INDEPENDENT VERIFICATION AND VALIDATION SERVICES
(IV & V)
LOUISIANA MEDICAID PROGRAM
MEDICAL VENDOR ADMINISTRATION
DEPARTMENT OF HEALTH AND HOSPITALS
RFP # 305PUR-DHHRFP-IV&V-MVA
Proposal Due Date/Time: Wednesday, August 24, 2011
4:00 pm CDT

Attachment IV
Revised Cost Template

Sample Cost Template

Note: Use this **sample** template to prepare a cost breakdown of the contract

Monitoring of Operations		
	Monthly Cost	Contract Period Cost (Monthly fee × 36 months)
Monthly Management Fee		
Submit a breakdown of the following items included in the Monthly Management Fee:		
Off-site Space Rental		
Phone		
Copier		
Internet		
Desktop/Personal Office Supplies		
Utilities		
Other (Specify)		
Deliverable Documents:		Deliverable Cost
Process/plan for the organization and completion of outstanding LIFTs		
Process/plan for new LIFT requests		
Analysis of the CCB		
Evaluation of Recipient Reimbursement and Claims Resolution		
Performance standard planning document for monitoring and quality assurance of FI contract compliance		
Other Costs (list)		

DDI		
	Monthly Cost	Contract Period Cost **(Monthly fee × 36 months)**
Monthly Management Fee		
Include a breakdown of the following items included in the Monthly Management Fee:		
Off-site Space Rental		
Phone		
Copier		
Internet		
Desktop/Personal Office Supplies		
Utilities		
Other (Specify)		
Deliverables Documents:		**Deliverable Cost**
Phase I Project Mgmt Support		
Task Order I-1 Project Mgmt Support		
Subtask I-1 Task Accomplishment Plan (TAP)		
Subtask I-1.2 FI Contractor's DDI Project Work plan		
Subtask I-1.3 Quality Assurance of FI Contractor's DDI System Development Life Cycle (SDLC) process		
Subtask I-1.4 Project Risk/Issues Tracking		
Subtask I-1.5 Monitor FI Contractor's DDI Progress		
Phase II Design and Development		
Task Order II-1: Design and Development Quality Assurance		
Subtask II-1.1 Task Accomplishment Plan		
Subtask II-1.2 Definition of Design Milestones		
Subtask II-1.3 QA of Design Documents & Artifacts		
Subtask II-1.4 Preliminary Design Review		
Subtask II-1.5 Critical Design Review		

Subtask II-1.6 Monitor Change Requests		
Subtask II-1.9 Evaluation of Integration/System Test Environment		
Subtask II-1.10 Assessment of Data Conversion Plan		
Phase III: Testing & Implementation		
Task Order III-1 Independent Verification and Validation of LaMMIS		
Subtask III-1-1 Task Accomplishment Plan		
Subtask III-1.2 Analysis of Data Conversion Results		
Subtask III-1.3 Analysis of Integration/System Test Results		
Subtask III-1.4 Assessment of Readiness for UAT		
Subtask III-1.5 User Acceptance Test Plan		
Subtask III-1.6 Execution of UAT		
Phase IV: Post Implementation-Preparation for CMS Certification		
Task Order IV-1 Preparation for CMS Certification		
Subtask IV-1.1 Task Accomplishment Plan		
Subtask IV-1.2 Post Implementation Review		
Subtask IV-1.3 CMS Certification		
Other Costs (list)		
Total Contract Cost		