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LADSS OVERVIEW

The Louisiana Animal Disease Surveillance System is a system built by the Louisiana Office of Public Health (OPH) to provide early detection and tracking of animal diseases and outbreaks. This system will provide real time data to the State Veterinarian and OPH-IDES, as well as other agencies around the state.

TYPES OF USER ACCESS

The LADSS System has the following types of user access: Administrative, External, and Read-Only. The functions available to each user group is controlled by the User Control Code Table.

LADSS FUNCTIONS

SEARCH

Users will automatically be directed to the Search page upon logging into the LADSS system. The page allows users to search all cases in the LADSS system, or filter the results by 6 different data elements. Depending on the user access given to a group, some users will only be able to search for cases they have entered into the system.

To search all cases in the system, simply click the 'Search' button without filling in any of the filters. To search with one or more filters, fill in the appropriate field or fields and click 'Search.' The results will return in a grid format. Click on the Select link to open an existing case.

Case #	Disease Name	Species Name	Case Date	Parish
Select 1	AUJESZKY'S DISEASE	COW	01/07/2010	Bossier
Select 2	ALL HIGHLY PATHOGENIC AVIAN INFLUENZA IN BIRDS	PIG	01/20/2010	Cameron
Select 3	ALL HIGHLY PATHOGENIC AVIAN INFLUENZA IN BIRDS	COW	01/20/2010	Caddo
Select 5	BLUE FOOT	Goat	01/05/2010	St. Tammany
Select 8	KATE DISEASE	human	01/09/2010	Iberia
Select 11	BLUETONGUE	PIG	01/22/2010	Jefferson
Select 12	AFRICAN SWINE FEVER	ADMIN	01/22/2010	Bossier
Select 13	AVIAN MYCOPLASMOSIS (M. SYNOVIAE)	EXTERNAL	01/22/2010	Beauregard
Select 98	ANTHRAX	Goat	01/05/2010	St. Tammany
Select 99	MALARIA	PIG	01/06/2010	Allen

Case Information Tab

The Case Information tab is where automatically generated information is displayed and where users can mark a case as confirmed. Users should fill out all information and click 'Save.'

Case #	Disease Name	Species Name	Case Date	Parish
1	AUJESZKY'S DISEASE	COW	01/07/2010	Bossier
2	ALL HIGHLY PATHOGENIC AVIAN INFLUENZA IN BIRDS	PIG	01/20/2010	Cameron
3	ALL HIGHLY PATHOGENIC AVIAN INFLUENZA IN BIRDS	COW	01/20/2010	Caddo
5	BLUE FOOT	Goat	01/05/2010	St. Tammany
8	KATE DISEASE	human	01/09/2010	Iberia
11	BLUETONGUE	PIG	01/22/2010	Jefferson
12	AFRICAN SWINE FEVER	ADMIN	01/22/2010	Bossier
13	AVIAN MYCOPLASMOSIS (M. SYNOVIAE)	EXTERNAL	01/22/2010	Beauregard
98	ANTHRAX	Goat	01/05/2010	St. Tammany
99	MALARIA	PIG	01/06/2010	Allen

ENTER CASES

To add a new case to the system, click on the 'Enter Cases' tab. The system will default to the Disease/Animal Information tab. NOTE: Not all users will necessarily have access to all tabs.

Explanation of Buttons

Save - The Save button saves any information added to or edited in the case. When a user moves between tabs within the Enter Cases function, the case is saved automatically as well.

New - The New button will open a blank case.

Cancel - The Cancel button is to exit out of a case without saving it. This is important to use especially when moving between tabs as the system will automatically save any changes unless the Cancel button is clicked.

Delete - The Delete button removes the case from the system.

Print - The Print button generates a PDF of the case. Below is an example of the printed case.

CASE # 1

Entry Date: 01/20/2010

Created By: TestUser

Last Updated: 04/26/2010

User Organization: TestOrg

Diagnosis Confirmed: Yes

Confirmed Lab: Baton Rouge

Disease Information:

Disease name: AUJESZKY'S DISEASE

Case Date: 01/07/2010


Onset Date: 01/05/2010

Affected Party: GROUP(5)

Source of Transmission: bees

Comments: no comments

Outbreak Type: ASSOCIATED

Index Case: 

Animal Information:

Species: COW

Age: 8

Sex: FEMALE

Status:

Animal Name: betsy

of Animals on Premises: 5

Other Animal Identification: 34

Notes: no notes

Address1: 60 Grant St.

Address2: d

City: Mandeville

State: LA

Zip: 88888

Parish: Allen

Premises Identification: 2234

Contact List:

Name	Address	Phone	Fax	Email Address
david martin	76 yard court	(444) 876-5430	(876) 789-8767	dmart@gmail.com
patty smith	60 Grant St.	(504) 555-6666	(345) 876-2345	

Laboratory Result List:

Lab Name	Lab Test Type	Sample Status	Sample Date	Lab Result Date
New Orleans	HAIR	PROBABLE	01/06/2010	01/27/2010

Disease/Animal Information Tab

The Disease and Animal Information tab is the tab where information about the disease case is entered. When a case is entered into the system, there are five required fields that must be populated before the user can move to another tab. Users should fill in Disease Name, Case Date, Affected Party, Species and Parish. If these fields are left blank, the system will display error "This is a Required Field." Users should fill out all fields and click 'Save.' The Delete button removes the case from the system.

The screenshot displays the LADSS (Louisiana Animal Disease Surveillance System) interface. At the top, the LADSS logo is on the left, and the text "Louisiana Animal Disease Surveillance System" is in the center. On the right, there is a "LOGOUT" button and a user dropdown menu showing "AdminUser". Below the header is a navigation bar with links: "Search", "Enter Cases", "Audit Trail", "Code Tables", "Profile Maintenance", "Reports", and "Import Cases". The "Disease/Animal Information" tab is selected, showing four sub-tabs: "Case Information", "Disease/Animal Information", "Contact Person", and "Laboratory Information".

