



# Permanent Supportive Housing Services under Community Choice Waiver

# Louisiana Medicaid Provider Manual

All Louisiana Medicaid Provider Manuals are divided into two major components:

1. a general information and administration chapter, applicable to **all** enrolled providers.
2. individual program chapters which outline the policies, procedures, qualifications, services and limitations specific to that program.

# Provider Manuals

LOUISIANA MEDICAID PROGRAM

ISSUED:

07/01/13

REPLACED:

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# Where to Find Provider Manuals

- Louisiana Medicaid website hyperlink:

[http://www.lamedicaid.com/provweb1/Providermannuals/Intro\\_Page.aspx](http://www.lamedicaid.com/provweb1/Providermannuals/Intro_Page.aspx)



# PSH Services under CCW

- **Housing Transition /Crisis Intervention Services:**
  - Assist participants who are transitioning into a PSH unit, including those transitions from institutions, to secure their own housing.
  - Assist when a participant is in jeopardy of losing housing placement.
- **Housing Stabilization Services (HSS):**
  - Assist participants to maintain their own housing as described in the POC.

# Service Limits

- Stabilization (HSS) – 72 units per POC year
- Transition/Crisis – 96 units per POC year
- Both services can be included in the POC at the same time, if justified
- Caps on services are “soft” and can be exceeded with prior approval
- Neither service is available if the participant is eligible for 1915i services since state plan services must be used first
- SC must assure all approved services do not exceed individual’s allocated budget

# Not Limits

- Services can be provided while individual is in a hospital or temporarily in a nursing home.
- Services can be provided while the PCA/"worker" – or any other provider -- is in the home.
- Services do not have to be face-to-face.
- BUT, services must be well-documented and justified.

# PSH Services Procedure Codes and Limits

Provider Type(s)	Waiver Service Description	HIPAA/Other Service Description	Procedure Code	Modifier	Units	Maximum Amount of Units
AW	Permanent Supportive Housing	Housing Stabilization Services (HSS)	Z0648	N/A	15 Minutes \$15.11	72 units per POC year
	Permanent Supportive Housing	Housing Transition(HT)/Crisis Intervention Services (CIS)	Z0649	N/A	15 Minutes \$15.11	96 units per POC year

- Authorized units will be divided across POC year
- A valid diagnosis code is required for all billing

# About Diagnosis Codes

- Do NOT continue to use mental health codes
- Diagnosis code should appear on your prior authorization
- You can contact SC, if needed, to get a diagnosis code

# Progress Notes

Permanent Supportive Housing Providers	
*Progress Notes	Complete at the time of activity.
Case Closure/Transfer	Complete within 14 days of discharge.

The Community Choices Waiver Manual will contain a hyperlink containing an example of a Progress Note that can be used for both Housing Transition or Crisis Intervention Services and Housing Stabilization Services. While providers of these services are not mandated to use this particular Progress Note, the Progress Note used must contain all fields included in the example in order to support billing for these services. If providers choose to use their own Progress Note, the Progress Note must be approved by OAAS or its designee.

# Progress Note Form

**Community Choices Waiver  
Permanent Supportive Housing  
Housing Stabilization Services  
Housing Transition/Crisis Intervention Services  
Progress Note Form**

**Participant's Name:** \_\_\_\_\_

**PSH Agency Name:** \_\_\_\_\_

**Peer Support Specialist Name:** \_\_\_\_\_

**Community Support Specialist Name:** \_\_\_\_\_

**Contact Types:** P=Phone Contact with Participant F=Face to Face with Participant C=Collateral Contact (:specify in note)  
I=Incident

**Note:** The FULL SIGNATURE of the service provider MUST follow each individual progress note.

Date	Contact Type	Start Time	End Time	Total Time	Notes
					Signature: _____ Date: _____
					Signature: _____ Date: _____

- Until the updated Community Choices Waiver is updated, you can find the progress note on the OAAS website at the following address:
- <http://new.dhh.louisiana.gov/assets/docs/OAAS/publications/PSHProgressNote.pdf>



# Critical Incident Reporting

- PSH provider will remain with their same process.
- SC/PAS provider will remain with their same process.
- PSH provider, SC and PAS provider will need to communicate and work together in providing assistance to the participant.

# Questions