



LOUISIANA DEPT. OF HEALTH & HOSPITAL

Medicaid Eligibility Data System

Auto Notice Design Specification - Phase 1

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Revision Summary

The following revisions have been made to the document since it was first published:

Date	Description of Change	By
01/31/2004	Publish rough draft of spec to UNO.	Mike Spratley
07/14/2004	Publish draft.	Lizette Nel
8/03/2004	Publish draft version 2.	Lizette Nel
8/11/2004	Publish Final	Lizette Nel
9/24/2004	Change Qualified Provider maintenance to include the address and to unlink it from the Provider table.	Lizette Nel
11/1/2004	Add the following new actions: <ul style="list-style-type: none">- 'Take this card' - M21- 'Community care' – S54- 'NO Appeals Rights' – S55	Lizette Nel
11/1/2004	Add 'Retro Coverage for Months' action (A05) for 18-G and 18-CH Notices.	Lizette Nel
11/1/2004	Add 'Proof of coverage' (A06) for 18-PW	Lizette Nel
11/8/2004	Add 'Eligibility Approval-Acute (no end date)' (A08) for 18-G	Lizette Nel
11/22/2004	Add separate approval action for SLMB as 'plus' – A12	Lizette Nel
11/24/2004	Change NSCDQ (Notice Summary by Caseload / Date Created) to NSUM	Lizette Nel

Date	Description of Change	By
11/24/2004	Add message to Cert Purge pop-up if the Notice that is going to be purged is ready to be printed or has already been printed.	Lizette Nel
11/26/2004	Change NSUM to show Notice Status and give option to exclude Notices not yet printed. Also allow to show Notices with the selected Status.	Lizette Nel
11/26/2004	Remove Rlse hotkey on IP-Progress Notice Summary and change PF10 – Notc on Cert Period Browse to create the notice for printing. Add PF6 – IPNS to invoke In-Progress Notice Summary	Lizette Nel
12/3/2004	Add PHONE-NUM, PHONE-EXT and WRKR-SIGNATURE to Worker maintenance (WRKR)	Lizette Nel
12/3/2004	Add new function RCNOT – Re-Create Notice Request Maintenance	Lizette Nel
12/17/2004	Add new function CNOTP – Create Notice for Printing	Lizette Nel
1/10/2005	Show pop-up if Notices have been extracted and the Cert is being purged/future eligibility cancelled.	Lizette Nel
2/9/2005	The following were changed: <ul style="list-style-type: none"> • change CNOTP to CRNOT • change IPNS to PendN 	Lizette Nel
5/10/2005	Add NOTQ and NOTQ1	Lizette Nel
4/19/2006	Add Auto Notices Not Extracted Browse (NOTQ2)	P. Crowley
6/19/2006	Remove changes from 11/26/2004. Change status for notice to only allow I for Imported since Rejected and Printed status updates are currently not sent up from client. Remove Status selection from NSUM screen.	D. Sherbondy
1/4/2007	SIR 1113E Add workflow for batch notice errors.	D. Sherbondy
5/15/2007	SIR 1113G Add popup window for cases with no autonotices generated, informing user to use EZ Notice	Niki Wells
10/11/2007	Spec updated	Niki Wells
6/11/2008	Delete key (pf6) added to NOTQ2 (SIR1400)	Niki Wells
4/9/2010	SIR1557 – Included Express Lane Eligibility actions	Niki Wells

Introduction

Overview

Clients must be notified of certain events that occur in MEDS with respect to their applications and Certifications. For example:

- A Client must be notified if one or more of the applicants on their application for Medicaid are rejected or approved.
- A Client must be notified if the coverage of one or more of the Assistance Unit members of their Case is changed to a different level of coverage (for example from QMB to SLMB), or is converted to a different Medicaid program (type case change).
- A Client must be notified if the coverage of one or more of the Assistance Unit members of their Case is terminated or renewed.
- A Long Term Care (LTC) Client must be notified if the payments to their Facility are approved, changed, terminated, or reinstated.

The purpose of the MEDS Auto Notices subsystem is to detect when a notifiable action has been taken with respect to the Case, and to automatically generate the appropriate Auto Notice Actions on a Notice.

For example if Gilly Smith applies for Medicaid coverage for her four children: Lizzy, Davie, Vinnie and Petie; and Vinnie, Davie and Lizzy are approved, but Petie is denied; then the system will generate an Auto Notice Action "Eligibility Approved" for Vinnie, Davie and Lizzy, and another Auto Notice Action "Application Rejected" for Petie. The two Auto Notice Actions will be combined on one Notice so that the Client, Gilly Smith, can be notified of the outcome of the application.

One of the difficulties with automatically generating Auto Notice Actions is that sometimes the final "action" is not apparent until after the analyst has performed several distinct operations in the system, sometimes hours, or even days apart. The system must keep track of what significant events have occurred that need to be taken into account when generating Auto Notice Actions. The significant events include:

- Creation of AU Member entries and Segments.
- Changes to Start Date, or Close Date of Cert Periods, AU Member entries and Segments.
- Changes to the Provider on a Segment.
- Changes to Pending Close Date of Cert Periods and AU Member entries.
- Renewal of a Cert (and hence of all the active AU Members of the Cert).
- Rejection of all Applications for a given Person.
- Events that affect the Lock-in status of a Person.

The system could theoretically use the LOG tables of each of these objects to determine what has happened. However such an approach would be inefficient due to the number of LOG records that would have to be sifted through to find an event of any significance to Auto Notice generation. The system instead generates or updates special Auto Notice Event records whenever a significant event occurs which will be analyzed to determine the appropriate Notice actions to include on the Notice.

Summary

This section summarizes how the MEDS Auto Notices Subsystem works to generate Notices based on the activities of workers and batch interface processes.

- **System Creates Event records.** MEDS Analysts and interface programs perform actions that the Client must be notified of. The system records as Event records any changes to data values that may require a Notice be sent. Only certain fields are of interest and the Event record contains before-image and after-image values of these fields. Every Event record also includes the Run Number of the next run of the Auto Notice Generation process.
- **Generate Notices in batch.** Each night the Auto Notice Generation batch process runs to analyze the day's activity and determine what happened and what Notices to generate. Only the Event records with the current Run Number are processed. The Event records are analyzed as follows:
 - **"Notice Hold" Mechanism - is the Analyst "done"?** Check if the analyst specified "Hold Notices" during the Decision of any Certs. Events for Certs whose Notices were held are not processed. Held Notices are released either by the analyst re-decisioning the Cert without holding Notices, or by "Completing" the Determination.
 - **What happened to the Person/Application/Cert?** Evaluate the Event Records for a certain Person/Application/Cert to determine what happened to the Person/Application/Cert since the prior run of this process, for example Person was approved for coverage, coverage was terminated, Cert was renewed, coverage was changed, etc.
 - **Determine Notice Actions for Person/Application/Cert.** Determine what Notice Actions should be generated as a result of the set of Events, including those related to "Plus" Certs, for example Coverage Change, Eligibility Approval, Adequate Notice of Closure, Advance Notice of Closure, Cert Renewal, etc.
 - Repeat the steps above for each Person/Cert/Application on the Case for which there are Events.
 - **Combine Similar Actions for People.** The set of actions that should be generated for each of the People for whom there have been Events has been determined. The Auto Notice Actions that exist for multiple people with the same values in certain key fields, for example Case number, Cert period number, Notice action code, effective date, provider, etc. are merged and the result is a single Auto Notice Action for all the people on a Cert to which the same action applied on the same date and for LTC for the same provider.
 - **Combine several Notice Actions on a Notice.** Combine multiple Notice Actions on a single Notice if they have the same Notice Type, Client and Notice Date and for LTC the same Provider.
 - **Generate the Notices and Notice Actions.** The Notices (ME-ANOTC records), Notice Actions (ME-ANOTC-ACTION records) and Notice Addressee (ME-ANOTC-ADDRESSEE records) are created in the database.
- **Extract and Print.** The generated Notices and Actions are later extracted from the database and sent to UNO/DSS for printing and mailing, as well as storage on the ECR. The MEDS Auto Notice subsystem defines the sequence in which the various Notice Actions on a Notice must be printed.

Phased Implementation

Auto Notices will be implemented in the following phases:

Phase 1

Phase 1 will include the following actions for all type cases excluding LTC/Waiver, MPP and Lami:

- Approval:
 - Eligibility Approval
 - Approve QMB/SLMB as "Plus"
 - FITAP Application Rejected but Applicant(s) Eligible for Medicaid
 - Recently SSI Approved and need Retroactive Coverage.
 - Retroactive Coverage Approved for month(s)
 - Proof of Coverage (18-PE & 18-EMS)
 - Eligibility for Retroactive Reimbursement
 - Approve Acute Care (no end date)
 - Add AU Member
- Application:
 - Application sent for continued Coverage (18-PE)
 - Case being forwarded to BHSF office. (18-CH)
- Standard Statements:
 - EPSDT/KIDMED Statement
 - Transportation Statement
 - Required Notification of Changes Statement
 - Fair Hearing Rights Statement
 - Community Care Statement
 - NO Appeal Rights Statement
- Miscellaneous:
 - Named Persons already have Medicaid Card
 - Information about the Medicaid Card
 - Any other action where an AU member needs to be added by the system or by a user, including amongst others, Renewals.

Phase 2

Phase 2 will include the following actions for all type cases excluding LTC/Waiver, MPP and Lami:

- Rejection:
 - New Application Rejection
 - Rejected for Retroactive Coverage

- FITAP Application Rejected and Applicant Ineligible for Medicaid
- Received Application for already approved Recipient (18-EC)
- Received another Application for Applicant with already pending Application (18-EC)

Phase 3

Phase 3 will include the following actions for all type cases excluding LTC/Waiver, MPP and Lami:

- Renewal:
 - Coverage Has Been Renewed
 - Coverage will continue - Child under 19
- Coverage Change:
 - Coverage Change
 - Coverage Change with changed Benefits
 - SSI Case closed but Applicant remains eligible for Medicaid
 - FITAP Case closed but Applicant(s) remains eligible for Medicaid
- Termination:
 - Advance Notice of Closure
 - Adequate Notice of Closure
- Eligibility Review:
 - SSI Case closed, maybe still Medicaid Eligible (2-R)
 - FITAP Case closed, maybe still Medicaid Eligible (2-R)
 - No longer Eligible for Continued Medicaid, other Coverage possible (2-R)
 - Notice that it is time to Renew Coverage (2-R)
 - Request for Information (2-R, RI)
 - Appointment Scheduled (2-R, RI)

Phase 4

Phase 4 will include all the above actions for LTC/Waiver and MPP type cases as well as the following:

- Payment:
 - Facility Payment to Provider Approved
 - Facility Payment to Provider NOT Approved due to transfer of Resources for less than FMV
 - Facility Payment to Provider Terminated
 - Facility Payment to Provider Reinstated
 - Facility Payment to Provider Changed
 - Entitled to keep Income
 - Notice of Requirement to Reimburse Medical Bill in Interim Period
 - State Supplemental Payment Approved
 - State Supplemental Payment Changed

- State Supplemental Payment Terminated
- SSI Payment
- Reimbursement Approved
- Reimbursement Not Approved

Phase 5

- Lock-In:
 - Selection of Lock-In Providers Approved
 - Selection of Lock-In Providers NOT Approved
 - Failed to Select Lock-In Providers
 - Lock-In Decision

Phase 6

- All the above actions for LAMI – Type Case (03-01)

NOTE: The actions for phase 1 are definite at this point and will be implemented as indicated above. The remaining phases are not set and might change if necessary.

