

Addendum #1

Questions and Answers

Independent Verification and Validation (IV&V) Services

Bureau of Health Services Financing

RFP # 3000003817

Proposal Due Date/Time: January 6, 2016, 4:00 p.m. CT

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
1	RFP	I.A.6	Background	9	<p>Page 9, Section I.A.6 mentions that the Medicaid Systems Modernization Section within BHSF will work alongside contract staff as an integrated team. Does BHSF plan to hire external contractors to provide project management services for this contract?</p> <p>If so, do you plan to hire a firm to serve in a project management office capacity or use a staff augmentation approach?</p>	No. The IV&V Contractor will provide project management services to the extent defined in Section III.B.1. and III.B.4.
2	RFP	1.A / Figure 1	General Information / Background	10	<p>Page 10 of the RFP has a diagram outlining the Modernization vision. Is there a strategic plan or other document that describes, in more detail, the business drivers or benefits the State seeks to address through the Modernization?</p>	Additional information may be found in the Eligibility & Enrollment and Enterprise Architecture RFPs, for which URLs are provided on pages 10-11 of the IV&V RFP.
3	RFP	I.A.6	Background	10	<p>Regarding Figure 1, does BHSF have additional strategy documents related to the overall vision that you can share, especially the MMIS portion? Or, does BHSF anticipate that the awarded contractor will support BHSF in further developing this strategy as part of the Enterprise Architecture phase of the project?</p>	The IV&V Contractor will provide recommendations in the development of these strategies.

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
4	RFP	I.A.6	Background	10	Please describe any outside assistance that DHH/BHSF has had in developing the modernization vision portrayed in Figure 1.	DHH developed the vision with input from the Office of Technology Services (OTS) and the Centers for Medicare & Medicaid Services (CMS).
5	RFP	B.1.b	General Information	10	Is the Dynamic File Management System mentioned in Section B.1.b referring to a document management system or a database?	The Dynamic File Management System is a component of the modular MMIS.
6	RFP	I.B.1.c	General Information / Purpose	11	Does DHH currently have a defined enterprise architecture and supporting processes that it seeks to refine and expand? If so, can DHH provide documentation relative to the existing enterprise architecture?	<p>RFP 815200-20150506001 for Enterprise Architecture development was issued by the Office of Technology Services (OTS) and awarded in October with an anticipated project start date of February 1, 2016. This procurement includes design and implementation of seven EA components sized initially to support the Enrollment and Eligibility system. The procurement requires the EA contractor to develop with the State an Enterprise Governance process.</p> <p>The winning technical proposal can be found at this link: http://dhh.louisiana.gov/index.cfm/page/2266</p> <p>The IV&V Contractor will be expected to collaborate with the State, including both DHH and OTS staff, in the development of these processes.</p>

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
7	RFP	I.B.1.d	General Information / Purpose	11	Does DHH currently have a defined enterprise governance and supporting processes that it seeks to refine and expand? If so, can DHH provide documentation relative to the existing enterprise governance?	See question #6.
8	RFP	I.B.2.z	General Information / Purpose	11	DHH indicates it has issued a separate RFP for enterprise architecture services. Is the scope of services for enterprise architecture in RFP 6152600-01 limited to providing IV&V services over the EA vendor, or does DHH seek EA services from the IV&V vendor?	The IV&V Contractor will provide IV&V services for the Enterprise Architecture.
9	RFP	I.B.2.z	General Information / Purpose	11	Is the scope of work requested for enterprise governance in RFP 6152600-01 limited to oversight (i.e., administration) of the governance process, or does DHH seek support from the IV&V vendor in defining the enterprise governance process?	Primary responsibility for defining the governance process lies with the EA contractor. The IV&V Contractor's role will be limited to oversight and administration of the State's role in the process.
10	RFP	I.B.2.z	General Information / Purpose	12	We understand that the State already has published RFPs for E&E and EA. When does the State anticipate publishing RFPs for MMIS and Enterprise Governance?	There will not be a separate RFP for Enterprise Governance. The timelines for publishing MMIS related RFPs is to be determined.
11	RFP	I.B.2.z	General Information / Purpose	12	Has the state completed evaluation for the E&E and EA RFPs? If yes, has the state selected vendors for E&E and EA?	Yes. Deloitte Consulting LLP was the winning vendor for both of these projects.
12	RFP	I.B.2.p	General Information	12	This section states: "Inventory and review the application software for completeness and adherence to programming standards ..." To what specific standards should programming be held?	The specific standards referred to are applicable federal regulations and guidelines, including, but not limited to: MITA and the CMS 7 Conditions & Standards.

