

**Coordinated System of Care
Statewide Governance Board Meeting
April 15, 2011
Claiborne Building, Louisiana Purchase Room
1201 North Third Street, Baton Rouge, LA 70802**

Minutes

Board members present:

Donna Nola-Ganey
Ruth Johnson- arrived late
Peggy Kirby
Kathy Kleibert
Mary Livers
Mark Thomas

Board members absent:

Sharon Dufrene
Kristy Nichols
Youth member, TBD

The Board conducted the following business:

Adoption of bylaws- Donna Nola-Ganey moved adoption of proposed bylaws; the motion was seconded by Mary Livers. A vote was taken with yes votes from Donna Nola-Ganey, Peggy Kirby, Kathy Kliebert, Mary Livers and Mark Thomas. There were no votes in opposition and the motion passed unanimously.

Reordering of agenda- Kathy Kliebert moved that the election of officers be postponed until later in the agenda when Ruth Johnson could be present. Donna Nola-Ganey seconded the motion. A vote was taken with yes votes from Donna Nola-Ganey, Peggy Kirby, Kathy Kliebert, Mary Livers and Mark Thomas. There were no votes in opposition and the motion passed unanimously.

Nomination of youth members- Peggy Kirby moved that nominations for youth members be distributed via email prior to the next Governance Board meeting, and that action on those nominations be taken at the April 29 meeting. Mary Livers seconded the motion. A vote was taken with yes votes from Donna Nola-Ganey, Peggy Kirby, Kathy Kliebert, Mary Livers and Mark Thomas. There were no votes in opposition and the motion passed unanimously.

Setting of meeting schedule- Donna Nola-Ganey moved that the CSoC Governance Board meeting every other Friday at 1:00 in a room to be determined at DCFS or DHH. Mary Livers seconded the motion. A vote was taken with yes votes from Donna Nola-Ganey, Peggy Kirby, Kathy Kliebert, Mary Livers and Mark Thomas. There were no votes in opposition and the motion passed unanimously.

Introduction of staff- DHH CSoC implementation staff, and those staff from DOE, DCFS and OJJ that have been detailed to DHH to support implementation introduced

themselves to the Governance Board. Board members expressed appreciation for the work being done by the staff.

Open meetings law review- Stephen Russo, DHH Executive Council, presented an overview of the open meeting law and its application to the business and meetings of the CSoC Governance Board.

Election of officers- Kathy Kliebert moved that Ruth Johnson serve as chair of the CSoC Governance Board. Donna Nola-Ganey seconded the motion. A vote was taken with yes votes from Donna Nola-Ganey, Ruth Johnson, Peggy Kirby, Kathy Kliebert, Mary Livers and Mark Thomas. There were no votes in opposition and the motion passed unanimously.

Kathy Kliebert then moved that Mark Thomas serve as the Vice Chair of the CSoC Governance Board. Donna Nola-Ganey seconded the motion. A vote was taken with yes votes from Donna Nola-Ganey, Ruth Johnson, Peggy Kirby, Kathy Kliebert, Mary Livers and Mark Thomas. There were no votes in opposition and the motion passed unanimously.

Establishment of standing meeting agenda items- Mary Livers moved that the following items be adopted as standing meeting agenda items. Donna Nola-Ganey seconded the motion. A vote was taken with yes votes from Donna Nola-Ganey, Ruth Johnson, Peggy Kirby, Kathy Kliebert, Mary Livers and Mark Thomas. There were no votes in opposition and the motion passed unanimously.

The adopted agenda items are as follows:

- a. Status report on authorities
- b. Status report on SMO RFP
- c. Status report on RFA processes
- d. Standing and Special workgroup reports and recommendations
 - i. Quality Assurance Committee
 - ii. Finance and Audit Committee
 - iii. Workforce Development and Training workgroup
 - iv. FSO workgroup
 - v. IT
- e. New business
- f. Action items
- g. Other
- h. Public comment

Kathy Kliebert moved that Unfinished Business be added to the agenda as a standing item follow New Business. Donna Nola-Ganey seconded the motion. A vote was taken with yes votes from Donna Nola-Ganey, Ruth Johnson, Peggy Kirby, Kathy Kliebert, Mary Livers and Mark Thomas. There were no votes in opposition and the motion passed unanimously.