DISEASE INFORMATION

Disease Name: * [dropdown] Outbreak Type: [dropdown] ?

Case Date: * 04/27/2011 [calendar icon] Index Case: ☐

Onset Date: [calendar icon] Affected Party: * [dropdown]

Source of Transmission (or most probable source): [text area] Comments: [text area]

ANIMAL INFORMATION

Species: * [dropdown] Animal Address 1: [text area]

Age: [text area] Animal Address 2: [text area]

Sex: [dropdown] City: [text area]

Status: [dropdown] State: LA

Animal Name: [text area] Zip: [text area]

Other Animal Identification (Brand, Tag or Number): [text area] Parish: * Unknown [dropdown]

of Animals on Premises: [text area] Notes: [text area]

Premises Identification #: [text area]

At the bottom, there are five buttons: "save" (green checkmark), "new" (blue plus), "cancel" (red X), "delete" (yellow trash), and "print" (blue printer icon).

Contact Person Tab

The Contact Person tab allows users to enter any contact people related to the case. Users can search for existing contacts to add to the case (contacts which have been added to other cases in the system) or add a brand new contact to the case. To search for an existing contact, fill in one or more of the filter fields and click 'Search.' Search results will populate in the table. Click 'Select' to add the existing contact person to the case.

To add a new contact, fill out all contact information and click 'Add Contact.' To remove a contact from the case, select the contact from the Contact List and click 'Remove Contact.' The "Reset" button is used to reset all the controls so that the user can enter a new entry.

To edit contact information, select the contact, make the necessary information, and click 'Save.' The Delete button removes the case from the system.

LADSS

Louisiana Animal Disease
Surveillance System

LOGOUT

AdminUser
▼

» Search
» Enter Cases
» Audit Trail
» Code Tables
» Profile Maintenance
» Reports
» Import Cases

Case Information

Disease/Animal Information

Contact Person

Laboratory Information

CONTACT PERSON INFORMATION

This tab allows you to add an existing or new contact person to the case. To search for an existing contact, fill in one or more of the filter fields and click 'Search'. Search results will populate in the table. Click 'Select' to add the existing contact person to the case. To add a new contact, fill out all contact information and click 'Add Contact'. To delete a contact, select them from the Contact List and click 'Remove Contact'. To edit contact information, select the contact, make the necessary information, and click 'Save'.

Last Name:
First Name:

Address:
City:
Zip:

Search

☐ Check if Contact Address is the same as Animal Address

Last Name:
First Name:
Primary Telephone:
Secondary Telephone:
Fax:
Email Address:

Address 1:
Address 2:
City:
State: LA
Zip:
Parish:

Unknown
▼

Add Contact

Remove Contact

Reset

CONTACT LIST

	Last Name	First Name	Address	City	Zip
Select	martin	david			
Select	smith	patty	56 laksdjif lane	kadjfahd	99999
Select	green	rachel	67 house road	new orleans	70124

✓ save

i new

✗ cancel

✖ delete

🖨 print

Laboratory Information Tab

The Laboratory Information tab collects date and result information regarding lab tests. To add a new lab entry, fill out all the applicable fields and click 'Add.' To delete a lab entry, select the record from the Laboratory Result List and click 'Delete.' The "Reset" button is used to reset all the controls so that the user can enter a new entry.

To edit an existing lab entry, select a lab entry, make the necessary changes and click 'Save.' The Delete button removes the case from the system.

To delete a selected lab entry, use the blue "Delete" button. To delete a whole case, use the "Delete" button with the yellow "x."

LADSS

Louisiana Animal Disease Surveillance System

LOGOUT

AdminUser

» Search

» Enter Cases

» Audit Trail

» Code Tables

» Profile Maintenance

» Reports

» Import Cases

Case Information

Disease/Animal Information

Contact Person

Laboratory Information

LABORATORY INFORMATION

This tab allows you to add new lab information or edit existing lab information. To add a new lab entry, fill out all the fields below and click 'Add'. To delete a lab entry, select the record from the Laboratory Result List and click 'Delete'. To edit an existing lab entry, select a lab entry, make the necessary changes, and click 'Save'.

Lab Name:

Lab Test Type: *

Sample Status:

Sample Date:

Lab Results:

Lab Result Date:

Add

Delete

Reset

LABORATORY RESULT LIST

	Lab Name	Lab Test Type	Sample Status	Sample Date	Lab Result Date
Select	Mandeville	HAIR	PROBABLE	04/28/2011	05/06/2011

save

new

cancel

delete

print

AUDIT TRAIL

The Audit Trail page captures information about changes made to cases in the LADSS system. Each time a case is altered, a entry is logged in the audit trail page showing what user made the change and the date of the change. The most recent changes will always be listed at the top of the table. To filter by a specific case, enter a case number in the 'Filter by Case #' field and click 'Search.' Users can open the case directly from the Audit Trail page by clicking the Select link.

LADSS

Louisiana Animal Disease Surveillance System

LOGOUT

AdminUser

» Search

» Enter Cases

» Audit Trail

» Code Tables

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AUDIT TRAIL

The most recent audit trail case will appear at the top of the list. To see all the changes made to a specific incident, filter by case number. Click 'Select' to open a case.

Filter by case #:

Search

	Case #	Username	Date of Change
Select	1	TestUser	06/15/2010
Select	1	TestUser	06/15/2010
Select	1	ExternalUser	01/21/2010
Select	1	ExternalUser	01/21/2010

CODE TABLES

The Code Table page is where LADSS administration can manage system functions such as drop down menus or user group access. Upon clicking the Code Table menu item, users will have the ability to select a specific code table from the drop down menu.

