



State of Louisiana
Louisiana Department of Health
Office of Aging and Adult Services

MEMORANDUM

OAAS-P-20-025

TO: Adult Day Health Care (ADHC) Providers

FROM: Sherlyn Sullivan, OAAS Interim Assistant Secretary *Sherlyn Sullivan*

DATE: June 1, 2020

SUBJECT: Updates to ADHC Provider Regarding Payments and Tracking Due to COVID-19 Emergency

This memorandum is to update the Adult Day Health Care (ADHC) providers regarding payments related to the COVID-19 emergency and the continuation of their ADHC center closures.

Retroactive Payments:

OAAS and the Louisiana Department of Health (LDH) have authorized retroactive payments for ADHC providers at a 50% increase from the base rate for claims dated from 1/27/2020 through 3/23/2020. These claims will be automatically recycled by the LDH contractor, DXC. **ADHC providers will receive these payments on Tuesday, June 2, 2020.**

Payments and Tracking:

OAAS and LDH recognize that COVID-19 related closures and payments will impact provider cost reporting. Therefore, ADHC providers should track and maintain separate documentation of their expenses and revenues for the last quarter of this fiscal year (April 2020 – June 2020), as well as separate tracking and documentation for the first quarter of next fiscal year (July 2020 – September 2020). This is in addition to the records that ADHC providers are required to maintain in order to comply with their yearly cost reporting requirements in accordance with the ADHC Provider Manual and the ADHC Standards for Payments (LAC Title 50, Part XXI, Subpart 3).

Other COVID-Related Funds and Tracking:

Also, ADHC providers should retain appropriate documentation of any COVID-19 related funds that they receive through programs such as the U.S. Small Business Administration (SBA) Paycheck Protection Program (PPP), CARES Act Provider Relief Fund distributions or other State or Federal grant/loan programs. Documentation should include, at a minimum, the total amount of revenue received, the percentage of revenue retained and the amount of the loan principal and interest forgiven.

If you have any questions, please contact OAAS.ProviderRelations@la.gov.

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