

Traumatic Head and Spinal Cord Injury (THSCI) Trust Fund Program

Thank you for your interest in the Traumatic Head and Spinal Cord Injury (THSCI) Trust Fund Program.

The attached THSCI Trust Fund Application packet includes the THSCI Fact Sheet, THSCI Application for Services form, and the Medical Eligibility form. Please make sure that when you return this packet, the **Medical Eligibility form is included**. This form **MUST be completed and signed by a MEDICAL DOCTOR** before mailing this packet back to us.

To comply with the National Voter Registration Act (NVRA), we have also attached a Voter Registration Declaration (VRD) form and a Louisiana Voter Registration Application (LA-VRA) to offer you the opportunity to register to vote. Please fill out the attached VRD form and mail it back along with the other completed forms in this packet. If you would like to register to vote, fill out the attached LA-VRA form. It is important that you mail us the **ORIGINAL LA-VRA** form **OR** you can mail it directly to the Registrar of Voters (ROV) office in the parish in which you live. (See the "Louisiana Registrars of Voters Address Page" for list of mailing addresses.) Please note that we are only allowed to forward the LA-VRA form to the ROV office if the form contains your name, address, and signature. Copies of this form CANNOT be processed by the ROV office.

PLEASE DO NOT FAX THE DOCUMENTS IN THIS PACKET BACK TO US.

Please mail the completed forms with original signatures to:

**THSCI Trust Fund Program
P.O. Box 2031 – Bin #14
Baton Rouge, La 70821-2031**

If you have any questions or need any additional information, please contact our office at 1-888-891-9441 or (225) 219-2410.

For additional information regarding other available resources related to traumatic brain and/or spinal cord injuries, please contact:

The Brain Injury Association of Louisiana (BIALA) Resource Center
3433 Highway 190, Suite 270
Mandeville, LA 70471
(504) 982-0685
info@biala.org

Attachments: THSCI Fact Sheet
THSCI Application
THSCI Medical Eligibility Form
Voter Registration Agencies Declaration Form
Louisiana Voter Registration Application
Louisiana Registrars of Voters Address Page

What is the THSCI Trust Fund program?

The THSCI Trust Fund Program was created to provide services in a flexible, individualized manner to Louisiana citizens who have survived a traumatic head and spinal cord injury. The THSCI program assists participants with returning to a reasonable level of functioning and independent living.

What services does the THSCI Trust Fund program pay for?

- Support Coordination
- Personal Assistance Services
- Medication and Medical Supplies
- Assistive Technology
- Environmental Accessibility Adaptations
- Evaluations and Therapy Services
- Transportation for Non-Emergency Medical Appointments
- Durable Medical Equipment (prosthetic devices, walkers, bath chairs, etc.)
- Rehabilitation
- Other Goods and Services (must be deemed appropriate and necessary)



What limitations apply to the THSCI Trust Fund program?

- The THSCI Trust Fund program **must** pre-approve **all** service providers. (In-state facilities/programs are given priority for approval as service providers)
- Services are provided on a first come, first served basis.
- All goods and services **must** be pre-approved before they are delivered and/or rendered.
- Expenditures shall not exceed \$15,000 for any 12-month period or a \$50,000 in a lifetime.

Who qualifies for the THSCI Trust Fund program?

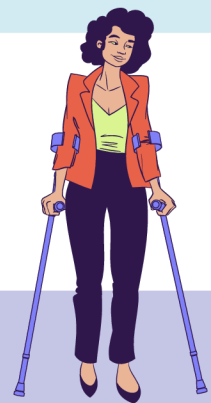
Individuals who meet the definition for Traumatic Head Injury or Spinal Cord Injury defined as:

- **Traumatic Head Injury** - An injury to the head, affecting the brain, not of a degenerative or congenital nature, but caused by an external physical force that may produce diminished or altered state of consciousness which results in an impairment of cognitive abilities or physical functioning.
- **Spinal Cord Injury** - An injury, not degenerative or congenital, involving damage to any part of the spinal cord caused by an external physical force resulting in paraplegia or quadriplegia.

AND

Individuals who:

- Are residents of Louisiana, officially living in the state at the time of injury and during the provision of services;
- Have a reasonable expectation to achieve improvement in functional outcomes with assistance (per the treating doctor);
- Have exhausted all other Medicare and Medicaid sources (as attested to by the applicant);
- Provide proof of denial from other sources (if requested);
- Are willing to accept services from an approved facility/program;
- Complete and submit an application for services; and
- Are willing to participate in the development of an Individualized Service Plan that outlines the services that will be provided by the trust fund.