Disease Name Code Table

The Disease Name code table is to add a new disease to or edit an existing disease in the LADSS system. To add a new item, simply type the name in the Disease Name field and click 'Save.' To edit an existing item, click the Disease ID link within the table, edit the text, and click 'Save.' If an item has been selected and you wish to clear it from the Disease Name field, click 'Reset.' To delete an existing item, select the entry and click 'Delete.'

LADSS

Louisiana Animal Disease Surveillance System

LOGOUT
AdminUser

» Search » Enter Cases » Audit Trail » Code Tables » Profile Maintenance » Reports » Import Cases

CODE TABLE MAINTENANCE

Select the code table from list below:

Code Table: Disease Name

Disease Name:

Save Reset Delete

	Disease ID	Disease Name	Created Date	Updated Date
Select	87	ACARAPISOSI OF HONEY BEES	01/20/2010	01/20/2010
Select	51	AFRICAN HORSE SICKNESS	01/20/2010	
Select	64	AFRICAN SWINE FEVER	01/20/2010	
Select	123	ALL HIGHLY PATHOGENIC AVIAN INFLUENZA IN BIRDS	01/20/2010	
Select	88	AMERICAN FOULBROOD OF HONEY BEES	01/20/2010	
Select	127	ANY TSE THAT IS NOT SPORADIC OR INHERITED IN HUMANS	01/20/2010	
Select	2	AUJESZKY'S DISEASE	01/20/2010	
Select	71	AVIAN CHLAMYDIOSIS	01/20/2010	01/20/2010

Species Name Code Table

The Species Name code table is to add a new species name to or edit an existing species name in the LADSS system. To add a new item, simply type the name in the Species Name field and click 'Save.' To edit an existing item, click the Species ID link within the table, edit the text, and click 'Save.' If an item has been selected and you wish to clear it from the Species Name field, click 'Reset.' To delete an existing item, select the entry and click 'Delete.'

LADSS

Louisiana Animal Disease Surveillance System

LOGOUT

AdminUser

» Search

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CODE TABLE MAINTENANCE

Select the code table from list below:

Code Table:

Species Name

Species Name:

Save

Reset

Delete

	Species ID	Species Name	Created Date	Updated Date
Select	3	BEES	01/20/2010	01/20/2010
Select	2	COW	01/20/2010	
Select	1	PIG	01/20/2010	

Outbreak Type Code Table

The Outbreak Type code table is to add a new type of outbreak to or edit an existing type of outbreak in the LADSS system. To add a new item, simply type the name in the Outbreak Type field and click 'Save.' To edit an existing item, click the Outbreak ID link within the table, edit the text, and click 'Save.' If an item has been selected and you wish to clear it from the Outbreak Type field, click 'Reset.' To delete an existing item, select the entry and click 'Delete.'

LADSS

Louisiana Animal Disease Surveillance System

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CODE TABLE MAINTENANCE

Select the code table from list below:

Code Table:

Outbreak Type

Outbreak Type:

Save

Reset

Delete

	Outbreak ID	Outbreak Type	Created Date	Updated Date
Select	1	ASSOCIATED	01/20/2010	
Select	2	SPORADIC	01/20/2010	

Animal Status Code Table

The Animal Status code table is to add a new animal status to or edit an existing animal status in the LADSS system. To add a new item, simply type the name in the Animal Status Name field and click 'Save.' To edit an existing item, click the Animal Status ID link within the table, edit the text, and click 'Save.' If an item has been selected and you wish to clear it from the Animal Status Name field, click 'Reset.' To delete an existing item, select the entry and click 'Delete.'

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CODE TABLE MAINTENANCE

Select the code table from list below:

Code Table:

Animal Status

Animal Status Name:

Save

Reset

Delete

	Animal Status ID	Animal Status Name	Created Date	Updated Date
Select	1	ALIVE	01/20/2010	
Select	2	DECEASED	01/20/2010	
Select	3	EUTHANIZED	01/20/2010	

Sample Status Code Table

The Sample Status code table is to add a new sample status to or edit an existing sample status in the LADSS system. To add a new item, simply type the name in the Sample Status Name field and click 'Save.' To edit an existing item, click the Sample Status ID link within the table, edit the text, and click 'Save.' If an item has been selected and you wish to clear it from the Sample Status Name field, click 'Reset.' To delete an existing item, select the entry and click 'Delete.'

LADSS

Louisiana Animal Disease Surveillance System

LOGOUT

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» Reports

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CODE TABLE MAINTENANCE

Select the code table from list below:

Code Table:

Sample Status

Sample Status Name:

Save

Reset

Delete

	Sample Status ID	Sample Status Name	Created Date	Updated Date
Select	3	CONFIRMED	01/20/2010	
Select	5	NOT A CASE	05/07/2010	
Select	2	PROBABLE	01/20/2010	
Select	1	SUSPECT	01/20/2010	

Lab Test Type Code Table

The Lab Test Type code table is to add a new lab test to or edit an existing lab test in the LADSS system. To add a new item, simply type the name in the Lab Test Name field and click 'Save.' To edit an existing item, click the Lab Test ID link within the table, edit the text, and click 'Save.' If an item has been selected and you wish to clear it from the Lab Test Name field, click 'Reset.' To delete an existing item, select the entry and click 'Delete.'

LADSS

Louisiana Animal Disease Surveillance System

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AdminUser

» Search

» Enter Cases

» Audit Trail

» Code Tables

» Profile Maintenance

» Reports

» Import Cases

CODE TABLE MAINTENANCE

Select the code table from list below:

Code Table: Lab Test Type

Lab Test Name:

Save Reset Delete

	Lab Test ID	Lab Test Type	Created Date	Updated Date
Select	3	DNA	01/20/2010	
Select	2	HAIR	01/20/2010	
Select	1	SALIVA	01/20/2010	

Add User Group Code Table

The Add User Group code table is to add a brand new group into the LADSS system. If a user group is added to the system, LADSS administrators must inform DHH IT of the update so that the new group can be added to Single Sign On. Without being added to Single Sign On, the new group will not function properly. To add a new item, simply type the name in the User Group Name field and click 'Save.' To edit an existing item, click the User Group ID link within the table, edit the text, and click 'Save.' If an item has been selected and you wish to clear it from the User Group Name field, click 'Reset.' To delete an existing item, select the entry and click 'Delete.'

