

Region VII Adult Housing RFP Questions and Answers

RFP# 305PUR-DHHRFP-HOUSINGREG7-OBH

October 21, 2010

1. On Page 10 #3 for the position of Program Director is the 8 years of experience in lieu of the Master's Degree or just a degree in general.

3.a.i Minimum Requirements: Master's degree in human services field including, social work, counseling or psychology or a minimum of 8 years experience in the delivery of mental health services. Demonstrated supervisory experience in the implementation, operation and oversight of housing program support services and staff.

A minimum of 8 years experience in the delivery of mental health services can substitute for a master's degree in a human services field.

2. On page #23 please define customer reference

Proposers should give at least two customer references for similar projects completed in at least the last 24 months. References should include the name and telephone number of each contact person and a signed consent for a representative from the Office of Behavioral Health to contact them regarding their reference letter.

Customer references should be another entity that has contracted with the proposer for similar projects completed by the proposer in the last 24 months.

3. Because this project is Fee for Service are we required to submit a full detailed budget?

Using a format similar to Attachment IV to demonstrate how cost was determined will allow the evaluation team to evaluate the reasonableness of cost based on economies of scale, adequate budget detail, and justification that all cost is consistent with the purpose, objectives, and deliverables of the RFP for each year of the contract

Attachment IV should be completed for each fiscal year in the contract term in order to evaluate reasonableness of cost based on economies of scale, adequate budget detail, and justification that all cost is consistent with the purpose, objectives, and deliverables of the RFP.