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
13	RFP	I.B.2.m and n	Purpose	12	Does BHSF anticipate that the IV&V contractor will review all deliverables or a select subset?	The IV&V Contractor is expected to review all deliverables.
14	RFP	I.B.2.p	General Information	12	Does DHH have “programming standards” already documented that the vendors will be using?	See question #12.
15	RFP #3000003817	Section I.C.	Mandatory Qualifications for Proposer	13	Please confirm the Proposer can meet this requirement through either a) the use of a subcontractor; b) from the prime contractor's own experience; or c) the experience of individuals on the team.	The Proposer can meet the requirement through the prime contractor’s own experience and/or the experience of the key personnel, but not through the use of a subcontractor.
16	RFP	Section C.1	General Information	13	DHH specifies two (2) Prime IV&V projects as a mandatory qualification in Section C.1. Can the experience of the Proposer and its Subcontractor be combined in order to meet the two (2) qualification requirements, as long as each qualification was a Prime IV&V for a DDI completed in the last five (5) years? This will allow for more competition and better value for DHH.	No. See question #15.
17	RFP	II.B.2	Administrative Information/ Blackout period	14	Could the State please provide the RFP and the attachments in Word format.	No.
18	RFP	1.C	Mandatory Qualifications for Proposer	14	1. We understand the proposer qualifications requires two references; potentially a combination of one from the Prime Contractor and one from a key person. Are we correct? If not, please explain.	No. There must be a minimum of one reference for each of the successfully completed project implementations. It is possible that one reference could be in support of the Proposer for its work on one project and a second reference could be in support of its Key Personnel for work on a separate project.

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
19	RFP	1.C	Mandatory Qualifications for Proposer	14	Many highly regarded System Intergrators have IV&V experience in the commercial healthcare market. Would the States accept qualification from a commercial carrier who offers Medicaid?	No. The Prime IV&V work must be for a state government entity.
20	RFP	3	Scope of Work	15	Will separate RFPs likely be released for the components listed below? If applicable, can you provide a timeframe for the procurements to take place? What funding source will be sought? Can you provide a very brief explanation of what each component bulleted will do/consist of? <ul style="list-style-type: none"> • Claims/Encounter Processing • Dynamic File Management System • Pharmacy • Prior Authorization and Pre-Certification • Program Integrity • Provider Management Services • Surveillance and Utilization Review (SURS) • Third Party Liability 	Yes, separate RFPs are likely. A timeframe is not currently available. The funding source will be a combination of federal and state funds. See procurement library for additional detail on the MMIS modules.
21	RFP	II.E	Schedule of Events	15	Given the upcoming holidays, can the state please extend the due date by three weeks to allow vendors time to develop responses and obtain client references per the process outlined in the RFP?	Please see Addendum #2 for the revised schedule of events.
22	RFP	II.E	Schedule of Events	15	Will the Department of Health and Hospitals allow a two-week extension for submission of proposals by vendors?	See question #21.
23	RFP	II.E	Schedule of Events	15	Would DHH consider extending the due date by at least two weeks to allow proposers sufficient time to factor DHH's responses to questions into our proposal?	See question #21.

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
24	RFP	II.E	Schedule of Events	15	Will the government consider a two-week extension to the due date?	See question #21.
25	RFP	III.B	Deliverables	15 - 40	In reviewing the deliverables, it appears that the scope of services includes a mixture of IV&V, strategic planning, and project management. For example, the enterprise architecture and MITA SS-A work appear to lean toward strategic planning in support of DHH and the Joint PMO; oversight of the Enterprise Governance appears to lean toward project management; and work such as QA and risk and issue reporting encompasses IV&V. Please clarify and exapnd upon the needs that DHH seeks to meet in this RFP.	Please see the additional questions and answers in this Addendum.
26	RFP	III.B.1	Deliverables	16 - 20	Please provide additional details to provide additional clarity about the difference between Periodic IV&V Review Reports, Weekly Reports, and Monthly Reports. How many Periodic IV&V Review Reports do DHH and BHSF anticipate?	The timing and specifications of each are included in the RFP requirements. Periodic IV&V Review Reports are bi-annual.
27	RFP	III.B	1. IV&V Project Management IM-4: Conduct Periodic Review(s); IM-7 Periodic IV&V Report	18 - 19	Can the state please clarify expectations regarding the scope/depth of the 6 month Periodic Reviews/Reports and how they differ from the Monthly Reviews/Reports?	See question #26.
28	RFP	III, B1 IM-8	Scope of Work/IV&V Project Management	19	IM-8: In order to prepare the cost proposal to ensure all bidders are equally evaluated, can the State please provide guidelines for how many Deliverable Observation reports are required?	For the purposes of cost proposal evaluation only, assume there will be 12 Deliverable Observation Reports over the initial 3-year term of the contract.

