in these three parishes. Morehouse, Caldwell and Richland Parish have MOUs with Ouachita to perform FMEs in Ouachita Parish hospitals; West and East Carroll, Madison, Tensas, Franklin, and Union Parish exams are performed in Ouachita or Lincoln as needed. There are pediatric trained and certified SANEs serving Region 8 parishes.

The Wellspring is a founding member and lead partner of 6 rural task forces to address sexual and domestic violence in the following parishes: East and West Carroll, Morehouse, Franklin, Richland and Caldwell. As a result of these partnerships, victims of sexual violence in East and West Carroll and Franklin Parishes may, with victim consent and permission from those parish coroners, also be sent to Ouachita Parish to have FME conducted by a SANE.

Ouachita Parish Coroner's office/SANEs are willing to conduct FME for other parishes in Ouachita Parish with MOUs and/or verbal permission and designation from those other parish coroners. Lincoln, Union, and Jackson Parish use Forensic Nurse Examiners of Louisiana as well as Ouachita Parish Coroner's Office/SANEs to perform FME at hospitals in each of those parishes.

SANEs strive to provide 24/7 coverage, but in the event that they are unable to do so, the victim may elect to wait until a SANE is available or the emergency department physician at each hospital will perform the FME if a SANE is not available within a feasible period of time. For parishes that have no SANE coverage available, and the victim chooses not to travel to Ouachita, Lincoln, or Jackson Parish, the emergency department physician shall perform the FME.

Hospital/healthcare providers:

Each parish within Region 8, with the exception of Tensas Parish, has at least one hospital with an emergency department that is required by law to provide FME to victims of sexual assault. Tensas Parish refers victims to Franklin Parish for FME. Each hospital will be prepared to offer FME to victims according to this plan. For parishes containing more than one hospital with an emergency department, it should be up to the victim to decide which hospital to visit to seek services.

St. Francis Medical Center in Ouachita Parish (Monroe) shall serve as the lead hospital for providing adult and pediatric FME. St. Francis began the first SANE program in NELA as a hospital-based program, prior to the current community-based program. The hospital is located in Ouachita Parish and may accommodate victims from surrounding areas. However, the remaining hospitals in Ouachita Parish such as Glenwood Regional Medical Center, and Ochsner LSU Medical Center Monroe, as well as those in other parishes served by SANEs, are capable of providing these services. SANE services are available directly to victims in 3 parishes (and by victim travel to these parishes) as outlined above and in the chart on page 9.

Acute pediatric victims are served in the hospitals, and then referred to a specialist for any further FME. At this time, Teresa Daniel, RN-BC, CEN, SANE-A serves in that capacity for the Children's Advocacy Center for parishes in Region 8.

Transportation of Victims:

Transportation of victims from any facility unable or not best able to provide FME to another facility that is qualified to do so may take place by the victim's personal automobile, by law enforcement (unless the victim chooses not to report to law enforcement) or by EMS.

Sexual Assault Advocates:

Some parishes (currently Jackson, Lincoln, Ouachita and Union) have advocates available to respond to the hospital to be present with the victim during the FME. The hospitals and/or law enforcement in the previously mentioned parishes may contact Pine Hills Advocacy Center in Ruston to request advocates in Jackson, Lincoln, and Union Parishes. The Wellspring may be contacted to provide advocates in Ouachita Parish. Other parishes may possibly be served in the future by The Wellspring.

Sexual assault advocates will respond to adolescent/adult victims of sexual assault at Jackson, Lincoln, Ouachita, and Union Parish hospitals on a 24/7 basis. Upon arrival, advocates explain their role to victims including confidentiality considerations. The victims choose whether or not they would like the advocate to remain through the duration of the FME and any law enforcement interviews that may take place at the hospital. If the victim declines services, they are left information regarding resources, follow-up care, and possible effects they may experience as a result of the assault. If desired, advocates remain present to discuss the rights of the victim, their options in terms of reporting and seeking forensic and medical care, answer questions, address safety issues, provide information about resources and provide emotional support throughout their contact.

