



Louisiana Medicaid Coordinated Care Section CCN Program Announcements

September 23, 2010

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Useful CCN Links

Making Medicaid Better
The CCN Web site for enrollees, providers and potential CCNs

CCN Document Library
A repository for all CCN documents and resources

CCN Letters of Intent
A listing of all potential CCNs that have provided DHH with a Letter of Intent

Contact Us

www.MakingMedicaidBetter.com
coordinatedcarenetworks@la.gov

Clarification of the Secretary of State Filing Needed to Enroll as a CCN

Any organization applying to DHH to become a Coordinated Care Network **must** file their **Articles of Incorporation** with the Louisiana Secretary of State's office and obtain a certificate of authority to do business as a corporation in the state of Louisiana.

For those applying for a CCN-Prepaid, the corporate name must be the exact name filed with the Louisiana Department of Insurance. Any corporation who chooses to use a "trade name" in connection with the corporate name must also register the trade name with the Louisiana Secretary of State. All corporate names must be prominent when using a trade name.

Deadlines for First Market Entry and Readiness Review

DHH has established two deadlines to ensure timely CCN implementation. All submissions relative to Step 2 of the CCN application process must be to DHH by 4 p.m. on Friday, October 15, 2010, to qualify for Phase 1 implementation (Regions 2, 3 and 9).

In addition, all readiness reviews (both the desk and on-site portions) must be completed by December 15, 2010.

Medicaid Provider Meetings

DHH is in the process of scheduling Medicaid provider-specific meetings for those in the first phase of CCN implementation (Regions 2, 3 and 9). A calendar of provider meetings will be posted to the Web site next week with locations and additional details. To assist DHH in addressing your greatest concerns, we are asking providers to submit any questions to DHH via e-mail at: coordinatedcarenetworks@la.gov.

If you know of any of your fellow providers who do not currently receive the *CCN Program Announcements*, please share this newsletter with them and ask them to request to join our mailing list.

Medicaid Provider - Key Issues

A number of concerns addressed by current Medicaid Providers are addressed through the DHH Web site,

www.MakingMedicaidBetter.com. Some areas of specific interest:

- [A CCN Overview PowerPoint Presentation](#) – this answers specific questions on enrollment categories, carved out services, regional implementation and PCP selection.
- A list of [CCN Letters of Intent](#) – DHH has requested that all entities planning to set up CCNs provide us with a letter detailing their coverage areas. This listing includes entity names, coverage areas and a contact for providers.
- [CCN Program Announcements](#) – back issues of CCN program announcements are archived here.
- [Fee Schedules](#) – A listing of fee schedules based on service can be found in the document library on the Web site under the sub-heading “Fee Schedules.”
- [Provider Notice](#) – A one-page notice to providers with some CCN basics.

Providers are encouraged to join our e-mail list to receive updates as they are posted. Please share this e-mail with others in the provider community and ask them to join the list by e-mailing coordinatedcarenetworks@la.gov.

CCN Systems Exchange

DHH intends to be ready to begin testing file exchanges with the Fiscal Intermediary on **November 16th**.

Answers to systems related questions received to date are now posted on the website [here](#). We are requesting that prospective CCNs review the Q&A and submit any additional systems related questions they may have.

Stop-Loss Insurance Requirements

The Louisiana Department of Insurance is the responsible party relative to CCN solvency. Stop-loss insurance is not required as part of the Department of Health and Hospitals application process, but must be supplied if requested from the LDI. Questions can be addressed to LDI. A list of contacts is available [here](#).

Provider Agreement Signature Requirements

Potential CCNs do not have to submit the full provider agreement document in Step 1 of the submissions process. DHH only requires the signature page.

A minor modification will also need to be made to the signature page, located at the end of the CCN Provider Agreement, prior to submission.

Currently, the signature pages found at the end of the CCN Provider Agreement, reads "In witness whereof the CCN, by its authorized agent, submits and agrees to all the terms and conditions set forth in this Provider Agreement as of the first day of _____ of _____, 2010 and requirements set forth in the CCN Enrollment Process in the CCN-P Policy and Procedure Guide."

The potential CCN should strike through "the first day of" and enter the date of the signature followed by the month.

Network Adequacy Requirements Clarified

CCNs must have contracts with all specialist provider types listed in Appendix E of the CCN-P Policy and Procedures Guide to demonstrate network adequacy. CCNs must include sufficient number of contracts for each specialist to ensure that DHH required access standards are met. This includes meeting the minimum specialty-to-patient ratios and timely access for appointment and travel distance provisions, as provided in the Provider Agreement and the CCN-P Policy and Procedures Guide. Appendix E of the Guide is being revised to reflect this clarification.

Clean Claims Requirements for Model Contracts

The clean claims requirement in the CCN-P Provider Agreement has been modified to ensure that all provider types receive payment in a timely manner. The language, which previously stated "the CCN-P shall pay 90 percent of all clean claims from practitioners within 30 days of the date of receipt" has been replaced with "the CCN-P shall pay 90 percent of all clean claims from each provider type within 30 days of the date of receipt."
