



State of Louisiana
Louisiana Department of Health
Bureau of Health Services Financing

MEMORANDUM

TO: Providers Using LaSRS EVV

FROM: Kimberly Sullivan, Interim Medicaid Director *Kimberly Sullivan*

DATE: November 3, 2023

SUBJECT: Requirement to Report Service Location for EVV Manual Entries/Edits

The Louisiana Department of Health (LDH) Electronic Visit Verification (EVV) policy and procedures have been updated to require the addition of service location data for services manually entered or edited within LaSRS. Effective December 1, 2023, all non-EVV services (those services without an EVV clock-in and clock-out) will require the provider to indicate the location of service delivery. When entering the service information into LaSRS, providers must select either "home" or "other" for the location of service. If the service begins or ends in the participant's home, the provider should select "home" as the service location and "other" for services that do not occur in the home. Providers must advise their direct support workers to document their location when services are not reported through EVV so this information may be recorded.

Please be advised that use of EVV is still required by federal and state rules and LDH will continue to monitor utilization of EVV to ensure compliance with these requirements.

The LDH EVV Policy and Procedures document has been revised to reflect this new requirement and is posted on LDH's EVV website at <https://ldh.la.gov/page/3819>. Questions regarding the revised EVV Policy and Procedures document should be directed to EVVHelp@LA.GOV.