

Louisiana State Property 1st Party Losses

Buildings, Contents, Equipment Breakdown, Employee Bond and Crime Losses

In addition to the above, Sedgwick's Property Claims Unit is responsible for Bridge Property losses and Fixed Marine Facility losses

Agency Name: _____ Agency Location Code: _____

Agency Contact: _____
Name, Phone, Fax, and Email

Date of Loss: _____ Time of Loss: _____ Date reported to Sedgwick: _____

State ID/Slab Building # (Facility Management#): S _____ or L _____

Site Code #: _____ ERP Code #: _____

Location of Loss: _____
Street, City, Zip Code, Parish

Type of Loss: (mark with an 'X') ___ *FIRE* ___ *THEFT* ___ *LIGHTNING* ___ *HAIL*
___ *FLOOD* ___ *WIND* ___ *OTHER*

Explain Other: _____

Does this loss involve a hurricane? (Type YES or NO) _____

If yes name of hurricane: _____

Estimated amount of loss to exceed \$1,000.00? (Type YES or NO) _____

Description of Loss & Damage:

Enclose all supporting documents of your loss, including any information on a 3rd party. Also, include asset management/LPAA print out sheet.

Contents/movable property list age or date of purchase: _____

Reported By: _____ Phone: _____

After completion of this form please email directly to [Sedgwick](mailto:6410StateofLouisiana@sedgwickcms.com)

An adjuster will be assigned and your agency will receive an acknowledgement letter with the assigned claim number as well as the adjusters name and contact information.

Email to 6410StateofLouisiana@sedgwickcms.com using above link or fax to 855-563-2447