



HCR 64 PROFESSIONAL WORKING GROUP REPORT

SENATE AND HOUSE

COMMITTEE ON HEALTH AND WELFARE



February 28, 2019

February 28, 2019

Senate Committee on Health and Welfare  
P.O. Box 94183  
Baton Rouge, LA 74804

House of Representative Committee on Health and Welfare  
P.O. Box 94062  
Baton Rouge, LA 70804

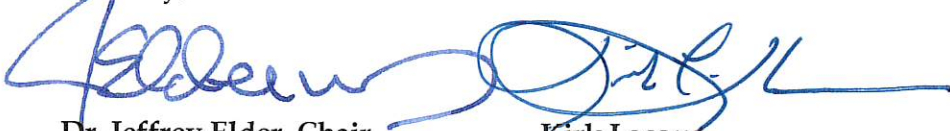
Dear Members of the Senate and House Committee on Health and Welfare:

In response to House Concurrent Resolution 64 (HCR 64) of the 2018 Regular Session, the working group submits the enclosed report.

This report is a culmination of months of work devoted to studying the organization, funding, and structure of the Bureau of EMS and the unique needs of emergency medical services in Louisiana.


The members of the working group are available to discuss the enclosed report and recommendations with you. Please do not hesitate to contact us with any questions or comments.

Sincerely,



**Dr. Jeffrey Elder, Chair**  
EMS Certification Commission

**Kirk Lacour**  
Acadian Ambulance  
EMS Task Force



**Nancy Bourgeois**  
American College of  
Emergency Physicians, La Chapter



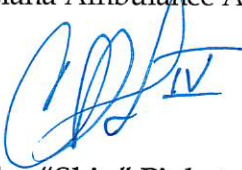
**Donna Newchurch**  
Louisiana Ambulance Alliance



**Terry Blanchard**  
Louisiana Association of  
Nationally Registered EMTs



**Chad Major**  
Professional Firefighters  
Association of Louisiana



**Charles "Skip" Pinkston**  
Louisiana Fire Chiefs  
Association



**Steven "Kelly" Grayson**  
Louisiana Society of  
EMS Educators



**Brian Lindberg**  
Louisiana State Firemen's  
Association



**Cecile Castello**  
(advisory)  
Secretary of LDH Appointee



**H. Butch Browning**  
(advisory)  
Office of the State Fire Marshal



**Susan Bailey**  
(advisory)  
Bureau of EMS

## Executive Summary

The core functions of the Bureau of EMS are:

1. Provide licensure of Emergency Medical Responders (EMR), Emergency Medical Technicians (EMT), Advanced Emergency Medical Technicians (AEMT), and Paramedics;
2. Ensure licensure education meets national standards for EMS Professionals;
3. Deliver psychomotor examinations as part of the initial licensing process;
4. Ensure integrity of a licensed Practitioners through outlining the scope or practice and addressing investigations of wrongdoing
5. Identifying all public and private agencies, institutions, and individuals that are or may be engaged in emergency medical services training and set minimum standards for course approval, instructions and examination regarding Telephone CPR.

Investment in an effective Bureau of EMS impacts patient care to Louisiana's citizens and visitors. An effective Bureau of EMS ensures that training is delivered that meets national standards. Licensed professionals at the scene of trauma, time sensitive illness, or medical transport will determine outcomes for the patients' survivability and outcomes for quality of life at their greatest time of need. A state endorsed license requires quality assurance and integrity of the profession. An effective Bureau of EMS is also postured to timely and effectively outline the scope of practice and address investigations of wrongdoing of licensed EMS Practitioners.

The Emergency Medical Services system is fragmented among several departments within state government. This results in a lack of cohesive efforts among the various EMS functions such as Trauma Systems, Stroke systems, STEMI systems, EMS for Children, Emergency Preparedness and Response, Practitioner regulations and Provider regulations. The goal of both the short-term and long-range plans is to streamline the EMS system. Merging the functions that can be easily integrated into the Bureau of EMS will be included in the short-term plans with others in which integration will take vigorous strategic planning will be placed in the long-range plans.

House Concurrent Resolution 64 was adopted by the Legislature in the spring of 2018. The full resolution can be found in Attachment B. The tasks of HCR 64 were as follows:

1. Review, discuss, and recommend the most appropriate location and statutory structure for the licensure of emergency medical personnel



2. Address whether the licensing and disciplinary functions should:
  - remain with the Louisiana Department of Health; or
  - be transferred to an independent regulatory board; or
  - other more appropriate venue ad identified by the working group.

The working group agrees that it is not feasible, from both a functional and structural perspective, for the Bureau of EMS to be placed under an independent board. The citizens of, and visitors to, Louisiana are best served if the Bureau of EMS remains within the Louisiana Department of Health but be placed as a line-item budgetary office with its efforts directed by a stakeholder Board comprised of EMS system subject matter experts.

## Recommendations

### Fiscal Year 2020 (one-year plan)

- 2019 Legislative session – amendments to R.S. 40
  - Amend the language R.S. 40 to streamline and clarify Bureau of EMS functions
  - Provide for the duties and authority of the EMS Certification Commission
  - Provide for the duties and authority of the EMS Task Force
  - Increase the number of EMS Practitioners on the EMS Certification Commission
  - Increases licensing and examination fees for EMS Practitioners
  - Increase licensing fees for EMS Providers
  - Establish the incremental allocation of a percentage of the administrative funds from any or all EMS related programs
  - Establish an over-collection fund
  - Implement an education program certification fee

### Fiscal Year 2022 (five-year plan)

- 2021 Legislative session
  - Transition the Bureau of EMS to a higher-level division of the Louisiana Department of Health as the Office of Emergency and Mobile Medical Services
  - Elevate the Office of Emergency and Mobile Medical Services to a line budget item within the Louisiana Department of Health
  - Implementation of a Board that will direct the operations of the Office, effective July 1, 2021.



In conclusion, this document outlines the holistic approach that EMS stakeholders feel are the most important issues that face the delivery of emergency medical services to the citizens of the State of Louisiana. By elevating the Bureau of EMS to the Office of Emergency and Mobile Medical Services within the Louisiana Department of Health, emergency medical services will receive the status and recognition that our practitioners, providers and patients deserve. Additional funding to achieve the goals set for in this document could be made available through the direction of EMS program administrative funds and through the measured increase in EMS licensure and educational program fees. Consolidation and co-location of EMS related functions within the Department of Health will additionally work to improve emergency medical care with a focus on the tactical and operational needs of our practitioners and providers. Through the implementation of the plan outlined in this document, the coordination of care for our out of hospital patient population and emergency medical preparedness response in Louisiana will be streamlined and improved throughout the state.

## Introduction

The core functions of the Bureau of EMS are:

1. Provide licensure of Emergency Medical Responders (EMR), Emergency Medical Technicians (EMT), Advanced Emergency Medical Technicians (AEMT), and Paramedics;
2. Ensure licensure education meets national standards for EMS Professionals;
3. Deliver psychomotor examinations as part of the initial licensing process;
4. Ensure integrity of a licensed Practitioners through outlining the scope or practice and addressing investigations of wrongdoing
5. Identifying all public and private agencies, institutions, and individuals that are or may be engaged in emergency medical services training and set minimum standards for course approval, instructions and examination regarding Telephone CPR.

The focus of this report is to review, discuss and recommend the most appropriate location and statutory structure for the licensure of emergency medical personnel. Included in this process are the strategic plans to progress EMS into the future, the costs of this progress, and the prospective sources of revenue for this progress.

Investment in an effective Bureau of EMS impacts patient care to Louisiana's citizens and visitors. An effective Bureau of EMS ensures that training is delivered that meets national standards. Licensed professionals at the scene of trauma, time sensitive illness, or medical transport will determine outcomes for the patients' survivability and outcomes for quality of life at their greatest time of need. A state endorsed license requires quality assurance and integrity of the profession. An effective Bureau of EMS is also postured to timely and effectively outline the scope of practice and address investigations of wrongdoing of licensed EMS Practitioners.

This recommendation was developed with critical stakeholders and subject matter experts in anticipation of resources – skillsets, managerial, policy, budget and operational resources – needed to posture the Bureau of EMS as an efficient vehicle regulating the EMS Industry in Louisiana. In brief, the Bureau of EMS must progress to meet the demands of an industry that is expanding in exponential proportions while addressing the limitation of the current statute. Additionally, this document reflects a holistic approach to the delivery of emergency medical services in the State of Louisiana, not a fragmented system.



## Gap Analysis/Current Challenges

The current Bureau of EMS staff includes a Director, a Medical Director (contracted), a Deputy Director, an Administrative Assistant, an Education Manager, an Exam Coordinator, a Credentialing Coordinator, and two part-time (WAE) employees. To facilitate the National Registry of EMTs' psychomotor exams, a contract with Southeast Louisiana Area Health Education Center contracts examiners who are supervised by the Exam Coordinator. The current Director was hired in August 2017 and three vacancies were filled in 2018. This staff, although small, completes the required functions, as well as the extraneous functions, of the Bureau of EMS in an efficient manner.

(Current organizational chart and FY 2019 budget - Attachment A.)

## Fragmentation

The Emergency Medical Services system is fragmented among several departments within state government. This results in a lack of cohesive efforts among the various EMS functions such as Trauma Systems, Stroke systems, STEMI systems, EMS for Children, Emergency Preparedness and Response, Practitioner regulations and Provider

### FRAGMENTATION OF THE EMS SYSTEM THROUGHOUT STATE GOVERNMENT RESULTS IN A LACK OF COHESIVENESS.

regulations. The goal of both the short-term and long-range plans is to streamline the EMS system. Merging the functions that can be easily integrated into the Bureau of EMS will be included in the short-term

plans with others in which integration will take vigorous strategic planning will be placed in the long-range plans.

