

**OCDD STATE ADVISORY COMMITTEE TEAM MEETING****MINUTES****Held ONLINE****On November 10, 2020 from 12:30 pm – 3:00 pm****Call to order** 12:37 pm by Kathy Dwyer, Chair**Attendance:**

SAC Voting Members Present:

MHSD – Holly Bell

CAHSD –

SCLHSA – April Young

AAHSD – Tiffany Brunet

IMCAL –

CLHSD – Kristen Reed

NLHSD –

NEDHSA – Konstance Causey, Pamela Muhammad

FPHSA – Suzanne Bougeious, Sharon Delvisco

JPHSA – Kathy Dwyer, Mary Kay Cowen

AFSME –

SAC Advisory Members: Julie Foster Hagan, Tanya Murphy, Jacquelyn Cobb,

Public: Jennifer Blanque, Brenda Lackings, Susan Riehn, Charles Michel, Kasey Hill, Kristen Essaied, Chanel Jackson, Rona Burkett, Mylinda Elliott, Comeaka King

**Quorum:** A quorum of members is present. (10/17)**Approval of Agenda/Changes to Agenda** – Kathy Dwyer, Chair

Motion to accept the November 10, 2020 agenda. Motion by Pamela Mohammad and second by Holly Bell. Motion passes without opposition.

**Approval of Minutes from July 8, September 9 Meeting/Corrections to Minutes** – Kathy Dwyer, Chair

Motion to approve minutes from July 8 and September 9 by Mary Kay Cowen with second by Konstance Causey. Motion passes without opposition.

## Old Business

A. Volunteers to serve as Chair and Vice-Chair through December 2020.

Motion to accept Kathy Dwyer as acting chair of the SAC until December 2020 by Mary Kay Cowen with a second by Suzanne Bourgeois. Motion carries without opposition.

B. SAC Membership Update – Sharon Delvisco posted member roster into chat box and attached to email for review by members.

C. Dental Task Force Update – attached to email, posted in chat box for all present to review. Recommendations are included in report. Encourage all members to read and review. The report will be submitted to legislators, OCDD, and the SAC. If you have questions or comments contact Mary Kay Cowen at [mkmcowen@cox.net](mailto:mkmcowen@cox.net).

Motion to accept Dental Task Force report by Suzanne Bougeious and second by Pamela Muhammad, motion passes without opposition.

The members of the OCDD SAC appreciate the initiative of Mary Kay Cowen to Chair the OCDD SAC Dental Task Force committee.

## OCDD Report – Julie Foster Hagan

Budget update – No significant impacts and no cuts at this time, waiting for revenue estimating conference report/recommendations.

Legislative update – HB 39 related to additional funding for different projects, 2 issues relevant for OCDD \$30 million of State General Funds for OCDD and OAAS home and community based wavier (HCBS) providers and Intermediate Care Facilities for Developmental Disabilities (ICFDDs) to assist with COVID related expenses, the state will draw down federal match for this funding. We were asked to work with provider association groups to look at total billing across the board for HCBS services and determine what ICFDD providers billed and what OASS providers billed and determine what % goes to which group of providers for Oct., Nov., and Dec. to provide a temporary rate increase and providers will receive additional funding. For ICFDD providers an emergency rule will have to be published to allow them to have access to the emergency funds.

The second thing from this bill is the requirement to make 2<sup>nd</sup> and 3<sup>rd</sup> round of retainer payments to adult day care facilities (day programs/vocational providers) that were closed by mandatory order from March to Nov 5. It allowed some form of payment so they could stay open after mandatory close rule is lifted.

HB 95 by Butler allowed for visitation by immediate family members to see their loved ones living in ICFDDs during COVID and outlined what that needed to look like. This

allowed for visitation by family members and allowed limited physical contact if family members had recent negative COVID results.

HCR 29 related to ICFDDs, in a one year time frame July 1 to June 30 for fiscal year an ICFDD is able to bill at a lower % of daily rate until a person is gone for more than 30 days or 45 total days total in a year. If someone is gone longer providers can't bill anything. Some providers charge the families if someone is longer due to COVID. So this HCR allows that during public health emergency then the number of days will not apply and the provider can bill at lower rate until public health emergency is over.

Suzanne Bourgeois – are there any guidelines for home leave for the holidays?

Julie Foster Hagan – we are leaving this up to the providers because there are so many factors to consider about health issues for people living in group homes, the % of cases in the parish where group home is located, etc. Herman Bignar oversees this initiative by OCDD to provide support and TA to providers about this issue.

HCR 121 – submit to CMS for funding for providers

Public Meetings Law update – working with legal for summary. Julie Foster Hagan will send a response in writing to all RACs within the next few weeks.

Hurricane Update – 234 people still evacuated due to Laura, reaching out to follow folks and hope they can return home safely, do we need to have them go to a different region.

Kathy Dwyer – Hurricane Zeta impact?

Julie Foster Hagan - Most of the folks impacted have returned, 88/101 have returned home.

#### Issues/Questions from RAC Teams:

- 1) Is it possible for the SAC Team members to motion that Early Steps revise policy to include requiring Family Support Coordinators (FSCs) to call LGEs during transition meeting with family to setup introductory meeting for families to meet with LGE to learn about and apply for DD services. There is a high turnover of FSCs so a policy as opposed to a recommendation/suggestion is needed to assure FSCs follow through with contacting LGEs during transition meeting.

