

**Coordinated System of Care  
Statewide Governance Board Meeting  
August 5, 2011  
Iberville Building, Room 1-127,627 N. Fourth St., Baton Rouge, LA 70802**

**Minutes**

**The meeting was called to order by Ruth Johnson.**

**Roll Call was conducted:**

**Board members present:**

Ruth Johnson  
Kathy Kliebert  
Mark Thomas  
Donna Nola-Ganey  
Peggy Kirby  
Kristy Nichols

**Board members absent:**

Sherri Houin  
Mary Livers  
Kent Batiste

**Approval of Minutes-** Minutes were corrected to reflect that Peggy Kirby made the motion to accept the Finance and Audit Committee report and that Sherri Houin seconded the motion. Other typographical errors, including the spelling of Jody Levison-Johnson's name were also corrected. Kathy Kliebert moved that the minutes be approved as corrected, and Donna Nola-Ganey seconded the motion. A vote was taken with Ruth Johnson, Kathy Kliebert, Mark Thomas, Donna Nola-Ganey, Peggy Kirby and Kristy Nichols voting "yes." There were no votes in opposition and the motion passed unanimously.

**Status Report on Authorities-** Jody Levison-Johnson reported that there was no update on the status of the authorities.

**Status report on SMO RFP-** Jody Levison-Johnson gave the report and stated that everything is on schedule. Discussion was had regarding the desire of the Governance Board for a parent to be included in the SMO RFP review team. Donna Nola Ganey moved that the report be accepted; Mark Thomas seconded the motion. A vote was taken with Ruth Johnson, Kathy Kliebert, Mark Thomas, Donna Nola-Ganey, Peggy Kirby and Kristy Nichols voting "yes." There were no votes in opposition and the motion passed unanimously.

**Progress report on Phase 1 implementing Regions-** Jody Levison-Johnson gave the report. Peggy Kirby moved that the report be accepted; Mark Thomas seconded the motion. A vote was taken with Ruth Johnson, Kathy Kliebert, Mark Thomas, Donna Nola-Ganey, Peggy Kirby and Kristy Nichols voting "yes." There were no votes in opposition and the motion passed unanimously.

## **Standing and Special Work group reports and recommendations:**

**Finance and Audit Committee-** Ruth Johnson gave a verbal update the Committee is still working on the MOUs. Revisions to the draft MOU have been submitted by DCFS. OJJ will submit their revisions on Monday. Donna Nola Ganey stated that she will follow up regarding any DOE revisions.

**Operations Committee-** Jody Levison-Johnson presented the Operations report.

**Training Workgroup Next Steps** – Jody Levison-Johnson presented the Training plan update.

**FSO Workgroup** – Janice Zube presented a draft recommendation that in addition to travel expenses, the FSO Workgroup recommends that family representatives on the State Governance Board and the State Coordinating Council receive stipends as a means to recognize the significance of their specialized knowledge and experience in accordance with the following:

1. An established rate of \$10 for each hour in a state meeting; and
2. One-half of the established rate (\$5) for each hour of travel

Discussion was had regarding the language in the Executive Order creating the Board and it's implications for payment of stipends to parents.

Peggy Kirby moved that the all the Standing and Special Workgroup reports be approved; Mark Thomas seconded the motion. A vote was taken with Ruth Johnson, Kathy Kliebert, Mark Thomas, Donna Nola-Ganey, Peggy Kirby and Kristy Nichols voting “yes.” There were no votes in opposition and the motion passed unanimously.

Peggy Kirby moved that approval of the FSO workgroup report be withdrawn; Mark Thomas seconded the motion. A vote was taken with Ruth Johnson, Kathy Kliebert, Mark Thomas, Donna Nola-Ganey, Peggy Kirby and Kristy Nichols voting “yes.” There were no votes in opposition and the motion passed unanimously.

Mark Thomas moved that the FSO workgroup report be accepted but action on the recommendation be deferred until clarification regarding the impact of the language in the Executive Order is received. Ruth Johnson seconded the motion. A vote was taken with Ruth Johnson, Kathy Kliebert, Mark Thomas, Donna Nola-Ganey, Peggy Kirby and Kristy Nichols voting “yes.” There were no votes in opposition and the motion passed unanimously.

## **New Business**

Jody Levison-Johnson presented a draft CSoc Implementation Work Plan. Discussion was had regarding the level of detail needed in the plan, the level of detail needed for presentation to the Governance Board, the issues of dependencies of tasks and impact on the timeline. Jody, Kathy, Ruth and Shannon will meet before the next Board meeting to review a tool DCFS uses for similar projects and possible formatting options for the CSoc workplan.

Peggy Kirby made a motion that DHH legal be asked to reconsider its advice to not include a family member on the SMO RFP review team. Mark Thomas seconded the motion. A vote was taken with Ruth Johnson, Kathy Kliebert, Mark Thomas, Donna Nola-Ganey, Peggy Kirby and Kristy Nichols voting "yes." There were no votes in opposition and the motion passed unanimously. Kathy Kliebert will report back to the Board regarding the outcome of this request.

Jody Levison-Johnson said she had received question from a regional stakeholder as to whether VOA could be eligible to serve as the WAA in their Phase 2 implementing region, if the VOA has a contract with DHH to enroll people in Medicaid. The Board restated its earlier decision that if an agency is providing direct services in a region, it may not serve as the WAA. They stated that enrolling people in Medicaid would not be conflict of interest.

The Board requested that Jody consult with DHH legal regarding the open records law requirements on public documents.

The Board also discussed SR 119 and how the required reporting might be handled. DHH advises that the first Report should be due 4/2012.

Karen Stubbs with OJJ told the Board the SCR 44 did not originate with OJJ and that she understood that no meeting had been held yet by that group. She will update the Board as the effort progresses.

### **Unfinished Business**

Lisa Faust from DHH gave a verbal report on the Communication Strategy. Kristy Nichols made a motion and Peggy Kirby seconded the motion that DHH move forward with a contract to develop a communications strategy and branding materials. A vote was taken with Ruth Johnson, Kathy Kliebert, Mark Thomas, Donna Nola-Ganey, Peggy Kirby and Kristy Nichols voting "yes." There were no votes in opposition and the motion passed unanimously. The Board asked that an outline of the strategy be presented in one month and that the communications contractor meet with the Board to flesh out the strategy.

The Board reviewed the issues around establishment of its Quality Assurance Committee. Kathy Kliebert moved that the QA Committee be established seperately from the DHH IMT group. Peggy Kirby seconded the motion. A vote was taken with Ruth Johnson, Kathy Kliebert, Mark Thomas, Donna Nola-Ganey, Peggy Kirby and Kristy Nichols voting "yes." There were no votes in opposition and the motion passed unanimously. Ruth Johnson appointed Karen Stubbs with OJJ to chair the committee.

Due to calender conflicts, the regular Board meeting on September 2, 2011 will be cancelled.

**Adjourn-** Mark Thomas moved that the meeting be adjourned.