

**Coordinated System of Care
Statewide Governance Board Meeting
October 14, 2011
Iberville Building, Room 1-127,627 N. Fourth St., Baton Rouge, LA 70802
Minutes**

The meeting was called to order by Ruth Johnson

Board members present:

Donna Nola-Ganey
Mark Thomas
Sherri Houin
Peggy Kirby
Kathy Kliebert
Anne Cassity
Ruth Johnson

Board members absent:

Kent Batiste
Mary Livers

Approval of Minutes- Mark Thomas moved to approve the minutes from the previous meeting. Kathy Kliebert seconded the motion. A vote was taken with Kathy Kliebert, Peggy Kirby, Mark Thomas, Ruth Johnson, Anne Cassity and Donna Nola-Ganey voting “yes.” There were no votes in opposition and the motion passed unanimously.

Status Report on Authorities- included in Jody Levison-Johnson’s written report.

Status report on SMO RFP- included in Jody Levison-Johnson’s written report, with change of deadline for the signed contract to November 1st.

Phase 1 implementing Regions – included in Jody Levison-Johnson’s written report

Standing and Special Work group reports and recommendations:

Finance and Audit Committee- Ruth Johnson verbally reported that Mercer was scheduled to participate in the next committee meeting to review the revised leverage documents. She also stated that additional revisions may be needed depending financing needs for residential placements if not adequately covered through SMO provider network.

Quality Assurance – Karen Stubbs gave a verbal report. She stated that regarding function #5, the committee was reviewing the workplan to identify possible OBH performance measures. She asked for clarification regarding their charge for that function. Clarification was provided that the QA committee should identify any red flag issues that may impact timely and effective launch of the CSoc. The committee members are to review the OBH workplan, each Department’s workplan and consult with agency representatives. The committee should develop a list of issues, risks associated with the issues, associated communications issues and possible strategies for resolving the issues.

Operations –included in Jody Levison-Johnson written report. Jody also reminded the departments to provide feedback on the tools for the financial reporting package for SMO.

Training Workgroup Next Steps – See Jody Levinson-Johnson presented a written report.

FSO Workgroup – See Jody Levison-Johnson’s written report. Janice Zube is working with the FSO workgroup on a strategy to develop the SCC.

Kathy Kliebert made a motion to accept all of the above reports. The motion was seconded by Anne Cassity. A vote was taken with Kathy Kliebert, Peggy Kirby, Mark Thomas, Ruth Johnson, Anne Cassity and Donna Nola-Ganey voting “yes.” There were no votes in opposition and the motion passed unanimously.

New Business

Proposed New Agenda Format – Discussion was held regarding the need to restructure the agenda to maximize the efficiency of the Board meetings. Kathy Kliebert moved that Jody Levison-Johnson’s standing reports be distributed in writing the Monday before the Board meeting and Board members could request any items from that report be placed on the agenda, and that the new standing agenda be as follows with public comment being included before any item was voted on:

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Committee Reports
 - i. Finance and Audit Committee
 - ii. Quality Assurance Committee
- V. New business
- VI. Unfinished Business
- VII. Action items
- VIII. Other
- IX. Public comment
- X. Adjourn

The motion was seconded by Donna Nola-Ganey. A vote was taken with Kathy Kliebert, Peggy Kirby, Mark Thomas, Ruth Johnson, Anne Cassity and Donna Nola-Ganey voting “yes.” There were no votes in opposition and the motion passed unanimously.

Officers Terms – Kathy Kliebert made a motion that inaugural chair and vice-chair terms of office begin at the first meeting of the Governance Board in April, 2011 and terminate on the first meeting in July, 2012. The motion was seconded by Donna Nola-Ganey. A vote was taken with Kathy Kliebert, Peggy Kirby, Mark Thomas, Ruth Johnson, Anne Cassity and Donna Nola-Ganey voting “yes.” There were no votes in opposition and the motion passed unanimously.

Staffing and Fiscal Models for the WAA's and FSO's – Jody Levison-Johnson distributed the staffing models developed by Mercer along with a workgroup that serve as the basis for rate-setting for the WAAs and FSOs. She asked for clarification that these were not mandatory structures and costs for the WAAs and FSOs. Donna Nola-Ganey made a motion that each WAA and FSO develop a staffing plan, including a budget and quality controls structures for review and approval by the Board in advance of CSOC implementation. Mark Thomas seconded the motion. A vote was taken with Kathy Kliebert, Peggy Kirby, Mark Thomas, Ruth Johnson, Anne Cassity and Donna Nola-Ganey voting “yes.” There were no votes in opposition and the motion passed unanimously.

Unfinished Business

SAMHSA Grant – OBH was not awarded the System of Care Expansion grant. New Orleans did receive the grant. Ruth Johnson emphasized the importance of New Orleans working in close collaboration with the state CSOC initiative. Kathy Kliebert stated that Jody would be working closely with New Orleans on their grant.

Adjourn – Peggy Kirby moved that the meeting be adjourned. The motion was seconded by Kathy Kliebert. A vote was taken with Kathy Kliebert, Peggy Kirby, Mark Thomas, Ruth Johnson, Anne Cassity and Donna Nola-Ganey voting “yes.” There were no votes in opposition and the motion passed unanimously.