NOTE: Notices are not created for any OCS Type Cases (categories 6, 8, 15, or 22) or Medical Assistance/Appeal type cases (category 14 excluding Type Case 14-39 – State Retirees- Extended Medicaid which is included (18-SFMA Notice)).

NOTE: The 18-CM Continued Medicaid is not part of Phase 1.

Auto Notice Actions

This section describes how we determine which Notice Action and eventually which paragraph is printed on the Notice.

Approval Actions

Eligibility Approval

- This action is generated when new Eligibility is approved for an AU Member (this includes retroactive Medicaid eligibility), and the AU Member:
 - had no previous eligibility, or
 - had previous eligibility but there is a gap in coverage, or
 - is closed and new eligibility is not simultaneously added, but is added later with no gap in coverage (the Replace action on Cert Period IP maintenance as well as the simultaneous (the same day) closure of old eligibility and open of new eligibility is considered to be a coverage change and not a closure and approval. The only exception to this rule if a PE cert is added with a close date and the PW is added on the same day with no gap in coverage. Approval actions are generated for both the PE and the PW cert).
- When a member is added to the family's existing Certification it is new eligibility approval for that one member and the Eligibility Approval action and paragraph is generated for that one member. Instead of *'Joe Public has been added to your family's certification beginning ...'*, the paragraph on the Notice will read *'Joe Public has been approved for ... beginning ...'*.
- The sentence stating that forms will be sent to the Client when it is time to renew coverage will be changed from *'In 03/2005 you will be sent the forms you will need to fill out and return to us to renew coverage'* to read *'In 03/2005, we will review your eligibility. If additional information is needed at the time, we will contact you.'* (03/2005 is the renewal month).

The wording for the Eligibility Approval action might be different per type case and is identified by linking the appropriate paragraph ID to the action on "Actions per Notice Group Maintenance (ANGR)" (page 58).

The following are special situations for new Eligibility Approval:

Approve QMB/SLMB as "Plus"

New eligibility is approved for an AU Member for QMB or SLMB as a "plus" Cert, i.e. the AU Member has dual coverage in another type case.

If the AU Member is approved for QMB/SLMB only, the "Eligibility Approval" action is generated and is printed on the 18-MSP Notice.

If the AU Member is approved for QMB/SLMB as a **"plus"** Cert on its own (the regular Cert was approved previously), the "Approve QMB/SLMB as 'Plus'" action is generated and is printed on the 18-MSP Notice.

If the AU Member is simultaneously approved for QMB/SLMB as a "plus" Cert and for a full coverage Medicaid Cert, the "Approve QMB/SLMB as 'Plus'" action is generated for the QMB/SLMB, the "Eligibility Approval" is generated for the Medicaid Cert and both actions are printed on the appropriate Notice for

the Medicaid Cert. For example if the Medicaid Cert is an LTC Cert then both actions are printed on the 18-LTC Notice.

FITAP Application Rejected but Applicant(s) Eligible for Medicaid

New eligibility is approved and the Eligibility Determination's determination reason is 'Application', and the associated application's source is 'LAMI'.

This action is a special "Eligibility Approval" and is printed on the 18-Ex Parte Notice when a rejected FITAP application is received from LAMI and the applicant(s) is(are) approved for any other Medicaid type case.

Recently SSI Approved and need Retroactive Coverage.

New eligibility is approved for type case 78 (SSI AU member) and the applicant told SSI that they have unpaid medical bills for the 3 months prior to approval (field "MCaid Unpaid Med Ex Ind" on AUMEM screen panel 4 is 'Y'). This action is not generated on its own, but is generated in combination with an "Eligibility Approval" action.

Retroactive Coverage Approved for month(s)

Retroactive Coverage is approved for the Client that is already certified for SSI (Type Case 78), Champ/LaCHIP (Type Case 03-07, 03-15, 03-55, 03-14), Deemed Eligible (Type case 03-02), LIFC (Type Case 13-01/09), PAP (Type Case 03-08), BPL (Type Case 57), Section 4913 children (Type Case 58), Extended Medicaid (Type Case 50, 56, 59, 60, 61) Acute Care (Type Case 83). Retroactive months of eligibility prior to the Application Date of the coverage are added by "backing up" the Start Date in MEDS. The Client is approved for these additional months and the "Retroactive Coverage Approved for month(s)" action is generated with the month(s) indicated on the Notice as the new coverage Start Date through old coverage Start Date.

Retroactive Coverage Approved for month(s) is only for the 18-SSI, 18-G and 18-CH Notices.

Proof of Coverage

The Proof of Coverage paragraph serves in lieu of a plastic Medicaid Card and is included for the "Eligibility Approval" action for Presumptive Eligibility (PE), Champ Pregnant Women (PW) and Emergency Medical Services (EMS) type cases.

Eligibility for Retroactive Reimbursement

The Eligibility for Retroactive Reimbursement (1-RRP) is included for all "Eligibility Approval" actions except MSP (QMB, SLMB, QI1 and QDWI), Presumptive Eligibility and Emergency Medical Services Type Cases. If the Client is simultaneously approved for a Medicaid Cert as well as for MSP as a "Plus", then the RRP statement is included and the Start Date of the Medicaid coverage is used for the RRP. If there is more than one Medicaid Cert being added and they have different Start Dates, the earliest Start Date is used for the RRP statement.

Eligibility Approval – Acute Care (no end date)

New Eligibility is approved for an AU Member for acute care hospital stay > 30 days (type case 83) and no close date is specified for the Certification.

Application Related Actions

Application sent for continued Coverage (18-PE)

A Presumptive Eligibility (PE) application was received but not the CHAMP Pregnant Women (PW) application. The Analyst indicates on the APTC pop-up that the PW application was not received for the PW application. When the PE application is approved and the Client is certified for PE, an “Eligibility Approval” action is generated for the PE Cert and an “Application sent for continued Coverage” action if the PW application has not yet been received.

Case being forwarded to BHSF office (18-CH)

This Notice action is generated when a certification is approved for an application where the application worker location is State Office (S) (this includes the LaCHIP (1) and Multilingual Unit (11)) OR a Map Unit (M) and the caseload location on the Case is either Parish (P) or Regional (R). This action is NOT generated if the caseload location for the Case is State Office (S) or MAP Unit (M) since the case is not being sent out to the field.

Miscellaneous Actions

Named Persons already have Medicaid Card – M20

This Notice action is generated if a swipe card is required for the type case and lists all AU Members that already have a swipe card (according to the Swipe Card Maintenance Screen). The number that can be called for assistance is 1-800-834-3333. If two members of a household are simultaneously approved for Medicaid for two different type cases, and the approval actions are generated and printed on the same Notice, then only one paragraph listing the names of the Persons that already have a Medicaid Card is generated.

This paragraph will not be generated if a swipe card is not being requested, or if it is a reissue.

If M20 – Named Persons already have a Medicaid Card is used, then M21 – Information About the Medicaid Card must be used too.

Information About the Medicaid Card – M21

This Notice Action is generated if the AU Member is approved for a type case that requires a Swipe Card, where a new Swipe card, as well as a Reissue of a Swipe Card is being requested. It is also generated if the AU Member is approved for Retroactive Medicaid coverage.

If two members of a household are simultaneously approved for Medicaid for two different type cases, and the approval actions are generated and printed on the same Notice or if an AU Member is simultaneously approved for Medicaid and for QMB as a ‘plus’ cert, then only one ‘Information About the Medicaid Card’ statement is generated.

Standard Paragraphs on Notices

When Notices are produced, there are often standard paragraphs that must be included in the Notice. Standard paragraphs include:

- KIDMED (EPSDT) Statement
- Transportation Statement
- Required Notification of Changes statement
- Fair Hearing Rights statement
- Community Care statement
- NO Appeal Rights statement

The MEDS Auto Notice system includes rules to determine when it is applicable to print each of these statements on a particular Notice. The system adds an additional Notice Action to the Notice for each standard statement that must be printed. The Action Code of the Notice Action specifies the Standard Statement.

The following sections document the rules for when each standard paragraph will and will not be included on a Notice.

EPSDT/KIDMED Statement

The EPSDT statement notifies the Client of EPSDT services, including KIDMED, for any recipient under the age of 21. It also notifies them of the availability of WIC services for pregnant and nursing mothers and children under age five.

The EPSDT Statement is included on a Notice when all of the following are true:

- At least one AU Member, who is the subject of an action on the Notice, is under 21 at the time the Notice is produced.
- At least one of the actions on the Notice represents an "Eligibility Approval", "Coverage Change", or "Renewal". (Note that "Closures" and "Application Rejections" and other application related actions are deliberately excluded, so that if the Notice contains ONLY closure and rejection actions, the EPSDT statement won't be printed).
- There is at least one action on the Notice that doesn't relate to a "Non Qualified Alien" or "Presumptive Eligibility" or "Emergency Medical Services" Certification.

Transportation Statement

The Transportation statement tells the Client how to obtain non-emergency medical transportation provided by Medicaid.

For Phase 1 the Transportation statement is included for all "Eligibility Approval" actions for all type cases excluding MSP only approvals (QMB, SLMB – not a "plus", QI1 or QDWI) or for any Presumptive Eligibility or Emergency Medical Services type case.

Note: If a Person is eligible for QMB or SLMB as a "plus" Cert, then the transportation statement will be printed.

Required Notification of Changes statement

This statement notifies the Client of their responsibility to notify their local Medicaid Office of any changes to their home or mailing address, and of any changes to their situation that may affect their eligibility for Medicaid.

There are different versions of this statement depending on the Notice Type. The mapping of Action Code/Notice Type combinations to an appropriate paragraph takes care of this requirement.

This statement is included on a Notice if the Notice includes an "Eligibility Approval", "Coverage Change", or "Renewal" type Notice Action, and the Type Case is other than Presumptive Eligibility and Emergency Medical Services.

Fair Hearing Rights statement

The Fair Hearing Rights statement describes the Client's right to request a Fair Hearing regarding any decision made with respect to their case that they consider unfavorable. This statement includes a form that the Client can fill in and return to request a fair hearing.

For Phase 1, this statement is included for all "Eligibility Approval" actions for all type cases. It is also printed on the "Case being forwarded to BHSF" on the 18-CH Notice.

Community Care statement

The Community Care statement informs the client about the Community CARE program. The following individuals are excluded from participation in CommunityCare:

1. LTC and Waiver recipients (type cases 5, 18, 19, 22, 23, 24, 25, 26, 27, 43, 45, 46, 51, 62, 63, 64, 65, 70, 82, 90, 93 & 99)
2. Eligibles 65 years and over (category 01)
3. Medicare (Part A & B) beneficiaries
4. Foster children and children receiving adoption assistance & Office of Youth Development clients (categories 06, 08, 15 & 22)
5. Lock-in recipients
6. Eligibles who have other insurance with physician benefits
7. Eligibles who have an eligibility period of less than 3 months (includes all MNP certifications – type cases 20 & 21)
8. Beneficiaries with retroactive eligibility only
9. Eligibles enrolled in hospice.
10. Native American Indians residing in the reservation parish (Race code = 3 and parish of residence = 05, 27, 30 or 51)

NO Appeal Rights statement

The NO Appeal Rights statement states that the client has no appeal rights and is included for the "Eligibility Approval" action for type case 16-12 – Presumptive Eligibility. The following is printed on the 18-PE Notice:

'You are not entitled to advance notice and appeal rights with denial or termination of coverage under this program.'

MEDS Auto Notices Subsystem

This section describes in detail how the MEDS Auto Notices Subsystem works to generate Notices based on the activities of workers and batch interface processes.

The process consists of three basic steps:

- System Creates "Event" records - Page 22
- Generate Notices in Batch – Page 26
- Extract and Print Notice– Page 36

System Creates "Event" records

MEDS Analysts and interface programs perform actions that the Client must be notified of.