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
29	RFP	III, B1 IM-15	Scope of Work/IV&V Project Management	21	IM-16: This section states: "Use State owned resources to store working drafts, final deliverables, and all supporting documentation.", What resources do you expect to utilize?	The State expects to use Microsoft SharePoint or a similar collaborative tool.
30	RFP	III, B1 IM-16	Scope of Work/IV&V Project Management	21	IM-16: This section states: "Utilize document tracking tools approved or specified by DHH...", What tool or tools do you anticipate specifying or approving?	DHH currently utilizes Microsoft Office Suite; however, the proposer may make recommendations on other tool sets.
31	RFP	III.B.1, IM-15	IV&V Project Management	21	What software is used for the state owned resource that the IV&V would use to store documents as stated in Deliverable IM15?	See the response to question #29.
32	RFP	III.B	1. IV&V Project Management IM-18: MITA and Seven Conditions & Standards Requirements	22	Can the state please provide a current status on your MITA SS-A, including any tools used to create or maintain the SS-A. Can the state also please provide a copy of your current SS-A?	The State is currently working on updating its SS-A from MITA 2.0 to MITA 3.0. The current tools used are SharePoint and a free version of ReadyCert but is subject to change.
33	RFP	III.B	1. IV&V Project Management IM-18: MITA and Seven Conditions & Standards Requirements	22	Can the state please clarify the IV&V vendor's role in updating the MITA and Seven Conditions and Standards business processes, changes, and updates resulting from DDI, CMS regulations, and state requirements?	The IV&V Contractor will assist the State in our efforts with MITA 3.0 compliance and all succeeding updates.
34	RFP	III.B	1. IV&V Project Management IM-18: MITA and Seven Conditions & Standards Requirements	22	Were any external vendors involved in the state's MITA SS-A efforts? Are they allowed to be awarded this IV&V contract?	No external contractors are currently involved in updating the SS-A from MITA 2.0 to MITA 3.0. Yes, an external contractor may propose and potentially be awarded the IV&V contract.

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
35	RFP	III.B.2	Staffing Requirements/Qualifications	23	SR-5 states that the Project Director or designee will be responsible for oversight of the Enterprise Governance. Please provide additional clarity about what is meant by oversight for this role given the independent and objective nature of IV&V.	The Project Director or designee, rather than an additional Project Manager, will lead IV&V activities related to Enterprise Governance.
36	RFP	Section B.2 – SR-6	Scope of Work, Staffing Requirements/Qualifications, Deliverables	23	“Provide one (1) Project Manager each for E&E, MMIS, and EA who can commit full-time once the component is initiated and through implementation.” Will DHH please clarify when the MMIS component will be initiated? Will the MMIS PM be expected to be full-time from Day 1 through the end of the contract, or will that component start later?	It is expected the IV&V MMIS Project Manager will be full-time from the contract start date.
37	RFP	Section B.3	Planning Oversight	25	How many staff does DHH plan on assigning to the development of procurement strategies, APDs, and cost benefit analyses? This allocation of DHH staff will inform the level of effort required from the IV&V team.	DHH anticipates 4 FTE’s will be available.
38	RFP	Section B.3	Planning Oversight	25	What is the current status of the APD documents and the procurement documents for the MMIS? Have the requirements been developed?	DHH has an approved PAPD. An RFP for the Provider Management module of the MMIS is under development.
39	RFP	Section B.3	Planning Oversight	25	What is the status of the MITA 3.0 SS-A? Has DHH sought the services of a vendor to assist with the MITA 3.0 SS-A? If yes, will DHH please release the name of the vendor providing these services?	See question #32. DHH has not sought a vendor to assist with the MITA 3.0 SS-A.