LADSS

Louisiana Animal Disease Surveillance System

LOGOUT

AdminUser

» Search

» Enter Cases

» Audit Trail

» Code Tables

» Profile Maintenance

» Reports

» Import Cases

CODE TABLE MAINTENANCE

Select the code table from list below:

Code Table: Add User Group

User Group Name:

Save Reset Delete

	User Group ID	User Group Name	Created Date	Updated Date
Select	1	ADMIN USER	01/20/2010	
Select	2	EXTERNAL USER	01/20/2010	
Select	3	READ-ONLY USER	01/20/2010	01/20/2010

User Control Code Table

The User Access Control code table is to enable and disable LADSS functions by user group. Pick the user group from the 'User Type' drop down for which you want to change access. Check the enable and disable buttons on the different functions and click 'Save' to update the user access.

LADSS

Louisiana Animal Disease Surveillance System

LOGOUT

AdminUser

» Search

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CODE TABLE MAINTENANCE

Select the code table from list below:

Code Table: User Control

User Type: EXTERNAL USER

Access Name	Enabled	Disabled
Ability to add new cases	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ability to delete cases	<input type="checkbox"/>	<input type="checkbox"/>
Ability to edit all existing cases	<input type="checkbox"/>	<input type="checkbox"/>
Ability to edit own cases	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ability to print cases	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access to Audit Trail Pages	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Access to Code Table Pages	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Access to Import Cases Page	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access to Profile Maintenance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access to Report Page	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access to the Case Info tab	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access to the Contact Person tab	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access to the Disease/Animal info tab	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access to the Laboratory Info tab	<input type="checkbox"/>	<input type="checkbox"/>
Will receive automatic Emails	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Save

Ability to Add New Cases - This allows the user to open new cases in the LADSS system.

Ability to Delete Cases - This allows users to delete existing cases from the system.

Ability to Edit All Existing Cases - This allows the user to edit all cases whether they opened the case or someone else opened the case.

Ability to Edit Own Cases - This allows the user to edit only cases which they opened.

Ability to Print Cases - This allows users to print cases.

Access to Audit Trail Page - This allows users access to the Audit Trail page. If access is disabled, the menu item and entire page will be hidden from the user group.

Access to Code Table Pages - This allows users access to the Code Table features. If access is disabled, the menu item and page will be hidden from the user group.

Access to Import Cases Page - This allows users access to the Import Cases page. If access is disabled, the menu item and page will be hidden from the user group.

Access to Profile Maintenance - This allows users access to the Profile Maintenance page. If access is disabled, the menu item and page will be hidden from the user group.

Access to Report Page - This allows users access to the Reports page. If access is disabled, the menu item and page will be hidden from the user group.

Access to Case Info Tab - This allows users access to the Case Info tab. If access is

disabled, the entire tab will be hidden from the user group.

Access to the Contact Person Tab - This allows users access to the Contact Person tab. If access is disabled, the entire tab will be hidden from the user group.

Access to Disease/Animal Info Tab - This allows users access to the Disease/Animal Info Tab. If access is disabled, the entire tab will be hidden from the user group.

Access to Laboratory Info Tab - This allows users access to the Laboratory Info tab. If access is disabled, the entire tab will be hidden from the user group.

Will Recieve Automatic E-mails - Automatic e-mail will go out to the user group when a case is opened with a specific disease.

Email Control Code Table

The E-mail Control code table is to determine which diseases will have an automatic email notification. LADSS administrators can add diseases to this list and when a case is opened with the specific disease an e-mail will be sent to users who have e-mail permissions. To add a new item, simply select a disease from the Disease Name drop down and click 'Save.' If an item has been selected and you wish to clear it from the Disease Name drop down, click 'Reset.' To delete an existing item, select the entry and click 'Delete.'

LADSS Louisiana Animal Disease Surveillance System

LOGOUT
AdminUser

[» Search](#) [» Enter Cases](#) [» Audit Trail](#) [» Code Tables](#) [» Profile Maintenance](#) [» Reports](#) [» Import Cases](#)

CODE TABLE MAINTENANCE

Select the code table from list below:

Code Table: Email Control

Disease Name:

Save Reset Delete


	Disease ID	Disease Name	Created Date	Updated Date
Select	123	ALL HIGHLY PATHOGENIC AVIAN INFLUENZA IN BIRDS	01/20/2010	
Select	127	ANY TSE THAT IS NOT SPORADIC OR INHERITED IN HUMANS	01/20/2010	
Select	71	AVIAN CHLAMYDIOSIS	01/20/2010	01/20/2010
Select	4	BRUCELLOSIS (BRUCELLA ABORTUS)	01/20/2010	
Select	5	BRUCELLOSIS (BRUCELLA MELITENSIS)	01/20/2010	
Select	6	BRUCELLOSIS (BRUCELLA SUIJS)	01/20/2010	
Select	116	CAMELPOX	01/20/2010	
Select	128	DOMESTICALLY TRANSMITTED HUMAN MALARIA	01/20/2010	

PROFILE MAINTENANCE

The Profile Maintenance allows LADSS users to maintain their e-mail address and the list of diseases for which they would like to get email notifications. All users' e-mail addresses will initially be brought into the LADSS system from Single Sign On. Users can then maintain their e-mail addresses within the system by updating the e-mail address and clicking 'Submit.'