**For more information
OR
to apply for the THSCI Trust Fund Program, please call:**

1-888-891-9441

**Monday through Friday, 8:00 a.m. to 5:00 p.m.
The call is FREE!**

APPLICATION FOR SERVICES TRAUMATIC HEAD AND SPINAL CORD INJURY TRUST FUND PROGRAM P.O. Box 2031-BIN #14, BATON ROUGE, LA 70821-2031 • PHONE 1-888-891-9441					
Applicant's Name (Last, First, MI):			Social Security #:		Date of Birth: (mm/dd/yyyy)
Home Address:				Apartment or Suite Number:	
City:		State:		ZIP Code:	
City:		State:		ZIP Code:	
Mailing Address (if different from home address):				Apartment or Suite Number:	
City:		State:		ZIP Code:	
City:		State:		ZIP Code:	
Phone Number:		Alternate Contact Name:		Alternate Contact Phone Number:	
Email Address:			Sex: ☐ Male ☐ Female		Highest Grade Completed:
Other Health Insurance (if known): ☐ Medicaid ☐ Medicare ☐ Other Insurance ☐ N/A If other, list here _____ _____			Medicaid Home and Community-Based Services (HCBS) Programs (if known): ☐ ROW (Waiver) ☐ NOW (Waiver) ☐ LT-PCS ☐ Supports Waiver ☐ ADHC Waiver ☐ SPAS ☐ CCW Waiver ☐ N/A ☐ Other If other, list here _____		
Have you ever been enrolled in the Traumatic Head and Spinal Cord Injury Trust Fund Program? ☐ Yes ☐ No					
INJURY INFORMATION SECTION (A Medical Eligibility Form, completed by the physician, must be attached.)					
Primary Diagnosis: ☐ Traumatic Head (Brain) Injury (THI) ☐ Spinal Cord Injury (SCI) ☐ Both					
Primary Treating Physician's Name:				Phone Number:	
Mailing Address:			State:		ZIP Code:
How were you injured (Describe the incident that caused your THI or SCI injury)?				Date of Injury:	
				Age at time of Injury:	
Where were you living AT THE TIME of the injury?		City:		State:	
Is this where the ACCIDENT TOOK PLACE ? ☐ Yes ☐ No		If no, list the city where accident took place:		State:	
Where did you obtain this application? ☐ THSCI Office Mailed ☐ OAAS Website ☐ Other _____					
☐ BIALA (Directly/website) ☐ BIALA Outreach/ Medical Facility Name: _____					

PLEASE READ CAREFULLY & SIGN THE BOTTOM OF THIS APPLICATION.

By signing and submitting this application, I hereby apply for services through the Louisiana Traumatic Head and Spinal Cord Injury (THSCI) Trust Fund Program. **I will voluntarily provide any and all information/documentation relative to my disability/injury/accident and resources upon request.**

I understand that the Louisiana Department of Health (LDH), THSCI Trust Fund Program is authorized to gather the information requested in this application and any supporting documentation, including social security numbers, under the Patient Protection and Affordable Care Act (Public Law No. 111-148), as amended by the Health Care and Education Reconciliation Act of 2010 (Public Law No. 111-152), and the Social Security Act.

I understand that providing the requested information (including social security numbers) is voluntary. However, failing to provide it may delay or prevent me from receiving services through the THSCI Trust Fund Program. I understand that all information will be held confidential and will only be used to determine my eligibility for the program and/or the delivery of services. Information will only be released with my written consent or as otherwise authorized by the policy of the Louisiana Traumatic Head and Spinal Cord Injury Trust Fund Program.

I understand that LDH will review all of the information I provide to ensure it is correct. I give LDH permission to contact any outside source(s) necessary to confirm all provided information, process the completed and signed application, determine eligibility, and otherwise operate the THSCI Trust Fund Program. These outside sources may include, but are not limited to:

- Federal agencies (such as the Internal Revenue Service, Social Security Administration, and Department of Homeland Security), other state agencies, and/or local government agencies.
- Banks, financial institutions, and consumer reporting agencies.
- Employers identified on the applications for eligibility determinations.
- Doctors, Physicians and/or other medical providers.
- Applicants/participants, and authorized representatives of applicants/participants.
- LDH contractors are engaged to perform services for the THSCI Trust Fund Program.

I authorize the above outside sources to provide the LDH, THSCI Trust Fund Program with my personal information as requested to determine eligibility for the program. I understand that this authorization will expire if this application is denied, my THSCI eligibility ends, or if I submit a written statement to LDH, THSCI Trust Fund Program to cancel this authorization, whichever may come first. This cancellation may prevent my eligibility for the THSCI Trust Fund Program to be denied.

I understand that eligibility decisions will be made without regard to race, color, religion, sex, sexual orientation, age, national origin, disability, political affiliation, veteran status, or any other non-merit factor. I further understand that eligibility decisions will be made without regard to disability unless, and

only to the extent necessary, authorized by law to comply with Act 654 of the 1993 Louisiana Legislature created for the THSCI Trust Fund Program.