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
40	RFP	3	Scope of Work	26	Joint Project Management Office - (PMO) "will be established for this project and comprised of, but not limited to, representatives from the State, the IV&V Contractor's executive staff, and where available, DDI Contractor support personnel procured through separate RFPs from this one." – Can you advise how many RFPs are expected to be released as part of the development of the PMO, and what each solicitation may include... as far as duties go? Do you have a timeframe for the solicitations be released? What funding source has been secured/identified?	See question #20.
41	RFP	III.B	3. Planning Oversight PO-9: Meetings	26	Can the state please clarify expectations for the DDI vendor and IV&V vendor regarding who is responsible for documenting minutes for which meetings?	The IV&V Contractor is responsible for providing meeting minutes for all meetings that they facilitate or as directed by the State. The IV&V Contractor is responsible for reviewing, verifying, and providing comments on all meeting minutes submitted by other contractors.
42	RFP	III.B	3. Planning Oversight PO-11: MITA	26	Can the state please clarify the level and types of participation expected from the IV&V vendor in completing MITA activities?	See question #33.
43	RFP	III B.3	Scope of Work/Planning Oversight	26	PO-11 requires assistance with completing MITA activities including the State assessment and AS IS and TO BE architecture assessments. Please provide additional information about the status of the MITA activities, including current percent complete and expected completion date.	See question #32. The MITA 3.0 SS-A is ~30% complete and the expected completion date is to be determined.

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
44	RFP	III.B.3	Planning Oversight	26	PO-9 states the IV&V contractor will participate in all meetings and walk-throughs and provide meeting minutes. Does DHH anticipate that the IV&V vendor will provide meeting minutes for <u>all</u> project meetings or only those meetings we are responsible for facilitating?	See question #41.
45	RFP	III.B.3	Planning Oversight	26	PO-11 states the IV&V contractor will participate with DHH in completing MITA activities, including the SS-A, "As-Is" and "To-Be" architecture, MITA transition planning, and iterative updates. Does DHH anticipate that the selected IV&V contractor will lead a MITA SS-A 30 for DHH as part of this contract? If so, what timing does DHH anticipate for this work to complete? If not, please clarify DHH's desired level of involvement for the IV&V contractor.	See question #32.
46	RFP	III.3	Planning Oversight	26	Is there a MITA 3.0 SSA completed, or is that part of the IV&V's responsibility under this contract?	See question #32.
47	RFP	III.3	Planning Oversight	26	Is developing Business Requirements for MMIS RFPs included in this contract?	The IV&V Contractor will assist the State in developing the requirements for the MMIS modules and associated RFPs.
48	RFP	III B.4	Scope of Work/Project Management	27	PM-10 requires assisting the State with defining high-level system needs. Please provide more information about the type of system needs PM-10 is addressing.	The type of system needs referenced includes, but is not limited to resources, functions, features, components, quality of service, availability, timeliness, and accuracy.

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
49	RFP	III.B.4	Project Management	27	PM-12 states the IV&V contractor will verify the existence and institutionalization of an appropriate project issue tracking mechanism. What entity does BHSF anticipate will be responsible for defining the tracking mechanism?	The State will be responsible for defining the tracking mechanism.
50	RFP	III.B	4. Project Management PM-23: Change Management	28	Does the state currently have an electronic monitoring/tracking tool it uses for contract management?	Yes.
51	RFP	III, B4 PM-25	Scope of Work/Project Management	28	PM-25: This section states: "Utilize the State specified tool to review the progress of the project...", What tool or tools do you anticipate specifying?	See question #30.
52	RFP	III.B.4	Project Management	28	PM-25 mentions utilizing a State specified tool. Has a tool been identified? If so, please provide information on this tool.	See question #30.
53	RFP	III B.4	Scope of Work/Project Management	29	PM-28 requires the IV&V vendor to incorporate scope changes into the project plan. Expectation is the DDI vendor would be responsible for incorporating scope changes into their project plan and the IV&V vendor would assess the likely impact. Please verify the role of the IV&V vendor and the specific project plan the IV&V vendor would be responsible for updating.	Both the DDI contractor(s) and the IV&V Contractor will be responsible for updating their respective project plans. The IV&V Contractor will be responsible for assessing the impact that changes in DDI work plans will have on the State's overall Medicaid Systems Modernization project plan.
54	RFP	III B.4	Scope of Work/Project Management	29	PM-41 requires the IV&V vendor to examine historical data to determine if the State has been accurate with estimates. Please provide more information about the types of historical data the State expects the IV&V vendor to examine.	The State will provide APDs and supporting documentation to the successful bidder after contract award.