SEXUAL ASSAULT EXAMINATION PROCESS GUIDELINES

Purpose: To provide guidance to the Forensic Examiner during the medical-forensic care of a patient who presents with a chief complaint of sexual assault and an evidence kit is requested, whether by police or by blind report. These guidelines are written with the understanding that each case presentation is different, as well as the tolerance level of each patient. Therefore, this policy should be viewed only as a guide to assist the examiner in decision making during the medical-forensic examination rather than a strict policy. The examiner should always use his or her best judgment, in conjunction with his or her forensic education and the patient's tolerance level when performing a sexual assault medical-forensic examination.

Policy/Guidelines:

The Forensic Examiner should be a Physician or Registered Nurse who has completed additional advanced training in order to provide comprehensive medical-forensic care to patients with a chief complaint of sexual assault. This care includes, but is not limited to, examination of physical trauma, patient interview (including medical history, triage and consultation),

collection and evaluation of evidence, including but not limited to photographic documentation, preservation and maintenance of chain of custody, medical specimen collection, and, when determined necessary by the healthcare provider, an alcohol- and drug-facilitated sexual assault and toxicology assessment.

The first priority in the care of any patient, including the patient whose chief complaint is sexual assault, is to treat life-threatening injuries. Although some portions of the forensic examination may be, at times, appropriately performed while life-sustaining measures are taking place, the forensic examination is likely to take place once treatment for life-threatening injuries has been rendered. The patient presenting to the Emergency Department with a chief complaint of sexual assault has the option to receive medical care only or to receive a medical-forensic examination either with or without law enforcement involvement, depending on the circumstances of the case and the age/mental capacity of the patient. See Louisiana State Statutes for further information.

Procedure/Protocol:

1) When a patient presents to the Emergency Department with a chief complaint of a sexual assault, the patient shall be triaged to assess the urgency of the patient's condition and severity of any injuries present. When appropriate (in accordance with the ER Protocol), the triage nurse will contact the Coroner or his designee, as well as a Victim Advocate, if available. The Emergency Department staff shall follow the appropriate guidelines for caring for the sexual assault patient prior to the Forensic Examiner's arrival.

2) Once the Forensic Examiner arrives, he or she shall gather all necessary equipment for the medical-forensic examination as well as ensure the working order of all supplies. The examiner shall introduce himself/herself to the patient and explain the role of a Forensic Examiner. He or she shall ensure the patient's understanding of reporting and treatment options before proceeding with the informed consent process and examination. If present, the Victim Advocate may assist the examiner with providing explanation and assessing understanding of reporting and treatment options prior to the informed consent process. Once the patient acknowledges understanding of the examination process and expresses a desire to proceed with examination, the examiner shall open the Physical Evidence Recovery Kit (PERK) and proceed with the informed consent process. The examiner is responsible for providing informed consent surrounding the sexual assault examination. This includes, but is not limited to, providing the patient with all the necessary information surrounding the examination procedure, declination of any portion of the examination, consequences that may be associated with declination of any portion of the examination, as well as the ability to terminate the examination at any point, etc. Once informed consent has been obtained, he or she shall proceed with the examination of the patient.

3) The examiner shall begin the examination in a manner appropriate for the patient. This guideline is written with the understanding that each patient's needs, tolerance, and ability to answer questions related to the medical-forensic history as well as receiving medical assessments and intervention will vary. In most cases, the examiner will begin the examination

by completing the medical-forensic history portion of the PERK paperwork to the best of his/her and the patient's ability.

4) Once the examiner has obtained sufficient information, he or she shall proceed with the physical assessment as well as evidence collection and maintenance. The examiner shall proceed in a manner appropriate for the patient and the medical-forensic history provided by the patient and/or guardian using the instructions provided in the PERK paperwork and training as a guide for the collection process and technique.

5) Once the assessment and evidence collection has been completed, the examiner shall provide the patient and/or guardian with the appropriate education and follow-up instructions including but not limited to STI prophylaxis, Emergency Contraception, medical follow-up care, risks specific to sexual assault patients, assessing and addressing safety concerns, etc. If available, the Victim Advocate may assist with providing follow-up instructions and addressing safety concerns with the patient but is not a substitute for providing medical related follow-up care.

