



Louisiana Department of Health and Hospitals

Health Plan Advisory 14-16

Revised November 10, 2014

Member Admissions to Skilled Nursing Facilities

As services provided in skilled nursing facilities (SNFs) are short term in nature, a member's eligibility status should not change from Bayou Health to Legacy Medicaid long term care. Health Plans are to notify Medicaid Member Services at least one calendar day prior to admission of a member to an SNF in a long term care facility. This will eliminate member linkages being erroneously changed from Bayou Health Plans to Legacy Medicaid. Notification is not necessary for admissions to skilled nursing facilities which are not based in long term care facilities.

When sending a notice, the following member information should be included:

- Name
- Medicaid ID number
- Skilled Nursing Facility admit date

A second e-mail should be sent to the department prior to or upon the member's discharge from the SNF, whether to home or to a long-term care status in a nursing home. To notify the department of admissions and discharges, contact Nicola Carter and courtesy copy Paula Jennings.

Nicola Carter

Nicola.Carter@la.gov

Paula Jennings

Paula.Jennings@la.gov