The SAC Team can make recommendations to OCDD for possible changes to policies and practices but cannot direct OCDD to take actions. Julie Foster Hagan reached out to Brenda Sharp and she indicated that LGEs are being invited to participate in meetings.

- 2) FSCs need training on DD services to encourage families to follow through and understand the different ways DD services can be beneficial to families.

Julie Foster Hagan – we do provide training.

Kathy Dwyer – I think families do not understand what the services can do for them and they do not understand how useful the services can be. As a result, families don't follow through because they don't understand the process and the benefits of the services. It would be helpful for families to know how their family member could benefit by using the services with specific examples of how it would work for their families.

Charles Michell - One problem that has been encountered is that when family is given the basics of OCDD services, it is overwhelming as they are hearing it. Then when letters are sent, the letterhead and return addresses might have the name of the LGE so the family doesn't realize that it is the same as OCDD. It's a lot for a new family to grasp.

Susan Riehn - What can help is making sure the families are referred to another parent (through FHF contracts) to make sure they have someone to connect with that can explain the process in language they can understand.

Kathy Dwyer – There was a time in Region 1 where FHF staff were invited to Early Steps transition meetings to help establish a relationship with FHF so FHF can help guide families through the processes.

Tanya Murphy – this is a statewide issue. There are so many families and children and not enough LGE staff to attend all the meetings, but Brenda Sharp and I are working on this issue. We continue to make changes. Performance indicator #22 about Early Steps and now there is data being collected so we can make systemic changes to the process and improve it.

3) Communications with families need to be in laymen terms for families to understand.

### **Reports from Regional Advisory Committee Teams**

MHSD: Holly Bell reports there has not been a meeting so no new information to report.

CAHSD: No report

SCHSA: April Young – There has not been a meeting since the last SAC Meeting so there is no new information to report.

AAHSD: No report.

IMCAL: No report.

CLHSD – Kristen Reed provided report and there were no people that attended the last schedule meeting. Nov 25th at 1:00 pm is next meeting.

NLHSD – No report.

NEDHSA – Konstance Causey – DD Services Director provided report to team members. Five indicators not met during the quarter, \$ spent through Family Support, % of participants employed, % of waiver participant with POC that meets needs, POC remediation cases within 30 days, and critical incident reports not met. Next meeting is Jan 26th at 1:30 pm.

FPHSA – Suzanne Bourgeois provided report. They met on Oct. 13th with a quorum, 11 voting members with new member being approved, 1,727 waiver recipients, offering children’s choice waivers, inverse in ROW bumps, FPHSA providing training in which waiver is right for you. 185 IFS requests, 95% filled rate at group homes, FPHSA QA plan is back in place. 1,200 contacts for Northshore FHF.

JPHSA – Kathy Dwyer reports that last meeting with Oct 27th with a quorum and a new member joining. May amend bylaws to include 4 standing voting member positions (FHF, LRS, Jefferson Parish Schools, and Early Steps). Quality Indicators – IFS funds 102% has been allocated. 65 requests for IFS, 24 approvals, 285 children receiving FFF, critical incidents could not be reported due to technical issue.

## **New Business**

A. Nomination and election of Officers: Chair, Vice-Chair, and Secretary

Motion: Mary Kay Cowen nominated Kathy Dwyer as Chair of OCCS SAC for 2021 with second by Suzanne Bourgeois. Kathy accepted the nomination. Motion passes without opposition.

Motion: Mary Kay Cowen nominated Konstance Causey as Vice-Chair with second by Kathy Dwyer. Konstance accepted the nomination. The motion carries without opposition.

Nomination of Secretary is tabled until January 13th meeting.

B. 2021 proposed meeting dates – January 13, March 10, May 12, July 14, September 8, and November 10

Motion to approve the meeting dates for OCDD SAC Team made by Konstance Causey with a second by Suzanne Bougeious. Motion passes without opposition.

C. OCDD website – SAC page – [carol.lee@la.gov](mailto:carol.lee@la.gov) is contact to update SAC page updates – the OCDD SAC Page link is - <https://ldh.la.gov/index.cfm/page/213>

Send agendas, minutes, and meeting dates – identify who to work with from SAC to keep it organized

D. Review of Louisiana Public Meeting Law – attached to email

Submitted by Sharon Delvisco, Secretary OCDD SAC Team

1. Shouldn't RAC info (agenda, minutes, etc.) be posted as public documents on LGE website?
2. Shouldn't SAC info (agenda, minutes, members) be posted as public documents on OCCD website?

Julie Foster Hagan & Tanya Murphy – provided contact person for SAC website, have to select a contact person for the SAC Team to work with Carol Lee – [carol.lee@la.gov](mailto:carol.lee@la.gov) Julie Foster Hagan – I will have this issue on the agenda for the next meeting in Jan(?) for the LGE EDs.

### **Public Comment**

None

### **Announcements**

None

**Next OCDD SAC Meeting:** Wednesday January 13 at 12:30 pm will be held online.

### **Adjournment**

Meeting adjourned at 2:46 pm. Motion to adjourn by Mary Kay Cowen with second by Pamela Mohammad and motion passes without opposition.