



State of Louisiana

Louisiana Department of Health
Office of the Secretary

DEPARTMENTAL SAFETY POLICY STATEMENT

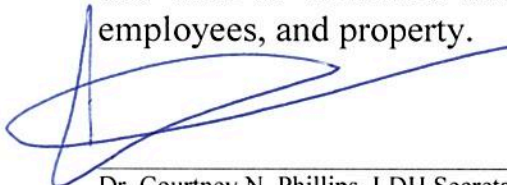
Secretary Statement of Policy

It is the policy of the Louisiana Department of Health (LDH) to provide safe and efficient services to the patients/clients of the State of Louisiana and safe working environment for the employees of the Department. Each LDH employee must willingly assist management in accomplishing this goal, which cannot be achieved without safe work practices. This policy, with certain procedural requirements, will serve as a guide to offices' in developing internal procedures to fit their particular operations. It is the Departments objective to follow federal, state, and local codes/policies to maintain safe and healthy work conditions.

Safe work habits are criteria for satisfactory job performance. Each employee is responsible for immediately reporting accidents, unsafe conditions and work practices to supervisory staff and taking effective actions to minimize risk to themselves and others.

Each Assistant Secretary is responsible for ensuring both he/she and his/her employees are oriented and trained to follow applicable safety rules/policies and procedures outlined in the Department's Safety Policy, the Departments General Safety and Loss Prevention Manual, office procedures, and/or work location plans as they may be amended in the future.

It is the Department's intent to provide good supervision, effective training, and safe equipment for employees to perform their work. The success of the LDH Safety Program will be based on the joint commitment of management and staff to minimize and eliminate hazards to visitors, clients/patients, employees, and property.



Dr. Courtney N. Phillips, LDH Secretary

4/17/20

Date