The system records as "Event" records any changes to data values that may require a Notice be sent. There are separate Event records for AU Member, Segment, Cert Period, and Application. Only certain fields are of interest. For example, an AU Member Event record is created only if an AU Member is created, or if the Start Date, Close Date, Claims Suspended Date, Pending Close Date, or Closure Code of an AU Member is modified. In Renewals, although we are renewing a previous record, a new AU Member is added by the system and so an event will be created (even though there was a previous AU Member record). The Event record contains before-image and after-image values of these fields. The AU Member Event record also includes the Case Number, Cert Period Number, AU Member Number, and Person Number. The Event records are a bit like LOG records only much more specific. Each Event record also includes the Run Number of the next run of the Auto Notice Generation process.

For a given Run Number, there is at most one Event record per AU Member record. So between when the Event record is created and when it is processed, any further changes to the AU Member are reflected in the existing Event record

AU Member Events

Before determining what Notice Actions need to be generated, the system must first determine what Event(s) have occurred for a Person. One or more of the following Events may have occurred.

NOTE: This list includes events related to the closure of an AU Member and is only listed for completeness and will not be implemented as part of phase 1. Only the "Non-Existent", "Created" and "Start-Date Modified" events will be implemented as part of phase 1.

Non-Existent

An AU Member is "Non-Existent" (it never happened), if it was added, and on the same day (before Notice is produced) was closed with Closure Code '27' (Close Before Start Date - Opened in Error) or '28' (State Office Closure After Start Date).

New AUMEM	Event-Data-PE	Start Date	Close Date	Pending-Close Date	Closure Code	Claims-Sus-Date
Y	Old:	4/1/04				
	New	4/1/04	4/1/04		27 or 28	

Revoked

An AU Member that was previously “Created” is “Revoked” when the Closure Code on the AU Member is set to ‘27’ (Close Before Start Date - Opened In Error) or ‘28’ (State Office Closure After Start Date) after the Notice was produced.

New AUMEM	Event-Data-PE	Start Date	Close Date	Pending-Close Date	Closure Code	Claims-Sus-Date
Blank	Old:	4/1/04				
	New	4/1/04	4/1/04		27 or 28	

NOTE: Closure code 27 can only be used if the Start Date is in the future. Closure Code 28 can only be used for QMB (17-95) Certs and can be used even if Start Date is in the past. In both cases the Start Date must equal the Close Date.

Created

An AU Member has been “Created” when a new AU Member record is created and Closure Code is blank or if there is a Closure Code on the AU Member and it is not equal to ‘27’ (Close Before Start Date – Opened In Error) or ‘28’ (State Office Closure After Start Date).

New AUMEM	Event-Data-PE	Start Date	Close Date	Pending-Close Date	Closure Code	Claims-Sus-Date
Y	Old:					
	New	4/1/04			Blank OR not 27 or 28	

Start-Date Modified

The Start Date on an existing AU Member was modified. This is an “Eligibility Approval” action except if the Start Date is “backed up” for Type Case 78 (SSI), 03-07, 03-15, 03-55, 03-14 (Champ/LaCHIP), 03-02 (Deemed Eligible), 13-01/09 (LIFC), 03-08 (PAP), 57 (BPL), 58 (Section 4913 children), 50, 56, 59, 60, 61 (Extended Medicaid) and 83 (Acute Care) to a date that is before the Application Date in which case it is the “Retroactive Coverage Approved for month(s)” action.

New AUMEM	Event-Data-PE	Start Date	Close Date	Pending-Close Date	Closure Code	Claims-Sus-Date
blank	Old:	02/01/04				
	New	01/01/04				

Suspended

An AU Member has been “Suspended” when the Claims Suspended Date was not previously populated, but has now been populated.

New AUMEM	Event-Data-PE	Start Date	Close Date	Pending-Close Date	Closure Code	Claims-Sus-Date
	Old:					Blank
	New					03/01/04

Suspended-Closed

An AU Member has been "Suspended-Closed" when the Claims Suspended Date was previously populated, is still populated, and the close-date has now been populated.

New AUMEM	Event-Data-PE	Start Date	Close Date	Pending-Close Date	Closure Code	Claims-Sus-Date
	Old:					03/31/04
	New		03/31/04			03/31/04

Pending-Close Finalized

An AU Member is "Pending-Close Finalized" when it was already "Pending-Closed" (and we sent an "Advance Notice of Closure" Notice), but now has been switched to being "Closed". We don't want to send out another Notice in this case.

New AUMEM	Event-Data-PE	Start Date	Close Date	Pending-Close Date	Closure Code	Claims-Sus-Date
	Old:		Blank	03/15/04	04	
	New		03/31/04	blank	04	

Closed

An AU Member has been "Closed" when the Close Date on the AU Member has been populated and was not previously populated, and the Pending Close Date was not previously populated. The last condition here ensures that a "Closed" event is not generated for an AU Member if a "Pending-Closed" was previously generated.

Note: It is possible for an AU Member to be both "Created" and "Closed", or "Created" and "Pending-Closed" simultaneously. (**Note:** Investigate possibility to use pending closures only for certain Closure codes)

New AUMEM	Event-Data-PE	Start Date	Close Date	Pending-Close Date	Closure Code	Claims-Sus-Date
	Old:		Blank			
	New		11/30/03		04	

Close-Date Modified

An AU Member has been "Close-Date Modified" if it was previously closed and a Notice sent, but now the Close Date is modified.

New AUMEM	Event-Data-PE	Start Date	Close Date	Pending-Close Date	Closure Code	Claims-Sus-Date
	Old:		10/31/03		04	
	New		11/30/03		04	

Closure-Code Modified

An AU Member has been "Closure-Code Modified" if it was previously "Closed" and a Notice sent, but now the Closure Code is modified.

New AUMEM	Event-Data-PE	Start Date	Close Date	Pending-Close Date	Closure Code	Claims-Sus-Date
	Old:		10/31/03		04	
	New		10/31/03		07	

Close-Date Removed

An AU member has been "Close-Date Removed" if it was previously "Closed" and a Notice sent, and the Close Date is removed.

New AUMEM	Event-Data-PE	Start Date	Close Date	Pending-Close Date	Closure Code	Claims-Sus-Date
	Old:		10/30/03		04	
	New		Blank			

Pending-Closed

An AU Member has been "Pending-Closed" when the Pending Close Date on the AU Member has been populated where it previously was blank, and the Close Date on the AU Member is not populated.

New AUMEM	Event-Data-PE	Start Date	Close Date	Pending-Close Date	Closure Code	Claims-Sus-Date
	Old:			blank		
	New			03/15/04	04	

Pending-Close-Date Modified

An AU Member has been "Pending-Close-Date Modified" if the Pending Close Date was previously populated, and the Pending Close Date is modified.

New AUMEM	Event-Data-PE	Start Date	Close Date	Pending-Close Date	Closure Code	Claims-Sus-Date
	Old:			03/15/04	04	
	New			04/15/04	04	

Pending-Closure-Code Modified

An AU Member has been "Pending-Closure-Code Modified" if it was previously "Pending-Closed" and a Notice sent, but now the Closure Code is modified.

New AUMEM	Event-Data-PE	Start Date	Close Date	Pending-Close Date	Closure Code	Claims-Sus-Date
	Old:			03/15/04	04	
	New			03/15/04	07	

Pending-Close-Date Removed

An AU Member has been "Pending-Close-Date Removed" if the Pending Close Date was previously populated, and the Pending Close Date removed.

New AUMEM	Event-Data-PE	Start Date	Close Date	Pending-Close Date	Closure Code	Claims-Sus-Date
	Old:			03/15/04	04	
	New		Blank	blank	Blank	

Generate Notices in Batch

Each night the Auto Notice Generation process runs to analyze the day's activity and determine what happened and what Notices to generate. Only the Event records with the current Run Number are processed. We generate Notices and Notice Actions one Case at a time. We do this by analyzing several sets of Event records.

- AU Member Event records are analyzed to generate "Eligibility Approved", "Coverage Change", and "Advanced/Adequate Notice of Closure" type Notice Actions.
- Cert Period Event records are analyzed to generate "Coverage Renewed" Events.
- Segment Events are analyzed to generate LTC related Notice Actions such as "Facility Payment to Provider Approval/Terminated/Changed", "State Supplemental Payment Approved/ Terminated/ Changed", etc.

The following steps are performed to analyze the AU Member Event records:

- Repeat for every Person on the Case for which there are AU Member Events:
 - "Notice Hold" Mechanism - Is the Analyst "done"? – Page 26
 - What happened to the Person/Application? – Page 26
 - Determine Notice Actions for Person – Page 27
- Combine Similar Actions for People – Page 31
- Combine several Notice Actions on a Notice– Page 31
- Generate the Notices and Notice Actions – Page 32

"Notice Hold" Mechanism - Is the Analyst "done"?

Check if the analyst specified "Hold Notices" during the decision of any Certs. AU member for Certs whose Notices were held are not processed. Held Notices are released either by the analyst re-decisioning the Cert without holding Notices, or by the analyst completing the determination.

When an analyst makes a decision on a Cert, they have the opportunity to hold Notices for that decision until the Determination is completed. They hold Notices for a Cert by putting a 'Y' in the "Hold Notice" field for the Cert on the Cert Period Browse, Cert Period Budget Browse, or Cert Period Closure Browse screen. All Notices are held for that Cert until either:

- Another decision is made for that Cert in which the worker leaves the "Hold Notice" field blank.
- The Determination is completed. As soon as a Determination that is linked to the Cert is completed, the "Hold Notice" indicator on the Cert is set to blank.

When the "Hold Notice" indicator of a Cert is set to blank, all notifiable events that have been held for that Cert and for any AU Members or Segments associated with that Cert are released and appropriate Notice Actions will be generated during the next run the Auto Notice Generation process.

What happened to the Person/Application?

AU Member Events

All the AU Member Event records for a certain Person are retrieved. For each AU Member Event record found we examine the values on the record to determine what happened to the AU Member record since the prior run of this process. We determine whether the AU Member was "Created", "Closed", "Pending-Closed" or whether a "Coverage Change" occurred. These are the primary Events we are interested in. However there are other Events that could be represented in the data values, such as "Close-Date-Modified", which means the Close Date was modified after the Client was already notified of the closure.

The following logic is used to determine what the AU Member Event records are telling us has happened with respect to a certain AU Member, since we last produced a Notice regarding it, or since the AU Member was added to the system. There may be multiple Events for a single AU Member.

For the purposes of Phase 1 we will only look at the "Non-Existent", "Created" and "Start-Date Modified" Events.

- If the AU Member has been closed with Closure Code is 27 – 'Close Before Start Date - Opened In Error' or 28 – 'State Office Closure After Start Date', then
 - If the AU Member was added the same day, then
The AU Member is **"Non-Existent"** - No action (no Notice)
- If the AU Member was added (with no Closure Code or any Closure Code other than '27' or '28'), then
 - If the AU Member was only just added, then
The AU Member has been **"Created"** – **Eligibility Approval** action (page 29).
 - If the AU Member was previously added and if the Start Date of an existing AU Member was modified, then
The AU Member has been **"Start Date Modified"** – **Eligibility Approval** action (page 29).

End of Decision Logic for AU Member

Determine Notice Actions for Person

Determine what Notice Actions should be generated as a result of the set of AU Member Events, including those related to "Plus" Certs. The resulting Notice Actions sometimes depend on the particular situation, but ignoring the special cases, the Notice Actions resulting from for AU Member Events are:

What happened to the AU Member	Notice Action	Effective Date
Part of "Coverage Change" pair.	Coverage Change	Start Date of new AU Member record.
Created (not part of "Coverage Change" pair) – Includes Renewals	Eligibility Approval	Start Date of AU Member
Closed (not part of "Coverage Change" pair)	Adequate Notice of Closure	Close Date of AU Member
Pending-Closed	Advanced Notice of Closure	Pending-Close Date of AU Member.

