

ADDENDUM #3
Revisions to the RFP

THIRD PARTY LIABILITY ACTIVITIES
RECOVERY AND PREMIUM ASSISTANCE
BUREAU OF HEALTH SERVICES FINANCING
DEPARTMENT OF HEALTH AND HOSPITALS

RFP # 305PUR-DHHRFP-TPL-MVA
Proposal Due Date/Time: July 8, 2014

Revisions to the RFP by section

Response to Question number 20a. Revise strike through only

Glossary- New Active LaHIPP Case p.4

New Active LaHIPP Case – A LaHIPP case which ~~has never been in active status or~~ has not been in an active status for a period of at least six (6) months **at the time of activation.** ~~or a LaHIPP case in which the employer has changed less than six (6) months since last being in active status~~

Response to Question number 24a. Revise strike through and added language in red text

III.Scope of Work B.Deliverables 3.e.2.x p.21

Contractor shall develop LaHIPP reports detailing case activity, enrollment data, renewals, outreach activities, check writes, notices, overpayments, **and** system downtime; ~~and any other metric requested by the Department.~~ Sample LaHIPP reports will be made available in the procurement library.

III.Scope of work, Deliverables B.3.e.3.ii, p. 22

Response to Question number 15a Revise strike through only

Provide its own office space, furniture, equipment, and supplies. ~~The Contractor is not required to be domiciled in the Baton Rouge area; however, the Department shall have the option to require contract performance facilities within East Baton Rouge parish or a contiguous parish if the Department determines at any time that the success of the contract is dependent on immediate and extensive access to the contract staff and resources.~~

4. Staffing Requirements/Qualifications

III. Scope of work, Deliverables B.4.b.viii p.24

Response to Questions numbered 25a and 26a Revise to add language in red text

Assign a LaHIPP Manager dedicated to the day-to-day operations, with a minimum of three (3) years project management experience working with a project of similar size and scope and two (2) years of direct HIPP management experience **or (2) years of health insurance or buy in management experience.**

Assign a LaHIPP Supervisor dedicated to the day-to-day LaHIPP operations with a minimum of two (2) years supervisory experience working with a project of similar size and scope and one (1) year of direct HIPP management experience **or (1) year of health insurance or buy in management experience."**

III. Scope of work, Deliverable C.3.w p.35

Response to Question number 27a Revise to correct

Liquidated Damages:

A two thousand eight hundred ~~eight~~ **eighty** dollar (\$2,880) charge may be imposed on the Contractor for failure to retain and provide access to history for all status changes, MEDS system updates, payments, overpayments, CE calculations, and notices.

III. Scope of work, Deliverable H.4 p.39

Response to Question 31a Revise strike through only

H. Insurance Requirements

~~Insurance Covering Special Hazards~~

~~Special hazards as determined by the Department shall be covered by rider or riders in the Commercial General Liability Insurance Policy or policies herein elsewhere required to be furnished by the Contractor, or by separate policies of insurance in the amounts as defined in any Special Conditions of the contract included therewith.~~

IV.P Proposal Content 3. p.44

Response to Question 16 a, Revise to correct

Proposals should define proposer's functional approach in providing services and Identify the tasks necessary to meet the RFP requirements of the provision of services, as outlined in Section # III.

IV.P. Proposal Content Relevant Corporate Experience 6.a p.46

Response to Question 33 a Revise strike through and added language in **red** text

- a. The proposal should indicate the proposer's firm has a record of prior successful experience in the implementation of the services sought through this RFP. Proposers should include statements specifying the extent of responsibility on prior projects and a description of the projects scope and similarity to the projects outlined in this RFP. All experience under this section should be in sufficient detail to allow an adequate evaluation by the Department. The proposer should have within the last ~~24~~

48 months implemented a similar type project **which may include projects in health insurance or buy-in**. Proposers should give at least two customer references for projects implemented in at least the last ~~24~~**48** months. References shall include the name, email address and telephone number of each contact person.

A. VII. CONTRACTUAL INFORMATION E. Termination 2 and VII.E.3, p. 55

Response to Question 17a, Revise strike through and added language in red text

1. Termination For Convenience

~~The continuation of this contract is contingent upon the appropriation of funds by the legislature to fulfill the requirements of the contract by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of the contract, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act of Title 39 of the Louisiana Revised Statutes of 1950 to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds have not been appropriated.~~

The State may terminate the Contract at any time by giving thirty (30) days written notice to the Contractor. The Contractor shall be entitled to payment for deliverables in progress, to the extent work has been performed satisfactorily.