## Funding

- Investments by the profession cannot sustain the function of the Bureau of EMS. In addition, the Bureau of EMS is not a line-item budget agency. The revenue (\$1,143,340.00 for FY 18) comes from four sources:
  - Federal - 235,058.00 (20%)
  - Prestige Plates - 9,000.00 (1%)
  - Self-Generated - 350,000.00 (31%)
  - State General Fund allocated through LDH/OPH- 549,282.00 (48%)
- Sources of dedicated funding should be identified. Possible sources include:
  - LDH allocating a percentage of the administrative funds from any or all EMS related programs for funding the infrastructure and operational costs of an effective BEMS.



- Moving the functions of ambulance provider regulation into the Bureau of EMS and increasing the licensing fees, which would increase the self-generated revenue.
- Increase the licensing fees for EMS Practitioners and Providers. Fees have not been increased in nearly 20 years.
- Implement a fee for education program certification. Fees would be tiered according to the levels of education requested.

## House Concurrent Resolution 64

House Concurrent Resolution 64 was adopted by the Legislature in the spring of 2018. The full resolution can be found in Attachment B. The tasks of HCR 64 were as follows:

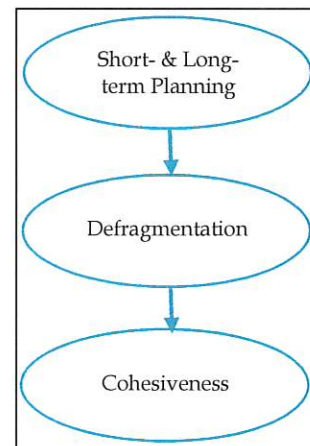
1. Review, discuss, and recommend the most appropriate location and statutory structure for the licensure of emergency medical personnel
2. Address whether the licensing and disciplinary functions should:
  - remain with the Louisiana Department of Health; or
  - be transferred to an independent regulatory board; or
  - other more appropriate venue as identified by the working group.

## Methodology

A formal listing of stakeholders was identified in HCR 64 to participate in the tasks. A chair was identified at the first meeting held on August 15, 2018. The working group met in person and/or via conference call line on the second Tuesday of every subsequent month except for the month of January when the meeting was held on January 15, 2019. A list of the members can be found in Attachment C. Copies of the meeting minutes can be found in Attachment D.

## Short-term and Long-term Plan

The working group agrees that it is not feasible, from both a functional and structural perspective, for the Bureau of EMS to be placed under an independent board. The citizens of, and visitors to, Louisiana are best served if the Bureau of EMS remains within the Louisiana Department of Health but be placed as a line-item budgetary office with its efforts directed by a stakeholder Board comprised of EMS system subject matter experts.



### One Year Plan - Fiscal Year 2020 (July 1, 2019 - June 20, 2020)

During fiscal year 2020, the Bureau of EMS should remain within the Louisiana Department of Health. Within LDH, the Bureau of EMS would retain its promulgation authority, its access to wrap-around services required to carry out the core missions - i.e., access to LDH legal; access to budgetary funds; access to workplace location; and access to IT infrastructure.

Fiscal Year 2020 will be a time of growth and the start of restructuring for the Bureau of EMS. During the 2019 legislation session, amendments to R.S. 40 will be introduced. These amendments will:

- Amend the language of R.S. 40 to streamline and clarify the Bureau of EMS functions
- Provide for the duties and authority of the EMS Certification Commission
- Increase the number of EMS Practitioners on the EMS Certification Commission
- Increases licensing and examination fees for EMS Practitioners
- Increase licensing fees for EMS Providers
- Start the incremental allocation of a percentage of the administrative funds from EMS related programs
- Establish an over-collection fund
- Implement an education program certification fee

Once these amendments are in place (projected effective date of July 1, 2019), long-term planning of defragmenting and funding the infrastructure and operational costs of an effective EMS System in Louisiana can begin.

The incumbent of the newly created 911 Communication Coordinator (Program Monitor) position performs the functions promulgated by Act 578 which include working with local jurisdictional leaders of the communications districts or agencies providing public safety communications services to coordinate uniformity, call-taking standards, and training among the 911 systems.

After working with Health Standards during the second half of Fiscal Year 2019, a process to provide regulation regarding ambulance licensing and inspection will be developed so that it complies with statute. The newly implemented BEMS Information Management System (IMS) will allow for self-attestation on behalf of the EMS Providers. This will include identifying the unit number and the home parish of the ambulance as well as the ability to upload the protocol that is used by that unit in the parishes in which it operates. In addition, the system will facilitate placarding of the ambulance during a disaster so that ambulance activation will occur in a timely and efficient manner. Maintaining this



portion of the IMS and the actual inspections will be the responsibility of the Deputy Director. This will increase self-generated revenue by approximately \$65,000.00.

Exam centers will be established throughout the state to reduce the travel time for candidates who do not live in the Baton Rouge area to take their psychomotor exam. It will be the responsibility of the exam center to provide the examination space, equipment, and examiners for the psychomotor exam. The Bureau of EMS will provide a National Registry Representative and a Bureau of EMS Exam Coordinator for each exam which reduces the number of staff provided by the Bureau of EMS for an exam; thus, reducing the costs incurred for exams.

The Bureau of EMS will transition from monitoring individual EMS Instructors to monitoring EMS Education Programs. Each program will have the responsibility to regulate those employed within their program to provide EMS Education. A quality improvement/assurance auditing process will be developed by the Education Manager to ensure that each EMS Education Program is providing the appropriate cognitive, psychomotor and affective information necessary to develop a competent entry-level EMS Practitioner as well as meet the National EMS Education Guidelines. Education program certification fees will be implemented based on the education that is being provided by the program. These fees will increase revenue for the Bureau of EMS.

(FY 2020 proposed organizational chart, proposed fees and budget summary - Attachment E.)

### Five Year Plan

The focus of the five-year plan is to streamline the EMS System which is currently fragmented throughout state government. This will include forming an Office of Emergency and Mobile Medical Services that will house all branches of the EMS system. The Office of Emergency and Mobile Medical Services will be a line-item budget office within the Louisiana Department of Health and will be regulated by a Board of stakeholders that will direct the operations of the Office.

(Remaining 5-year budget summary - Attachment F).

Objectives of the five-year plan include, but are not limited to:

- Form the line-item budgetary Office of Emergency and Mobile Medical Services within the Louisiana Department of Health whose efforts are directed by a Board to improve and sustain the EMS System throughout Louisiana
- Secure a building that will facilitate the current, as well as the future, functions of the Bureau of EMS (Office of Emergency and Mobile Medical Services) and co-



location of LERN call center functional space. This should include, but is not limited to:

- Office space for current staff members
- Office space for future staff members (Total Quality Management program, Injury Prevention Program, EMS for Children Program, and Emergency Preparedness and Response Program)
- Bathroom facilities that include showers
- Fully functional kitchen
- LERN call center co-location (staffed by LERN)
- Tactical Operation Center/EMS Emergency Operations Center
- Psychomotor exam rooms that meet the specifications required by the National Registry of EMTs
- Classroom/meeting room(s) with telecommunication capabilities
- Generator designed to fully support the power needs of the building in the event of a power outage
- Provide Community Paramedicine/Mobile Integrated Health legislation that identifies a reimbursement model for these services
- Add a Program Manager (1-B) and 2 Paramedic Regional Coordinators (Program Monitor Paramedics) to form the Total Quality Management Program and strategically place them around the state to support operations and functions of the Bureau of EMS
  - Ambulance inspections and licensing
  - Exam monitoring and fulfilling the role of NREMT Representative at local testing sites
  - Education Program monitoring
  - Teach BEMS specific trainings in their area of operations
  - Support regional emergency preparedness and response initiatives and serve as key ESF-8 leads within their 3 regions
  - Facilitate high school EMR and EMT education initiatives
  - Assist in investigations for the EMS Certification Commission
- Defragment EMS functions that are located in various state agencies and establish an Office of Emergency and Mobile Medical Services within the Louisiana Department of Health.
  - Bureau of EMS
  - EMS for Children
  - Injury Prevention
  - Emergency Preparedness and Response

Fiscal Year 2021 (July 1, 2020-June 30, 2021)

Fiscal Year 2021 will see continued growth within the Bureau of EMS. Implementation of a Total Quality Management Program (TQM) will include a TQM Manager (Program Manager 1-B) and two Paramedic (Program Monitors) Regional Coordinators. Program responsibilities will include quality assurance/improvement of ambulance inspections and licensing, exam centers, and education programs. In addition, the program will support tri-regional emergency preparedness and response initiatives and serve as key ESF-8 leads within their three regions; facilitate high school EMR and EMT education initiatives; and assist with investigations for the EMS Certification Commission.

An Injury and Illness Prevention Program will be formed in the Bureau of EMS by creating an Injury and Illness Prevention Manager Position (Program Monitor 1-A). The incumbent of this position will work with EMS agencies to provide public education courses on preventing injuries and illnesses. Included programs will be car seat safety, bicycle safety, motorcycle safety, community paramedicine, mobile integrated healthcare, etc. If not previously written, this incumbent will facilitate a committee to provide Community Paramedicine/Mobile Integrated Healthcare legislation that identifies a reimbursement model for these services. This legislation will be introduced during the 2021 legislative session for an implementation date of July 1, 2021.

