



**State of Louisiana**  
**LOUISIANA COMMISSION FOR THE DEAF**  
**Interpreter Ad Hoc Committee**

**Wednesday August 23, 2023**  
**3:30PM – 6:30PM**  
Hybrid (In-person and ZOOM)

**Meeting Minutes**

- I. Call to order**
  - a. Meeting Called to order by Committee Chair Lynne Gomez 3:36pm
- II. Roll Call/Introductions**
  1. Denise Crochet (Present)
  2. Earl Harden (Present)
  3. Natasha Aymami ( Arrived at 5:11PM, absent at roll call)
  4. Milissa Welch (Present)
  5. Lynne Gomez (Present)
  6. Walker Estes (Present)
  7. Leslie Knowles (Present)
- III. Approval of Agenda**
  - a. Motion: Walker Estes/ Earl Harden to approved the agenda as amended.  
Passed unanimously
- IV. Public Comments**
  - a. Bianca Shaw – Certified Interpreter in Baton Rouge appreciates the committee.
- V. Future Meeting Dates**
  - a. Sept 6, 2023 at 3:30PM
  - b. Sept 20, 2023 at 3:30PM
  - c. Oct 4, 2023 at 3:30PM
  - d. Oct 18, 2023 at 3:30PM
  - e. Motion: Walker Estes/ Denise Crochet to accept the future meeting dates.  
Passed unanimously.
- VI. New Business**
  - a. **Interpreter Ad Hoc Committee Overview & Objectives**

- i. Jana Broussard presented on the purpose and objectives of the Interpreter Ad Hoc Committee

**b. Rulemaking Timeline**

- i. Shane Bates from the LDH/BFH Policy Team provided an overview of the Rulemaking timeline
- ii. Jazmyne Lemar provided information on the proposed interpreter ad hoc timeline/work plan

**c. Rulemaking – Educational & Court Interpreter Template**

- i. No questions

**d. Educational Interpreter rules section** Motion: Milissa Welch/ Lesile Knowles to move into Committee as a whole. Passed unanimously.

- i. Section 3 Minimum standards qualification requirements and registration
  1. Motion: Milissa Welch/ Leslie Knowles to come out of committee as a whole. Passed unanimously.
  2. Motion: Milissa Welch/ Walker Estes to accept section 3 as follows and to present to LCD. Passed unanimously.

**Section 3 Minimum standards qualification requirements guidelines**

**Section A: Educational Requirements**

**Each applicant for approval as an educational sign language interpreter shall meet one of the following criteria**

1. **Hold a minimum of an associate's degree issued by a regionally accredited institution of high education; or**
2. **Have completed a minimum of 60 semester hours of college credit from one or more regionally accredited institutions of higher education.**

**Section B: Performance Requirements**

**Each applicant for approval as a sign language interpreter also shall have:**

1. **Attained a rating of Level 4.0 or above on the Educational Interpreter Performance Assessment (EIPA) and passed the Educational Interpreter Performance, Written Test or,**
2. **Maintained a valid certification from the National Certifying body and passed the EIPA, Written Test; or**
3. **Maintained a valid Board for Evaluation of Interpreters (BEI) Advanced Certification or higher by the state that is a licensed**

*user of the BEI system, plus passed the Educational Interpreter Performance Assessment, Written Test.*

- ii. Section 4 Provisional Educational Interpreter Standards
  - 1. This section was not addressed. Deferred to the next meeting.
- iii. Section 5 Qualified/Preferred Educational Interpreter Standards
  - 1. This section was not addressed. Deferred to the next meeting.
- iv. Section 6 Accepted Certificates
  - 1. This section was not addressed. Deferred to the next meeting.

**VII. Announcements**

- a. No Announcements

**VIII. Adjourn**

- a. Motion: Leslie Knowles/ Milissa Welch to adjourn the meeting.
- b. Chair Lynne Gomez Adjourned at 6:28pm

Note: The order of the agenda may not be followed as listed in order to accommodate presenter schedules.

American Sign Language (ASL) Interpreters and live/remote captioning will be provided. Presenters, members, and guests may submit requests for additional accessibility and accommodations prior to a scheduled meeting. Please submit a request to [jazmyne.lemar@la.gov](mailto:jazmyne.lemar@la.gov) at least **one week** prior to the meeting with details of the requested accommodations.

In lieu of verbal public comment, individuals may submit a prepared statement in accordance with Senate Rule 13.79. Statements should be emailed to [jana.broussard@la.gov](mailto:jana.broussard@la.gov) and must be received at least **24 hours** prior to the meeting to be included in the record for the meeting.