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
55	RFP	III.B.4	Project Management	29	PM-28 mentions incorporating approved scope changes into the project plan. Who will be responsible for maintaining the master project schedule for this project? What role will the selected IV&V contractor have with respect to maintaining the overall project schedule?	See question #53. The IV&V Contractor is responsible for working with the State to create, monitor and control a master project plan for Medicaid Systems Modernization. The IV&V Contractor will be responsible for maintaining this master project plan as part of their oversight responsibilities.
56	RFP	III B.4	Scope of Work/Project Management	30	PM-42 requires the IV&V vendor to verify the skills, training and experience of personnel involved in development are adequate. Please provide more specifics about the scope of this requirement including roles (e.g. developers, analysts, managers, testers) that will need to be verified and vendors/subcontractors/state staff that will need to be included in the verification.	This requirement is being deleted. See Addendum #2.
57	RFP	III B.4	Scope of Work/Project Management	30	QA-1 requires the IV&V vendor to provide Quality Management and Support Services. Assumption is the State will hire a Quality Management team to provide Quality Management Services. Assumption is the IV&V vendor will provide verification of the QA vendor's work products. Please clarify the expected role of the IV&V vendor.	The IV&V Contractor will be responsible for supplying these services. It is incumbent of the IV&V Contractor to ensure independent verification and validation of the QA results.

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
58	RFP	III.B.5	Quality Management	30 - 31	QA-1 states that the IV&V contractor will provide quality assurance and support services for the duration of the contract. QA-4 states that the IV&V contractor will verify that the QA organization monitors the fidelity of all defined processes in all phases of the project. Please clarify if the IV&V vendor is to provide QA for the duration of the contract and independently verify the fidelity of those QA services.	See question #57.
59	RFP	III.B	5. Quality Assurance QA-10: Quality Assurance	31	Can the state please clarify who is the QA vendor, and what are this vendor's roles and responsibilities related to this project? Is the QA vendor precluded from being awarded this IV&V contract?	See question #57. The second question is not applicable as the IV&V Contractor will be responsible for providing QA services.
60	RFP	III B.4	Scope of Work/Project Management	31	QA-8 requires the IV&V vendor to ensure the design is realizeable and able to integrate. It is unclear as to what design is being referenced. Please provide more information about this activity.	The design referenced includes all components listed within Section I.B.1. of the RFP.
61	RFP	III B.4	Scope of Work/Project Management	32	QA-13, QA-14, QA-15 and QA-16 appear to be typical QA vendor activities. Please clarify if the State expects the IV&V vendor to complete these QA tasks or provide verification of the QA vendor's completion of these tasks.	See question #57.

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
62	RFP	III, B6 TR-7	Scope of Work/Training	32	TR-7: This section states: "Verify that developer training is technically adequate, appropriate for the development phase, and available at appropriate times.", Please clarify who is being trained and what is the expected outcome.	The IV&V Contractor will be responsible for primary verification that DDI contractors adhere to their contractual obligations for training, which may include State technical personnel. The IV&V Contractor will be asked to analyze and evaluate these training requirements and activities to identify deficiencies.
63	RFP	III.B	7. Requirements Management RM-16: Requirements Analysis	33	Can the state please clarify the level and types of assistance expected from the IV&V vendor in facilitating design requirements analysis (RA) sessions?	The State and IV&V Contractor will work together to determine the level and type of assistance needed in the RA sessions.
64	RFP	III.B.8	Operating Environment	33	OE-2 states that the IV&V contractor will determine if hardware is compatible with the State's existing processing environment. It is our understanding that part of this project is defining an enterprise architecture. Please clarify if the IV&V contractor will be responsible for determining compatibility with existing processing environment, the Enterprise Architecture, or both, or if the compatibility with existing architecture is focused on the integrated eligibility application because that project will be in progress prior to defining the enterprise architecture.	IV&V contractor will NOT be responsible for defining, developing, or implementing the components of the Enterprise Architecture. IV&V contractor will 1) work on behalf of DHH with the EA contractor in developing the EA governance processes and procedures and then 2) review the compatibility of systems that are proposed for integration into the EA as these projects work their way through the EA governance review process.