It is possible for multiple Notice Actions to be generated for a single AU Member Event. For example if a single AU Member Event record exists for a Person, but that record shows that the AU Member record was "Created" today, and it was "Closed" today with some future Close Date, then both an "Eligibility Approved" Notice Action and a "Adequate Notice of Closure" Notice Action will be generated.

Note: Only the "Eligibility Approval" Notice Action will be included as part of phase 1.

Assumptions when determining Notice Action

- For the purposes of assessing Notice Events to generate Notice Actions, two Events are considered "**simultaneous**" if they have the same Run Number in the ANOTC-RUN-NUM-PROCESS field, or in other words, if they are to be processed together by a run of the Auto Notice Generation process.
- A Cert cannot be closed unless all the AU Members of that Cert are also closed. So if a Cert is closed, there will be one or more AU Members simultaneously closed for the same Cert Number.
- If a Cert is created, there will be one or more AU Members simultaneously created for the same Cert Number.
- The closure of an AU Member, or Cert, can be undone (by removal of the Close Date) any time, even after MMIS has been notified of the closure
- You can modify the Closure Code any time after the Cert, AU Member, or Segment, is closed. For Cert and AU Member the Closure Code can only be changed if the Close Date is in the future.
- You cannot remove a past Close Date from a Segment if MMIS has been notified, you must instead create a new Segment. If a Segment is closed, MMIS is notified the same night.
- The Start Date of an AU Member can be modified to an earlier or later date, if it has not been sent to MMIS. You cannot make the Start Date later if it is in the past and has been sent to MMIS. The system automatically adjusts the Start Date of the corresponding Cert if appropriate.
- The basic premise of a lot of these rules about changing dates is that you cannot reduce the Client's coverage if the coverage has begun and MMIS has been told about it. (Seems like we need to say that you cannot reduce the coverage for the current month, if the Client has been told about it. I.e. if a Notice has been sent.)
- If an AU Member record belonging to a Cert that is QMB or SLMB overlaps (in terms of its Start and Close Dates) with another AU Member for the same Person, then the Cert is definitely a "Plus" Cert. No other overlapping is allowed.

Evaluate AU Member Events

For a certain Person P1 for a Case, we determine the Notice Actions to generate by examining the AU Member Events for that Person. The logic for determining the Auto Notice Events to generate is as follows:

/* The replace action on a Cert as well as the simultaneous closure of an existing Cert and adding of a new Cert with no gap in coverage is a coverage change. Changes in the level of coverage are not a coverage change, for example a change from LaChip I to II is NOT a coverage change.

If for MEDS Person P1 an AU Member entry AU1 was "Closed" for Cert C1, and simultaneously an AU Member AU2 was "Created" for Cert C2, and the Start Date of AU2 is no later than the day following the Close Date of AU1 (there is no break in coverage), and the Close Date of AU2 is either not populated or is later than the Close Date of AU1, then:

Coverage Change (coverage change is only generated if the Type Case of Cert C1 is different from the Type Case of Cert C2 – **Note:** If only the Category change, then it is NOT a coverage change)

Otherwise

If MEDS Person P1 an AU Member entry AU1 (related to Cert C1) was "Pending-Closed": Pending Closure

If MEDS Person P1 an AU Member entry AU1 (related to Cert C1) was "Closed": Closure

If MEDS Person P1 an AU Member entry AU1 (related to Cert C1) was "Created": See "Eligibility Approval" (page 29).

Note: For Phase 1 only the "Eligibility Approval" actions will be implemented.

Eligibility Approval

/* Check for special cases of "Eligibility Approval".

If the Eligibility Determination Reason is 'Application', and the associated Application's Source is 'LAMI':

Generate **"FITAP Application Rejected but applicant(s) eligible for Medicaid"** for the Cert C1 and Person P1. The Effective Date of the action is the Start Date of AU1. Also, generate **"Eligibility Approval"**

However, if the FITAP rejection resulted in a Spenddown MNP, only create **"Eligibility Approval"**

Else If the Type Case of C1 is QMB or SLMB and the Cert is a "Plus" Cert:

Generate **"Eligibility Approved QMB or SLMB as 'Plus'"** for the Cert C1 and Person P1. The Effective Date of the action is the Start Date of AU1.

Else If the Cert is an SSI Cert (Type Case 78):

If Client was not previously certified for SSI:

Generate **"Eligibility Approval"** for the Cert C1 and Person P1. The Effective Date of the action is the Start Date of AU1.

End if

If the applicant told SSI that they have unpaid medical bills for the 3 months prior to approval (field "MCaid Unpaid Med Ex Ind" on AUMEM screen panel 4 is 'Y'):

Generate **"Recently SSI Approved and Need Retroactive Coverage"** for the Cert C1 and Person P1. The Effective Date of the action is the Start Date of AU1.

Else if the Start Date of AU1 is prior to the Application Date and an Eligibility Approval action has not been created:

Generate "**Retroactive Coverage Approved for Month(s)**" for the Cert C1 and Person P1.
The Effective Date of the action is the Start Date of AU1.

End if

Else If the Cert is NOT an SSI Cert (NOT Type Case 78):

If the Cert is a Presumptive Eligibility Cert (Type case 16-12)
and Client was not previously certified
and the PW application received indicator is 'Y'

PW application was received – do NOT create approval Notice for PE cert

Else

If Client was not previously certified:

If the Cert is an acute care cert (type case 83) and the close date = 0::

Generate "**Eligibility Approval – Acute Care (no end date)**" for the Cert C1 and Person P1. The Effective Date of the action is the Start Date of AU1.

Else

Generate "**Eligibility Approval**" for the Cert C1 and Person P1. The Effective Date of the action is the Start Date of AU1.

End if

End if

If the Start Date of AU1 is prior to the Application Date and an Eligibility Approval action has not been created:

Generate "**Retroactive Coverage Approved for Month(s)**" for the Cert C1 and Person P1. The Effective Date of the action is the Start Date of AU1. If this action is not valid for for the Notice Group, generate "**Eligibility Approval**" for the Cert C1 and Person P1. **Note:** The "**Retroactive Coverage Approved for Month(s)**" action is only generated for 18-G and 18-CH and 18-SSI Notices.

End if

If the type case is Presumptive Eligibility (type case 16-12) and the PW application received indicator on the application is not 'Y':

Generate "**Application sent for continued coverage**" for the Cert C1 and Person P1. The Effective Date of the action is the Start Date of AU1.

End if

If the type case is Presumptive Eligibility (type case 16-12), Emergency Medical Services (type case 47) or CHAMP pregnant women (type case 3-13, 3-53, 3-104):

Generate "**Proof of Coverage**" for the Cert C1 and Person P1. The Effective Date of the action is the Start Date of AU1.

End if

If the Case load Worker Location is a Parish or a Region and Application Worker Location is State Office or a Map unit:

Generate **"Case forwarded to BHSF"** for the Cert C1 and Person P1. The Effective Date of the action is the Start Date of AU1.

End if

End ifEnd If

Create one **"Eligibility for Retroactive Reimbursement"** action for Cert C1 if the client will not receive the Medicaid card before the start of eligibility (7 business days from notice date) and if we have created an **"Eligibility Approval"**, **"FITAP Appl rej; Applicant elig for Mcaid"** or an **"Eligibility Approval-Acute (no end date)"** for Cert C1.

Combine Similar Actions for People

We have now determined a set of actions that should be generated for each of the people for whom there have been AU Member Events. We now merge those Notice Actions that exist for multiple people with, the same:

- Case and Cert Period Number
- Notice Action Code
- Notice Type
- Effective Date and End Date
- For "Coverage Change", the same "From" Cert Period Number
- For LTC, the same Provider Number
- For "Advanced Notice" (Pending-Close), the same Pending-Close Date (Notice Date)
- Reason Code and any supporting data that might be different for different people on the same Cert.
- Anything other data elements that needs to go on the Notice Action that might be different for different people on the same Cert.

Note: Only the first 4 bullet points apply for Phase 1.

The result is a single Notice Action for all the people on a Cert to which the same action applied on the same date, and for the same provider.

Combine several Notice Actions on a Notice

When generating Notice Actions for a Case, we can combine multiple Notice Actions on a single Notice if they have the same

- Notice Type
- Client
- Notice Date (the official date of the Notice as printed on the Notice).
- For LTC, the same Provider Number.

The Notice Type is specified for each combination of Action Code and Notice Group (a combination of Category/Type Cases). So if there are two Certs on the Case, one 03-007 "LACHIP" and another that is 03-014 "Champ Child", both Certs have the same Client, and we're generating a "Eligibility Approval" Notice Action for each of them, and for both LACHIP "Eligibility Approval" and CHAMP-Child "Eligibility Approval" the Notice Type is "18-CH", we can put both Notice Actions on a single Notice.

Generate the Notices and Notice Actions

Finally we create Notices (ME-ANOTC records), Notice Actions (ME-ANOTC-ACTION records) and Notice Addressee (ME-ANOTC-ADDRESSEE records) in the database.

Notice (ME-ANOTC record)

See Auto Notice (ME-ANOTC (page 205) for a detail description of every field on this file.

This file contains one record for every Notice that will be printed for a specific Client on a Case. It contains the Client information (Name, Person Number, SSN and Date of Birth, as well as the Responsible Party Name), the Caseload and Worker information (Worker Name, Location Name, Location Mailing Address and Location Telephone Numbers), Provider Number and Name, Notice Date, Notice Type and Date Created.

Notice Action (ME-ANOTC-ACTION record)

See Auto Notice Action (ME-ANOTC-ACTION - 126) (page 216) for a detail description of every field on this file.

Action-Related Fields

The "ActionRelatedFields" sheet of the SIR894 – AutoNotice Action to Field Xref & Paragraphs – Phase 1.xls spreadsheet shows which of these fields needs to be populated for each of the Action Codes that have been identified so far. The "Paragraphs" sheet of the same spreadsheet shows the correlation between the Action Codes, these fields and the Paragraphs on every Notice Type.