The Bureau of EMS Director will have oversight of the Deputy Director and the programs under this incumbent; the TQM Program; the Education Program, and the Injury Prevention Program and the 911 Communication Coordinator. This allows for an elevation to a Program Manager 3 position.

The Bureau of EMS pool vehicle that is over 10 years old will also be replaced.

(FY 2021 proposed organizational chart - Attachment G)

Fiscal Year 2022 (July 1, 2021-June 30, 2022)

Proposed legislation will be introduced during the 2021 legislative session to transition the Bureau of EMS to the Office of Emergency and Mobile Medical Services and implementation of a Board that will direct the operations of the Office, effective July 1, 2021. This Board of Directors will be composed by combining the representation that is currently on the EMS Task Force and the EMS Certification Commission, assuming the responsibility of both. This language will include making the Office of Emergency and Mobile Medical Services a line budget item with the Louisiana Department of Health. The EMS for Children Program is currently in an office unrelated to EMS. Moving this program to the Office of Emergency and Mobile Medical Services will facilitate cohesion of the program's efforts. On a federal level, the Assistant Secretary of Preparedness and Response with the Department of Health and Human Services is increasing the visibility of the EMS System. It is important for Louisiana to follow this lead. Defragmentation of



these two specific components of the EMS system will occur with moving the EMS for Children Manager (Program Manager 1-A) into the office, while implementing a Preparedness and Response Manager (Program Manger 1-A) into the Office. In addition, a Medical Director will be contracted to work in the office on a part-time basis.

The current Deputy Director position will become the Regulatory Program Manager (Program Manager 1-B) and will have regulatory oversight of the EMS Provider inspection and licensing; EMS Practitioner licensing and examination. A Deputy Director position (Program Manager 2) will be created for oversight of the administrative programs - EMS for Children Program, the Injury Prevention Program, the Preparedness and Response Program, the Education Program, and the 911 Communications Coordinator.

The current Bureau of EMS Director will become the Executive Director of the Office of Emergency and Mobile Medical Services Director with oversight of the EMS Regulatory Program; the EMS Total Quality Management Program; the Deputy Director and the programs under the incumbent. The Bureau of EMS Director will now become the Executive Director of the Office of Emergency and Mobile Medical Services.

(FY 2022 proposed organizational chart and Board composition - Attachment H)

#### Fiscal Year 2023 (July 1, 2023-June 30, 2024)

Fiscal year 2023 will see the final movement to defragment the EMS system in Louisiana. The current office lease will expire in October of 2022, which is in the 2023 fiscal year. A partnership with the Louisiana Emergency Response Network will be formed to secure the most optimal space needed to house all branches of the Office of Emergency and Mobile Medical Services and the Louisiana Emergency Response Network. This will include, but is not limited to:

- Office space for all staff members (Regulatory Program, Total Quality Management program, Injury Prevention Program, EMS for Children Program, and Emergency Preparedness and Response)
- Bathroom facilities that include showers
- Fully functional kitchen
- LERN call center - co-location (staffed by LERN)
- Tactical Operation Center/EMS EOC
- Psychomotor exam rooms that meet the specifications required by the National Registry of EMTs
- Classroom/meeting room with telecommunication capabilities
- Generator to fully power the building in the event of a power outage



### Fiscal Year 2024 (July 1, 2024-June 30, 2025)

Fiscal year 2024 will find the Office of Emergency and Mobile Medical Services moving from a focus on restructure and growth to a focus of sustainability.

## Recommendations

### Fiscal Year 2020 (one-year plan)

- 2019 Legislative session – amendments to R.S. 40
  - Amend the language R.S. 40 to streamline and clarify Bureau of EMS functions
  - Provide for the duties and authority of the EMS Certification Commission
  - Provide for the duties and authority of the EMS Task Force
  - Increase the number of EMS Practitioners on the EMS Certification Commission
  - Increases licensing and examination fees for EMS Practitioners
  - Increase licensing fees for EMS Providers
  - Establish the incremental allocation of a percentage of the administrative funds from any or all EMS related programs
  - Establish an over-collection fund
  - Implement an education program certification fee

### Fiscal Year 2022 (five-year plan)

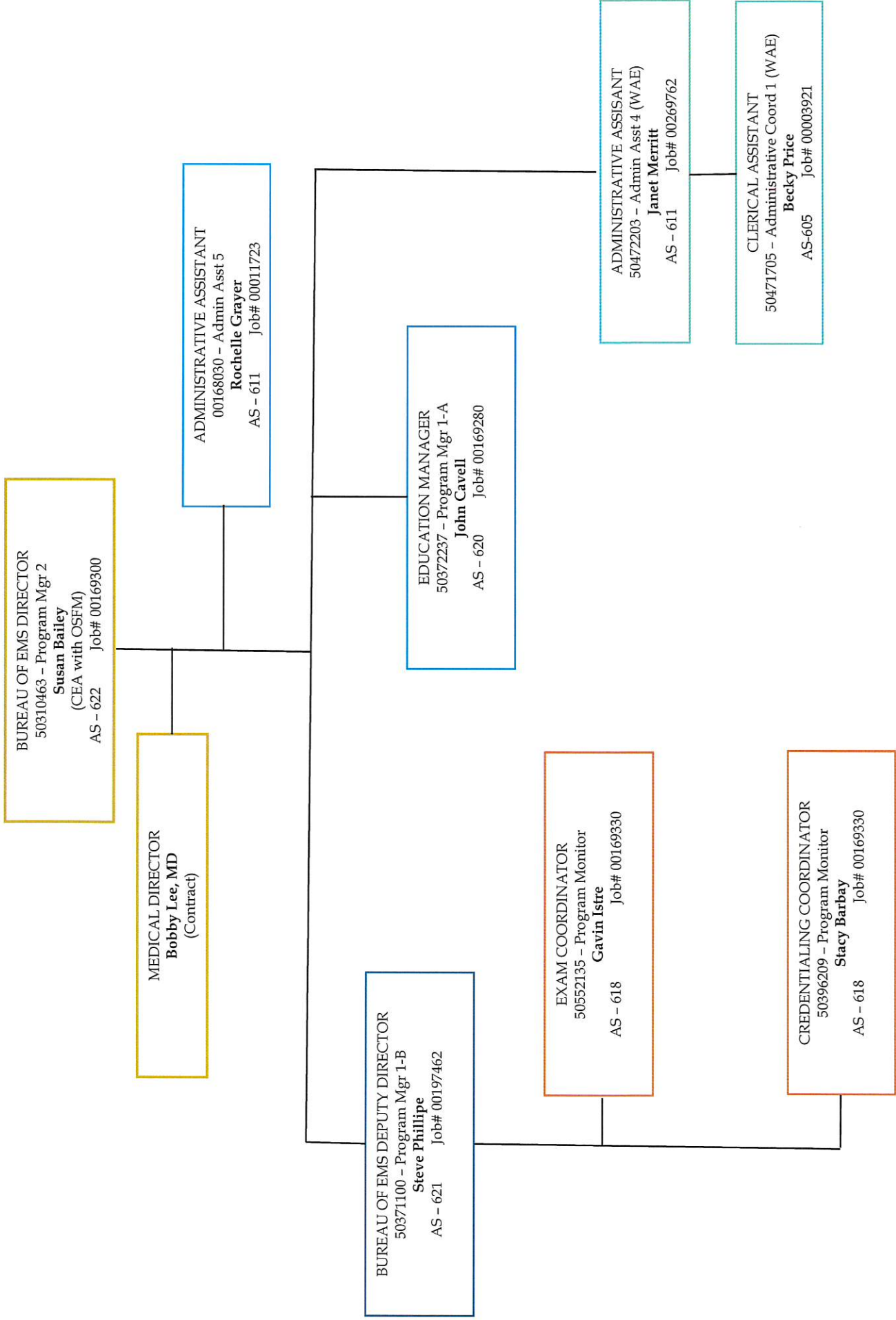
- 2021 Legislative session
  - Transition the Bureau of EMS to a higher-level division of the Louisiana Department of Health as the Office of Emergency and Mobile Medical Services
  - Elevate the Office of Emergency and Mobile Medical Services to a line budget item with the Louisiana Department of Health
  - Implementation of a Board that will direct the operations of the Office, effective July 1, 2021.

## Conclusion

In conclusion, this document outlines the holistic approach that EMS stakeholders feel are the most important issues that face the delivery of emergency medical services to the citizens of the State of Louisiana. By elevating the Bureau of EMS to the Office of Emergency and Mobile Medical Services within the Louisiana Department of Health, emergency medical services will receive the status and recognition that our practitioners,

providers and patients deserve. Additional funding to achieve the goals set for in this document could be made available through the direction of EMS program administrative funds and through the measured increase in EMS licensure and educational program fees. Consolidation and co-location of EMS related functions within the Department of Health will additionally work to improve emergency medical care with a focus on the tactical and operational needs of our practitioners and providers. Through the implementation of the plan outlined in this document, the coordination of care for our out of hospital patient population and emergency medical preparedness response in Louisiana will be streamlined and improved throughout the state.