6) The examiner shall provide a report to the hospital medical staff responsible for the patient's care, if applicable, and discharge instructions. The examiner should provide a verbal report regarding the examination, assessment, concerns, etc. to the physician, physician's assistant, or nurse practitioner, if applicable, assigned to the patient. If no physician or physician substitute is available, the examiner may provide verbal reports to the RN or charge nurse responsible for the patient's care. A SANE/RN Forensic Examination shall never substitute for a Medical Screening Exam per the Emergency Dept. Physician. The hospital medical staff shall be responsible for providing all medications as well as discharge, when appropriate, from the hospital.

In accordance with ACT 513 (effective date 1/1/2023), all licensed hospitals and healthcare providers in Louisiana shall adhere to the following procedures in the event that a person, presents himself or herself or is presented for treatment as a victim of a sexually-oriented criminal offense:

- The victim shall be provided with information about emergency contraception, which shall be developed and made available electronically to all licensed hospitals in this state through the Louisiana Department of Health's website and by paper form upon request to the department.
- The treating healthcare provider shall inform the victim of the option to be provided emergency contraception at the hospital or healthcare facility and, upon the completion of a pregnancy test yielding a negative result, shall provide emergency contraception upon the request of the victim.
 - "Emergency contraception" means only drugs approved by the United States Food and Drug Administration with mechanisms of action that likely include the prevention of ovulation, sperm capacitation, or fertilization after sexual intercourse and do not meet the definition of a legend drug as defined in R.S. 9 40:1060.11.

7) The examiner shall complete the remaining sexual assault collection kit or Physical Evidence Recovery Kit (PERK) documentation as well as seal each evidence envelope in the appropriate manner. All entities, including the healthcare provider/SANE and law enforcement having custody of the sexual assault collection kits, shall provide all required information to the statewide tracking system that was developed and put into place by the Louisiana State Police in accordance with ACT 193 and launched 7/1/2024.

8) The examiner shall contact the law enforcement agency with jurisdiction in order to release the kit as evidence. Once the appropriate law enforcement officer has become available, the examiner shall complete the chain of custody forms appropriately, replace the completed sexual assault collection kit/PERK paperwork in the kit, seal the kit in the presence of the law enforcement officer and release it to the officer. The appropriate law enforcement official shall have no more than two hours from the receipt of the notification to retrieve any evidence collected by the hospital.

9) Should an appropriate law enforcement agent be unavailable to receive the sexual assault evidence kit/PERK as evidence, the examiner shall follow hospital protocol or contact the Coroner in order to proceed with release of the kit as evidence in an appropriate manner.

10) The examiner shall follow the appropriate guidelines set forth by their Coroner/Hospital for proper maintenance of all examination records including, but not limited to, photographs, sexual assault evidence kit/PERK paperwork, consent forms, etc.

11) If any person who is seventeen years old or younger presents himself or herself or is presented for treatment as a victim of a sexually-oriented criminal offense, the hospital or healthcare provider shall immediately notify the appropriate law enforcement official and the Department of Children and Family Services, Child Protection Services, as appropriate. The appropriate law enforcement official shall have two hours from the receipt of the notification to retrieve any evidence collected by the hospital.

COLLECTION AND STORAGE OF SEXUAL ASSAULT COLLECTION KITS FOLLOWING USE:

Code number for unreported sexual assault collection kits:

For victims who do not wish to report the incident to law enforcement, any evidence collected shall be assigned a code number and the hospital or healthcare provider shall maintain code records for a period of at least twenty years from the date the victim presented for treatment (ACT No. 669). The hospital or healthcare provider shall assign the code number by affixing to the evidence container a code to be used in lieu of the victim's identifying information to maintain confidentiality. The code number is to be used for identification should the victim later choose to report the incident. The healthcare provider shall provide all information required by the statewide tracking system operated by the office of state police, pursuant to R.S. 15:624.1.

Collection of completed kits from healthcare providers:

At the time of completion of the FME, the Sexual Assault Nurse Examiner (SANE) or emergency department physician that conducted the FME will notify the appropriate law enforcement agency to collect the kit within two hours-following chain of custody guidelines.

The provider conducting the FME will notify either the law enforcement entity to which a report has been made, and that is currently investigating the report or to the law enforcement entity having jurisdiction over the location of the hospital. This applies to both reported and unreported sexual assault collection kits.