Field name	Where the data comes from?
NAME-LIST	The names of the people from the PERSON-PE the Notice Actions applies to, for example Eligibility Approved for all the named people. For the "Named Persons already have Medicaid Card" action this field contains the names of the people on the Notice who already have a Swipe Card.
NAME-LIST-QTY	The number of people whose name appears in NAME-LIST.
EFFECTV-DATE	The Effective Date of the Notice Action: <ul style="list-style-type: none"> For "Eligibility Approval", the Effective Date is the start date of eligibility (AU Member Start Date). For Application related actions, the Effective Date is the Application Date.
RENEWAL-MTH	The year and month of the Renewal Date on the Cert (REDET-DATE on CPTC).
END-DATE	The End Date of coverage. <ul style="list-style-type: none"> For "Eligibility Approval", this is the Close Date of the AU Member.
RETRO-MONTHS	The months approved for Retroactive Coverage (on 18-SSI, 18-G and 18-CH). <ul style="list-style-type: none"> For SSI (type case 78), 03-07, 03-15, 03-55, 03-14

Field name	Where the data comes from?
	(Champ/LaCHIP), 03-02 (Deemed Eligible), 13-01/09 (LIFC), 03-08 (PAP), 57 (BPL), 58 (Section 4913 children), 50, 56, 59, 60, 61 (Extended Medicaid) and 83 (Acute Care) when the start date of eligibility is backed up to a date prior to the application date and the "Retroactive Coverage Approved for Month(s)" action is generated. For example if the application date is 6/1/2004, the AU Member start date is 7/1/2004 and the start date is changed to 4/1/2004, then the retroactive months are Apr 2004 – Jun 2004.
ENDS-LDOM-HOSP-STAY-IND	<p>Indicates that coverage will continue until the last day of the month of discharge from the hospital (on 18-G).</p> <ul style="list-style-type: none"> For "Eligibility Approval" of Acute Care Hosp > 30 days (Type Case 83) this field is 'Y' if the AU Member has no End Date, otherwise it is blank.
MCAID-PROG-NAME	<p>The Medicaid Program Name</p> <ul style="list-style-type: none"> This is the value from the "Notice Program Desc" field on the TCAS screen for the Type Case of the Cert. This field is populated for all actions that pertain to a Cert, AU Member, Segment, or Application.
MEDCD-PROG-NAME-OLD	<p>The OLD Medicaid Program Name</p> <ul style="list-style-type: none"> This is ONLY populated for "Coverage Change" type actions and is the value from the "Notice Program Desc" field on the TCAS screen for the Type Case of the old AU Member. (This is not needed for Phase 1 but is included on the file)
SPEND-DOWN-AMT	<p>Allowable medical expenses</p> <ul style="list-style-type: none"> This is line type B on the Eligibility section and is only populated for Type Cases if the field "Medicals Bills required" on TCAS is 'Y'. Note: When SIR803/849 – Hard coding is implemented we will be able to mark the required lines on the Budget.
APPL-DATE	Application date.
COVG-CANNOT EXTEND-DATE	<p>Coverage cannot extend beyond this date (for Approval on 18-PE).</p> <ul style="list-style-type: none"> For Presumptive Eligibility this is the end of the second calendar month after the start of coverage, for example if coverage starts on 05/01/2004, then this date will be 06/30/2004. <p>(Used in the following context on 18-PE: 'You have been approved for temporary Medicaid coverage which is limited to pregnancy-related outpatient services, beginning <<EFFCTV-DATE>>. Coverage under this program cannot extend beyond <<COVG-CANNOT-EXTEND-DATE>>, unless you have applied for regular Medicaid coverage and our decision on that application has not been made.'</p>
RESPONSE-DUE-DATE	<p>The date a response is due from the Client.</p> <ul style="list-style-type: none"> For "Application sent for Continued Coverage" action on 18-PE it is calculated as the date of the Notice + 7 days.

Field name	Where the data comes from?
	<p>Note: If the calculated date falls on a weekend or on a public holiday (as defined on HOLS – Annual Holiday Schedule), use the Monday after the weekend or the next business day after the public holiday.</p>
CALL-BY-DATE	<p>The date until when the Client may call the Medicaid office for assistance (on 18-SSI).</p> <ul style="list-style-type: none"> For approval of Type Case 78 and Client indicated that he had medical bills for the 3 months before he applied for SSI (action “Recently approved for SSI and need retroactive coverage”). Calculated as 90 days from the date of the Notice. <p>Note: If the calculated date falls on a weekend or on a public holiday (as defined on HOLS – Annual Holiday Schedule), use the Monday after the weekend or the next business day after the public holiday.</p>
MCAID-CARD-DATE	<p>Medical bills paid between Start Date of coverage and this date may be eligible for Retroactive Reimbursement.</p> <ul style="list-style-type: none"> For approval of all Type Cases, excluding Spend-down MNP, that require the “Eligibility for Retroactive Reimbursement” action and is calculated as the date on the Notice + 7 days. <p>Note: For Spend-down MNP this date is the effective date of the cert + 7 days, but if the eligibility period is completely retroactive (the end date is before the current date or date of the Notice) or if the end date is less than 7 days from the effective date, then this date is the actual ending date (END-DATE) of eligibility. This was changed back to the END-DATE on 3/1/2005.</p> <p>Note: If the calculated date falls on a weekend or on a public holiday (as defined on HOLS – Annual Holiday Schedule), use the Monday after the weekend or the next business day after the public holiday.</p>
SEND-BILLS-BY-DATE	<p>If Client wants to request reimbursement, they must send copies of paid bills which meet the criteria for Retroactive Reimbursement by this date to the Reimbursement Unit.</p> <ul style="list-style-type: none"> For approval of all Type Cases, excluding Spend-down MNP, that require the “Eligibility for Retroactive Reimbursement” and is calculated as the date on the Notice + 30 days. <p>Note: If the calculated date falls on a weekend or on a public holiday (as defined on HOLS – Annual Holiday Schedule), use the Monday after the weekend or the next business day after the public holiday.</p>
FAIR-HEARING-DATE	<p>If Clients wants to request a Fair Hearing, he must do so by this date.</p> <ul style="list-style-type: none"> For “Fair Hearing Rights Statement” and is calculated as the date on the Notice + 30 days. <p>Note: If the calculated date falls on a weekend or on a public holiday (as defined on HOLS – Annual Holiday Schedule), use the Monday after the weekend or the next business day after the public holiday.</p>

Notice Addressee (ME-ANOTC-ADDRESSEE record)

See Auto Notice Addressee (ME-ANOTC-ADDRESSEE - 127) (page 221) for a detail description of every field on this file.

This table shows how to populate those fields of the ME-ANOTC-ADDRESSEE table that will vary depending on the Addressee Role. There are 5 Addressee Roles, i.e. Client/Responsible Party, Copy for SPOE, Provider, Qualified Provider and BCSS. The Client will receive the Notice only if there is no Responsible Party information on the Client's Person record.

Field: Addressee	Addressee Name	Address Fields	Identifying Text
Client	The Client's Name from the Person record. Format: <first> <mi> <last> <suffix>.	The Client's mailing address from the Person record.	
Responsible Party	Responsible Party Name (Format: <first><last>), or Facility/Agency Name from Client's Person record.	Responsible Party or Facility/Agency address from the Client's Person record.	
Copy for SPOE	The Center Name from the APCC screen.	The address fields from the APCC screen	SPOE Copy
Qualified Provider	The Provider Name from the QPROV screen.	The address fields from the QPROV screen.	Qualified Provider
Provider	The Provider Name from the PROV screen.	The address fields from the PROV screen.	Provider Copy
BCSS	Note: The BCSS address is not needed for Phase 1		BCSS Copy

Create Notice Work Flows

Create Workflow for AutoNotice Errors (MEFWFNZ)

Currently when Notices are created in batch, they produce an error list report if the Notice could not be created. MEDS needs to be made aware of such errors so follow up action can be taken. This will be done through some Workflow messages.

After the nightly Notices are created (job MED0600), create a new job to look for any Notice Errors. If there are any for the current run number, create a Reminder Workflow directed to the MEDS team. They will receive the Workflow as a reminder and review the errors. The Workflow reminders will be processed as normal Workflows.

The Workflow will be directed to Review Group "ANEXTR". A Workflow Reason Code will be created called "ANNONTC" with a message of "Auto Notices were not created for some Cases." The transaction link will send the worker to "NOTQ1" transaction for the matching Run Number.

If the Notice is created successfully in batch job (MED0600), yet is unsuccessfully extracted by UNO after job (MED0605), create a Reminder Workflow directed to the MEDS team. These errors will be reflected on the NOTQ2 transaction for the matching Run Number.

Create Workflow if the AutoNotice Extract has not run (MEFWFLD)

Each morning check to see whether UNO have extracted the AutoNotices for the night before. This program uns at 10am to see if the nightly notice job has run. Creates a reminder workflow if there is > 0 total notices made, but no errors made for these notices.

Extract and Print Notice

The generated Notices and actions are later extracted from the database and sent to UNO for printing and mailing, as well as to the ECR. The MEDS Auto Notice subsystem defines the sequence in which the various Notice Actions on a Notice must be printed. This information is sent with the data to UNO. .

UNO should sort the Notice Actions for a certain Notice by the value of this field. This ensures that changes to the requirements for the sort sequence do not require programming effort on the UNO's side

The Print Sort Key is (currently) made up of the values of the following field values:

- Sort Sequence
Primary Grouping - 10=Cert, 20= Application, 30=Standard, 40=Flyer. All Application rejection type Notice Actions are 20, AU Member, Segment, and Lock-in related actions are 10, the standard statements such as the EPSDT statement, would be 30, and flyers would be 40. The sequence can be further refined by allocating a different sort sequence within a primary grouping for every action.
- Sort Key consisting of the following:
 - Cert Period Number
Print actions for a Cert consecutively. This is populated only for primary grouping 10 and is the "New" Cert period number for coverage change.
 - Effective Date
Print actions for a Cert in date sequence. This is the Effective Date of the action and is only populated for primary groupings 10 and 20.
 - Action Number
Tie breaker, generation sequence. This is incremented each time an action is added to the Notice. Since AU Member actions are generated before Segment related actions, this would ensure (for example) that the "Application Approval" paragraph precedes the "Facility Payment to Provider Approved" paragraph, and that standard statements appear in the order they were added to the Notice, etc.

Who Receives a copy of the Notice?

The MEDS Auto Notice subsystem generates one or more copies of each Notice. Each copy is represented in the MEDS database as a row in the ME-ANOTC-ADDRESSEE table. Note that there is only ever 1 row in the ME-ANOTC table per Notice, regardless of how many parties receive copies of it.

All copies of the Notice, regardless of to whom they are sent, address the Client in the "Dear..." lead-in to the first paragraph.

The "Client/Responsible Party" Copy

The primary copy of the Notice is the "Client/Responsible Party" copy. If there is a Responsible Party recorded for the Client, the primary copy of the Notice is addressed and mailed to the Responsible Party. Otherwise the primary copy is addressed and mailed to the Client. This version of the Notice will be sent to the E-Case Record.

CC Interested Parties

Copy for SPOE

The Application Center is copied if an "Eligibility Approval" action is generated for an Application with a source of 'E' – Early Steps. "SPOE Copy" is printed at the top of every page of this copy of the Notice.

Provider

The Provider is copied on any Notice regarding an LTC or Waiver Cert, where there is an active Segment with a Provider on the Effective Date of the Notice Action. "Provider Copy" is printed at the top of every page of this copy of the Notice.

Qualified Provider

The Qualified Provider is copied on any Notice regarding a PE or PW Cert, where the qualified provider is known. It is required for a PE Cert, but is optional for a PW cert. "Qualified Provider Copy" is printed at the top of every page of this copy of the Notice.

BHSF Health Standards

In the past BHSF Health Services were copied on certain types of Notices to LTC Clients. BHSF Health Standards is no longer copied on any Notices (per Rhonda Clark and Susan Badeaux, 1/22/2004).

Bureau of Community Support & Services

BCSS is copied on initial Notices of eligibility (18-W) to indicate approval or denial and for situations when the Person is no longer eligible (19-W) (per Susan Badeaux 1/22/2004). "BCSS Copy" is printed at the top of every page of this copy of the Notice.

The MEDS Auto Notice subsystem will copy BCSS on any Notice regarding a Waiver Cert, which includes a Notice Action that is an:

- "Eligibility Approval"

- "Application Rejection"
- "Advance Notice of Closure" where the Closure Code indicates that the Person is no longer eligible.