I further understand that I must be willing to accept services from an approved facility or program and cooperate with my Support Coordinator and the THSCI Trust Fund Program staff regarding services, plans, appointments, etc. I agree to notify my Support Coordinator and the THSCI Trust Fund Program office within 30 days if I change my physical or mailing address and/or phone number. Please call 1-888-891-9441 to report any changes.

I understand that if I fail to notify the THSCI Trust Fund Program office of any changes or do not provide all of the required documentation to the program office within the requested time frame, my name will be removed from the waitlist. If I am still interested in the program, I must reapply for services to determine my eligibility.

I certify that I am a current resident of the state of Louisiana and was officially domiciled in the state of Louisiana at the time of the injury. In the event I move to another state, I understand that I will no longer be eligible for the THSCI program.

I certify that the information provided is true and correct to the best of my knowledge and that knowingly providing false or incorrect information is cause for immediate termination of benefits and that I may be required to reimburse, in whole or in part, the Louisiana Traumatic Head and Spinal Cord Injury Trust Fund Program for any and all services received that I was not eligible to receive.

DO NOT SIGN UNLESS YOU FULLY UNDERSTAND THE ABOVE STATEMENTS.

SIGN THIS APPLICATION

The person completing this form should sign this application. If you are an authorized representative of the applicant, you should sign here **AND** complete Appendix C.

Signature (All Authorized Representatives must complete Appendix C):	Date (mm/dd/yyyy):
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**PLEASE ASSURE THE MEDICAL ELIGIBILITY FORM IS ATTACHED
TO THIS APPLICATION OR IT WILL NOT BE PROCESSED.**

PLEASE MAIL THE ORIGINAL APPLICATION TO:

THSCI Trust Fund Program
P O Box 2031 Bin #14
Baton Rouge, LA 70821-2031

APPENDIX C

You may choose a Trusted User/ Authorized Representative.

STEP 1: Applicant/Participant

You may authorize any Trusted User/Authorized Representative permission to discuss the information included in the application/eligibility, review your information provided and act on your behalf for matters related to this application/eligibility. This person is called an “authorized representative”. If you ever need to change your authorized representative, contact the THSCI Trust Fund Program Manager to request the change.

NOTE: If you are a legally appointed representative for the applicant/participant, please provide proof with the application.

Name of Applicant/Participant (First, Middle, Last, & Suffix):		
Home Address:		Apartment or Suite Number:
City:	State:	ZIP Code:
Phone Number:	Email Address:	
By signing below, you are authorizing the person named in STEP 2, to sign your application, receive or request official information about your application/eligibility, and act on your behalf for all matters regarding your eligibility with the THSCI Trust Fund Program.		
Applicant/Participant's Signature:		Date (mm/dd/yyyy):

STEP 2: Trusted User/Authorized Representative

By signing below, I, the Trusted User/Authorized Representative agree to abide by the conditions of this agreement and accept responsibility for fulfilling all responsibilities encompassed within the scope of the authorized representative to the same extent as the individual represented. I agree to maintain, or be legally bound to maintain, the confidentiality of any and all information regarding the applicant/participant provided by the Louisiana Department of Health, THSCI Trust Fund Program. I will adhere to the regulations in relevant state and federal laws concerning conflicts of interest and confidentiality of information.

Name (First, Middle, Last, & Suffix):	
Name of Organization (if, applicable):	
Trusted User/Authorized Representative's Signature:	Date (mm/dd/yyyy):

Traumatic Head & Spinal Cord Injury Trust Fund (THSCI)**MEDICAL ELIGIBILITY FORM**

(MUST be completed by treating physician.)

MEDICAL ELIGIBILITY FORM INSTRUCTIONS

The Traumatic Head and Spinal Cord Injury (THSCI) Trust Fund program through the State of Louisiana has either received an application from one of your patients or the patient is currently eligible for the program and we need to determine if the patient shall continue to be eligible for the program. The program needs medical information/documentation from you that will be evaluated, along with other non-medical information, in connection with his or her application or existing eligibility. This documentation will be used in determining his or her eligibility for the THSCI Trust Fund program.

Please complete the enclosed Medical Eligibility Form and return to the address below within 10 business days of receipt of this correspondence. If this Medical Eligibility Form request is in connection with a new application, please return this form to the participant so that he or she may attach this form to the application before submitting it to the program for review. If this form request is **NOT** in connection with a new application, you may fax the Medical Eligibility form to **(877) 747-0983**. You may also mail the form to the following address:

LDH/OAAS/THSCI Trust Fund Program**ATTN: Tonia Gedward 2nd Floor****P. O. Box 2031, Bin #14****Baton Rouge, La 70821-2031**

NOTE: The State of Louisiana's THSCI Trust Fund program does not pay for the request for any medical documentation or information received from a physician.