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
65	RFP	III.B	10. Software Development and 11. System and Acceptance Testing	35 - 38	Can the state please clarify its overall expectations regarding "IV&V Testing" and the role/responsibilities of the IV&V vendor versus DDI vendor(s) across unit testing, system testing, and acceptance testing?	The IV&V Contractor's Test Manager will work with the State, IV&V QA staff, and the DDI contractors to oversee the development and management of UAT scripts and test process.
66	RFP	III.B	10. Software Development SD-28: Unit Test	37	Would the state be open to a sampling verification and validation strategy for unit test results (similar to the ST-19 requirement) versus verification and validation of unit test results for <i>all</i> program modules and processes?	The verification strategy may vary from project-to-project and may be determined based on a risk analysis.
67	RFP	III.B	11. System and Acceptance Testing ST-6: User Acceptance Testing	37	Can the state please clarify the level and types of assistance expected from the IV&V vendor regarding creating vs. verifying test scripts and plans.	The State requires the IV&V Contractor to provide a Test Manager to oversee the development of test scripts and the tracking of test results against project requirements. The State will be using online tools (JIRA/JAMA) to facilitate this process.
68	RFP	III, B11 ST-6	Scope of Work/System and Acceptance Testing	37	ST-6: With regard to the creation of UAT scripts, the creation of such test scripts often may be deemed a DDI-vendor activity. Does the State expect the IV&V vendor to create independent UAT test scripts, and/or provide verification and validation of the quality of the DDI-vendor's finished work product?	The IV&V Contractor is responsible for developing UAT test scripts in collaboration with the State. The IV&V Test Manager will work with State staff and the IV&V QA staff to oversee and manage the UAT process, from script development to execution.
69	RFP	III.B	11. System and Acceptance Testing ST-21: Acceptance and Turnover	38	Given no system is "free from defects", can the state please clarify its expectations regarding this requirement? Also, please clarify expectations for the DDI vendor versus the IV&V vendor regarding this requirement?	IV&V Contractor will work with the State and the DDI contractors to review and assess reported defects to verify that DDI contractors resolve reported defects in accordance with contractual requirement.

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
70	RFP	III.B	11. System and Acceptance Testing ST-24: Acceptance and Turnover	38	Can the state please clarify expectations for the DDI vendor versus the IV&V vendor regarding performing in-depth, process-driven, and fully documented testing?	The IV&V Contractor's Test Manager will work with the State, the IV&V QA staff, and the DDI contractors to oversee the development and management of UAT scripts and UAT process.
71	RFP	III.B	12. Data Management DM-3: Data Conversion	38	Can the state please clarify expectations for the DDI vendor versus the IV&V vendor regarding determining conversion error rates?	The IV&V Contractor will work with the State along with DDI contractors to assess conversion results.
72	RFP	III.B	13. Post-Implementation and Operations Oversight OO-11: Post Implementation	40	Can the state please clarify expectations regarding ensuring sustainability of systems?	The IV&V Contractor will work with the State to determine the expectations regarding system sustainability.
73	RFP	III.B	13. Post-Implementation and Operations Oversight OO-17: CMS Certification	40	Can the state please clarify the level and types of assistance expected from the IV&V vendor regarding participation in the certification process?	The IV&V Contractor will assist with certification planning activities, provide draft adjudication of certification criteria, and provide certification review progress reports.
74	RFP	III.B	13. Post-Implementation and Operations Oversight OO-18: CMS Certification	40	Can the state please clarify the level and types of assistance expected from the IV&V vendor regarding assisting DHH in managing the certification process?	See question #73.
75	RFP #3000003817	Section III.B.13	Deliverables	40	Can the State identify the period of acceptance?	Period of and process for acceptance of deliverables will be defined within the contract and may vary by deliverable.

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
76	RFP	III.E.1	Technical Requirements	41	The RFP states the following: "The IV&V Contractor must maintain hardware and software compatible with DHH requirements throughout the contract. " Are the "DHH requirements" just those technical requirements listed earlier in the RFP, or are there other DHH requirements (i.e., IT security requirements) not included in the RFP? If there are other requirements, can DHH furnish a copy of those requirements?	Section E Technical Requirements pertain to minimum standards required for equipment such as laptops, software, and data handling by vendor personnel. Additional security requirements from the Office of Technology Services are available at this link: http://www.doa.la.gov/Pages/ots/Polices.aspx
77	RFP	III.C	Liquidated Damages	41	Are the Liquidated Damages a standard part of State of Louisiana procurements, or have these been included due to previous incidents DHH has had with contractors?	Liquidated Damages are a standard part of the State's procurements.
78	RFP	Section C.1.f	Liquidated Damages	41	"Should decertification of any component of the Modernization Project occur prior to contract termination or the ending date of any subsequent contract extension, the Contractor shall be liable for resulting damages that result from the Contractor's wrongful action or failure to act consistent with its obligation under the contract." Is DHH referring to decertification of MMIS components?	Yes.
79	RFP	III.F.4	Subcontracting	43	Please confirm that letters of commitment are required after contract award and not as part of our proposal submission.	Letters of commitment are required with the proposal submission.
80	RFP	3	Scope of Work	46	What funding source has been/will be secured for this project? Do you have an estimated project cost?	See question #20.