Law enforcement is responsible for the collection of completed sexual assault collection kits following chain of custody guidelines within two hours of notification of completion. Law enforcement is also responsible for storage of these kits whether or not the crime has been reported to law enforcement. Additionally, law enforcement will deliver kits to the crime lab according to state law. ACT No. 229 stipulates that within 30 days of receiving a sexual assault collection kit for a reported case, the criminal justice agency shall submit the sexual assault collection kit to a forensic laboratory for testing.

BILLING FOR FME:

The healthcare provider who performed the forensic medical exam and the healthcare facility shall submit a claim for payment for conducting a forensic medical exam directly to the Crime Victim Reparations Board to be paid in strict accordance with the provisions of R.S. 20 46:1822. A victim of a sexually-oriented criminal offense shall not be billed directly or indirectly for the performance of any forensic medical exam.

The provisions of this Paragraph shall not be interpreted or construed to apply to either of the following:

- (a) A healthcare provider billing for any medical services that are not specifically set forth in this Section or provided for diagnosis or treatment of the victim for injuries related to the sexual assault; or
- (b) A victim of a sexually-oriented criminal offense seeking reparations in accordance with the Crime Victims Reparations Act, R.S. 46:1801 et seq. for the costs for any medical services that are not specifically set forth in this Section or provided for the diagnosis or treatment of the victim for injuries related to the sexual assault.

A request for reimbursement by a healthcare provider or healthcare facility for the performance of a forensic medical exam shall not constitute reparations and therefore shall be immediately payable and not require approval from the crime victim reparations board as a condition of payment. The board shall direct payment to be made to a healthcare provider or healthcare facility no later than thirty calendar days from the date the attestation is submitted to the board by the healthcare provider or healthcare facility.

Each hospital or healthcare provider will develop a plan for submitting claims for payment of services not covered as part of the FME to any of the following: Louisiana Medicaid, Medicare, or Tricare programs if the victim is enrolled as a beneficiary in any of these programs.

Victims may submit claims for their portion of costs unrelated to the FME and fees not covered or subject to deductibles, coinsurance or copays to the Louisiana Crime Victims Reparations Board.

Parish	Hospitals with Emergency Departments to serve victims are responsible for purchase and storage of kits prior to use.	FME Providers	Law Enforcement Agencies. Responsible for collection and storage of completed kits from hospitals, as well as transfer of kits to the crime lab.
Caldwell	Citizens Medical Center, Columbia or Ouachita Parish Hospitals (see below)	SANE in Ouachita Parish or Emergency Dept. physician	Caldwell Parish Sheriff: 318- 649-2345 Columbia PD: 318-649-6174
East Carroll	East Carroll Parish Hospital, Lake Providence or Ouachita Parish Hospitals (see below)	SANEs in Ouachita; Emergency Dept. physician (ECP) if no transportation to Ouachita Parish (all children sent to Ouachita Parish for FME)	East Carroll Parish Sheriff: 318-559-2071 Lake Providence PD: 318-559-2000
Franklin	Franklin Medical Center, Winnsboro or Ouachita Parish Hospitals (see below)	SANE in Ouachita Parish; Emergency Dept. physician (FP)	Franklin Parish Sheriff: 318 435-4505 Winnsboro PD: 318-435-4307
Jackson	Jackson Parish Hospital, Jonesboro	SANE or Emergency Dept. physician	Jackson Parish Sheriff: 318-259-9021 Jonesboro PD: 318-259-2164 Hodge PD: 318-259-3823
Lincoln	Northern LA Medical Center, Ruston	SANE or Emergency Dept. physician	Lincoln Parish Sheriff: 318- 251-5111 Ruston PD: 318-255-4141 LA Tech PD: 318-257-4018 Grambling PD: 318-247-3771 Grambling State University PD: 318-274-2222
Madison	Madison Parish Hospital, Tallulah	SANE in Ouachita or Madison Parish Coroner-Dr. Neumann or Emergency Dept. physician	Madison Parish Sheriff: 318- 574-1831 Tallulah PD: 318-574-3230
Morehouse	Morehouse General Hospital, Bastrop	SANE in Ouachita Parish	Morehouse Parish Sheriff: 318- 281-4141 Bastrop PD: 318-281-1322
Ouachita	St. Francis Medical Center- (lead hospital), Monroe. Glenwood Regional Medical Center, West Monroe. Ochsner LSU Medical Center Monroe, Monroe.	SANE or Emergency Dept. physician	Ouachita Parish Sheriff: 318-329-1200 Monroe PD: 318-329-2600 West Monroe PD: 318-396-2722 University of Louisiana Monroe PD: 318-342-5350
Richland	Delhi Hospital, Delhi. Richardson Medical Center, Rayville.	SANE in Ouachita Parish	Richland Parish Sheriff: 318-728-2071 Rayville PD: 318- 728-4431 Delhi PD: 318-878-3788
Tensas	No hospital w/ED: cases referred to Franklin Medical Center, Winnsboro	SANE in Ouachita; Emergency Dept. physician- in Franklin Parish	Tensas Parish Sheriff: 318-766-3961 St. Joseph PD: 318-766-3202
Union	Union General Hospital, Farmerville. Reeves Memorial Medical Center, Bernice.	SANE (in Union, Lincoln or Ouachita) or Emergency Dept. physician	Union Parish Sheriff: 318-368-3124 Farmerville PD: 318-368-2226 Bernice PD: 318-285-9933
West Carroll	West Carroll Memorial Hospital, Oak Grove or Ouachita Parish hospitals (see above)	SANE in Ouachita; Emergency Dept. physician (WCP)	West Carroll Parish Sheriff: 318-428-2331 Oak Grove PD: 318-428-3275