In addition to the e-mail notification list that the LADSS administrators setup, LADSS

users can add diseases to their personal e-mail notification list and when a case is opened with the specific disease an e-mail will be sent to users who have e-mail permissions. To add a new item, simply select a disease from the Disease Name drop down and click 'Save.' If an item has been selected and you wish to clear it from the Disease Name drop down, click 'Reset.' To delete an existing item, select the entry and click 'Delete.'



LADSS Louisiana Animal Disease Surveillance System

LOGOUT AdminUser

Search Enter Cases Audit Trail Code Tables Profile Maintenance Reports Import Cases

PROFILE MAINTENANCE

Use the profile maintenance page to keep your email address current and indicate any diseases for which you would like to receive notifications.

Email Address:

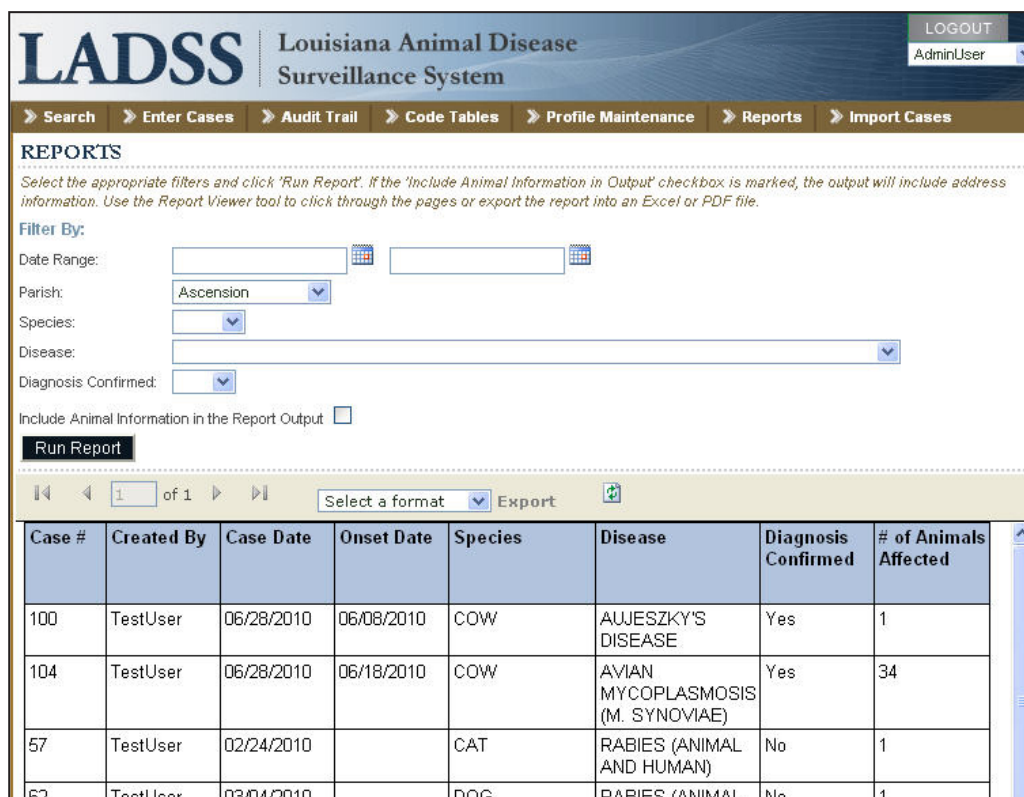
Add any additional diseases to the table below in order to receive email notifications when a case is opened. To add a new disease, select the disease from the drop down and click 'Save'. To remove a disease from the list, select the item and click 'Delete'.

Disease Name:

	Disease ID	Disease Name	Created Date	Updated Date
Select	1	ANTHRAX	01/20/2010	
Select	65	CLASSICAL SWINE FEVER	01/22/2010	
Select	40	CONTAGIOUS AGALACTIA	01/22/2010	

REPORTS

The Reports page is where users can use a number of filters to query specific information out of the LADSS database. To run a report, select the appropriate filters and click 'Run Report'. If the 'Include Animal Information in Output' checkbox is marked, the output will include address information which can be used for GIS purposes. Use the Report Viewer tool to click through the pages or export the report into an Excel or PDF file.



LADSS Louisiana Animal Disease Surveillance System

LOGOUT AdminUser

Search Enter Cases Audit Trail Code Tables Profile Maintenance Reports Import Cases

REPORTS

Select the appropriate filters and click 'Run Report'. If the 'Include Animal Information in Output' checkbox is marked, the output will include address information. Use the Report Viewer tool to click through the pages or export the report into an Excel or PDF file.

Filter By:

Date Range:

Parish:

Species:

Disease:

Diagnosis Confirmed:

Include Animal Information in the Report Output ☐

1 of 1 Select a format Export

Case #	Created By	Case Date	Onset Date	Species	Disease	Diagnosis Confirmed	# of Animals Affected
100	TestUser	06/28/2010	06/08/2010	COW	Aujeszky's Disease	Yes	1
104	TestUser	06/28/2010	06/18/2010	COW	Avian Mycoplasmosis (M. Synoviae)	Yes	34
57	TestUser	02/24/2010		CAT	Rabies (Animal and Human)	No	1
62	TestUser	03/04/2010		DOG	Rabies (Animal and Human)	No	1

IMPORT CASES

Built into the Louisiana Animal Disease Surveillance System is the ability to keep track of cases in a .CSV document and upload the cases into the system. In order for the upload function to work properly, users should track records in the provided .CSV template (LADSS Upload Template.csv). The template can be downloaded from the Import Cases page in the LADSS System. Columns should not be added to or deleted from the template. NOTE: The template will open in Microsoft Excel but the .CSV extension must be maintained for the program to accept the file.

Also available on the Import Cases page is an Import Instruction Document which outlines expected field values, required fields, and required template format. The upload function can be very specific and users should definitely use this template to set-up their tracking document.

