



### **What it means to be EVV compliant:**

Most Home and Community Based Services that are funded through Medicaid must be EVV compliant. This means that any time management system used by the employee for recording time worked and claimed by an employee must capture the below 6 elements:

Type of service performed

Participant (individual receiving service)

Date of Service

Location of Service Delivery

Individual Providing the Service (Employee)

Time Service Begins and Ends

### **How does Acumen satisfy the EVV Requirement?**

Acumen offers the following time entry options contain all of the data elements required. They are:

- DCI's Mobile app - employee enters by clocking in at the beginning and clocking out at the ending of their shift. Approval is provided by the following:
  - Client entering password or pin after each log in and log out, or
  - Picture verification upon each log in and log out – Employee takes a picture of the client with a smart phone through the mobile app and DCI compares to an established photo of the client via secure facial recognition software.
- Landline (telephonic) - employee must call in at the beginning and ending of their shift from the employer/clients landline (information is submitted either through voice or entering numbers).
- FOB - a fixed object device stays with the client. Upon starting and ending shift, the FOB will be clicked and the FOB provides a unique number that is used when entering time through the DCI portal (computer, tablet, smartphone). The unique code must be noted at clock in and clock out by the employee. It must be submitted with record of service.
  - Have all payroll, time entry, and reports organized and accessible in one place
  - You Acumen Agent is be a resource to you in answering questions and helping you find an option that works.