Attachment A





## Attachment A

REVENUE	
	FY 19 (projected)
Initial License	
License Renewal	
Examination	
Ambulance Regulation	
SUBTOTAL	\$ 300,390.00
Administrative Funds	\$ -
SUBTOTAL	\$ 300,390.00
EMSC Grant	
Federal	\$ 203,836.00
Statutory Dedication	
Prestige Plates	\$ -
State General Fund	\$ 568,595.00
TOTAL	\$1,072,821.00

EXPENSES	
	FY 19 (projected)
Salary & Benefits	\$ 610,000.00
Equipment	\$ 3,385.00
IAT	\$ 269,775.00
Travel	\$ 19,500.00
Operating Serv.	\$ 124,700.00
Supplies	\$ 19,100.00
Other Charges	\$ 3,150.00
Examination	\$ 156,018.00
Vehicle purchase	\$ 33,672.00
Injury Prevention	\$ -
Emergency Response & Preparedness	\$ -
EMSC Program	\$ -
TOTAL	\$1,239,300.00
DIFFERENCE	\$ (166,479.00)

2018 Regular Session

HOUSE CONCURRENT RESOLUTION NO. 64

BY REPRESENTATIVE DUSTIN MILLER

HEALTH/EMERG MED SERVICE: Creates the Emergency Medical Services Professional Working Group to study and make recommendations to the legislature concerning matters relating to licensure and regulation of emergency medical personnel

1  
2 A CONCURRENT RESOLUTION  
3 To urge and request the Louisiana Department of Health, the Louisiana Emergency Medical  
4 Services Certification Commission, and the Bureau of Emergency Medical Services  
5 Task Force to work in collaboration through the Emergency Medical Services  
6 Professional Working Group to meet certain goals relative to emergency medical  
7 services and to make a report to the legislative committees on health and welfare.  
8 WHEREAS, it is of the utmost importance that this state foster excellence in  
9 emergency services and emergency services practitioners who are able to work  
10 collaboratively in order to successfully provide emergency medical services; and  
11 WHEREAS, in order to facilitate a strong and vibrant emergency medical services  
12 system, it is imperative that clear and easily understandable regulations exist and an efficient  
13 licensing structure governing the emergency medical services system and practice is in  
14 place; and  
15 WHEREAS, in enacting R.S. 40:1131 et seq., the legislature found that the bureau  
16 of emergency medical services of the office of public health of the Louisiana Department  
17 of Health constitutes an invaluable part of Louisiana's healthcare delivery system; and  
18 WHEREAS, with emergency services challenges in the state only increasing, the  
19 emergency medical system must move away from traditional structures and develop  
integrated and collaborative service delivery methods which seek to maximize efficiency in



1 service delivery while maintaining the highest degree of competency by which emergency  
2 medical services are provided; and

3 WHEREAS, it is essential that solutions to these challenges be developed through a  
4 thoughtful and deliberative process.

5 THEREFORE, BE IT RESOLVED that the Legislature of Louisiana does hereby  
6 urge and request the Louisiana Department of Health, the Louisiana Emergency Medical  
7 Services Certification Commission, and the Bureau of Emergency Medical Services Task  
8 Force to work in collaboration through the Emergency Medical Services Professional  
9 Working Group to meet certain goals and to make a report to the legislative committees on  
10 health and welfare.

11 BE IT FURTHER RESOLVED that the Emergency Medical Services Professional  
12 Working Group is hereby created and shall be composed of the following members who  
13 shall be appointed no later than July 15, 2018:

14 (1) The chairperson of the Emergency Medical Services Certification Commission  
15 of the Louisiana Department of Health or his designee.

16 (2) The chairperson of the Emergency Medical Services Task Force of the Louisiana  
17 Department of Health or his designee.

18 (3) The executive director of the Louisiana Chapter of the American College of  
19 Emergency Physicians or his designee.

20 (4) The chief executive officer of the Louisiana Ambulance Alliance or his designee.

21 (5) The president of the Louisiana Association of Registered Emergency Medical  
22 Technicians or his designee who is, at a minimum, a state-certified emergency medical  
23 technician.

24 (6) The president of the Professional Fire Fighters Association of Louisiana or his  
25 designee.

26 (7) The president of the Louisiana Fire Chiefs Association or his designee.

27 (8) One state-credentialed educator, who is a Louisiana-certified instructor,  
28 nominated by the Louisiana Society of EMS Educators.

29 (9) The president of the Louisiana State Firemen's Association or his designee.

1 BE IT FURTHER RESOLVED that the following professionals may appoint one  
2 representative each to the working group to act exclusively in an advisory capacity:

3 (1) The secretary of the Louisiana Department of Health.

4 (2) The state fire marshal.

5 (3) The director of the bureau of emergency medical services of the office of public  
6 health.

7 BE IT FURTHER RESOLVED that the initial meeting of the working group shall  
8 be held no later than August 15, 2018.

9 BE IT FURTHER RESOLVED that the working group shall provide for the manner  
10 and frequency of its meetings and for all other administrative matters as are necessary in  
11 order to function as a working group.

12 BE IT FURTHER RESOLVED that the purpose of the working group shall be to  
13 review, discuss, and recommend the most appropriate location and statutory structure for the  
14 licensure of emergency medical personnel, specifically addressing whether the licensing and  
15 disciplinary functions should remain with the Louisiana Department of Health or be  
16 transferred to an independent regulatory board or other more appropriate venue as identified  
17 by the working group.

18 BE IT FURTHER RESOLVED that the Emergency Medical Services Professional  
19 Working Group shall submit a written report of its conclusions and recommendations to the  
20 House and Senate committees on health and welfare on or before February 28, 2019.

21 BE IT FURTHER RESOLVED that a copy of this Resolution be transmitted to each  
22 member of the Emergency Medical Services Professional Working Group.

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#### DIGEST

The digest printed below was prepared by House Legislative Services. It constitutes no part of the legislative instrument. The keyword, one-liner, abstract, and digest do not constitute part of the law or proof or indicia of legislative intent. [R.S. 1:13(B) and 24:177(E)]

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HCR 64 Original

2018 Regular Session

Dustin Miller

Creates and provides for the Emergency Medical Services Professional Working Group to meet certain goals relative to emergency medical services and to make a report to the legislative committees on health and welfare.



## HCR 64 Professional Working Group

ORGANIZATION	NAME	EMAIL	PHONE
EMS Certification Commission	Jeff Elder, MD	jeffelder79@gmail.com	504/258-7374
EMS Task Force	Kirk Lacour	klacour@acadian.com	225/245-1038
Louisiana Chapter of the American College of Emergency Physicians	Nancy Bourgeois	laacep@bellsouth.net	985/507-1797
Louisiana Ambulance Alliance	Donna Newchurch	donna@newchurchassoc.com	985/513-0952
Louisiana Association of Nationally Registered EMTs	Terry Blanchard	Terryb102@yahoo.com	985/720-8743
Professional Firefighters Association of Louisiana	Chad Major	ccfirewalker@aol.com	225/572-8483
Louisiana Fire Chiefs Association	Charles "Skip" Pinkston	Skip.Pinkston@shreveportla.gov	318/455-2410
Louisiana Society of EMS Educators	Kelly Grayson	kelly@medicsolutions.org	318/245-8514
Louisiana State Firemen's Association	Brian Lindberg	Firemedic9440@yahoo.com	318/453-4154
Appointment by the Secretary of LDH (advisory)	Cecile Castello	Cecile.Castello@la.gov	225/372-4997
Office of the State Fire Marshal (advisory)	Butch Browning	Butch.browning@la.gov	225/925-4911
Bureau of EMS Director (advisory)	Susan Bailey	Susan.bailey2@la.gov	225/572-2852

# MINUTES

## HCR 64 EMS PROFESSIONAL WORKING GROUP

August 9, 2018

9:00am

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### In Attendance

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Susan Bailey, Director of Bureau of EMS  
Chief Butch Browning, State Fire Marshal  
Cecile Castello, LDH/Health Standards  
Dr. Jeff Elder, EMS Certification Commission  
Kirk Lacour, EMS Task Force  
Traci Travis, OSFM

#### *Call-in*

Terry Blanchard, LANREMT  
Donna Newchurch, LAA

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### Approval of Minutes

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The meeting was called to order by Dr. Elder. The approval of the last meeting's minutes was not addressed and will be deferred to the next meeting.

Dr. Elder began by mentioning he had reviewed the historical documentation and believes the most questions refer to the budget. He asked that Susan provide what she can on the current costs.

Kirk mentioned that it would be helpful if the committee could get a line item budget to know what services and functions the bureau currently has, the "structure" the bureau needs to be better served, the budget that will be required and how the funds can be generated.

This would give an idea of what was needed in the structure; such as,

1. number of board members
2. number of staff, including position descriptions
3. legal costs
4. I.T. services and other support services

Dr. Elder stated that once the committee is provided a current breakdown of the BEMS budget then collectively as a group, bring forward possible funding sources. Since Donna had been involved with these committees he asked what her thoughts were. Donna stated that this was a great process and she's happy to be involved this time.

Dr. Elder urged Susan to provide the information of what the needs are for the bureau and what she needs to accomplish it.

Kirk suggested that as the committee works through this process he urged everyone to remain open-minded and to keep all options.

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### Purpose – Review, Discussion & Recommendations

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With no other business to discuss the meeting was adjourned.

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### Next Meeting

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**Next meeting will be September 13, 2018 at 9:00am.**

# MINUTES

## HCR 64 EMS PROFESSIONAL WORKING GROUP

September 13, 2018

9:00am

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### In Attendance

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Susan Bailey, Director, Bureau of EMS  
Dr. Jeff Elder, EMS Certification Commission  
Traci Travis, OSFM

#### *Call-in*

Terry Blanchard, LANREMT  
Nancy Bourgeois, LA Chap./Am. Of Emerg. Physicians  
Cecile Castello, LDH/Health Standards  
Kirk Lacour, EMS Task Force  
Brian Lindberg, LA State Firemen's Assn.  
Donna Newchurch, LAA

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### Approval of Minutes

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The meeting was called to order by Dr. Elder.