To upload a file, click 'Browse', select the file you wish to import, and click 'Upload.' Unless one or more records cannot be processed by the system, all the records will be displayed in the table below with a status symbol. Records marked with a check mark are in the proper format and can be imported into the LADSS system. Records marked with an 'X' are bad records that cannot be imported into the system in their current state. The error description column will indicate the reason why the record has been marked as bad and how the record can be fixed. Records marked with a 'D' are potential duplicate records. This means that they have matched on a number of required fields and could be a potential duplicate. To compare potential duplicate records, 'Compare' check boxes on the appropriate row and click 'Compare Now.'

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LADSS

Louisiana Animal Disease Surveillance System

LOGOUT
AdminUser

SearchEnter CasesAudit TrailCode TablesProfile MaintenanceReportsImport Cases

IMPORT CASES

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Download CSV Template file: [Download Template](#)

Download Instruction document for filling CSV Template file: [Download Instruction Document](#)

Upload Case CSV file: [Browse...](#) [Upload](#)

Compare	Record #	Case Date	Disease Name	Species	Parish	Error Status	Error Description
<input type="checkbox"/>	765	\$	anthrax	Goat	St. Tammany	X	CASE DATE IS NOT A VALID DATE; PRIMARY TELEPHONE CAN HAVE ONLY 10 NUMERICAL DIGITS; SECONDARY TELEPHONE CAN HAVE ONLY 10 NUMERICAL DIGITS; FAX CAN HAVE ONLY 10 NUMERICAL DIGITS
<input type="checkbox"/>	8765431	1/10/2010	malaria	pig	Allen	✓	
<input type="checkbox"/>	876543	1/7/2010	renee disease	pig	Unknown	✓	

[Process all Good Records](#) [Reject all Bad Records](#) [Compare Now](#) [Clear all Records](#) [Download to CSV](#)

UPLOAD TEMPLATE HELP

Overview

The Louisiana Animal Disease Surveillance System is a system designed by the Louisiana Office of Public Health (OPH) to provide early detection and tracking of animal diseases and outbreaks. This system will provide real time data to the State Veterinarian and OPH-IDES, as well as other agencies around the state.



The screenshot shows the LADSS (Louisiana Animal Disease Surveillance System) interface. At the top, there is a header with the LADSS logo and the text "Louisiana Animal Disease Surveillance System". A "LOGOUT" button and a user dropdown menu showing "AdminUser" are in the top right corner. Below the header is a navigation bar with tabs: "Search", "Enter Cases", "Audit Trail", "Code Tables", "Profile Maintenance", "Reports", and "Import Cases". Underneath the navigation bar is a sub-navigation bar with tabs: "Case Information", "Disease/Animal Information", "Contact Person", and "Laboratory Information". The "Laboratory Information" tab is selected. The main content area is titled "LABORATORY INFORMATION" and contains a form with the following fields: "Lab Name:" (text input), "Lab Test Type:*" (dropdown menu), "Sample Status:" (dropdown menu), "Sample Date:" (text input), "Lab Results:" (large text area), and "Lab Result Date:" (text input). Below the form are "Add" and "Delete" buttons. At the bottom of the form, there is a row of icons: a green checkmark for "save", a document icon for "new", a red X for "cancel", a yellow trash can for "delete", and a printer icon for "print".

Built into the Louisiana Animal Disease Surveillance System is the ability to keep track of cases in a .CSV document and upload the cases into the system. In order for the upload function to work properly, users should track records in the provided .CSV template (LADSS Upload Template.csv). The template can be downloaded from the Import Cases tab in the LADSS System. Columns should not be added to or deleted from the template. NOTE: The template will open in Microsoft Excel but the .CSV extension must be maintained for the program to accept the file.

Required Fields

There are six required fields that must be populated in the spreadsheet for each record to be accepted. If all required fields are not included, the LADSS system will reject the files and create an error report. Also, any duplicate records will also be rejected by the system.

The following fields are required:

- Record Number
- Sequence Number
- Disease Name
- Case Date
- Affected Party
- Species
- Animal Parish

Field Definitions

Below are the definitions, limitations and suggested inputs for all fields in the template to help guide users data entry.

Field Name	Data Type	Length	Comments
Record Number	Number/Text		Required Field: Number that identifies each record that is imported into the system. Each number must be unique or it will be marked as a duplicate record.
Sequence Number	Number		Required Field: The sequence number is used when multiple lab results are entered. The first row of a record will always be marked as '1,' and each row after will be marked with sequential numbers.
Disease Name	Text		Required Field
Case Date	Number	MM-DD-YYYY or MM/DD/YYYY	Required Field: Date the case was reported.
Affected Party	Text		Required Field: Input must be 'Group' or 'Individual'
# of Animals Affected	Number		# of animals affected by the disease
Species	Text		Required Field
Animal Parish	Text		Required Field: Input must be a Louisiana Parish
Diagnosis Confirmed	Text		Input will be 'True' or 'False'
Confirming Laboratory	Text		Input the laboratory that confirmed the diagnosis
Onset Date	Text	MM-DD-YYYY or MM/DD/YYYY	Date of the onset of symptoms
Probable Source of Transmission	Text		Input the probable source of the transmission of the disease
Outbreak Type	Text		Input must be 'Sporadic' or 'Associated'
Index Case	Text		If the outbreak is associated, is this case the index case? Input will be 'True' or 'False'
Comments	Text		Input any comments about the case
Animal Age	Number		Input will be numbers 0-100