Peggy Kirby moved that Roll Call be added to the beginning of the agenda as a standing item. Kathy Kliebert seconded the motion. A vote was taken with yes votes from Donna Nola-Ganey, Ruth Johnson, Peggy Kirby, Kathy Kliebert, Mary Livers and Mark Thomas. There were no votes in opposition and the motion passed unanimously.

Peggy Kirby moved that Call to Order be added to the beginning of the agenda as a standing item. Kathy Kliebert seconded the motion. A vote was taken with yes votes from Donna Nola-Ganey, Ruth Johnson, Peggy Kirby, Kathy Kliebert, Mary Livers and Mark Thomas. There were no votes in opposition and the motion passed unanimously.

Approval of Memorandum of Understanding (MOU) between OBH/Medicaid and CSoC Governance Board- Kathy Kliebert moved adoption of the proposed MOU and Donna Nola Ganey seconded the motion. A vote was taken with yes votes from Donna Nola-Ganey, Ruth Johnson, Peggy Kirby, Kathy Kliebert, Mary Livers and Mark Thomas. There were no votes in opposition and the motion passed unanimously.

Request from Ascension Parish- Donna Nola-Ganey moved to approve a request from Ascension Parish stakeholders to join with Act 1225 Region 2, rather than its specified region of Act 1225 Region 4, provided that documentation is provided that Region 4 stakeholders agree with Ascension's move (as documentation from Region 2 and Ascension stakeholders demonstrates their agreement). Mark Thomas seconded the motion. A vote was taken with yes votes from Donna Nola-Ganey, Ruth Johnson, Peggy Kirby, Kathy Kliebert, Mary Livers and Mark Thomas. There were no votes in opposition and the motion passed unanimously.

Policy Questions from CSoC Helpdesk email account- Kathy Kliebert moved that the answer is "No" to the question "Would there be a conflict of interest if the FSO had contracts with any of the services providers in the CSoC?" Peggy Kirby seconded the motion. A vote was taken with yes votes from Donna Nola-Ganey, Ruth Johnson, Peggy Kirby, Kathy Kliebert, Mary Livers and Mark Thomas. There were no votes in opposition and the motion passed unanimously.

Kathy Kliebert moved that the answer be "It would be a conflict of interest for Wraparound Agency (WAA) staff to also be employed by a provider agency" in response to the question "Can a wraparound agency have members of its staff who are also employed by service providing agency?" Ruth Johnson seconded the motion. A vote was taken with yes votes from Donna Nola-Ganey, Ruth Johnson, Peggy Kirby, Kathy Kliebert, Mary Livers and Mark Thomas. There were no votes in opposition and the motion passed unanimously.

Peggy Kirby moved that the previous answer of "providers may serve on the WAA governing board so long as the requirement for family participation is met, majority of board members are not providers and strict conflict of interest policies are adopted by the board" be restated to the same question submitted again "Can a wraparound agency have on its Board members who are employed by service providers" Donna Nola Ganey seconded. A vote was taken with yes votes from Donna Nola-Ganey, Ruth Johnson,

Peggy Kirby, Kathy Kliebert, Mary Livers and Mark Thomas. There were no votes in opposition and the motion passed unanimously.

Public Comment- The Board requested public comment; none was provided

The Board adjourned- Donna Nola- Ganey moved that the meeting be adjourned. Kathy Kliebert seconded the motion. A vote was taken with yes votes from Donna Nola-Ganey, Ruth Johnson, Peggy Kirby, Kathy Kliebert, Mary Livers and Mark Thomas. There were no votes in opposition and the motion passed unanimously.