If the individual is deemed eligible for the THSCI Trust Fund program, the program will provide funding for flexible services and support for those with traumatic head injuries (THI) and/or spinal cord injuries (SCIs). The program enables individuals to return to a reasonable level of functioning and independent living in their communities. Services provided to eligible participants may include:

- Case management;
- Inpatient and outpatient rehabilitation;
- Home and vehicle modifications; and/or
- Assistive technology.

**If you need assistance or have any questions, please call
(225) 342-8673 or (888) 891-9441.**

Traumatic Head & Spinal Cord Injury Trust Fund (THSCI)
MEDICAL ELIGIBILITY FORM
(MUST be completed by treating physician.)

I. **STATE OF INJURY:** Please indicate the patient's injury and current state as of today. (Check all that apply.)

☐ **SPINAL CORD INJURY (SCI)** - The patient currently meets the definition of SCI.

☐ The injury is a result of an insult to the spinal cord caused by an external force.

Cause of Injury: _____

Result of Injury: ☐ Paraplegia ☐ Quadriplegia ☐ N/A ☐ Other: _____

Current Level of Mobility:

- ☐ Independent: Able to move and transfer self and requires no hands on assistance
- ☐ Minimal Assistance: Able to bear weight and may require assistive devices
- ☐ Moderately Dependent: Able to come to a sitting position but is not able to stand or transfer
- ☐ Dependent: Confined to bed

☐ The injury is a result of a degenerative or congenital nature (NOT an external force).

☐ The injury is **NOT** a result of an insult to the spinal cord caused by an external force.

☐ **TRAUMATIC HEAD INJURY** - The patient currently meets the definition of THI.

☐ The injury is a result of an insult to the head, affecting the brain, caused by an external force.

Cause of Injury: _____

Result of Injury:

- ☐ Mild TBI - Glasgow Coma Scale score is 13-15
- ☐ Moderate TBI - Glasgow Coma Scale score is 9-12
- ☐ Severe TBI - Glasgow Coma Scale score is 8 or less.
- ☐ N/A

Impairments: ☐ Cognitive Functioning ☐ Physical Functioning ☐ N/A

Current Level of Mobility:

- ☐ Independent: Able to move and transfer self and requires no hands on assistance
- ☐ Minimal Assistance: Able to bear weight and may require assistive devices
- ☐ Moderately Dependent: Able to come to a sitting position but is not able to stand or transfer
- ☐ Dependent: Confined to bed

☐ The injury is a result of Anoxia

Cause of Injury: ☐ Stroke or Cardiac Arrest

☐ External Force (drowning, poisoning, electrocution, etc.)

☐ Other: _____

☐ New Applicant ☐ Current Participant
Patient's Name: _____

Date of Birth: _____

- ☐ The injury is a result of a degenerative or congenital nature (NOT an external force).
- ☐ The injury is **NOT** a result of an insult to the head, affecting the brain, caused by an external force.

☐ **NO TRAUMATIC SPINAL CORD OR HEAD INJURY**

II. FUNCTIONAL OUTCOMES

Does this patient have a reasonable expectation to achieve improvement in functional outcomes with assistance? (Specifically, can the patient benefit from the provision of appropriate services and support through the THSCI Trust Fund program, which can assist the patient in returning to a reasonable level of functioning and independence in their community?) ☐ Yes ☐ No

III. MEDICAL HISTORY AND PROGNOSIS

Please list any other medical information related to the patient's injury that you feel is relevant to the medical determination and may assist the program in making and informed eligibility decision (if applicable).

IV. PHYSICIAN'S INFORMATION AND ATTESTATION

I attest that the patient's condition meets the entry-level definition of THI/SCI: A non-degenerative, non-congenital insult to the brain and/or spinal cord, caused by an external physical force resulting in total or partial functional disability and/or psychosocial impairment.

Physician's Signature

Date

Physician's Name (please print)

Contact Number

Physician's Office Address: _____

NOTE: This form is invalid without a signature and legible contact information from the completing physician.

PLEASE SEE THE FIRST PAGE OF THIS DOCUMENT FOR RETURN INSTRUCTIONS.

**STATE OF LOUISIANA
VOTER REGISTRATION AGENCIES
DECLARATION FORM**

If you are not registered to vote where you live now, would you like to apply to register to vote here today? (Check one)

☐ I want to register to vote.

☐ I do not want to register to vote.

IF YOU DO NOT CHECK EITHER BOX, YOU WILL BE CONSIDERED TO HAVE DECIDED NOT TO REGISTER TO VOTE AT THIS TIME.

Applying to register or declining to register to vote **will not** affect the amount of assistance that you will be provided by this agency. Voter eligibility requirements are found on the voter registration application form.

Note: If you do register to vote, the location where your application was submitted will remain confidential. If you decline to register to vote, this fact will remain confidential. Applying to register or declining to register to vote will be used **only** for voter registration purposes.