Field Name	Data Type	Length	Comments
Animal Sex	Text		Input will be 'Female,' 'Male,' 'N/A – Herd,' 'Neutered Female,' or 'Neutered Male'
Animal Status	Text		The current status of the animal. Input 'Alive,' 'Deceased,' or 'Euthanized'
Animal Name	Text		The name of the animal (if an individual animal)
Animal Identification (Brand, Tag or Number)	Text/Number		Any other animal identification
# of Animals on the Premises	Number		List the number of animals on the premises
Premises Identification #	Number		The premises identification number of the premises where the infected animal is located
Animal Address 1	Text		Address of where the infected animal is located
Animal Address 2	Text		Address of where the infected animal is located
Animal City	Text		City of where the infected animal is located
Animal Zip	Number	00000	Zip Code of where the infected animal is located
Notes	Text		Input any notes relating to the case
Contact Last Name	Text		Input the last name of the contact person
Contact First Name	Text		Input the first name of the contact person
Primary Telephone	Number	0000000000	Primary telephone number of the contact person. NOTE: Only numbers are allowed in this field.
Secondary Telephone	Number	0000000000	Secondary telephone number of the contact person. NOTE: Only numbers are allowed in this field.
Fax	Number	0000000000	Fax number of the contact person. NOTE: Only numbers are allowed in this field.
Email Address	Text		Email address of the contact person
Contact Address 1	Text		Address of the contact person
Contact Address 2	Text		Address of the contact person

Field Name	Data Type	Length	Comments
City	Text		City of the contact person
Zip	Text		Zip of the contact person
Parish	Text		Parish of the contact person
Lab Name	Text		Name of the lab conducting lab tests
Lab Test Type	Text		Type of lab test being conducted
Sample Status	Text		Input must be 'Confirmed,' 'Probable,' or 'Suspect'
Sample Date	Number	MM-DD-YYYY or MM/DD/YYYY	Date of the sample collection
Lab Results	Text		Results of the lab test
Lab Result Date	Number	MM-DD-YYYY or MM/DD/YYYY	Date of the lab results returned
Error Description	Text		Details regarding why a record failed to upload
Error Status	Text		Field will either be blank or will show 'True.' If the field is marked as True, the record failed.

Multiple Lab Entries

If a user would like to upload multiple lab results for a single record, they should add an additional row for each lab result entry directly below the row containing the full record. If the additional lab records are not directly below the case record, the lab records will be rejected by the system. All other information in the additional rows will be left blank. Below is an example of how a multiple lab entry would be input into the template:

AI	AJ	AK	AL	AM	AN	AO	AP	AQ
City	Zip	Parish	Lab Name	Lab Test Type	Sample Status	Sample Date	Lab Results	Lab Result Date
Baton Rouge	70808	EBR	NOLA Lab	Test Type	Suspect	1/10/2009	The lab results showed that the sample was corrupted.	1/12/2009
			Allen Lab	Test Type	Probable	1/11/2009	The lab results are confirmed.	1/14/2009
			BR Lab	Test Type	Probable	1/10/2009	Lab results are not yet complete.	
New Orleans	70124	Orleans	NOLA Lab	Test Type	Confirmed	2/12/2009	The lab results are confirmed.	2/14/2009

Notice that the first record (with the case record on row 2) has three lab result entries on rows 2, 3 and 4. Only the six lab fields are filled in for the additional rows (except the lab result that is not yet complete). Once all the lab result entries are added, the user will simply add the next case record on the next row (row 5).

UPLOAD CSV PROCESSING

After you Click "Upload" LADSS staging system will evaluate the file for any errors. In the image below you can see that all 5 records processed had errors. You will not be able to process these records unless the errors are fixed. You will need to fix the errors in the CSV file you had tried to upload and also either Click "Reject all Bad Records" or Click "Clear all Records"

LADSS

Louisiana Animal Disease Surveillance System

Version: FR1.5 10-08-2010

LOGOUT

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Enter Cases

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IMPORT CASES

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Download CSV Template file:

Download Template

Download Instruction document for filling CSV Template file:

Download Instruction Document

Upload Case CSV file:

Browse...

Upload

Compare	Record #	Case Date	Disease Name	Species	Parish	Error Status	Error Description
<input type="checkbox"/>	Antech	5/18/2010	VNV	Horse	Caddo	X	ANIMAL AGE IS NOT NUMERIC;DIAGNOSIS CONFIRMED SHOULD BE YES OR NO;PRIMARY TELEPHONE CAN HAVE ONLY 10 NUMERICAL DIGITS
<input type="checkbox"/>	9986-10	7/6/2010	VNV	Horse	St. James	X	ANIMAL AGE IS NOT NUMERIC;DIAGNOSIS CONFIRMED SHOULD BE YES OR NO;PRIMARY TELEPHONE CAN HAVE ONLY 10 NUMERICAL DIGITS
<input type="checkbox"/>	14492-10	9/24/2010	VNV	Horse	Lafourche	X	ANIMAL AGE IS NOT NUMERIC;DIAGNOSIS CONFIRMED SHOULD BE YES OR NO;PRIMARY TELEPHONE CAN HAVE ONLY 10 NUMERICAL DIGITS
<input type="checkbox"/>	13194-10	9/15/2010	VNV	Horse	Lafayette	X	ANIMAL AGE IS NOT NUMERIC;DIAGNOSIS CONFIRMED SHOULD BE YES OR NO;PRIMARY TELEPHONE CAN HAVE ONLY 10 NUMERICAL DIGITS
<input type="checkbox"/>	12368-10	8/26/2010	VNV	Horse	Calcasieu	X	ANIMAL AGE IS NOT NUMERIC;DIAGNOSIS CONFIRMED SHOULD BE YES OR NO;PRIMARY TELEPHONE CAN HAVE ONLY 10 NUMERICAL DIGITS

Process all Good Records

Reject all Bad Records

Compare Now

Clear all Records

Download to CSV

If you instead Click "Browse" and "Upload", the LADSS staging system will give you the error "The User has pending cases to process or reject." As seen in the example below.

LADSS

Louisiana Animal Disease Surveillance System

Version: FR1.5 10-08-2010

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Enter Cases

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Import Cases

IMPORT CASES

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Download CSV Template file:

Download Template

Download Instruction document for filling CSV Template file:

Download Instruction Document

Upload Case CSV file:

Browse...

