

**Coordinated System of Care  
Statewide Governance Board Meeting  
July 28, 2016  
Bienville Building, Room 118, 628 N. Fourth St., Baton Rouge, LA 70821  
Meeting Minutes**

The meeting was called to order by Chairman Michael Comeaux.

**Roll Call**

Board members present:

Michelle Alletto  
James Bueche  
Michael Comeaux  
Rhenda Hodnett

**Approval of Minutes**

- There was a motion from Dr. James Bueche and a second from Rhenda Hodnett to approve the December 2015 Governance Board Minutes. The motion was approved unanimously.
- There was a motion from Dr. James Bueche and a second from Rhenda Hodnett to approve the April 2016 Governance Board Minutes. The motion was approved unanimously.
- There was a motion from Rhenda Hodnett and a second from Michelle Alletto to approve the April 2016 Director's Report. The motion was approved unanimously.

**Elections**

Connie informed members that Kathy Edmonston has agreed to stay on the Board for an additional year. Michael Comeaux moved and Dr. James Bueche seconded. The motion was approved unanimously.

Connie informed members that Michael Comeaux has agreed to continue as Chairperson of the Board for an additional year. Rhenda Hodnett moved and Dr. James Bueche seconded. The motion was approved unanimously.

**Director's Report**

CSoC Director, Connie Goodson informed members that Governor John Bel Edwards issued Executive Order JBE 2016-31 continuing the CSoC Governance Board. Then she provided a brief history of CSoC for new governance board members. The Director's Report was presented by CSoC Director Connie Goodson. The full report may be viewed at [www.csoc.la.gov](http://www.csoc.la.gov).

During the Director's Report, Connie Goodson reported that Sheila Jordan was not available and asked Pamela Honore to provide Statewide Coordinating Council and Family Support Organization updates. In addition to the information documented in the Director's Report, Mrs. Honore provided the following information:

### Statewide Coordinating Council

The most recent SCC meeting was canceled due to low participation. The Family Lead continues to work with the FSO to identify current and previous CSoc parents and youth for participation in the SCC.

### Family Support Organization update

The OBH Family Lead regularly meets with FSO leadership to address growing enrollment, service provision and staff training needs. The FSO continues to focus its energy on staffing and service provision, in addition to growing local and national partnerships that ultimately improve service provision in Louisiana.

### FSO Milestones/Highlights

- FSO staff across the state have participated in Mental Health First Aid training provided by Magellan
- The FSO hosted hundreds of youth and parents for “Youth Day at the Capitol 2016” on May 5. Busloads of youth and families from across the state enjoyed the opportunity to share their voice as consumers and advocates on and around the stairs of the Capitol.

Based upon a review of data for the previous quarter:

- Unduplicated youth served each month with one or both FSO services: April: 1,787; May: 1,863; June: 1,774
- Support Staff members at end of the quarter: 322
- Billed units continue to increase

Governance board members asked: what the per diem is for short term respite; what provider types can provide crisis stabilization; what the trend has been for hospitalization of children/youth in CSoc; and, what percentage of youth in general have an IEP. There was a motion from Rhenda Hodnett and a second from Michelle Alletto to approve the July 2016 Director’s Report. The motion was approved unanimously.

## **Committee Reports**

### **Finance and Audit Committee**

- The SFY 15-16 MOU has been approved by all agencies and all agencies have signed the MOU.

### **Quality Assurance Committee Report**

Dr. Kristin Savicki reported, for committee chair Cindy Guitreau. The Quality Assurance Committee met on July 20, 2016. The committee has historically reviewed a number of metrics, however, with the new contract, the committee agreed to focus on new quality metrics. All of the new metric and the results can be found in the July CSoc Directors report. Highlights include:

- The first report on CANS data only included 23% of discharges due to lack of matching initial and discharge CANS. The most recent report included 54% of discharges for the quarter. Most notable is that the positive trend in functional outcomes remained the same with the larger sample size.
- The previous Living situation at Discharge report only included 60% of discharges, the most recent report included 100% of discharges and the success rate, children discharged to a home and community based setting was 90%.

### **New Business**

Michael Comeaux proposed changing the usual meeting date from the fourth Thursday to the fourth Wednesday and to shorten the meeting invitation time to two hours beginning at 1pm. Michelle Alletto so moved and Dr. James Bueche seconded the motion. The motion was approved unanimously.

### **Public Comment**

There were no public comments.

### **Action items**

- Future Governance Board meetings will be held in the Bienville building, from 1:00 PM to 3:00 PM on the following dates:
  - October 26, 2016 1:00-3:00pm
  - January 25, 2017 1:00-3:00pm
  - April 26, 2017 1:00-3:00pm

### **Adjournment**

At 2:10 PM, Comeaux requested a motion for the adjournment of the board meeting. Michelle Alletto so moved and Dr. James Bueche seconded the motion to adjourn the July 28, 2016, CSoC Governance Board Meeting.