APPENDIX A: Copy of Notice Sent to Stakeholders

From: Melanie Clark <mcclark@wellspringalliance.org>

Sent: Wednesday, November 6, 2024 12:05 PM

To: Adrian Talton <Adrian.Talton@la.gov>; Alvina Thomas <athomas@ladelta.edu>; Amy Linder (LDH/OPH-REG08) <Amy.Linder2@LA.GOV>; Amy Taylor <amydugdale.taylor@gmail.com>; Andy Carter <william.carter@ochsnerisuhs.org>; C. J. Beck <cbeck@westmonroe.la.gov>; Capt. Paul Campbell <paul.campbell@opso.net>; Carolyn Cardin <supercoolmom313@yahoo.com>; Chief Jason Pleasant <JPleasant@WestMonroe.LA.GOV>; Chief Victor Zordan <victor.zordan@ci.monroe.la.us>; Colvin, Angella <Angella.Colvin@fmoths.org>; Cpl. Amber Bowlen <amber.bowlen@opso.net>; Cynthia Roach <croach@wellspringalliance.org>; Darrel Frost <darrel.frost@opso.net>; Dona Bryan <Dona.bryan@fmoths.org>; Euil Luther <Euil.Luther@la.gov>; Duane Cookson <duane.cookson@ci.monroe.la.us>; Holly C. Jones <hchambersjones@tthda.org>; Jan Daniels <daniels@childrenscoalition.org>; Kalinciar Hunter <kalinciar.hunter@opso.net>; Kari Dicken <kdicken@nldc.org>; Katie Jones <murphrkn@yahoo.com>; Kecia Hamilton <Kecia.Hamilton@ci.monroe.la.us>; Lashina Warren <lwarren@ulm.edu>; Leslie Brasher <lesliecouvillon@gmail.com>; Lisa Longenbaugh <LLongenbaugh@wellspringalliance.org>; Marshall Sanson M.D. <shonsanson@gmail.com>; Matt Graves <MGraves@WestMonroe.LA.Gov>; Matt Schmitz <james.schmitz@ci.monroe.la.us>; McKee, Robin <Robin.McKee@opso.net>; Melanie Clark <mcclark@wellspringalliance.org>; Melissa Guice <mguice@WestMonroe.LA.GOV>; Michelle Vrana <Mvrana@nldc.org>; Niatra Bell <NBell@wellspringalliance.org>; Patti McFadden <pattim@latech.edu>; Sandra Woods <swoods@wellspringalliance.org>; Sandy Goss <Sandra.Goss@steward.org>; Sharona Daniel <Sharona.Daniel@ci.monroe.la.us>; Sheriff Marcus Mashaw <Marc.Mashaw@opso.net>; Shirley Coker <scoker@childrenscoalition.org>; Shonda Gray <shgray@icloud.com>; Stacy King <stacyking1016@gmail.com>; Terah Toms <terah0410@yahoo.com>; Teresa Daniel <danielt@stfran.com>; Tommy Jones <TJones@WestMonroe.LA.Gov>; Valerie Bowman <vbowman@wellspringalliance.org>

Subject: SART 4th Quarter Meeting Thursday 11/7/24 12:00

EXTERNAL EMAIL: Please do not click on links or attachments unless you know the content is safe.

