

LOUISIANA LEGISLATURE ACT 88:

ADVISORY COUNCIL ON HEROIN AND OPIOID PREVENTION AND EDUCATION

Date: February 9, 2018

Time: 1:00 – 3:00 p.m.

Location: Louisiana Department of Health

628 North 4th Street, Bienville Building, Room 118

Baton Rouge, LA 70802

Agenda:

1. Call to Order

Chair Michelle Alletto called the meeting to order at 1:05

2. Roll Call

Present

Michelle Alletto – LA Department of Health

Dr. James Hussey- LA Department of Health

Matt Adams- Board of Regents

Linda Theriot- Veterans Affairs

Sheral Kellar- Workforce Commission

Mona Michelli- Department of Children and Family Services

Troy Prevot- Speaker of the House

Judge Jules Edwards- Drug Court

Thomas Travis- Department of Insurance

Michael Comeaux- Department of Education

Keetsie Gunnels- Attorney General

Absent

Dr. Susan Tucker- Department of Corrections (via phone- listen only)

Major Bob Brown, State Police

Senator Regina Barrow, Senate

3. Approval of agenda

A motion was made by Mona Michelli to approve the agenda, and the motion was seconded by Sheral Kellar. The agenda was approved.

4. Approval of minutes from the December 7, 2017, Advisory Council Meeting

A motion was made by Co Chair Matt Adams to approve the December 7, 2017 Advisory Council Meeting minutes, and the motion was seconded by Michael Comeaux. The December 7, 2017 minutes were approved.

5. Transfer of Chair to Dr. James Hussey

Chair Michelle Alletto transferred her position as Chair of the Advisory Council to Dr. James Hussey, Office of Behavioral Health Medical Director and stated she would remain involved with the Council; Dr. Hussey continued the meeting as Chair of the Advisory Council.

6. Overview of meeting expectations and deliverables- Review Plan

Chair Dr. Hussey reviewed Act 88 and its intent:

- a. **Addressing parish-level data** – He stated that at a minimum, we should inventory accessible, valid, meaningful, priority data. This should include input from the 13 members identified in the ACT, at the very least to make sure there is opportunity for coordination of that data.
- b. **Progress on current initiatives** – Again, at a minimum, we should inventory initiatives already taking place within each of the agencies of the 13 members, update as needed and compile into the plan and on the website.
- c. **Impact on agencies**
- d. **Coordination plan of online central location**

Discussion ensued regarding whether face-to-face meetings for the Advisory Council and conference calls for workgroups would be preferable. Chair Dr. Hussey informed the group that members are unable to vote by phone and by allowing members to call in could lead to less attendance which may result in no quorum. Sheral Kellar said she has no problem with members calling in as long as it's in "listen only" mode and no voting to take place by a caller. She made a motion and Judge Edwards seconded the motion. With no objection, the Advisory Council voted for face-to-face Advisory Council meetings to include the option for phoning in as a silent listener only with no option for the phone participant to vote.

Interpretation of Act 88 was discussed with the primary goals identified as inventory and coordinate current activities and not necessarily do something new. The Council agreed that to fulfill the mission, workgroups would be formed to list data, initiatives and report impact to roll up into a coordination plan.

7. Public Comment

Chair Dr. Hussey solicited public comment. There was no public comment.

8. Drafting of Mid-Year and End-of-Year Reports

Chair Dr. Hussey reminded the council that Co Chair Matt Adams and Sheral Kellar volunteered last meeting to draft the reports. Chair Dr. Hussey stated the intent of the Mid-Year report is to provide a draft of what would ultimately be used for the End-of-Year report. The Mid-Year report would be internal to the Council only and used only for preparatory purposes. All members were in agreement.