If you would like help in filling out the voter registration application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private. (Check one)

☐ Yes, I would like help.

☐ No, I do not want help.

For assistance in completing the voter registration application form outside our office, contact the Office of Aging and Adult Services at 1-866-758-5035.

If completed outside our office, this declaration form and your completed voter registration application form (if you filled one out) should be returned to the Office of Aging and Adult Services, 628 North 4th Street, 2nd Floor, P.O. Box 2031 (Bin 14), Baton Rouge, Louisiana 70821.

Signature or Mark	Name Typed or Printed	Date
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Signatures of Two Witnesses If Signed With Mark:

1) _____ 2) _____

COMPLAINTS

If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register or in applying to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with the Louisiana Secretary of State, Commissioner of Elections, P.O. Box 94125, Baton Rouge, LA 70804-9125 or by calling (225)922-0900 or 1-800-883-2805.

Comments/Remarks (for official use only):



Louisiana Voter Registration Application

(LA-VRA - Rev. 6/19)

SEE THE OTHER SIDE OF THIS PAGE FOR INSTRUCTIONS →
QUESTIONS? - Call your parish Registrar of Voters Office or call the Secretary of State at 1-800-883-2805 or (225) 922-0900.

OFFICIAL USE ONLY: **WD:** _____ **PCT:** _____ **REG. TYPE:** _____ **IN/OUT:** _____ **REG #** _____

Please print clearly in ink, preferably black.

Reason for Application: ☐ New Voter Registration ☐ Updating Voter Registration

Eligibility	1.	Are you a citizen of the United States of America?	☐ Yes ☐ No	If you checked 'No' in response to either of these questions, do not complete this form. You are not eligible to vote at this time. (Please see application instructions for information regarding eligibility to register prior to age 18.)
		Will you be 18 years of age on or before election day?	☐ Yes ☐ No	

Name	2.	LAST NAME: _____	FIRST NAME: _____
		FULL MIDDLE OR MAIDEN NAME: _____	SUFFIX (Sr., Jr., II): _____

Residence Address (Where you live and claim homestead exemption, if any)		HOUSE # & STREET (NO P.O. BOX): _____	UNIT/APT #: _____	Give Location (If Necessary)
		CITY/TOWN: _____	STATE <u>LA</u> ZIP CODE: _____	

Mailing Address (If different from Residence Address)	3.	☐ Check if no postal service at your residence address above and supply mailing address here.		
		HOUSE # & STREET/P.O. BOX: _____	UNIT/APT #: _____	
		CITY/TOWN: _____	STATE: _____	ZIP CODE: _____

Date of Birth	4.	MM / DD / YYYY	5. *SSN	6. Sex	7. Race
			XXX - XX - XXXX	☐ M ☐ F	(Optional) ☐ WHITE ☐ BLACK ☐ ASIAN ☐ HISPANIC ☐ AMERICAN INDIAN ☐ OTHER _____

Party Affiliation	8.	☐ DEMOCRAT ☐ GREEN ☐ INDEPENDENT ☐ LIBERTARIAN ☐ REPUBLICAN ☐ NO PARTY ☐ OTHER (Specify) _____	9. Place of Birth	CITY/TOWN: _____ STATE: _____ PARISH/COUNTY: _____ COUNTRY: _____
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Mother's Maiden Name	10.	_____	11. Email	12. Phone
			_____	Home: (____) _____ - _____ Other: (____) _____ - _____

LA DL/ID Card #	13.	_____	14. Do you need assistance in voting?
		☐ I do not have a LA DL/ID card.	☐ No ☐ Yes, Reason: _____

Last Residence Address	15.	HOUSE # & STREET: _____	16. Place of Last Registration	17. Former Registered Name, if any
		CITY: _____ STATE: _____	STATE: _____ PARISH/COUNTY: _____	_____

Affirmation and Signature (Read and sign or make your mark.)	18.	I do hereby solemnly swear or affirm that I am a United States citizen, that I am of eligible age to register to vote, that I have not been incarcerated pursuant to an order of imprisonment for conviction of a felony within the past five years, nor am I under an order of imprisonment for a felony offense of election fraud or other election offense pursuant to R.S. 18:1461.2, that I am not currently under a judgment of full interdiction or limited interdiction where my right to vote has been suspended, that I am a bona fide resident of this state and parish, and that the facts given by me on this application are true to the best of my knowledge and belief. If I have provided false information, I may be subject to a fine of not more than \$2,000 (\$5,000 for subsequent offense) or imprisonment for not more than 2 years (5 years for subsequent offense), or both.		
		Applicant Signature:	Date: _____	

Witnesses (If your signature is a mark, you must have two witnesses sign.)	19.	Witness #1 Signature:	Witness #1 Print Name: _____
		Witness #2 Signature:	Witness #2 Print Name: _____

* If you do not have a LA driver's license or LA special ID, the last four digits of your social security number are required if you have one. Full SSN is preferred but optional.