Good afternoon everyone. I've attached the agenda and materials for our final 2024 SART meeting on Thursday 11/7/24 from 12:00-1:00 at the Family Justice Center (please let me know if you plan to attend in person so that I can plan accordingly for \$\$ lunch) or via this zoom link.

Join Zoom Meeting

<https://us02web.zoom.us/j/84758767427?pwd=nFwDjYFr0L7zQLGtFnkpsPMMWpBdgU.1>

Meeting ID: 847 5876 7427

Passcode: 077428

One tap mobile

+13052241968_84758767427#....*077428# US

I look forward to seeing you tomorrow,

Melanie Clark, LPC

Assistant Director of Professional Services

The Wellspring Counseling & Family Development Center

1904 Royal Ave

APPENDIX B: List of Stakeholders- Coalitions and Members

SART Ouachita:

- The Wellspring/Family Justice Center
- Glenwood Regional Medical Center
- Monroe Police Department
- Ouachita Parish Coroner's Office
- Ouachita Parish District Attorney's Office
- Ouachita Parish Sheriff's Office
- St. Francis Medical Center
- Ochsner LSU Medical Monroe
- West Monroe Police Department
- Children's Advocacy Center
- Emergency Medical Systems of Ouachita Parish
- Louisiana Delta Community College
- Louisiana Department of Health/Office of Public Health Region VIII
- North Louisiana Criminalistics Laboratory
- Ouachita Parish Sheriff's Office- Ouachita Correctional Center
- University of Louisiana Monroe
- Children's Coalition for Northeast Louisiana

SAFER Task Force- Caldwell

- The Wellspring
- Caldwell Parish Clerk of Court
- 37th Judicial District Attorney's Office & DA's Victim Assistance Coordinator
- Caldwell Parish Schools
- Department of Health
- Caldwell Parish Sheriff's Office
- 37th Judicial District Judge
- La DCFS
- 911 Office
- Project One: Five
- Workforce Development Board 83
- Home Coalition
- Nela Driving School
- LSU Ag Nutrition Education
- Citizen's Medical Center
- Caldwell Council on Aging

SAFER Task Force- Richland

- The Wellspring
- Richland Parish Sheriff's Office
- 5th Judicial District Probation
- 5th Judicial District Attorney's Office
- Delhi Police Department

- Mangham Police Department
- Mangham Mayor
- Batterer Intervention Program
- La DCFS
- Richardson Medical Center
- 5th JDC Drug Court
- Delhi Community Health Center Behavioral Health Services
- Project One: Five
- Health Department
- Workforce Development Board 83
- Home Coalition
- LSU Ag Center
- Delhi High School

SAFER Task Force-Franklin

- The Wellspring
- Franklin Medical Center
- Franklin Parish School Board
- La DCFS
- Winnsboro City Court
- 5th JDC Judge
- 5th JDC Probation
- 5th Judicial District Attorney's Office
- Franklin Parish Sheriff's Office
- Winnsboro Police Department
- 5th JDC Child Support Office
- La Delta Community College
- Project One: Five
- Winnsboro Mayor
- Department of Health
- Delhi Community Health Center
- Home Coalition
- La Delta Community College
- LSU Ag Center Nutrition Education

SAFER Task Force-East Carroll

- The Wellspring
- First Baptist Church
- General Trass High
- 6th Judicial District Attorney's Office
- East Carroll Community Action
- East Carroll Parish Hospital
- East Carroll Parish School District
- 6th JDC Probation and Parole
- Center for Children and Families
- LA DCFS

- East Carroll Parish Sheriff's Office
- Batterer Intervention Program
- China Grove Church
- Delta Head Start
- Lake Providence Police Department
- Project One: Five
- Home Coalition
- LSU AG Center
- Madison Parish Sheriff's Office
- Department of Health

SAFER Task Force-West Carroll

- The Wellspring
- WCHS Behavioral Health & Counseling
- Oak Grove PD
- West Carroll Parish Sheriff's Office
- Sacred Heart Catholic Church, Priest
- 5th DA's Office
- WC Parish Schools
- DCFS
- Project One: Five
- Home Coalition
- Department of Health
- LSU Ag Center

