



## Electronic Visit Verification

The Center for Medicare and Medicaid Services is requiring providers to comply with a new federal law regarding information gathered during each shift worked. Electronic Visit Verification (EVV) is a system that allows you to enter your work shifts using different methods, such as:

### Telephony Solution

- The Employee will call in at the beginning and ending of their shift using the client's landline
- Information is submitted through entering the correct number selections using the phone's keypad

### Mobile App

- "DCI Mobile EVV" app is downloadable on smart phones and tablets
- Clock in and out of shifts in the app
- After clock out, the employer will approve the time punches
- The employer uses the app to review employee punches to approve or reject

### FOB Device

- FOB generates a one-time password token when button is pressed, token is used to clock in and out
- The device is always kept at the client's home
- Option only for areas without internet access
- Enter time through web portal

### DCI Web Portal

- Accessible on smart phones, tablets, and PCs by going to the DCI website
- Preferably used for manually entering missed shifts or where a client FOB is in use.
- Any manual punch entered by an employee requires the employer to approve

## Key Components

Morning Sun Financial Services is required to capture key information during your shift

- Employee Name
- Participant Name
- Date of Service
- Start and End Time
- Type of Service
- Location of Service



**WE MAKE THINGS AS EASY FOR YOU AS POSSIBLE**

Call our office at 833-239-3768  
or visit our website at [www.MorningSunFS.com](http://www.MorningSunFS.com).