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
81	RFP #3000003817	Section IV.G. 1. a	Determination of Responsibility	48	Can the State clarify how it will determine if the contractor has "adequate financial resources?"	DHH's Fiscal Management reviews the contractor's financial statements and calculates standard financial ratios on their data as well as notes any indicators that may positively or negatively impact their operations.
82	RFP	IV.N	Proposal Format	50	The RFP states "An item-by-item response to the Request for Proposals is requested." Does the State wish RFP text to be included in the proposal, followed by our responses? Further, can the state confirm that it is Section IV.P ("Proposal Content") that requires item-by-item responses, not the entirety of the RFP?	RFP text is not required to be included in the proposal, but may be included at the Proposer's discretion. The item-by-item response is requested for Section IV.P.
83	RFP	IV.P.5.vi	Introduction/ Administrative Data	52	To help protect the interest of our proposed team members, would DHH consider removing the requirement to provide former state personnel's Social Security number in our written proposal?	Yes. We will use the personnel number instead. See Addendum #2.
84	RFP	Section 6	Work Plan/Project Execution	52	What is the expected contract start date for DDI of EA and E&E?	E&E start date is December 1, 2015. EA start date is targeted for February 1, 2016.
85	RFP	Section 7	Relevant Corporate Experience	53 - 54	Will DHH please confirm that the mandatory qualification to be a successful Prime IV&V contract also includes serving as the prime contractor for IV&V services of DDI for a component of the MMIS and/or DDI for transition from an ICD-9 to an ICD-10 of an MMIS system?	If MMIS is used to satisfy the Mandatory Qualifications for Proposer, the IV&V services performed must have been for a complete MMIS as opposed to an individual module.
86	RFP	IV.P.11. b	11. Cost and Pricing Analysis (item b)	55	Should vendors repeat Attachment V, Cost Worksheet, for each year of the contract to satisfy this requirement?	No. Proposers shall complete the cost worksheet with the total contract cost.

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
87	RFP	VI.A.1	Successful Contractor Requirements / Confidentiality of Data	58	The RFP refers to "DHH's procedural requirements for protection of [Confidential] data and information from unauthorized use and disclosure." Can DHH provide a copy of these requirements to bidders?	See question #76 as well as the HIPAA Business Associate Addendum (Attachment IV to the RFP).
88	Attachment V: Cost Worksheet	Attachment V	Attachment V	72	In the Instructions it is stated that "Contract Payments will be based on actual project timelines and work completed." We interpret this to mean that payments will be made for each Deliverable within each Component. For Deliverables that require more than 30 days to complete will there be some form of interim payment? If the agreed upon timeline for a Component/Deliverable is three months will payment be one third of the Deliverable Firm Fixed Price per month?	Payment schedule will be negotiated after contract award.
89					Enterprise Architecture – The RFP (#815200-20150506001) was already released for this, correct? Can you advise who got the contract, the award date/amount? Also, can you provide respondent names and proposal amounts?	Enterprise Architecture was awarded to Deloitte Consulting LLP on September 25, 2015. Evaluated proposers included: <ul style="list-style-type: none"> • Accenture (\$19,711,564), • Deloitte (\$26,067,171), • Engagepoint (\$27,418,368), • IBM (\$27,876,229), • Infosys (\$33,622,069), and • Wipro (\$30,935,843). Two other proposers were disqualified during administrative review.

Question #	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
90					Medicaid Managed Care Enrollment Broker (EB) Services for the Managed Care Program – Can you provide a timeframe for which the RFP will go out to re-establish these services?	This question does not pertain to this RFP.
91					What other procurements have been identified at this point for the Medicaid Modernization effort?	Known procurements have been identified in this RFP.