Note: If you decline to register to vote, this fact will remain confidential and will be used only for voter registration purposes. If you register to vote, the office where your application was submitted will remain confidential and will be used only for voter registration purposes. You may request a copy of your voter registration form at any time from the registrar of voters.

OFFICIAL USE ONLY	☐ New Registration Updated Registration: ☐ Address Change ☐ Name Change ☐ Party Change ☐ Change to Assistance in Voting ☐ Other	
REMARKS:		
CIRCLE ONE:		
PA MV RG SDA SS (Disability)	Received by: _____	Date: _____



Louisiana Voter Registration Application

(LA-VRA - Rev. 6/19)

QUESTIONS? - Call your parish Registrar of Voters Office or call the Secretary of State at 1-800-883-2805 or (225) 922-0900.

APPLICATION INSTRUCTIONS

USE THIS LOUISIANA VOTER REGISTRATION APPLICATION TO: 1) register to vote; 2) change your address; 3) request a name change; 4) change party affiliation; or 5) request assistance in voting.

TO REGISTER AND BE ELIGIBLE TO VOTE, AN APPLICANT MUST: 1) be a U.S. citizen; 2) be at least 17 years old (16 years old if registering to vote in person at the Registrar's Office or with an application for a Louisiana driver's license) but must be 18 years old before actually voting; 3) not be under an order of imprisonment for conviction of a felony or, if under such an order, not have been incarcerated pursuant to the order within the last five years and not be under an order of imprisonment related to a felony conviction for election fraud or any other election offense pursuant to R.S. 18:1461.2; 4) not be under a judgment of full interdiction or limited interdiction where your right to vote has been suspended; 5) reside in the state and parish in which you seek to register and vote.

Instructions: the gray section numbers on this page correspond to the gray section numbers on the application.

Reason for Application: Check "New Voter Registration" if this is a first time registration or if a new registration in a new parish after moving. Check "Updating Voter Registration" if you are making any change to your present registration. If new registration, fill out the form completely.

1. **Eligibility** - Federal law requires you to affirm that you are a citizen of the United States of America and that you will be 18 years of age on or before the election day in which you are eligible to vote. If you checked 'No' in response to either of these questions, do not complete this form. You are not eligible to vote at this time. If you are registering as a 16 or 17 year old, you may check "Yes" because you will not be allowed to vote until you are 18.
2. **Name** - You **must** provide your full name. Do not use nicknames or initials for middle or maiden name. *If this application is for a change of name, please also complete section 17: "Former Registered Name."*
3. **Residence Address** - "Residence Address" means the address (number, street, city, state, and zip) where you live and are registering to vote. Residence address **must** be the address where you claim homestead exemption, if any, except for a resident in a nursing home or veterans' home who may choose to use the address of the nursing home or veterans' home or the home where they have a homestead exemption. A college student may elect to use their home address or their address at school while attending. Do not use a post office box for your "Residence Address." If you use a rural route and box number, you may draw a map in box labeled "Give Location" to provide the exact location. Write in the names of the crossroads (streets) nearest to residence. Draw an X to show residence. Use a dot to show any schools, churches, stores, or landmarks near residence and write the name of the landmark.
Mailing Address - If you check that you do not receive postal service at your residence address, you **must** provide your mailing address (number, street, city, state, and zip). Otherwise, a mailing address may be provided and you may use a post office box for a mailing address.
4. **Birthdate** - Print your date of birth. *The month and day of your birth remains confidential by law.*
5. **Social Security Number** - If you do not have a LA driver's license or LA special identification card, you **must** provide the last four digits of your social security number, if issued. The full social security number is preferred and may be provided on a voluntary basis and will be kept confidential. If you were not issued a social security number or a LA DL or ID and this form is submitted by mail, and you are registering to vote for the first time, in order to avoid additional identification requirements for first time voters you **must** attach one or more documents to prove your identity, residence, and date of birth. Documents may be: a) a copy of current and valid photo identification and/or b) a copy of a current utility bill, bank statement, government check, paycheck, or other government document. *Your SSN remains confidential and is only used for registration purposes.*
6. **Sex** - Check male or female *(for statistical purposes only).*
7. **Race** - Race/Ethnic origin is optional *(for statistical purposes only).*
8. **Party Affiliation** - If you are registering for the first time, you may choose a party affiliation of Democrat, Green, Independent, Libertarian, or Republican parties. You may specify any other party affiliation by checking "other" and then listing the party with which you wish to affiliate. If you do not want to register with a political party affiliation check "No Party," or if you do not complete this section, your party affiliation will be listed as "No Party." If you are already registered with a party affiliation and no political party change is being made with this application, you may leave this section blank or re-enter your political party affiliation.
9. **Place of Birth** - Print the city/town, parish/county, state, and country of your birth place *(for statistical purposes only).*
10. **Mother's Maiden Name** - Print your mother's maiden name, which is her last name at her birth. If unknown, write "unknown."
11. **Email** - Give your email address for election officials to contact you if there is a problem with your registration. *Email addresses are protected from disclosure by law and are for official use only.*
12. **Phone** - Give your phone numbers for election officials to contact you if there is a problem with your registration. *Phone numbers are optional and a public record unless you make a request for your phone numbers to be kept confidential by election officials.*
13. **LA DL/ID Card #** - Print your LA driver's license or LA special identification card number, if issued. If you do not have one, check "I do not have a LA DL/ID card." *This ID number remains confidential and is for official use only.*
14. **Assistance in Voting Needed?** - Indicate if you will need assistance in voting by checking either the "No" or "Yes" box. If "Yes," write the reason for needing assistance. The registrar of voters in your parish may contact you for proof of disability.
15. **Place of Last Residence** - Print the address (number, street, city, and state) of your prior residence, if different from residence address in section 3 or write "Same."
16. **Place of Last Registration** - Print the state and parish (or county) of your last registration if you were registered in another parish or state prior to completing this application. **Important:** *Contact the local election office in your prior state and cancel your prior registration. Registering in Louisiana does not automatically cancel or transfer your voter registration from another state.*
17. **Former Registered Name** - If you are using this application to make a name change to your registration, print your former registered name (name you are changing) in this section. If name changed by court order, provide a copy of the order with this application.
18. **Affirmation and Signature** - Read the affirmation and sign your full name or make your mark and print the date this application was signed and completed. *If assistance in registering is being provided, make sure the applicant understands what they are affirming and that they meet the requirements to register to vote.*
19. **Witnesses** - If you are unable to sign your name, you may make your mark, but it **must** be witnessed by two people or it is not valid.