Dr. Elder began by referencing the documents he had asked Susan to provide on the current budget for BEMS. He said that there are concerns with the budget and there needs to be participation from this group as a whole to see what needs to go into the report that is presented.

Donna mentioned that she wasn't sure how to engage others at this point, but all documents have been provided and they are being transparent.

Dr. Elder said that the question should be is not only what the change in EMS should be, but what is that change going to bring to the EMS profession in the state and what are you going to get out of it on the back end.

Donna stated that regardless whether the group pursues a free standing board or not it's time to address the licensure fee schedule since there hasn't been an increase since 1996.

Dr. Elder agreed with Donna, however, if the fees are increased then there needs to be something that can be shown as to what is going to be received from it in order to get the support from the practitioners.

Dr. Elder mentioned the group needs to decide what their main focus needs to be and what those deliverables are at the end to provide to the legislature.

Cecile said that the goal of the group will not be achieved until you identify a funding source.

Brian mentioned that he felt like the practitioners aren't necessarily opposed to raising fees but, they would like to know where the increase would be going.

Susan suggested that the group decide that in a perfect world what would the bureau look like, what would be the responsibilities and then determine whether we have enough money or if more money is needed, work toward obtaining the money needed. Until those items are identified the group doesn't know what that expense is going to be.

Dr. Elder agreed and further indicated that once all the factors are identified it would be better determined what umbrella the bureau should be housed. The resolution has given an open canvas for the group to make the recommendation how the Bureau of EMS should look in Louisiana.

Brian asked for Susan would provide the group a plan (5, 10 or 15 years) as to the duties and future goals of the bureau and what those costs would be, whether it be run by a free-standing board or under another entity. With that it would give a clearer picture of where the bureau is today, where it needs to go in the future and the cost to meet those needs.

For the next meeting, Dr. Elder asked that each one in the group bring their basic ideas of what they feel like the bureau should do, are they doing everything we want them to do now, do we want them to do their current functions, including extra duties and/or should other functions fall under the bureau that currently do not. Dr. Elder also made the recommendation, as Brian had, for Susan to provide the big pieces of the bureau's future plans so the group can discuss at the next meeting and she said she would.

When asked if everyone was in agreement with this suggestion no one opposed.

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### Purpose – Review, Discussion & Recommendations

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With no other business to discuss the meeting was adjourned.

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### Next Meeting

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**Next meeting will be October 11, 2018 at 9:00am.**



# MINUTES

## HCR 64 EMS PROFESSIONAL WORKING GROUP

October 11, 2018

9:00am

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### In Attendance

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#### *Call-in*

Dr. Jeff Elder, EMS Certification Commission  
Cecile Castello, LDH/Health Standards  
Stacy Barbay, BEMS

Susan Bailey, Director, Bureau of EMS  
Nancy Bourgeois, LA Chap./Am. Of Emerg. Physicians  
Chad Major, Professional Firefighters Assn. of LA

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### Purpose – Review, Discussion & Recommendations

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The meeting was called to order by Dr. Elder.

Dr. Elder began by addressing the information Susan had provided and suggested that the next step should be to get a consensus on whether or not there will be a free-standing board. He mentioned that the board should use this document as a template to what they submit to the legislature.

Dr. Elder also mentioned that he was hoping to have more input for the short and long term plan. However, as the chairman, moving forward he would like to put into an email what the document should look like, mold it into what the committee feels is best and present it to the legislature. Once the committee has time to review the email Dr. Elder would like to address it collectively as a group and include the suggestions gathered from the discussion.

Chad Major apologized that he could not attend due to business in Florida.

With no other business to discuss the meeting was adjourned.

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### Next Meeting

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**Next meeting will be November 8, 2018 at 9:00am.**

# MINUTES

## HCR 64 EMS PROFESSIONAL WORKING GROUP

November 8, 2018

9:00am

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### In Attendance

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Susan Bailey, Director, Bureau of EMS  
Butch Browning, State Fire Marshal  
Kirk Lacour, EMS Task Force  
Traci Travis, State Fire Marshal's Office

#### *Call-in*

Terry Blanchard, LA Assn. of NREMT's  
Cecile Castello, LDH/Health Standards  
Dr. Jeff Elder, EMS Certification Commission  
Donna Newchurch, LA Ambulance Alliance

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### Purpose – Review, Discussion & Recommendations

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Dr. Elder began the meeting by recognizing the document Susan provided outlining the current responsibilities of all BEMS employees. Donna indicated that since Susan's document did not relate the needs of the EMS community she would submit a report for those matters.

Dr. Elder continued by saying the common issue for the group continues to be the one of a funding source. He suggested that the committee members be present for the December meeting to narrow down the ideas to be included in the document that will be submitted to the committee.

Kirk agreed on the importance of everyone's participation for the final decisions in the report to the committee.

Dr. Elder said that he would email the work group to be ready to provide their final thoughts and reinforce the importance of their participation, in person if possible.

With no other business to discuss the meeting was adjourned.

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### Next Meeting

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**Next meeting will be December 13, 2018 at 9:00am.**

# MINUTES

## HCR 64 EMS PROFESSIONAL WORKING GROUP

December 13, 2018

9:00am

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### In Attendance

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Dr. Jeff Elder, EMS Certification Commission  
Chad Major, Professional Firefighters Assn. of LA  
Susan Bailey, Director, Bureau of EMS  
Stacy Barbay, Bureau of EMS

*Call-in*

Brian Lindberg, LSFA  
Skip Pinkston, LFCA  
Kirk Lacour, Acadian Ambulance  
Butch Browning, LA State Fire Marshall  
Cecile Castello, LDH Health Standards

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### Purpose – Review, Discussion & Recommendations

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The meeting was called to order by Dr. Elder.

Dr. Elder began by reviewing the recent history, the previous resolution and what was put together by the group at that time and as well as a subcommittee recommendation for the EMS Task Force regarding the potential make-up of the board. The document from the subcommittee is due February 2019. As there has been no consensus regarding the change to the board, he recommends that the previously presented BEMS long term plan document be pushed forward to the legislature and the committee support the items which would allow BEMS to accomplish its vision and plan.

Brian Lindberg suggested that the BEMS long term plan document needs to include budget numbers for each line item prior to presenting to the state. Brian thanked Susan for previously providing the BEMS long term planning documents. In addition, he stated he doesn't think the free standing board has the funding and structure to support it and thinks that cost needs to be a factor before it could be considered. Brian would like to see a draft with numbers and allow Susan to move forward or until whoever can prove the infrastructure for the free-standing board can be supported.

Dr. Elder requested that unless anyone has issues with the planning document provided by the BEMS, there is no infrastructure or funding to support a separate board. Dr. Elder stated they have the LAA document and the BEMS document and has not received much input. He also stated that he hears what people don't like but doesn't hear what others want to see long term other than from BEMS.

Skip commented that the free standing board is good idea and will advance EMS in Louisiana however he asked what would it cost for to support it. If they were to pull general funds to support the free standing board, then they would have to be able to make ends meet on the shoulders of the EMS professional but ultimately on the taxpayers. He noted that in Shreveport it costs \$10,000 for a paramedic student in 2 years and if they do not hire as paramedic, it is a high cost. He questioned what would be the dollar value to support the plan. Dr. Elder agreed there can be talk about having a board, but it is still an issue with no political support or funding. Skip recommended that we do not move forward with the free standing board as there is no funding or ear marked funds.



Susan mentioned she had sent out the current BEMS budget however it does not include the new information being requested however she could attempt obtain the information and/or provide estimates. Susan will be completing the draft document to officially notify LDH however it was not ready yet, as she was waiting to hear what this working group agreed upon. She also stated the only BEMS revenue is from licensing fees and the budget comes from OPH and a federal grant.

Dr. Elder suggested that if the committee likes the plan from the bureau moving forward and after the numbers are added, then the group can decide how to move forward or suggest something different. At this time what he is hearing from this group is that it is not the time to have free standing board and ultimately will put our back behind Susan and her vision for the bureau.

Kirk Lacour stated he agrees with Susan's strategic plan and understands the argument for the independent board but fees would have to increase for all level regardless if they are volunteer, etc. In addition, they do not have a good idea of what the budget would look like and would likely need to double or triple the budget of what it is currently available. He mentioned he absolutely supports not moving forward for independent board. Kirk would like to make the recommendation on how to solidify EMS and give Susan more control over BEMS' destiny. He further stated that there is a fragmented board between EMSCC and Task Force, and if they could leverage those two boards to move things forward to support Susan and give her direction on how it should go, there is adequate representation to have voices heard from EMS. He noted that then Susan can go forth with the EMS Task Force and Certification Commission recommendations. He also questioned how to bolster current boards to support Susan to substantiate her decisions.

Chief Browning stated he doesn't agree as BEMS is an ancillary service and goes back to ancillary fund, it should be allowed to carryover funds for strategic measures. It should be a state level board with allocated funds and not at the mercy of the general fund. Perhaps incremental increase in fees could be considered as fees have not been changed in years and would be more reasonable with today standards but may not be enough. He expressed they cannot force an independent board without funding.