9. Workgroup – expectations

Chair Dr. Hussey reviewed the expectations of the two workgroups 1) Data/Surveillance and 2) Interagency Coordination. He then discussed the worksheet he created to assist each workgroup. As listed on each worksheet, workgroups will be formed with core group members from the members listed in the ACT; Each workgroup should nominate a lead, a co-lead and a scribe; Each workgroup should determine a work schedule and begin to discuss an agenda along with a vehicle for the meetings. Objectives and future tasks are listed on the worksheet to recap what it is the workgroup aims to accomplish. Chair Dr. Hussey stated that these worksheets are to help in reporting back to the entire council after the workgroups meet separately.

10. Assignment of Council to each workgroup

Chair Dr. Hussey identified Dr. Esteban Gershanik as an available subject matter expert (SME) for the Data/Surveillance workgroup, and Dr. Janice Petersen and he would be available for the Interagency Coordination workgroup. Mona Michelli stated there is a need to develop a mechanism to share information between the workgroups. Chair Dr. Hussey suggested that information sharing would occur during the Advisory Council meetings. Discussion ensued about what is meant by "surveillance" relative to the Data/Surveillance workgroup. Dr. Gershanik said he and his team will

help guide the workgroup on what surveillance truly is and dynamics of the data. Dr. Gershanik went on to say that you do not have to be a data person to join the data workgroup and what data is collected is up to this group. Chair Dr. Hussey also urged the data and surveillance group to consider what data the average person, provider, media person, legislator, etc. would want to see and track. There's a lot of data out there, and we just want a good accurate snapshot of the data. No need to list all of the data, but what is the most meaningful, important data? What do we want to monitor and report? List the priority data that speaks to our vision and mission- most valuable, readily available, and accurate. As for the Interagency Coordination Plan, with all the efforts going on, what are the critical ones that everyone should know about? This is opportunity for a dashboard for critical Louisiana efforts, impacts, and data. With that said, council members made their choice of workgroup for participation. (Of the 13 members of the Advisory Council, the Interagency Coordination Workgroup consisted of Judge Edwards, Mona Michelli, Keetsie Gunnels, Michael Comeaux, and Chair Dr. Hussey. The Data/Surveillance workgroup consisted of Co Chair Matt Adams, Troy Prevot, Thomas Travis, Sheral Kellar, and Linda Theriot).

11. Break out into workgroups from 1:55-2:30

Worksheets and packets were distributed to both groups; Public audience stakeholders were invited to join in with their workgroup of interest.

a. Structure and framework decided within group

b. Reports from each workgroup's lead to the Council

- i. **Data/Surveillance Workgroup** – Lead is Co Chair Matt Adams; Co-leaders are Troy Prevot and Morris Hawkins; Scribe is Dr. Suzanne Tinsley; Will meet monthly face-to-face with option to call if cannot meet in person; Co Chair Matt Adams will email workgroup members to request group interests and ask for suggestions for additional members for inclusion in the workgroup; may need assistance from LDH for meeting space.
- ii. **Interagency Coordination Workgroup** – Lead is Judge Jules Edwards; Co-lead is Michael Comeaux; Scribe is Mona Michelli; Will meet via phone conference every 2 weeks at 7:30 a.m. beginning February 15; Initial scope of work is to identify who to ask questions of and what questions will be asked.

Mona Michelli stated that both volunteers for completing the final report (Co Chair Matt Adams and Sheral Kellar) are in the same workgroup, and she is concerned that there should be a representative from each group for completing the final report. Chair Dr. Hussey suggested that the workgroups should decide how the information from each workgroup should be presented to the Advisory Council and the Advisory Council would provide feedback. Chair Dr. Hussey stated the final report is due at the end of the calendar year so the self-imposed mid-year report due date would be around July. Advisory Council members not represented at the meeting today will receive meeting minutes and an email request to submit their choice of committee they prefer to participate on.

12. Date, time, place of next Council meeting

Tuesday, May 15, in the afternoon was suggested. Catherine Peay will provide tentative dates for consensus.

13. Adjournment – Meeting was adjourned at 2:55.