SAFER Task Force-Morehouse

- The Wellspring
- Morehouse Parish Sheriff's Office
- Bastrop Mayor's Office
- Bastrop Police Dept.
- Faith Baptist Church
- Bastrop Enterprise, journalist
- Family Plus Counseling
- Memorial Methodist Church
- 4th JDC Probation
- 4th JDC, Hearing Officer
- DCFS- They haven't attended since I've been here.
- 4th District Attorney's Office, Victims Assistant Coordinator-
- Christ Episcopal Church
- Morehouse Community Medical Centers
- Morehouse General Hospital
- North Monroe at Bastrop Pastor
- First Baptist Church Bastrop Family Pastor
- First United Methodist Church of Bastrop
- Project One: Five
- Louisiana Department of Health

- Home Coalition
- Congresswoman Letlow's District Representative
- Robinson Williams Restoration of Hope Community Center

APPENDIX C: Attendance and Meeting Minutes

SEXUAL ASSAULT RESPONSE TEAM Meeting Minutes

October 9, 2024 12:00 pm to 1:00 pm

In attendance: Shirley Coker, Kari Dicken, Teresa Daniel, Kristen Lairmore, Terah Toms, Tammy Morgan Gardner, Lashina Warren. Andy Carter and Dr. Marty Luther.

Agenda Item	Discussion	Action, Recommendations, etc.
Welcome, Call to Order, Introductions	Meeting was called to order by Melanie Clark	
Approval of Minutes	Minutes of 4/24/24 meeting were reviewed	approved
Approval of Agenda	Agenda was reviewed by partners.	Agenda was approved.
SA Kit Tracking System &	Kari Dicken: <ul style="list-style-type: none">• Uniform kits: 1st of new kits are coming in• Tracking system from use through the system, victims can follow progress• Kits have more swabs and envelopes than necessary, only need 2 swabs per carton, not 4• Tracking system appears to be working smoothly and is easy to use for the medical/forensic teams and LE.• Crime lab has seen more kits this year by September than ever before & coming from locations they have never received them from before• Law requires LE to submit kits withing 30 days, but ambiguity on whether this is ALL kits.• Analysts don't have access to the tracking system	For informational purposes only
FME and Advocacy Numbers	Melanie Clark: <ul style="list-style-type: none">• FME's conducted 1st & 2nd Quarter (stats from Amy Taylor): 43 total, 17 children and 26 adults.• Advocate accompaniments provided 1st & 2nd quarter: 37, 47 year to date. 55 calls received, some survivors declined services	For informational purposes only
Red Zone Awareness Ambassador Program	Melanie Clark: <ul style="list-style-type: none">• Red Zone is the time period of August to end of October with the highest number of SA of college students. Red Zone Awareness Ambassador Program launched by LaFASA- that utilizes student	For informational purposes only

	ambassadors to spread awareness and prevention messaging on campuses	
DV Awareness Month 2024	Kristen Lairmore: <ul style="list-style-type: none"> October was DVAM and it was a busy one for the Wellspring with the annual Hope In The Light of Day kick off, numerous fairs, tables and events on IPV, DV, stalking. Wellspring will facilitate multiple sessions of A Walk In Her Shoes for staff and partners at the end of the month. Let Melanie Clark know if you would like to participate. 	For informational purposes only
Teen DV and SA Awareness Months 2025	Melanie Clark: <ul style="list-style-type: none"> February is Teen DV Awareness Month and April is SA Awareness month & plans are in progress Let Melanie Clark know how you would like to be involved and any ideas you have 	For informational purposes only
Partner Updates:	Wellspring: Melanie Clark <ul style="list-style-type: none"> 10 Sexual Assault Victim Advocates Received LaFASA Sexual Assault Center (SAC) Level 3 Accreditation for 2024-2026 	For informational purposes only
	North LA Criminalistics Lab: Kari Dicken <ul style="list-style-type: none"> Crime lab has seen more kits this year by September than ever before & coming from locations they have never received them from before Crime lab received over time funding to process 90 more kits. They are currently processing kits from July 2024-approx. 3 months from receipt of the kit. 	For informational purposes only
	LDH/OPH: Dr. Luther & Tammy Morgan Gardner <ul style="list-style-type: none"> Regional SA Response Plan is due for submission on 11/1/24 unless an extension is granted. Project Public Health was submitted for the 3rd time by Region 8 in August to national reviewers. Annual Drive through event 10/11/24 11am-4pm in Ouachita Parish at the Health Unit- flu shots and Narcan 	Melanie Clark will update plan with any legislative or partner changes and send to partners for comment prior to submission by Dr. Luther.
	Northeast LA Children's Coalition: Shirley Coker <ul style="list-style-type: none"> No new updates 	For informational purposes only
	ULM: Lashina Warren	For informational purposes only