Dr. Elder asked if there are mechanisms under the current set up where you could not be under the mercy of general fund under OPH. Susan stated that would have to be legislative change, in example, LERN has a line item. She stated she thinks they have to do some IAT to support services to pay for them. Chief Butch Browning added that the fire service is not sold on a stand-alone board. He added that BEMS needed competent visionary leadership, and he wanted to hire a good director, and she is doing a great job and the 5 year plan we now have has vision and he commends Susan. He believes EMS is good due to her leadership. To Kirk's earlier point, Butch stated he wants EMS to be elevated, to be respected and be recognized, and thinks that can be done that now with competent leadership. Regarding funding, he mentioned BEMS will not be able to keep general fund money, unless fees are directed to an over-collection fund. The only way to protect it is to be in the constitution and the law could be changed to state whatever is self-generated would be in that fund. If that were to pass, all of general funds would be spent first. He further stated that if the remainder came from the self-generated fund, it could in turn help purchase BEMS needs and, in time it will add up but it is not protected and will be visible. Unlike fire protection where they are unable to touch money, this will need constitutional amendment.

Kirk stated he is in agreement with doing it that way, and it can be touched during budget cuts, it gives the bureau strategic initiative to allocate funds to "budget gods" to protect it but at least BEMS would have some funds that could be accessed if collections are down and allow BEMS to continue to operate or project to help fund it and not starting with zero based budget each year. He stated at least to start and then in a few years it can be reviewed.

Chad Major mentioned that BEMS was a revolving door and had no continuity for a long time, whether inside or outside, and there was always dissatisfaction and was disorganized. He stated he hasn't heard any complaints recently. He agreed there needs to be 1, 3, and 5 year plans, and that Susan has presented that information however we all have a responsibility and should want to provide best care possible. In addition, he commended Susan.

Susan stated licensing fees are the only ways revenue is generated right now and OPH is in discussion to do ambulance inspections which will generate approximately \$80,000 and will start July 1, 2019.

Dr. Elder stated that the next step would be to put it on paper to support leadership and the support collection fund for fees collected. There were no additional recommendations made.

Mrs. Bailey commented that her role is advisory person and was flattered by support from today. She will refine the document by adding more details of vision and finances forward the first week of January. This will give the committee to have time to review prior to the EMS Task Force meeting on January 15, 2019. Dr. Elder supports this action.

With no other business to discuss the meeting was adjourned.

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### Next Meeting

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Next meeting will be January 15, 2019 at 9:00am.

# MINUTES

## HCR 64 EMS PROFESSIONAL WORKING GROUP

January 15, 2019

10:00am

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### In Attendance

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Susan Bailey  
Nancy Bourgeois  
Dr. Jeff Elder  
Kirk Lacour  
Brian Lindberg  
Donna Newchurch  
Evon Smith  
Traci Travis

*Call-in*

Cecile Castello  
Kelly Grayson  
Skip Pinkston

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### Purpose – Review, Discussion & Recommendations

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Dr. Elder began the meeting by asking the committee for suggestions on how they wanted to address each of the points in the document.

Donna expressed a “job well done” to Susan on the BEMS plan, however, she would like to have further explanation on the emergency management position.

Kirk suggested that an explanation be added to explain what changes they were suggesting to the language in R.S. 40 and there was agreement.

Dr. Elder felt that the changes in the authority of the EMS Certification Commission was fine and felt that an increase in the EMS practitioners on the commission is a good thing. He continued by saying that the change in the fees were the biggest differences and was open for discussion from others on their thoughts.

Dr. Elder also mentioned that the utilization of the UPL funds would be more of an internal function of the Department of Health and where that money is going to go and would definitely support it going to the Bureau of EMS. He further suggested that even though all the details would probably not be hashed out in this group they could agree that these are the items that EMS needs to move forward.

Susan interjected that these improvements to the Bureau of EMS has been her dream, she encouraged everyone to express their thoughts and she would not take any changes to the document personally.

Kirk asked what the “clean-up” language to R.S. 40 would look like. He suggested that the group be specific as to what provisions or sections of R.S. 40 that is being addressed to provide clarity for the legislators reviewing the document. Donna suggested that the role and responsibilities of the EMS Task Force be addressed as well. Kirk further stated that the current language is vague and needs to project the specifics of the EMS Certification Commission and the EMS Task Force relative to the operations of the Bureau of EMS.

Dr. Elder agreed that clarity needs to be there, basically saying that this is where EMS is today and the direction it’s headed in the future. Kirk continued that he agreed that Attachment H looked like it captures



what the group would like to see achieved for EMS and a single board would collectively take on the responsibilities of both the EMS Certification Commission and the EMS Task Force.

Dr. Elder asked if there was anyone that was opposed to the document moving forward. Brian asked for clarification on whether they were speaking about a free-standing board of EMS, etc. and Kirk clarified that they were recommending that the Bureau of EMS be a "line item" within the Department of Health. EMS would like to have a voice as to what their responsibilities are within LDH.

Susan explained the changes in fees. Dr. Elder asked when was the last time fee changes were proposed and Donna stated, 1989. Brian asked Susan how much revenue that the fee increase would generate for the bureau and they referred back to Attachment F under the educational programs.

Dr. Elder asked Susan to tell the group about the UPL funds. Brian asked how much does the UPL funds generate. Donna answered \$60 million dollars. She further explained what the UPL money does, it's actually money that the providers have earned, but the state does not have the capacity to make the payments. She further stated that it was not "extra" money, it is money to backfill what the providers do not receive from Medicaid. Nancy asked if the providers have to approve the administration of the money and Donna responded, "not formally". Brian asked in what time period are these funds distributed and Donna said that they receive them quarterly. Brian further stated that he felt like it was important to have the legislature earmark the funds to move EMS forward or they would take them money. Susan interjected that Chief Browning mentioned that it depends on the governor, they can leave it alone or not. Kirk suggested that this group mention only that they will be seeking funds elsewhere to fund the changes.

Dr. Elder asked if anyone had further discussion on the recommendations page. Brian interjected a question to Susan to ask what the bureau's role for emergency preparedness and Susan responded that the only task they have been assigned is to placard ambulances.

Brian suggested to take the document as it is now and present it as something to move forward. He further stated that to continue to add things will only make it a soup-bowl legislatively, because it is a good plan. Kirk agreed and wanted to make sure that it is understood that EMS will support it moving forward.

Nancy asked that the new legislation will go in affect in 2021 and Kirk confirmed that, however, the "re-write" will go before them in 2019.

With no other business to discuss the meeting was adjourned.

# MINUTES

## HCR 64 EMS PROFESSIONAL WORKING GROUP

February 14, 2019

10:00am

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### In Attendance

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Susan Bailey

Nancy Bourgeois

Cecile Castello

Dr. Jeff Elder

Kirk Lacour

Brian Lindberg

Chad Major

Skip Pinkston

Traci Travis

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### Purpose – Review, Discussion & Recommendations

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Dr. Elder began the meeting by commending Susan on doing such a great job on the report and continued by asking if anyone had any concerns or questions with the final product before moving on with signatures.

Chad mentioned that he had no issues or concerns, but was in full agreement with the work Susan had done and commended Dr. Elder in being the chairman. Keeping everyone moving in the right direction was a big task.

Dr. Elder thanked Chad and said that he believes this is one of the most important things that's been done in EMS to move it forward since he has played a part in the last few years.

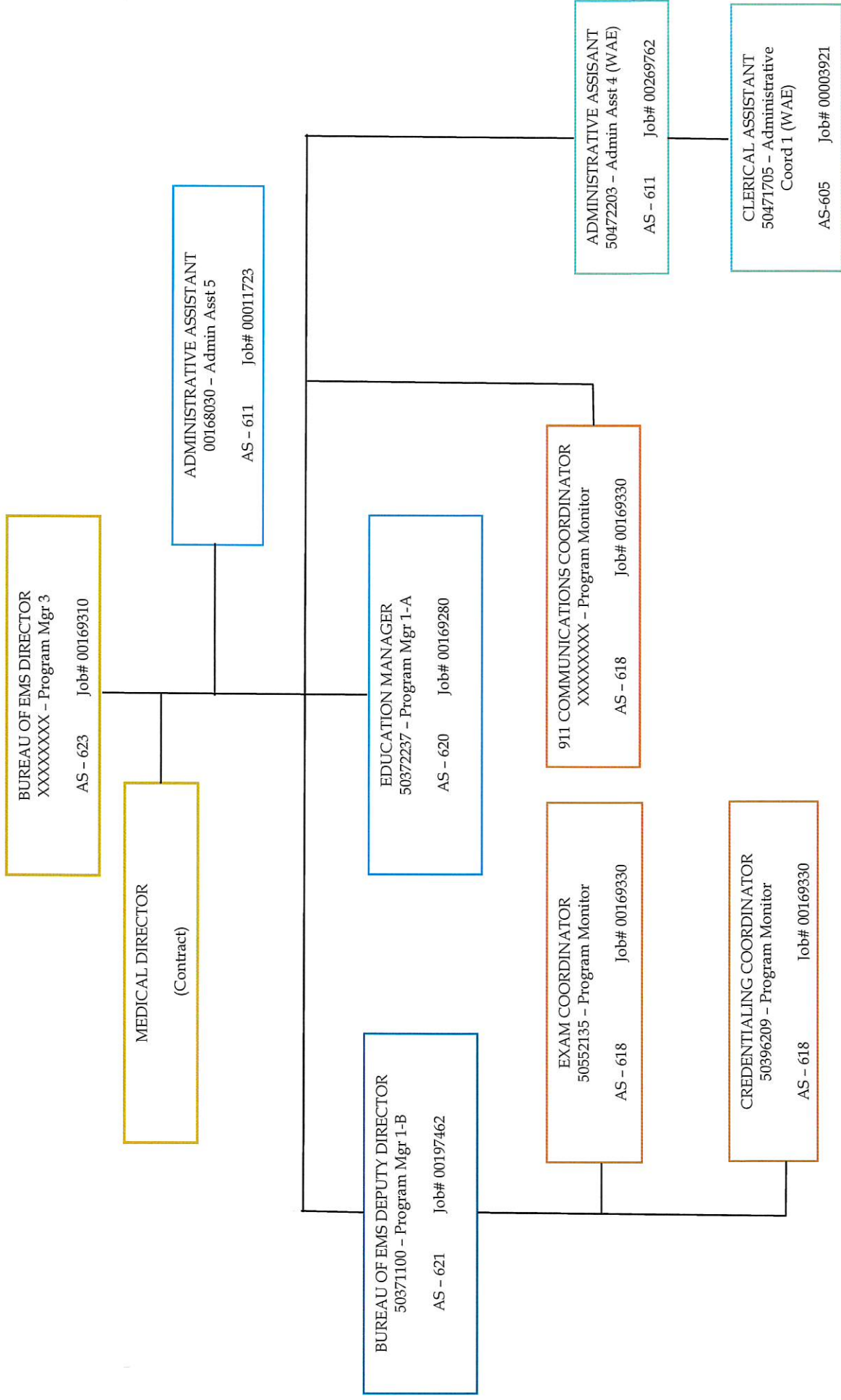
Chad mentioned that one issue that would be addressed in another meeting, but should be kept in the forefront of everyone's mind is the changes to Advanced EMT. Those present agreed.