Entity-Relationship Diagram

The following diagrams represent the database design of the MEDS Auto Notice Subsystem:

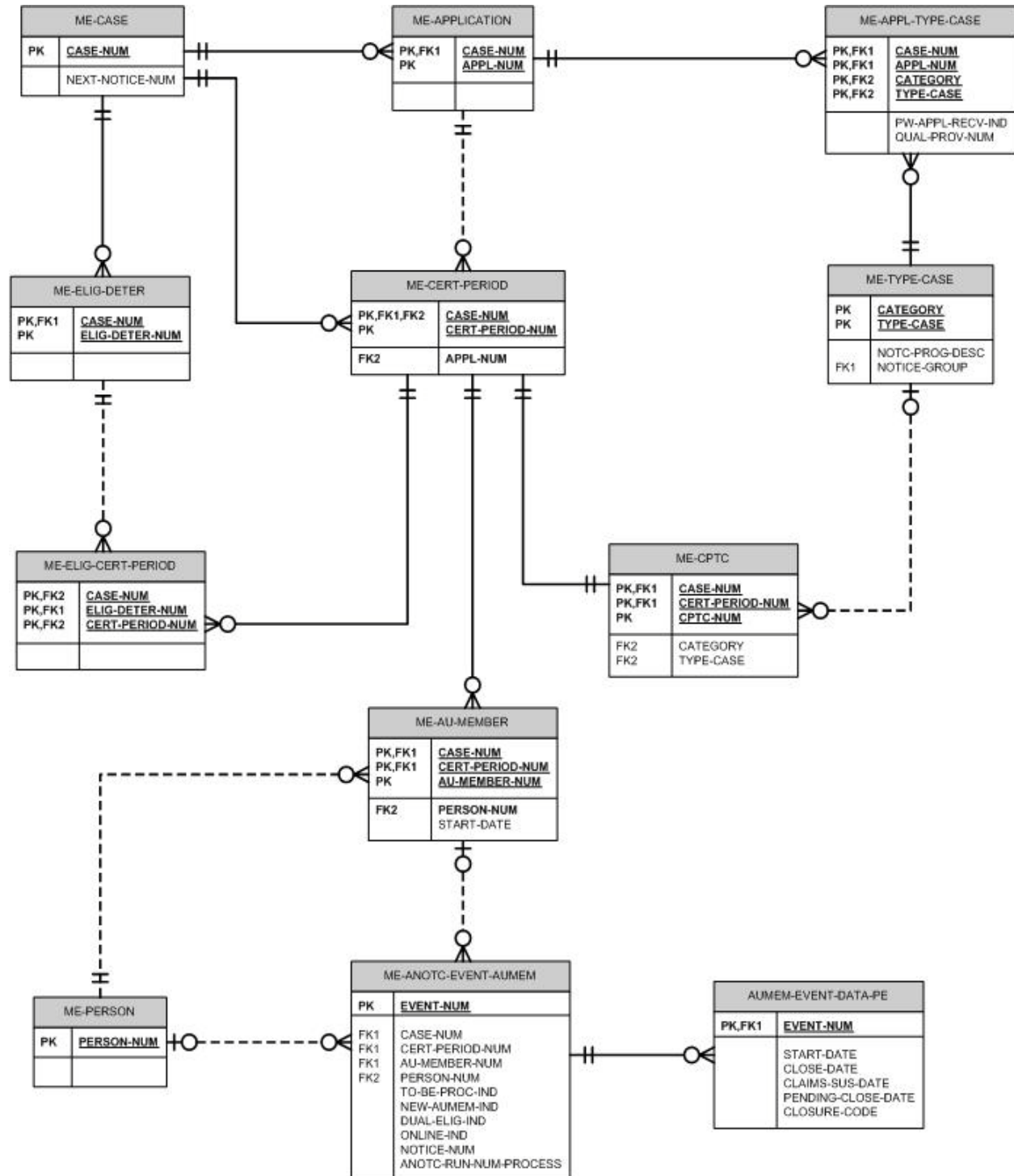


Figure 1 – MEDS Auto Notice Subsystem ERD (Events)

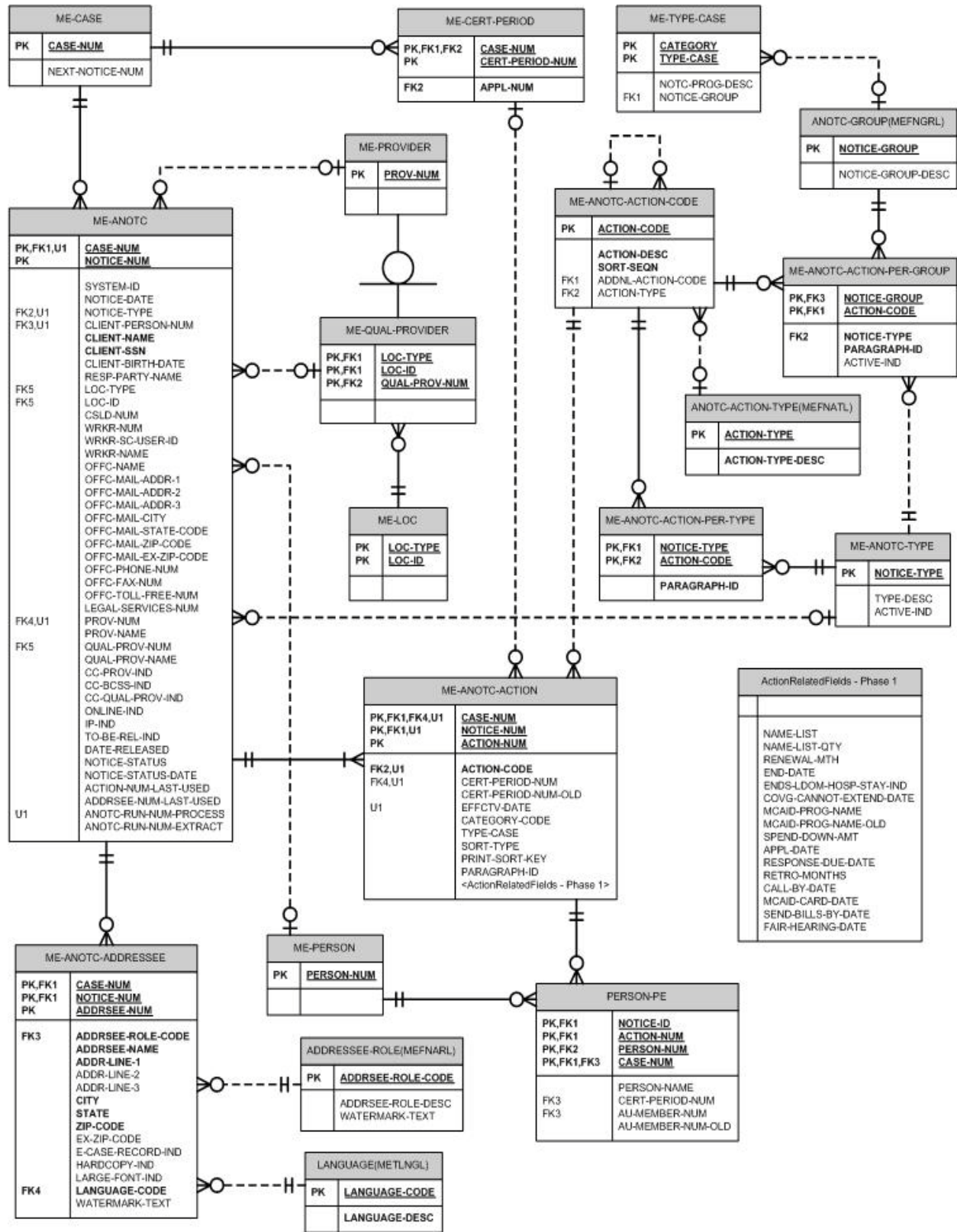


Figure 2 – MEDS Auto Notice Subsystem ERD (Actions)

Descriptions of the Entities

The entities ME-CASE, ME-APPLICATION, ME-APPL-TYPE-CASE, ME-CERT-PERIOD, ME-CPTC, ME-ELIG-DETER, ME-ELIG-CERT-PERIOD, ME-AU-MEMBER, ME-PERSON, ME-PROVIDER and ME-TYPE-CASE exist as MEDS database tables.

AU Member Events (ME-ANOTC-EVENT-AUMEM)

The AU Member Event record is created if any of the specified AU Member Events (see AU Member Events – page 22) occurred and the record includes the Case Number, Cert Period Number, AU Member Number, and Person Number. Each Event record also includes the Run Number of the next run of the Auto Notice Generation process.

For a given Run Number, there is at most one Event record per AU Member record. So between when the Event record is created and when it is processed, any further changes to the AU Member are reflected in the existing Event record.

AU Member Event Data PE

The AU Member Event Data PE is the before-image and after-image values of the fields we are interested in when an AU Member is changed. This includes the Start Date, Close Date, Claims Suspend Date, Pending Close Date and Closure Code.

Notice (ME-ANOTC)

Each individual Notice that is sent by the system is represented in the database as a record in the ME-ANOTC table. Each Notice belongs to a particular Case, and in fact to a particular Client on the Case. The Client is actually identified at the Cert level, not the Case level, so it is possible for a Case to have multiple Clients.

If actions are taken in MEDS with respect to two Certs on a Case that have different Clients, two Notices will be produced.

Notice Actions (ME-ANOTC-ACTION)

Each Notice can include one or more actions (ME-ANOTC-ACTION). An action is any event in MEDS that needs to be reported to the Client on a Notice. Each action is associated with exactly one Cert, but there may be more than one action on a Notice for a Cert.

As an example, a Notice regarding approval of an LTC Certification may include an “Eligibility Approval” action to indicate that the Client has been certified for Medicaid coverage, AND a “Facility Payment to Provider Approved” to indicate that the Client is eligible to have their Long Term Care facility costs paid by Medicaid. Other actions may also be included for Standard paragraphs or for Flyers to be added to the Notice.

UNOdetermines the text of the paragraphs to be printed on the Notice for each action based on the combination of the Notice Group (similar Category/Type Cases grouped together) and the Action Code on the Notice Action. The ACTION-NUM specifies the sequence in which the actions were added to the Notice, but not the sequence in which they should be printed. The PRINT-SORT-KEY field defines the print sequence of actions.

PERSON-PE

Each Notice Action identifies one or more people to whom the action applies. This information is stored in the PERSON-PE repeating group on the Notice Action record. Each occurrence of this PE identifies a Person by their MEDS Person Number, and includes their full name in the format <first> <mi> <last> <suffix>.

Each occurrence also identifies the AU Member entry that associates the Person with the Cert related to the action. This is the AU-MEMBER-NUM field of the PE. For "Coverage Change" type actions, the AU-MEMBER-NUM-OLD field identifies the AU Member entry that associates the Person with the old Cert, the one that was replaced during the change in coverage.

Note that the full list of names of people in the PERSON-PE is also in the NAMES-LIST field (see Action-Related Fields on page 32) in the format <name1>, <name2>, ... and <nameN>. Each name in this list is in the format <first> <mi> <last> <suffix>.

Additional fields may be added to this PE when Segment related actions are implemented.

Addressees (ME-ANOTC-ADDRESSEE)

Each Notice may have one or more Addressees (ME-ANOTC-ADDRESSEE). There is always at least one Addressee for any Notice, that being the Client. If copies must be sent to other interested parties, then there will be more than one Addressee in ME-ANOTC-ADDRESSEE for the Notice. Some fields on the ME-ANOTC may at first appear redundant to fields on ME-ANOTC-ADDRESSEE. For example, the Client's name is both in the CLIENT-NAME field on ME-ANOTC, and in the ADRSEE-NAME field of one of the ME-ANOTC-ADDRESSEE records for the Notice. This is so that when there are multiple copies of the Notice printed, the salutation will always say "Dear Jane Smith" (the Client) even though a different name and address appears in the envelope window of each copy. There is one row in the ME-ANOTC-ADDRESSEE table for each copy of the Notice to be printed.