Mailing Instructions - If returned by mail, place in an envelope and mail to your Registrar of Voters Office. You can find your registrar of voters mailing address on the Registrar of Voters Address Page, by visiting our website at www.geauxvote.com or by calling toll free at 1-800-883-2805. Your application or envelope **must** be postmarked 30 days prior to the first election in which you seek to vote.

Online Voter Registration - Voter registration is also available at www.geauxvote.com and you may register online before the 20th day prior to the election. Please call your registrar of voters if you do not receive your voter information card two weeks after registering.



Louisiana Registrars of Voters Address Page

(Rev. 7/19)

QUESTIONS? - Call your parish Registrar of Voters Office or call the Secretary of State at 1-800-883-2805 or (225) 922-0900.

LOUISIANA REGISTRARS OF VOTERS OFFICE ADDRESSES

ACADIA 568 NW Court Circle Crowley, LA 70526-4363 (337) 788-8841	EAST BATON ROUGE 222 St. Louis St., Rm. 201 Baton Rouge, LA 70802-5860 (225) 389-3940	MADISON 100 N. Cedar St. Tallulah, LA 71282-3892 (318) 574-2193	ST. LANDRY P.O. Box 818 Opelousas, LA 70571-0818 (337) 948-0572
ALLEN P.O. Box 150 Oberlin, LA 70655-0150 (337) 639-4966	EAST CARROLL P.O. Box 708 Lake Providence, LA 71254-0708 (318) 559-2015	MOREHOUSE 129 N. Franklin St. Bastrop, LA 71220-3815 (318) 281-1434	ST. MARTIN 415 Saint Martin St. St. Martinville, LA 70582-4549 (337) 394-2204
ASCENSION 828 S. Irma Blvd., Rm. 205 Gonzales, LA 70737-3631 (225) 621-5780	EAST FELICIANA P.O. Box 488 Clinton, LA 70722-0488 (225) 683-3105	NATCHITOCHES P.O. Box 677 Natchitoches, LA 71458-0677 (318) 357-2211	ST. MARY 500 Main St., Courthouse, Rm. 301 Franklin, LA 70538-6144 (337) 828-4100, ext. 360
ASSUMPTION P.O. Box 578 Napoleonville, LA 70390-0578 (985) 369-7347	EVANGELINE 200 Court St., Ste. 102 Ville Platte, LA 70586-4463 (337) 363-5538	ORLEANS 1300 Perdido St., Rm. 1W23 New Orleans, LA 70112-2127 (504) 658-8300	ST. TAMMANY 701 N. Columbia St. Covington, LA 70433-2709 (985) 809-5500
AVOYELLES 312 N. Main St., Ste. E Marksville, LA 71351-2409 (318) 253-7129	FRANKLIN 6560 Main St. Winnsboro, LA 71295-2750 (318) 435-4489	OUACHITA 1650 Desiard St., Rm. 125 Monroe, LA 71201 (318) 327-1436	TANGIPAHOA P.O. Box 895 Amite, LA 70422-0895 (985) 748-3215
BEAUREGARD P.O. Box 952 De Ridder, LA 70634-0952 (337) 463-7955	GRANT 200 Main St., Courthouse Bldg. Colfax, LA 71417-1828 (318) 627-9938	PLAQUEMINES P.O. Box 989 Port Sulphur, LA 70083-0989 (504) 934-3620	TENSAS P.O. Box 183 St. Joseph, LA 71366-0183 (318) 766-3931