Upload

The User has pending cases to process or reject

Compare	Record #	Case Date	Disease Name	Species	Parish	Error Status	Error Description
<input type="checkbox"/>	Antech	5/18/2010	VNV	Horse	Caddo	X	ANIMAL AGE IS NOT NUMERIC;DIAGNOSIS CONFIRMED SHOULD BE YES OR NO;PRIMARY TELEPHONE CAN HAVE ONLY 10 NUMERICAL DIGITS
<input type="checkbox"/>	9986-10	7/6/2010	VNV	Horse	St. James	X	ANIMAL AGE IS NOT NUMERIC;DIAGNOSIS CONFIRMED SHOULD BE YES OR NO;PRIMARY TELEPHONE CAN HAVE ONLY 10 NUMERICAL DIGITS
<input type="checkbox"/>	14492-10	9/24/2010	VNV	Horse	Lafourche	X	ANIMAL AGE IS NOT NUMERIC;DIAGNOSIS CONFIRMED SHOULD BE YES OR NO;PRIMARY TELEPHONE CAN HAVE ONLY 10 NUMERICAL DIGITS
<input type="checkbox"/>	13194-10	9/15/2010	VNV	Horse	Lafayette	X	ANIMAL AGE IS NOT NUMERIC;DIAGNOSIS CONFIRMED SHOULD BE YES OR NO;PRIMARY TELEPHONE CAN HAVE ONLY 10 NUMERICAL DIGITS
<input type="checkbox"/>	12368-10	8/26/2010	VNV	Horse	Calcasieu	X	ANIMAL AGE IS NOT NUMERIC;DIAGNOSIS CONFIRMED SHOULD BE YES OR NO;PRIMARY TELEPHONE CAN HAVE ONLY 10 NUMERICAL DIGITS

Process all Good Records

Reject all Bad Records

Compare Now

Clear all Records

Download to CSV

Select records to compare(Maximum of 3 records)

You can "Process all Good Records" and "Reject all Bad Records". In this example, LADSS staging system detected there were duplicate record and sequence numbers in the same CSV file. You will need to correct the either the Record Number or Sequence Number in the original file in order to process those records. Click "Reject all Bad Records" or Click "Clear all Records" and re-upload the original file after you fixed the error.

[Search](#) [Enter Cases](#) [Profile Maintenance](#) [Reports](#) [Import Cases](#)

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Download CSV Template file:

[Download Template](#)

Download Instruction document for filling CSV Template file:

[Download Instruction Document](#)

Upload Case CSV file:

 [Browse...](#)[Upload](#)

Compare	Record #	Case Date	Disease Name	Species	Parish	Error Status	Error Description
<input type="checkbox"/>	Antech	5/18/2010	VNV	Horse	Caddo	✓	
<input type="checkbox"/>	9986-10	7/8/2010	VNV	Horse	St. James	✓	
<input type="checkbox"/>	14492-10	9/24/2010	VNV	Horse	Lafourche	✗	ANIMAL AGE IS NOT NUMERIC, DUPLICATE RECORD NUMBER AND SEQUENCE NUMBER EXISTS IN THE SAME FILE
<input type="checkbox"/>	13194-10	9/15/2010	VNV	Horse	Lafayette	✓	
<input type="checkbox"/>	14492-10	9/24/2010	VNV	Horse	Lafourche	✗	DUPLICATE RECORD NUMBER AND SEQUENCE NUMBER EXISTS IN THE SAME FILE
<input type="checkbox"/>	12368-10	8/26/2010	VNV	Horse	Calcasieu	✓	

[Process all Good Records](#) [Reject all Bad Records](#) [Compare Now](#) [Clear all Records](#) [Download to CSV](#)

One additional option – you can Compare records, just click the check box on the left of the screen under “Compare”, then Click “Compare Now” for a side by side comparison of all fields in the records selected.

[Search](#) [Enter Cases](#) [Audit Trail](#) [Code Tables](#) [Profile Maintenance](#) [Reports](#) [Import Cases](#)

IMPORT CASES

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Download CSV Template file:

[Download Template](#)

Download Instruction document for filling CSV Template file:

[Download Instruction Document](#)

Upload Case CSV file:

 [Browse...](#)[Upload](#)

Compare	Record #	Case Date	Disease Name	Species	Parish	Error Status	Error Description
<input type="checkbox"/>	1020	5/18/2010	West Nile Virus	Horse	Caddo	D	
<input type="checkbox"/>	1019	7/8/2010	West Nile Virus	Horse	St. James	✓	
<input type="checkbox"/>	1018	9/24/2010	West Nile Virus	Horse	Lafourche	✓	
<input type="checkbox"/>	1017	9/15/2010	West Nile Virus	Horse	Lafayette	D	
<input type="checkbox"/>	1016	8/26/2010	West Nile Virus	Horse	Calcasieu	D	

[Process all Good Records](#) [Reject all Bad Records](#) [Compare Now](#) [Clear all Records](#) [Download to CSV](#)

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Download CSV Template file:

[Download Template](#)

Download Instruction document for filling CSV Template file:

[Download Instruction Document](#)

Upload Case CSV file:

 [Browse...](#)[Upload](#)[Save & Return to Import Cases](#)

Field Name	<input type="checkbox"/> Process Records <input type="checkbox"/> Delete Records	<input type="checkbox"/> Process Records <input type="checkbox"/> Delete Records
RECORD NUMBER	1017	1016
DISEASE NAME	West Nile Virus	West Nile Virus
CASE DATE	9/15/2010	8/26/2010
AFFECTED PARTY	Individual	Individual
NO OF ANIMALS AFFECTED		
SPECIES	Horse	Horse
ANIMAL PARISH	Lafayette	Calcasieu