

**Coordinated System of Care  
Statewide Governance Board Meeting  
September 30, 2011  
Iberville Building, Room 1-127,627 N. Fourth St., Baton Rouge, LA 70802  
Minutes**

**The meeting was called to order by Ruth Johnson**

**Roll Call was conducted:**

**Board members present:**

Donna Nola-Ganey  
Mark Thomas  
Sherri Houin  
Peggy Kirby  
Ruth Johnson

**Board members absent:**

Kathy Kliebert  
Kent Batiste  
Mary Livers  
Kristi Nichols

**Approval of Minutes-** Peggy Kirby moved the minutes from the previous meeting be approved. Donna Nola-Ganey seconded the motion. A vote was taken with Peggy Kirby, Mark Thomas, Ruth Johnson, Sherri Houin and Donna Nola-Ganey voting “yes.” There were no votes in opposition and the motion passed unanimously.

**Status Report on Authorities-** Jody Levison- Johnson provided a written report. A motion was made by Donna Nola-Ganey the report be accepted, seconded by Mark Thomas. A vote was taken with Peggy Kirby, Mark Thomas, Ruth Johnson, Sherri Houin and Donna Nola-Ganey voting “yes.” There were no votes in opposition and the motion passed unanimously.

**Status report on SMO RFP-** Jody Levison-Johnson provided a written report. A motion was made by Peggy Kirby to accept the report and was seconded by Donna Nola-Ganey. A vote was taken with Peggy Kirby, Mark Thomas, Ruth Johnson, Sherri Houin and Donna Nola-Ganey voting “yes.” There were no votes in opposition and the motion passed unanimously.

**Phase 1 implementing Regions:** Jody Levison-Johnson presented a written report. A motion was made by Mark Thomas to accept the report and was seconded by Peggy Kirby. A vote was taken with Peggy Kirby, Mark Thomas, Ruth Johnson, Sherri Houin and Donna Nola-Ganey voting “yes.” There were no votes in opposition and the motion passed unanimously.

**Standing and Special Work group reports and recommendations:**

**Finance and Audit Committee-** Ruth Johnson provided the minutes of the last committee meeting and stated that the MOU should be signed by the end of the following week. She also commented that Mercer will participate in the next committee meeting to present the new leveraging documents. Donna Nola Ganey moved that the report be accepted. Peggy Kirby seconded the motion. A vote was taken with Peggy Kirby, Mark

Thomas, Ruth Johnson, Sherri Houin and Donna Nola-Ganey voting “yes.” There were no votes in opposition and the motion passed unanimously.

**Quality Assurance:** Karen Stubbs gave a verbal report. She stated that they had a successful first meeting, which was focused on discussing the functions of the committee as listed in the bylaws. The committee plans to meet once a month with conference calls or webinars in between as needed to learn about particular topics. The next meeting is scheduled October 10, 2011. A motion was made by Mark Thomas and seconded by Sherri Houin to accept the report. A vote was taken with Peggy Kirby, Mark Thomas, Ruth Johnson, Sherri Houin and Donna Nola-Ganey voting “yes.” There were no votes in opposition and the motion passed unanimously.

**Operations Committee:** Jody Levison-Johnson gave a written report. Tony Speier also stated that they expect the contract with Magellan to be finalized within 2 weeks and that Magellan would provide a workplan to meet the readiness requirement starting with activities on November 1, 2011. Ruth Johnson requested that the workplan be presented to the Governance Board. A motion to accept the report was made by Peggy Kirby and seconded by Sherri Houin. A vote was taken with Peggy Kirby, Mark Thomas, Ruth Johnson, Sherri Houin and Donna Nola-Ganey voting “yes.” There were no votes in opposition and the motion passed unanimously.

**Training Workgroup Next Steps** – Jody Levinson-Johnson presented a written report. She also stated that OBH will be working with Magellan to integrate all training efforts. Sherri Houin moved acceptance of the report. Donna Nola Ganey seconded the motion. A vote was taken with Peggy Kirby, Mark Thomas, Ruth Johnson, Sherri Houin and Donna Nola-Ganey voting “yes.” There were no votes in opposition and the motion passed unanimously.

**FSO Workgroup** – Jody Levison-Johnson stated that the Family Lead Position had to be reposted with supplemental requirements. Mark Thomas moved that the report be accepted. Donna Nola Ganey seconded the motion. A vote was taken with Peggy Kirby, Mark Thomas, Ruth Johnson, Sherri Houin and Donna Nola-Ganey voting “yes.” There were no votes in opposition and the motion passed unanimously.

### **New Business**

**SMO Readiness-** Discussion was held on the need assure adequate provider capacity for CSoC services and in particular that the DCFS and OJJ populations be assessed to determine the appropriate CSoC level of care required. Other areas of top priority for Magellan were identified as education and outreach, data and information for quality monitoring, and information systems requirements. The Board requested that these issues be addressed in the Magellan readiness workplan and that the workplan be presented to the Board. Jody Levison- Johnson and Tony Speier stated that they would follow up with this request.

**Rate setting for Homebuilders-** Ruth Johnson expressed concern that the rates currently being proposed for Homebuilders did not seem adequate to support the program. Jody

Levison- Johnson suggested that DCFS staff meet with Don Gregory with Medicaid to discuss. Jody will follow up to provide a date for the meeting.

**Community Teams and Regional Issues** – Jody Levison-Johnson gave a verbal update on the efforts of the regions to engage families. Discussion was held regarding the importance of assuring a cross section of family voices were engaged in the local CSoC teams.

### **Unfinished Business**

**Individual Department Workplans** - Ruth Johnson stated that DCFS is in the process of revising its departmental workplan. Discussion was held on the need for the departments to work together and coordinate their efforts with their staff and stakeholders in the regions to maximize effectiveness and avoid confusion. The other departments commented that they will update on the progress of their workplans as they are developed

**Communications Plan**- Kristen Sundie provided a written progress report. She stated that the first draft of the plan should be ready by end of October and by mid November it should be finalized. Donna Nola Ganey moved acceptance of the report and Peggy Kirby seconded that motion. A vote was taken with Peggy Kirby, Mark Thomas, Ruth Johnson, Sherri Houin and Donna Nola-Ganey voting “yes.” There were no votes in opposition and the motion passed unanimously.

**Action Items** – Donna Nola-Ganey made a motion that the Governance Board meet once per month and hold every-other week for meetings as needed. Discussion on the motion was held. Mark Thomas made a substitute motion to leave the meetings scheduled for every two weeks and cancel any meetings when the chair determines that no items need discussion or action by the Board. Peggy Kirby seconded the substitute motion. A vote was taken with Peggy Kirby, Mark Thomas, Ruth Johnson and Sherri Houin and voting “yes.” Donna Nola-Ganey abstained. There were no votes in opposition and the motion passed.

**Adjourn**- Donna Nola-Ganey moved that the meeting be adjourned. The motion was seconded by Peggy Kirby. A vote was taken with Peggy Kirby, Mark Thomas, Ruth Johnson, Sherri Houin and Donna Nola-Ganey voting “yes.” There were no votes in opposition and the motion passed unanimously.