Kirk requested that a signed copy of this report be provided to the EMS Certification Commission and the EMS Task Force. Susan said that a copy would be sent to each member once it is presented to the legislative committee.

Chad further stressed that everyone take an active role to make sure that this resolution stay in the forefront of the legislature.

With no other business, signatures were obtained on the final document and the meeting was adjourned.

FY 2020 Organizational Chart - Attachment E





## Attachment E

### Proposed fee changes for EMS Practitioner licenses and examinations.

1. No Emergency Medical Responder will pay for licenses, license renewals or examinations. Late fees will be assessed for license renewal applications after September 30.
2. Current fees for municipal EMTs will not be changed except for the late fees assessed for license renewal applications after March 31.
3. Examination Fees:
  - a. EMT full psychomotor exam - \$90.00  
This includes up to two partial exam attempts.
  - b. Advanced EMT full psychomotor exam - \$135.00  
This includes up to two partial exam attempts
  - c. Advanced EMT full psychomotor exam (out of state) - \$160.00  
This includes up to two partial exam attempts
  - d. Paramedic full psychomotor exam - \$195.00  
This includes up to two partial exam attempts
  - e. Paramedic full psychomotor exam (out of state) - \$205.00  
This includes up to two partial exam attempts
4. License fees
  - a. Emergency Medical Responder - no charge
  - b. Emergency Medical Technician - \$45.00
  - c. Advanced Emergency Medical Technician - \$60.00
  - d. Paramedic - \$75.00
5. License renewal fees
  - a. Emergency Medical Responder - no charge
  - b. Emergency Medical Responder after September 30 - \$10.00
  - c. Emergency Medical Technician - \$37.50
  - d. Emergency Medical Technician after 3/31 - \$50.00
  - e. Advanced Emergency Medical Technician - \$52.50
  - f. Advanced Emergency Medical Technician after 3/31 - \$65.00
  - g. Paramedic - \$67.50
  - h. Paramedic after 3/31 - \$80.00
6. Reciprocity
  - a. Emergency Medical Technician - \$90.00
  - b. Advanced Emergency Medical Technician - \$120.00
  - c. Paramedic - \$150.00

### Proposed fee changes for EMS Providers

1. Ambulance Services
  - a. Initial license fee - \$225.00

## Attachment E

- b. Annual license renewal fee - \$225.00
  - c. Delinquent fee - \$150.00
  - d. Vehicle inspection fee - \$115.00
  - e. Change of address fee - \$15.00
  - f. Duplicate license fee - \$15.00
2. Air Ambulance Services
- a. Initial licensing fee - \$225.00
  - b. Annual license renewal fee - \$150.00
  - c. Annual license renewal delinquent fee - \$150.00
  - d. Aircraft inspection fee - \$115.00
  - e. Aircraft inspection delinquent fee - \$40.00
  - f. Change of address fee - \$15.00
  - g. Duplicate license fee - \$15.00

## Attachment E

REVENUE	
	FY 20 (proposed)
Initial License	\$ 56,820.00
License Renewal	\$ 258,240.00
Examination	\$ 147,360.00
Ambulance Regulation	\$ 65,000.00
SUBTOTAL	\$ 527,420.00
3% Administrative Fee	\$ 1,800,000.00
SUBTOTAL	\$ 2,327,420.00
EMSC Grant	
Education Program	\$ 11,550.00
Federal	\$ 203,836.00
Statutory Dedication Prestige Plates	\$ -
State General Fund	\$ -
TOTAL	\$ 2,542,806.00

EXPENSES	
	FY 20 (proposed)
Salary & Benefits	\$ 886,314.25
Equipment	\$ 4,567.59
IAT	\$ 119,775.00
Travel	\$ 23,970.96
Operating Serv.	\$ 127,742.68
Supplies	\$ 22,011.84
Other Charges	\$ 3,226.86
Examination	\$ 156,018.00
Vehicle purchase	\$ -
Injury Prevention	\$ -
Emergency Response & Preparedness	\$ -
EMSC Program	\$ -
TOTAL	\$ 1,343,627.18
DIFFERENCE	\$ 1,199,178.82
<p>Increase in salary, equipment, supplies and travel due to addition of a 911 Communication Coordinator and moving \$150,000 from IAT to salary for Director. Travel \$3995.16 each (6) and supplies \$2445.76 each (9). Desk \$900 and file cabinet \$200. Other increase is inflation (2.44%)</p>	