	<ul style="list-style-type: none"> • She is settling in to the Title IX Coordinator position • ULM has about 6+ students this year • Will receive education about SA 	
	SANes/St. Francis Medical Center: Teresa Daniel <ul style="list-style-type: none"> • The past 3 months or so have been very busy with SA cases, several times there have been multiple victims presenting at hospitals simultaneously. The level of the violence has been higher than usual in some cases as well • SANes are working with the new coroner on some changes in processes 	For informational purposes only
	Ochsner LSU Medical Center Monroe: Andy Carter <ul style="list-style-type: none"> • No new updates, just busy and ED under construction 	For informational purposes only
Adjournment	Final remarks and meeting was adjourned by Melanie Clark	With no further business the meeting was adjourned. Next Meeting 11/7/24

OPH Region 8 Coroners' Signatures of Approval of the 2024 OPH Region 8
Regional Sexual Assault Response Plan

Per ACT No. 354 (2024 Regular Session):

The coroner shall implement, fulfill, and comply with all obligations, duties, and requirements imposed upon him by R.S. 10:1216.1 and by the regional sexual assault response plan approved for the coroner's health service district pursuant thereto, which the coroner shall annually sign to indicate his approval pursuant to R.S. 40:1216.1(E)(4)

Union Parish Coroner

LEAH P. HARRIS

Print Name

Leah Harris

Signature

5/7/2025

Date

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West Carroll Parish Coroner

Melissa Stewart
Print Name

Melissa Stewart
Signature

5/1/2025
Date

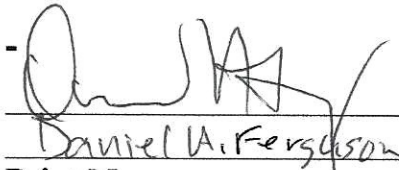
OPH Region 8 Coroners' Signatures of Approval of the 2024 OPH Region 8
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Caldwell Parish Coroner

- 
Daniel W. Ferguson

Print Name

Signature

Date

05/22/2025

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Franklin Parish Coroner

Joel Eldridge, DO
Print Name

Joel Eldridge DO
Signature

05/09/2025
Date

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Jackson Parish Coroner

DAVID CASKEY
Print Name

David Caskey
Signature

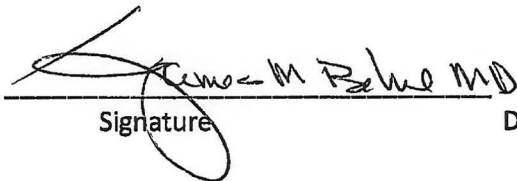
04-29-25
Date

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Lincoln Parish Coroner

<u>James M. Belue</u>	<u></u>	<u>5/1/25</u>
Print Name	Signature	Date

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Madison Parish Coroner

Thomas A Neumann, M.D.

Print Name

Signature

T. A. Neumann

Date

4/5/25


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Morehouse Parish Coroner

Lisa Post
Print Name


Signature

05/19/2025
Date

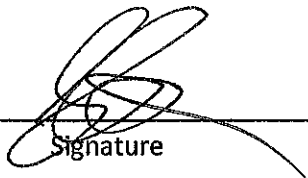
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Ouachita Parish Coroner

Marshall Sanson MD
Print Name


Signature

3/20/25
Date

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Richland Parish Coroner

Matthew Priore, MD

Print Name



Signature

5/14/25

Date

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Tensas Parish Coroner

JON DAVID McEACHARN
Print Name

Jon David McEacharn
Signature

3-25-25
Date

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East Carroll Parish Coroner

Lisa C. Holt
Print Name

Lisa C. Holt
Signature

5/27/25
Date