

Addendum #2
305PUR-DHHRFP-MEDS-UPGRADE-MVA
Medicaid Eligibility Data systems
Medical Vendor Administration
Department of Health and Hospitals
Proposal Due Date and Time: March 9, 2012/4:00 P.M. CST

3.15 Evaluation Criteria

The following criteria will be used to evaluate proposals:

- 1) Evaluations will be conducted by a Proposal Review Committee.
- 2) Evaluations of the financial statements will be conducted by a member of the DHH Fiscal Division.
- 3) Scoring will be based on a possible total of ~~110~~ 100 points and the proposal with the highest total score will be recommended for award.

4) Cost Evaluation:

- a. The proposer with the lowest total cost shall receive 25 points. Other proposers shall receive points for cost based upon the following formula:

$$\text{CPS} = (\text{LPC}/\text{PC}) * 25$$

CPS = Cost Proposal Score

LPC = Lowest Proposal Cost of all proposers

PC = Individual Proposal Cost

- b. The assignment of the 25 points based on the above formula will be calculated by a member of the DHH Contracts Office staff.

5) Evaluation Criteria and Assigned Weights:

Introduction/Understanding of RFP	5
Work Plan/Project Execution	20
Technical Approach	15
Corporate Experience	5
Qualification of Personnel	15
Financial Statements	5
Cost	25
Hudson Veterans Initiative	10
Total	100
On-Site Presentations/Demonstrations	10
Maximum Awardable Points	110

1.1. On-Site Presentations/Demonstrations

Not required for this RFP.

~~1) The Department may select those proposers reasonably susceptible of receiving an award for an on-site presentation and/or demonstration for final determination of contract award. On-site presentations/demonstrations will allow the selected proposers to demonstrate their unique capability to provide the services requested in the RFP.~~

~~2) Proposers selected for on-site presentations/demonstrations should:~~

- ~~• Provide a strategic overview of services to be provided;~~
- ~~• Summarize major strengths;~~
- ~~• Demonstrate flexibility and adaptability to handle both anticipated and unanticipated changes;~~
- ~~• If possible, have the project manager and key personnel in attendance to provide their view of the partnership envisioned with the Department.~~

~~3) An additional 10 points may be awarded as a result of the on-site presentation/demonstration.~~