

Attachment K: Individual Integrated Employment

Name:	CPOC Dates:	Revised:
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This attachment is NOT for group employment. Only individual integrated employment.

*Individual Integrated Employment Activities	Periodic Staff Supports	
<p>Virtual Individual Job Follow Along – Typical Job Follow Along Services should be described here that the person requires.... This is to be individualized so it will not be the same for everyone Examples: Individual needs assistance to learn a new job task or having problems with current job tasks Individual needs assistance with completing documentation required by the job Individual having issues getting to work on time Employer has concerns with the recipient Individual needs assistance in reporting income to Social Security Individual needs assistance learning a bus schedule Individual needs assistance in learning how to communicate effectively with customers Individual has some personal concerns to discuss that might negatively affect his job</p> <p>Assessment/Discovery Activities (should occur through LRS or prevocational services) Connect to LRS for initial assessment Conduct job analysis for jobs interested in Conduct situational assessments (community or facility) Determine Financial Literacy Conduct Assistive Technology Assessments</p> <p>Job Development/ Placement/Initial Job Coaching Activities (LRS services) Contact employers whose business matches career interests Assist to create a resume' Prepare for a Job Interview Transport and accompany (if requested) to an interview Connect with work incentive representatives Reconfiguring existing position to fit employer and participant Training to independently travel to and from work Assisting with personal care activities Coordinate access to grants for self-employment or microenterprise and how to run a business</p> <p>Follow Along Activities (waiver services) Support needed at a jobsite by provider staff Retraining for how to travel independently to work or other work related issues (getting to work on time, proper hygiene and dress, social interactions).</p>	<p>Describe what type of staff supports are needed;</p> <p>Does individual wander off Is line of sight required Is frequent or infrequent prompting required; if frequent, how often in times per hour? Can individual work independently with minimal redirection? Needs a PCA to assist with Personal care needs once job coach has faded. Individual will require assistance from his mother/PCA to get to work or he will ride the bus. SC will need to follow up on services with LRS.</p> <tr> <th style="background-color: #d9e1f2;">Safeguards</th> </tr> <p>Safeguards needed for employment activities:</p> <p>Sensitive to heat due to medication regimen. Must wear a hat and long sleeves in sun Food must be secured Is allergic to bee stings if working outside. (this would be in the Attachment D, but should probably be mentioned here if it is a risk due to type of employment).</p> <p>*If LRS denies services, is put on a waiting list of longer than 90 days, takes longer than 180 days to develop an employment plan with LRS, the individual can use waiver services instead for this service.</p>	Safeguards
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<p>Assist with employer required documentation Meetings with employer (significant changes in job duties that require retraining, discussions of behavioral issues adversely affecting job performance Assistance with reporting income to SS Job coach will need to check in at least 2x a month for follow along to ensure job is going ok. If the individual needs to learn new job tasks, the job coach can go in more frequently to assist with this.</p>	
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- Need Transportation Assistance
- Need Assistance Communicating

***Individuals in a competitive, integrated job**