Addressee Role

The ADDRESS-ROLE entity defines the set of possible "CC" choices that are available when a new Notice is defined. It also contains the identifying text that may be printed on each page of that copy of the Notice. The IDENTIFYING-TEXT will contain "Provider Copy", "Qualified Provider Copy", "SPOE Copy" or "BCSS Copy". The Client/Responsible Party copy of the Notice will have no IDENTIFYING-TEXT. It is expected that the version sent to the E-Case Record will be the Client/Responsible Party Copy.

This is a Local Data Area (LDA), which means it is hard coded. Addressee Roles are expected to include:

- Client/Responsible Party
- SPOE
- Provider
- Qualified Provider
- Bureau of Community Support & Services (BCSS)

Language

The LANGUAGE-CODE on the Addressee indicates what language that particular copy of the Notice should be presented in. Only those copies sent to the actual Client (not the Responsible Party) may specify a language other than English. For copies sent to the Client, the Language is determined from the "Preferred Language" field on the MEDS Person screen.

For now it is expected that UNO will ignore this feature and print all Notices in English.

Qualified Provider (ME-QUAL-PROVIDER)

ME-QUAL-PROVIDER is a list of Medical Providers (e.g. hospital, health unit) authorized by the Medicaid Program to determine CHAMP Presumptive Eligibility.

Notice Type (ME-ANOTC-TYPE)

ME-ANOTC-TYPE defines the valid types of Notices that can be produced by the MEDS Auto Notice Subsystem. They are 18-CH, 18-G, 19-LTC, etc.

A Notice Type can be inactivated via the ACTIVE-IND on the ME-ANOTC-TYPE entity.

Notice Action Code (ME-ANOTC-ACTION-CODE)

ME-ANOTC-ACTION-CODE entity defines this list of possible Notice Action Codes. The actions that can occur are listed in the section entitled "Notice Action Code Maintenance (NAC)" (page 55). Each Notice Action has one Action Code that defines its meaning. There are two types of actions, i.e. Primary and Sub actions. A list of additional Sub actions that may need to be generated as a result of the generation of a specific action is also defined on this table.

Notice Action Type

ANOTC-ACTION-TYPE defines the valid types of actions that exist. There are only two types, i.e. Primary actions and Sub actions. Sub actions are generated as result of the existence of a Primary action.

Notice Action per Group (ME-ANOTC-ACTION-PER-GROUP)

The type of Notice that a certain Notice Action should be reported on depends on the Notice Group (similar Type Cases are grouped together). ME-ANOTC-ACTION-PER-GROUP table defines the Notice Type applicable to each combination of Action Code and Notice Group. The system will not generate a Notice for a certain Notice Action and Notice Group unless the combination is defined in ME-ANOTC-ACTION-PER-GROUP, and the record is marked as "Active". The Paragraph for the every Notice Action per Notice Group that is printed on a Notice Type is also defined on this table. This table only contains Primary Notice Actions.

Notice Group

The type of Notice that a certain action should be reported on depends on the Notice Group (similar Type Cases are grouped together). The Notice Group LDA defines the valid Notice Group Codes that may be used on the Type Case Maintenance (TCAS) screen to group similar Type Cases.

Notice Action per Notice Type (ME-ANOTC-ACTION-PER-TYPE)

ME-ANOTC-ACTION-PER-TYPE table defines the Paragraph ID applicable to each combination of Action Code and Notice Type. The system will not generate a Notice for a certain Notice Action and Notice Type unless the combination is defined in ME-ANOTC-ACTION-PER-TYPE. This table only contains Sub actions.

Action Related Field details

Figure 2 – MEDS Auto Notice Subsystem ERD (Actions) also shows the details of additional fields needed to support all the different Notice Actions that have so far been identified. An accompanying spreadsheet shows the details of which field will be utilized with which action.

The fields under “ActionRelatedFields – Phase 1” will be required to support the initial implementation of the MEDS Auto Notice subsystem.

System Changes

Menus

MEDS Main Menu

Message Line -		
MEDS	*** M.E.D. SYSTEM ***	mm/dd/yy
MEXMANM	METEST MAIN MENU	hh:mm:ss

Id	Tran	Description
1	ASM	Administration Subsystem
2	MNH	Mainframe Notice History
3	BSM	Batch Submission Subsystem
4	BWM	Budget Worksheet Subsystem
5	CSM	Certification Subsystem
6	RTM	Reference Table Subsystem
7	TPL	Third Party Liability Subsystem
8	WFM	Workflow Subsystem

Id/*Tran: _____	Act: _	Key: _____
Enter-PF1----	PF2----	PF3----
PF4----	PF5----	PF6----
PF7----	PF8----	PF9----
PF10----	PF11----	PF12----
Help	Main	Retn Quit
		REDTQ

Summary of changes

Rename the menu entry ANM - Automated Notices Subsystem to MNH – Mainframe Notice History.

Administration Subsystem

ASM	*** M.E.D. SYSTEM ***	08/02/04
MEAMANM	ADMINISTRATION SUBSYSTEM	08:27:48

Id	Tran	Description
1	ATM	Administration Tables Subsystem
2	BTM	Budget Template Subsystem
3	IFM	Interfaces Subsystem
4	RNM	Run Control Subsystem
5	SCM	Security Subsystem
6	ANTM	Auto Notice Tables Subsystem

Id/*Tran: _____ Act: _ Key: _____
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
Help Main Retn Quit

Summary of Changes

- Add new entry 6 ANTM – Auto Notice Tables Subsystem.

Auto Notice Tables Subsystem (ANTM)

Message Line -		*** M.E.D. SYSTEM ***	06/07/04
ANTM			
MEFNTBM		AUTO NOTICE TABLES SUBSYSTEM	10:28:50

Id	Tran	Description
1	NTYP	Notice Type Maintenance
2	NAC	Notice Action Code Maintenance
3	ANGR	Actions per Notice Group Maintenance
4	ANTP	Notice Actions per Type Maintenance
5	QPROV	Qualified Provider Maintenance
6	ANTIM	Inquiry Menu
7	ANTEM	Audit Trail by Entry Menu
8	ANTM	Audit Trail by Time Menu

Id/*Tran: _____ Act: _ Key: _____

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---

Help Main Retn Quit

New menu for the maintenance of Auto Notice Tables.

Auto Notice Tables Inquiry Menu (ANTIM)

ANTIM		*** M.E.D. SYSTEM ***	06/07/04
MEFNTBM			
		AUTO NOTICE TABLES INQUIRY MENU	10:39:15

Id	Tran	Description
1	TCNGQ	Type Case by Notice Group Inquiry
2	ANTQ	Actions by Notice Type Inquiry
3	NACQ	Notice Action Code Inquiry

Id/*Tran: _____ Act: _ Key: _____

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---

Help Main Retn Quit

New menu for inquiries on Auto Notice Tables.

Auto Notice Tables Audit by Entry Menu (ANTEM)

ANTEM	*** M.E.D. SYSTEM ***	06/07/04
MEFNTBEM	AUTO NOTICE TABLES AUDIT BY ENTRY MENU	10:39:15

Id Tran	Description
2 NTYPE	Notice Type by Entry
3 NACE	Notice Action Code by Entry
4 ANGRE	Actions per Notice Group by Entry
5 ANTPE	Actions per Notice Type by Entry
6 QPROVE	Qualified Provider by Entry

Id/*Tran: _____ Act: _ Key: _____
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---
Help Main Retn Quit

New menu for the Auto Notice Tables Audit Trail by Entry.

Auto Notice Tables Audit by Time Menu (ANTTM)

ANTTM	*** M.E.D. SYSTEM ***	06/07/04
MEFNTBTM	AUTO NOTICE TABLES AUDIT BY TIME MENU	10:39:15

Id Tran	Description
2 NTYPT	Notice Type by Time
3 NACT	Notice Action Code by Time
4 ANGRT	Actions per Notice Group by Time
5 ANTPT	Actions per Notice Type by Time
6 QPROVT	Qualified Provider by Time

Id/*Tran: _____ Act: _ Key: _____
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---
Help Main Retn Quit

New menu for the Auto Notice Tables Audit Trail by Time.

Certification Subsystem Menu (CSM)

Message Line -		
CSM	*** M.E.D. SYSTEM ***	06/07/04
MECMANM	CERTIFICATION SUBSYSTEM MENU	10:24:40

Id	Tran	Description
1	CAM	Case Application Menu
2	CAIM	Case Application Inquiry Menu
3	CTM	Certification Menu
4	CTIM	Certification Inquiry Menu
5	PIM	Person Inquiry Menu
6	CIM	Case Inquiry Menu
7	RENM	Renewals Menu
8	ANM	Auto Notice Menu

Id/*Tran:	_____	Act: _	Key: _____
Enter-	PF1---	PF2---	PF3---
	PF4---	PF5---	PF6---
	PF7---	PF8---	PF9---
	PF10--	PF11--	PF12---
Help	Main	Retn	Quit

Summary of Changes

- Add new entry 8 ANM – Auto Notice Menu.

Auto Notice Menu (ANM)

Message Line -		
ANM	*** M.E.D. SYSTEM ***	06/07/04
MEFANOM	AUTO NOTICE MENU	10:28:50

Id	Tran	Description
1	NSUM	Notice Summary by Caseload / Date Created
2	ANIM	Auto Notice Inquiry Menu
3	ANAEM	Auto Notice Audit by Entry Menu
4	ANATM	Auto Notice Audit by Time Menu
5	ANAUM	Auto Notice Audit by User Menu

Id/*Tran: _____ Act: _ Key: _____		
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---		
Help	Main	Retn Quit

New Auto Notice Menu.

Auto Notice Inquiry Menu (ANIM)

ANIM		
MEFANOIM	*** M.E.D. SYSTEM ***	06/07/04
	AUTO NOTICE INQUIRY MENU	10:39:15

Id	Tran	Description
1	AUNEQ	AU Member Notice Event Inquiry
2	NSCSQ	Notice Summary by Case
3	NSCLQ	Notice Summary by Client
4	NASQ	Notice Action Summary
5	NOTQ	Auto Notices Created Browse
6	NOTQ1	Auto Notices not Created Browse
7	NOTQ2	Auto Notices not Extracted Browse
8	NOTQ4	Auto Notices Case Browse

Id/*Tran: _____ Act: _ Key: _____		
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---		
Help	Main	Retn Quit

New Auto Notice Inquiry Menu.

Auto Notice Audit by Entry Menu (ANAEM)

ANAEM	*** M.E.D. SYSTEM ***	06/07/04
MEFANOEM	AUTO NOTICE AUDIT BY ENTRY MENU	10:39:15

Id	Tran	Description
1	AUNEE	AU Member Notice Events by Entry
2	NOTE	Notices by Entry

Id/*Tran: _____ Act: _ Key: _____		
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---		
Help Main Retn Quit		

New menu for the Auto Notice Audit Trail by Entry.

Auto Notice Audit by Time Menu (ANATM)

ANATM	*** M.E.D. SYSTEM ***	06/07/04
MEFANOTM	AUTO NOTICE AUDIT BY TIME MENU	10:39:15

Id	Tran	Description
1	AUNET	AU Member Notice Events by Time
2	NOTT	Notices by Time

Id/*Tran: _____ Act: _ Key: _____		
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---		
Help Main Retn Quit		

New menu for the Auto Notice Audit Trail by Time.

Auto Notice Audit by User Menu (ANAUM)

ANAUM	*** M.E.D. SYSTEM ***	06/07/04
MEFANOUM	AUTO NOTICE AUDIT BY USER MENU	10:39:15

Id	Tran	Description
1	AUNEU	AU Member Notice Events by User
2	NOTU	Notices by User

Id/*Tran: _____ Act: _ Key: _____

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---

Help Main Retn Quit

New menu for the Auto Notice Audit Trail by User.