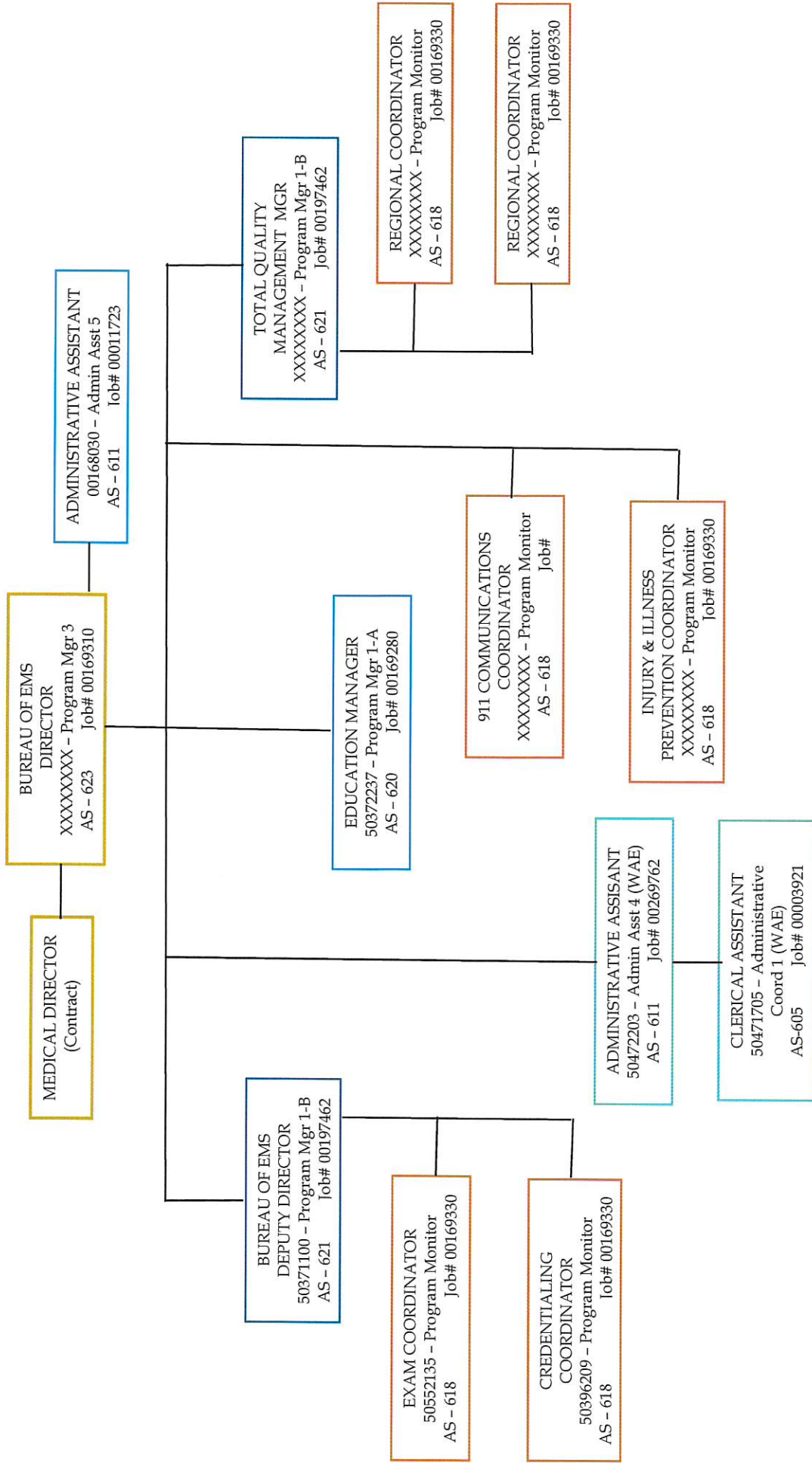
Attachment F

REVENUE				
	FY 21 (proposed)	FY 22 (proposed)	FY 23 (proposed)	FY 24 (proposed)
Initial License	\$ 59,676.00	\$ 62,745.00	\$ 66,027.00	\$ 69,613.00
License Renewal	\$ 256,657.00	\$ 255,585.00	\$ 254,050.00	\$ 253,030.00
Examination	\$ 157,580.00	\$ 169,081.00	\$ 182,051.00	\$ 196,705.00
Ambulance Regulation	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00
SUBTOTAL	\$ 538,913.00	\$ 552,411.00	\$ 567,128.00	\$ 584,348.00
Administrative Fees 3% each year up to 10%	\$ 3,600,000.00	\$ 5,400,000.00	\$ 6,000,000.00	\$ 6,000,000.00
SUBTOTAL	\$ 4,677,826.00	\$ 6,504,822.00	\$ 7,134,256.00	\$ 7,168,696.00
EMSC Grant		\$ 130,000.00		
Education Program	\$ 2,750.00	\$ 11,350.00	\$ 2,750.00	\$ 11,350.00
Federal	\$ 203,836.00	\$ -	\$ -	\$ -
Statutory Dedication Prestige Plates	\$ -	\$ -	\$ -	\$ -
State General Fund	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 4,884,412.00	\$ 6,646,172.00	\$ 7,137,006.00	\$ 7,180,046.00

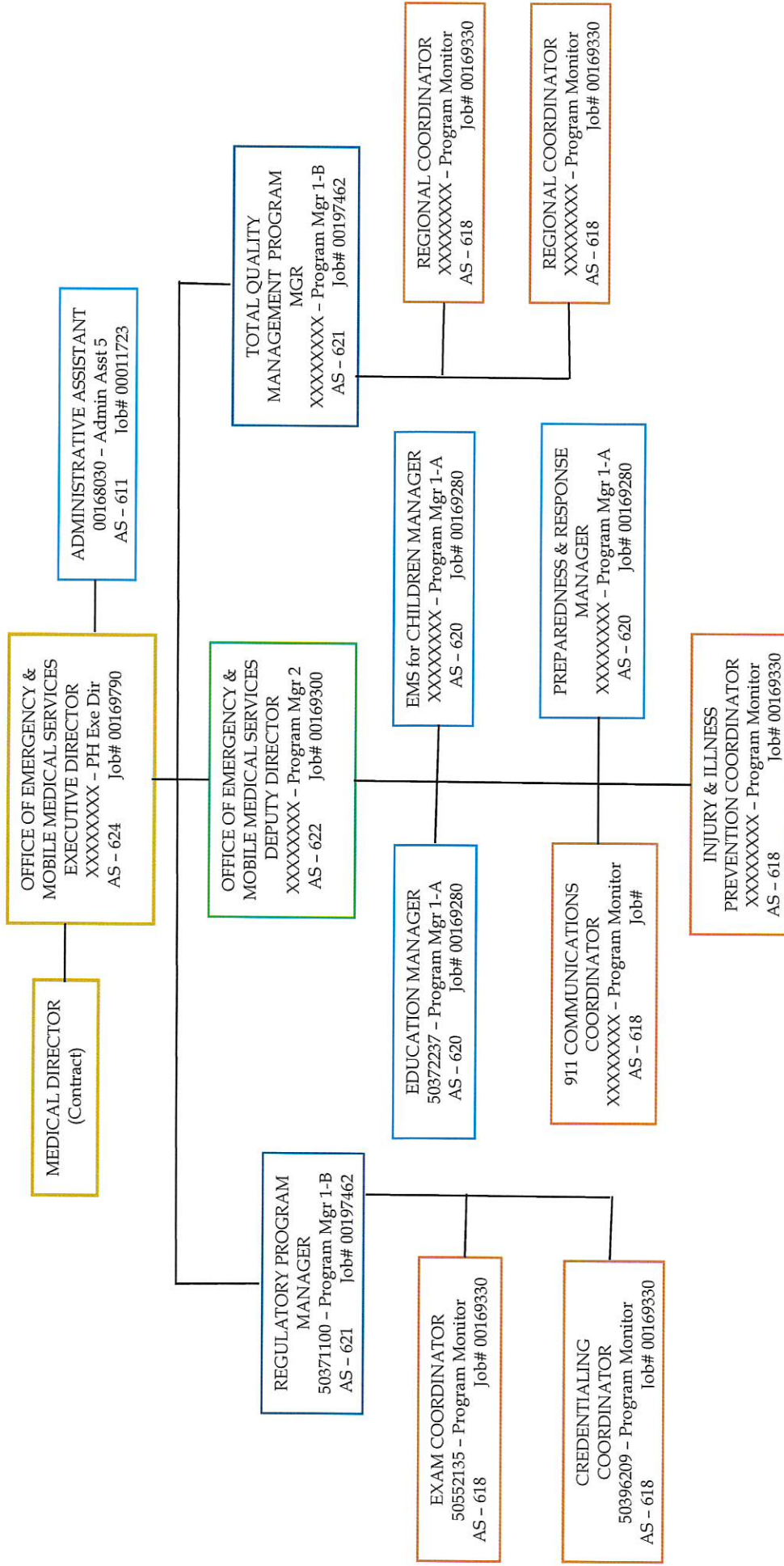
EXPENSES				
	FY 21 (proposed)	FY 22 (proposed)	FY 23 (proposed)	FY 24 (proposed)
Salary & Benefits	\$ 1,386,404.18	\$ 1,838,853.81	\$ 1,894,019.42	\$ 1,950,840.00
Equipment	\$ 9,164.88	\$ 7,388.01	\$ 7,540.94	\$ 7,700.81
IAT	\$ 122,326.21	\$ 124,931.76	\$ 127,517.84	\$ 130,221.22
Travel	\$ 44,882.86	\$ 54,125.50	\$ 67,994.88	\$ 69,436.37
Operating Serv.	\$ 130,463.60	\$ 133,125.06	\$ 285,880.75	\$ 291,941.42
Supplies	\$ 34,969.90	\$ 40,780.96	\$ 52,031.40	\$ 53,134.47
Other Charges	\$ 3,295.59	\$ 153,362.82	\$ 156,537.43	\$ 159,856.02
Examination	\$ 156,018.00	\$ 156,018.00	\$ 163,818.90	\$ 167,291.86
Vehicle purchase	\$ 40,000.00	\$ -	\$ -	\$ 45,000.00
Injury Prevention	\$ 25,000.00	\$ 25,510.00	\$ 26,038.05	\$ 26,590.05
Emergency Response & Preparedness	\$ -	\$ 25,000.00	\$ 26,038.05	\$ 26,590.06
EMSC Program	\$ -	\$ 25,000.00	\$ 26,038.05	\$ 26,590.06
TOTAL	\$ 1,952,525.22	\$ 2,584,095.91	\$ 2,833,455.72	\$ 2,955,192.34
DIFFERENCE	\$ 2,931,886.78	\$ 4,062,076.09	\$ 4,303,550.28	\$ 4,224,853.66

Increase in salary and benefits is due to addition of Total Quality Management Program (PM 1-A) and increase in Director to Program Prevention Program (PM 1-B, two program monitors), Injury Manager 3 and 3% pay increase to existing positions. Travel \$4080.26 each (11) and supplies \$2497.85 each (14). Equipment - Computer and printer \$1500 (4) and desk and file cabinet \$1100 each (2). Other increase is inflation (2.13%). Replace Dodge Charger.  
Add Emergency Preparedness & Response and EMSC (Program Manager 1A) positions; Add Deputy Director position; promote Director to Executive Director Position. Desks and file cabinet \$1100 each (2). Computer and printer \$1500 each (2). Travel \$4163.50 each (13) and supplies \$2548.81 each (16). Other charge of \$150,000.00 for a part-time medical director in the office. Inflation at 2.04%.  
Salaries 3% increase. Travel \$4,249.68 each (16) and supplies \$2601.57 each (20). Increase operating expenses by \$150,000 for upgrade of building to house all divisions. Increase exam contract by 5%. Inflation at 2.07%.  
Salaries # % increase. Increase salaries by 3%. Inflation at 2.12%

FY 2021 Organizational Chart - Attachment G



FY 2022 Organizational Chart - Attachment H





## Attachment H

### Board Structure

1. All Board members must be a licensed EMT, AEMT or Paramedic in good standing with the Office of Emergency & Mobile Medical Services and/or a licensed physician in good standing with the Louisiana State Board of Medical Examiners
2. The Board shall consist of a representative from the following:
  - Private EMS Agency Representative
  - Public EMS Agency Representative
  - Louisiana Fire Chiefs Association
  - Professional Firefighters Association of Louisiana
  - Louisiana State Firemen's Association
  - American College of Emergency Physicians, Louisiana Chapter
  - American College of Surgeons, Louisiana Chapter
  - American Academy of Pediatrics, Louisiana Chapter
  - Louisiana State Medical Society
  - Louisiana Association of Nationally Registered EMTs
  - Louisiana Ambulance Alliance
  - Educator from a CoAEMSP Accredited Program
  - Louisiana Municipal Association
  - Association of Public-Safety Communications Officials (APCO), Louisiana Chapter
  - National Emergency Number Association (NENA), Louisiana Chapter
  - Louisiana Association of Air Medical Services
  - Licensed EMS Practitioner (three positions)