

**CSoC Quality Assurance Committee (QAC) Meeting Minutes – APPROVED**

<b><u>Date of Meeting</u></b>	
October 31, 2016	
<b><u>Meeting Time</u></b>	
2:00 – 3:30 p.m.	
	<b><u>PARTICIPANTS</u></b>
<b>Members</b>	<input checked="" type="checkbox"/> Cindy Guitrau, Chair (DCFS) <input checked="" type="checkbox"/> Kristin Savicki (OBH) <input checked="" type="checkbox"/> Patty Thomas (OJJ) <input type="checkbox"/> Candace Ricard (OBH) <input checked="" type="checkbox"/> Janice Zube (DOE) – by phone <input type="checkbox"/> _____
<b>Guests</b>	<input checked="" type="checkbox"/> Connie Goodson (OBH) <input type="checkbox"/> Sheila A. Jordan (OBH) <input checked="" type="checkbox"/> Lisa Longfellow (OBH) <input checked="" type="checkbox"/> Pamela Honore (OBH) <input checked="" type="checkbox"/> Carolina Jones (NCFS) <input type="checkbox"/> Rhee Fisher (NCFS) <input checked="" type="checkbox"/> Keith Durham (Medicaid) – via teleconference <input checked="" type="checkbox"/> Curtis Eberts (Wraparound Service) – via teleconference <input type="checkbox"/> Lynn Henderson (Eckert) <input type="checkbox"/> Jodie Roberts (Eckert) – via teleconference

Agenda Item/Topic	Discussion	Action	Responsible Party	Target Date
<b>I. Call to Order</b>	Connie Goodson called the meeting to order at 2:05 pm.	None	None	None
<b>II. Roll Call</b>	Members announced themselves.  Karen Faulk (DCFS) and Lillie Burns (DOE) have retired	None	None	None

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<b>III. Approval of Minutes</b>	Deferred to next meeting	Revise, finalize and post as appropriate	Sheila A. Jordan & Lisa Longfellow	?????
<b>IV. Discussion of Outcomes Measures/Tool</b>	<p><b><u>Report #1 – Cindy Guitraux</u></b></p> <p><b><u>Report #2 – Kristin Savicki</u></b></p> <ul style="list-style-type: none"> <li>• Kristin presented data in the standard dashboard format. The report is attached.</li> <li>• Kristin also presented data in an additional draft dashboard format with graphs and charts. Kristin and Candace are continuing to revise the format and intend to present this data at future meetings.</li> </ul>			
<b>V. Other Items for Discussion</b>	<p><u>State Governance Board Meeting</u> Connie advised that the SGB meeting is scheduled for November 9, 2016, 1p-3p (Room 118) and that Cindy will present the QAC report.</p> <p><u>Next QAC Meeting</u> Next meeting schedule for <b>insert date</b>.</p>	Send meeting update and minutes	Sheila	Before next meeting
<b>VI. Public Comment</b>	None.	Send meeting update and minutes	Sheila	Before next meeting
<b>VII. Adjournment</b>	The meeting was adjourned at 3:00 p.m.			

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**Cindy Guitrau, Chair, CSoC QAC**

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**Date**