



State of Louisiana

Louisiana Department of Health
Office for Citizens with Developmental Disabilities

MEMORANDUM

OCDD-P-24-007
OCDD-SC-24-005

DATE: June 11, 2024

TO: Home and Community Based Services Providers
Support Coordination Agencies
Local Governing Entities

FROM: Marilee Andrews, OCDD Program Manager

SUBJECT: Mandatory Critical Incident Reporting Training

The Office for Citizens with Developmental Disabilities (OCDD) has scheduled multiple trainings regarding OCDD's operational instruction #F-5 *Critical Incident Reporting, Tracking and Follow-up Activities for Waiver Services*. These trainings will cover how to report abuse, neglect, exploitation, and other critical incidents in SIMS. The trainings will be held via Zoom; advanced registration is required. Please review the below dates and register for a training date that works best for you. After registration, you will receive a confirmation email with information on how to join.

When: Tuesday, June 18, 9:30 A.M. – 11 A.M. Central Time (U.S. and Canada)

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_Xut5qcudTlaCjhM62CvIRw

When: Thursday, June 20, 9:30 A.M. – 11 A.M. Central Time (U.S. and Canada)

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_SXcVxbHZR5W1Wjtx3FwuXw

When: Tuesday, June 25, 9:30 A.M. – 11 A.M. Central Time (U.S. and Canada)

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_ahoGECjeQuGlqPUFGYDMsA

If you need further clarification, please email Marilee.Andrews@la.gov or call 225-342-5714.