

**Personal Wage Record  
BHSF Wages**

**Purpose:**

Form BHSF Wages is used, at initial application only, for persons who are self-employed with no other verification of earnings OR to identify incidental employment for persons working at odd jobs.

**Preparation:**

This form is prepared as an original only.

Enter applicant's/recipient's name, SSN, and *MEDS Case Identification number* (if known).

**Disposition:**

Form BHSF Wages is given to each applicant who is self-employed with no other proof of earnings or each to applicant/recipient working at odd jobs at initial application. The form may be given to an applicant/recipient who is incidentally employed for record keeping purposes on a continuing basis.

This form may be used as a verification of earnings for a self-employed applicant/recipient **only** at initial application.

Additional form(s) may be provided to recipients who are incidentally employed at odd jobs at each redetermination but the form is to be accepted only as a record of employment and not as proof of earnings. The agency representative shall make contacts with the employers listed, for such recipients, to verify amount(s) of earnings.

It is to be reviewed as needed, and at each redetermination shall be filed in Section IV of the record.