BIENVILLE P.O. Box 697 Arcadia, LA 71001-0697 (318) 263-7407	IBERIA 300 S. Iberia St., Ste. 110 New Iberia, LA 70560-4543 (337) 369-4407	POINTE COUPEE 211 E. Main St., 2 nd FL New Roads, LA 70760-3661 (225) 638-5537	TERREBONNE 8026 Main St., Ste. 101 Houma, LA 70360 (985) 873-6533
BOSSIER P.O. Box 635 Benton, LA 71006-0635 (318) 965-2301	IBERVILLE P.O. Box 554 Plaquemine, LA 70765-0554 (225) 687-5201	RAPIDES 701 Murray St. Alexandria, LA 71301-8099 (318) 473-6770	UNION P.O. Box 235 Farmerville, LA 71241-0235 (318) 368-8660
CADDO P.O. Box 1253 Shreveport, LA 71163-1253 (318) 226-6891	JACKSON 500 E. Court St., Rm. 102 Jonesboro, LA 71251-3400 (318) 259-2486	RED RIVER P.O. Box 432 Coushatta, LA 71019-0432 (318) 932-5027	VERMILION 100 N. State St., Ste. 120 Abbeville, LA 70510 (337) 898-4324
CALCASIEU 1000 Ryan St., Rm. 7 Lake Charles, LA 70601-5250 (337) 721-4000	JEFFERSON P.O. Box 10494 Jefferson, LA 70181-0494 (504) 736-6191	RICHLAND P.O. Box 368 Rayville, LA 71269-0368 (318) 728-3582	VERNON P.O. Box 626 Leesville, LA 71496-0626 (337) 239-3690
CALDWELL P.O. Box 1107 Columbia, LA 71418-1107 (318) 649-7364	JEFFERSON DAVIS 302 N. Cutting Ave. Jennings, LA 70546-5361 (337) 824-0834	SABINE 400 Capitol St., #107 Many, LA 71449-3099 (318) 256-3697	WASHINGTON 900 Washington St., #105 Franklinton, LA 70438-1719 (985) 839-7850
CAMERON P.O. Box 1 Cameron, LA 70631-0001 (337) 775-5493	LAFAYETTE 1010 Lafayette St., Ste. 313 Lafayette, LA 70501-6885 (337) 291-7140	ST. BERNARD 8201 W. Judge Perez Dr., Rm. 104 Chalmette, LA 70043-1696 (504) 278-4231	WEBSTER P.O. Box 674 Minden, LA 71058-0674 (318) 377-9272
CATAHOULA P.O. Box 215 Harrisonburg, LA 71340-0215 (318) 744-5745	LAFOURCHE 307 W. 4th St. Thibodaux, LA 70301-3105 (985) 447-3256	ST. CHARLES P.O. Box 315 Hahnville, LA 70057-0315 (985) 783-5120	WEST BATON ROUGE P.O. Box 31 Port Allen, LA 70767-0031 (225) 336-2421
CLAIBORNE 507 W. Main St., Ste. 1 Homer, LA 71040-3914 (318) 927-3332	LASALLE P.O. Box 2439 Jena, LA 71342-2439 (318) 992-2254	ST. HELENA P.O. Box 543 Greensburg, LA 70441-0543 (225) 222-4440	WEST CARROLL P.O. Box 71 Oak Grove, LA 71263-0071 (318) 428-2381
CONCORDIA 4001 Carter St., Ste. K Vidalia, LA 71373-3021 (318) 336-7770	LINCOLN 100 W. Texas Ave., #10 Ruston, LA 71270-4463 (318) 251-5110	ST. JAMES P.O. Box 179 Convent, LA 70723-0179 (225) 562-2330	WEST FELICIANA P.O. Box 2490 St. Francisville, LA 70775-2490 (225) 635-6161
DESOTO 105 Franklin St. Mansfield, LA 71052-2046 (318) 872-1149	LIVINGSTON P.O. Box 968 Livingston, LA 70754-0968 (225) 686-3054	ST. JOHN 1811 W. Airline Hwy. LaPlace, LA 70068-3344 (985) 359-0179	WINN 119 W. Main St., Rm. 105 Winnfield, LA 71483-3238 (318) 628-6133

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