New Maintenance Screens

Notice Type Maintenance (NTYP)

NTYP	*** M.E.D. SYSTEM ***	01/21/04
MEFNTYF	NOTICE TYPE MAINTENANCE	07:47:16
		METEST
*Action	: _ (A,B,C,D,M,N,P,L)	
*NOTICE TYPE	: 18-CH_____	
Description	: Child Related Notices_____	
Active	: Y (Y/N)	
*Tran: _____ Act: _ Key: _____		
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---		
Help Main Retn Quit		

This screen is used to maintain the valid Notice Types and whether a Notice Type is active or not.

Field Descriptions

Action (A1)

The actions for this field are (A)dd, (B)rowse, (C)lear, (D)isplay, (M)odify, (N)ext, (P)urge and (L)ast.

NOTICE TYPE (A15)

Required. This is the code that is printed at the top of a Notice to identify the Notice. For example "18-CH", "18-LTC (MNP)", etc. PF1 Help is available on this field.

Description (A50)

Required. A description of the type of Notice

Active (A1)

Required. This field indicates whether Notices of this type will be generated by the MEDS Auto Notice subsystem. If this field is set to 'N', Notices of this type will not be generated. This provides a convenient way to disable certain Notices, particularly in the early days of Auto Notice implementation. **Valid Values: Y, N.**

Purging a Notice Type

A Notice Type may not be purged from the system if there are Notice Actions linked to the Notice Type – see Actions per Notice Type Maintenance (ANTP) (page 60) or if the Notice Type is used on "Actions per Notice Group Maintenance (ANGR)" (page 58).

Notice Action Code Maintenance (NAC)

NAC	*** M.E.D. SYSTEM ***	01/21/04
MEFNACF	NOTICE ACTION CODE MAINTENANCE	07:47:16
		METEST
*Action	: _ (A,B,C,D,M,N,P,L)	
*ACTION CODE	: ____	
Description	: _____	
Sort Sequence	: ____	
*Action Type	: _ Description	
*Additional Actions	: ____ Description	
	____ Description	
	____ Description	
	____ Description	
	____ Description	
	____ Description	
	____ Description	
	____ Description	
	____ Description	
	____ Description	
	____ Description	
	____ Description	
*Tran: _____ Act: _ Key: _____		
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---		
Help Main Retn Quit		

This screen is used to maintain the valid Notice Action Codes, the type of action, the sequence in which the actions are printed on the Notice and whether there are additional Notice Actions that may need to be generated.

Field Descriptions

Action (A1)

The actions for this field are (A)dd, (B)rowse, (C)lear, (D)isplay, (M)odify, (N)ext, (P)urge and (L)ast.

ACTION-CODE (A3)

Required. This is the code that identifies the Notice Action. This code in combination with the Notice Group identifies the paragraph(s) that must be printed on a Notice. See Notice Action Codes (page 56) for a list of actions that have been identified for Phase 1. PF1 help is available on this field.

Description (A40)

Required. A description of the Action Code

Sort Sequence (N2)

Required. This field is the primary part of the sort key which defines the sequence, within a Case Num/Notice Num, in which the Notice Actions should be printed on the hardcopy Notice. The sort key is made up of the values of the following fields:

- Sort Sequence (Primary Grouping)

Four basic primary groupings exist: 10=Cert, 20=Application, 30=Standard, 40=Flyer. This means all Cert related actions is printed first, then Application related actions and then Standard statements and Flyers. Within each primary grouping, the sequence can be refined by giving certain actions a different sort sequence. For example if an AU Member is simultaneously approved for Medicaid as well as QMB as a "plus", the system generates actions A01 – "Eligibility Approval" and A02 – "Eligibility Approval QMB/SLMB as 'Plus'". To ensure that the A01 action prints before the A02 action on the Notice, the sort sequence for A01 is 10 and for A02 are 11.

- Cert Period Number (print actions for a Cert consecutively)
- Effective Date (print actions for a Cert in date sequence)
- Action Number (tie breaker, generation sequence)

Action Type (A1)

Required. This field indicates whether the Action Code is a Primary action or a Sub action. A Sub action is generated as result of the existence of a Primary action. For example the Transportation Statement is generated as a result of an "Eligibility Approval" action that was generated. Valid values are 'Primary action and 'Sub action. PF1 Help is available on this field.

Additional Actions (10 * A3)

Optional. This is a list of additional Notice Actions that may need to be generated for this Notice Action. An Additional action must be a 'Sub action and Additional actions may not be added to a 'Sub action. Up to 10 additional Notice Actions can be entered and it must be a valid Notice Action on the Notice Action Code table. PF1 Help is available on this field and only Sub actions are displayed.

Purging a Notice Action Code

A Notice Action Code may not be purged from the system if it is linked to a Notice Group – see Actions per Notice Group Maintenance (ANGR) (page 58) or to a Notice Type – see Actions per Notice Type Maintenance (ANTP) (page 60).

Notice Action Codes

The following Notice Action Codes have been identified for Phase 1:

Action Code	Description	Action Type	Additional Action Codes	Sort Seq
A01	Eligibility Approval	P	M20, M21, S50, S51, S52, S53, S54, S55	10
A02	Eligibility Approval QMB as "Plus"	P	M20, M21, S50, S51, S52, S53	15
A12	Eligibility Approval SLMB as "Plus"	P	M20, M21, S50, S51, S52, S53	15
A03	FITAP Application Rejected but Applicant(s) eligible for Medicaid	P	M20, M21, S50, S51, S52, S53, S54	11
A04	Recently SSI Approved and Need Retroactive Coverage	P	S50, S51, S52, S53, S54	11
A05	Retroactive Coverage Approved for Month(s)	P	M20, M21, S50, S51, S52, S53, S54	11
A06	Proof of Coverage	P		21
A07	Eligibility for Retroactive Reimbursement	P		39
A08	Eligibility Approval-Acute (no end date)	P	M20, M21, S50, S51, S52, S53, S54	10
A12	Eligibility Approval SLMB as a 'PLUS'	P	M20, M21, S50, S51, S52,	15

Action Code	Description	Action Type	Additional Action Codes	Sort Seq
			S53, F73, F74, F75	
A13	Eligibility Approval	P	M20, M21, S50, S51, S52, S53, S54, S55, F73, F74, F75, F76	11
A14	Eligibility Approval	P	M20, M21, S50, S51, S52, S53, S54, S55, F73, F74, F75, F76	11
A15	Eligibility Approval ELE	P	M21, S50, S51, S53, F73, F74, F76, S57, S59	7
A16	Renewal Statement	P		32
A84	Recently SSI Approved & need Retro coverage	P	S50, S75	81
F73	Medical Services Flyer	S		93
F74	WIC Flyer	S		94
F75	Medicare's Prescription Drug Cov. Flyer	S		95
F76	PW Dental Flyer	S		96
I10	Application sent for Continued Coverage	P		20
I11	Case being forwarded to BHSF Office	P	S53	20
M20	Named Persons already have Medicaid Card	S		17
M21	Take this Plastic Medicaid Card	S		16
S50	EPSDT/KIDMED Statement	S		30
S51	Transportation Statement	S		32
S52	Notification of Changes statement	S		33
S53	Fair Hearing Rights Statement	S		38
S54	Community Care Statement	S		31
S55	NO Appeal Rights	S		38
S57	Disclaimer/Agreement Statement	S		17
S59	Contact/Visit On Line Statement	S		34

Note: The description of each action will be shortened to 40 characters.

Active (A1)

Required. Valid Values: Y, N. 'N' indicates that Notice Actions will not be generated by the MEDS Auto Notice subsystem for the specified combination of Notice Group and Notice Action. This allows the generation of certain Notice Actions to be disabled.

The value entered here is ignored if the Notice Type specified on this detail line is inactive. See Notice Type Maintenance (NTYP) (page 54).

Notice Type (A15)

Required. Specify the Notice Type that the Notice Action with the specified Action Code is generated on. The Notice Type specified must be a valid value defined on the "Notice Type Maintenance (NTYP)" screen (page 54). PF1 Help is available on this field.

Paragraph ID (A3)

Required if the Notice Action is active, otherwise it can be blank. Identifies the paragraph that is printed on the specified Notice Type for the specified Notice Action. The Paragraph ID must be a valid value defined by UNO. No Help is available on this field.

Note: A list of valid paragraph ID's is NOT available on MEDS. It is defined and by UNO

'... more on next screen'

If there are more Notice Actions on the next screen the words '...more on next screen' appears at the bottom of the screen, otherwise it is blank.

Non-Standard Function Keys

PF6 – Copy

This key invokes "Copy Notice Actions per Group Popup" (page 59) to copy all the Notice Actions per Group entries from a specified Notice Group to this Notice Group.

PF9 – TCNGQ

This key invokes the "Type Case by Notice Group Inquiry (TCNGQ)" screen (page 67) for the current Notice Group.

PF10 – ANTQ

By positioning the cursor on a line and pressing this key, the "Actions by Notice Type Inquiry (ANTQ)" screen (page 68) for the Notice Type specified on that line is invoked.

PF12 – NAC

By positioning the cursor on a line and pressing this key, the "Notice Action Code Maintenance (NAC)" screen (page 55) for the Notice Action specified on that line is invoked.

Copy Notice Actions per Group Popup

Message Line -		04/23/04
MEFCNAN	COPY NOTICE ACTIONS PER GROUP	08:14:49
Copy Notice Actions per Group From:		
*Notice Group: : _____		
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9		
Help	Cont	Canc

This popup is invoked from the "Actions per Notice Group Maintenance (ANGR)" screen (page 58). It allows you to copy the Notice Action per Group entries from the "from" Notice Group specified on the popup, to the "target" Notice Group that is currently being maintained on the "Actions per Notice Group

Maintenance (ANGR)" screen. If Notice Action already exists for the "target" Notice Group, then that particular Notice Action is not copied.

When the operation is complete, the system displays a message on the "Actions per Notice Group Maintenance (ANGR)" screen (page 58) that specifies how many entries were copied out of the number of entries that existed on the "from" Notice Group:

"12 of 16 Notice Actions copied from Notice Group ABC"

Field Descriptions

Notice Group (A8)

Required. Specify the "from" Notice Group. The Notice Group specified must be a valid value defined on the "Notice Type Maintenance (NTYP)" screen (page 54). PF1 Help is available on this field.

Actions per Notice Type Maintenance (ANTP)

ANTP		*** M.E.D. SYSTEM ***	01/21/04
MEFAPTF		ACTIONS PER NOTICE TYPE MAINTENANCE	07:47:16
			METEST
*Action	: _ (B,C,D,M,N,L)		
*NOTICE TYPE	: 18-G_____ Description		
*Cmd	*NOTICE ACTION		Paragraph ID
_	M20 NAMED PERSONS ALREADY HAVE MEDICAID CARD		P20
_	_____		_____
_	_____		_____
_	_____		_____
_	_____		_____
_	_____		_____
_	_____		_____
_	_____		_____
_	_____		_____
_	_____		_____
_	_____		_____
_	_____		_____
... more on next screen			
*Tran: _____ Act: _ Key: _____			
Enter-PF1---	PF2---	PF3---	PF4---
PF5---	PF6---	PF7---	PF8---
PF9---	PF10---	PF11---	PF12---
Help	Main	Retn	Quit
		Back	Fwr
		ANTQ	NAC

This multi-line maintenance screen allows you to maintain the set of Sub actions for a specific Notice Type. For each Notice Action you specify the Paragraph ID that is used by UNO to identify the appropriate paragraph text to print on the Notice.

Field Descriptions

Action (A1)

The actions for this field are (B)rowse, (C)lear, (D)isplay, (M)odify, (N)ext and (L)ast.

NOTICE TYPE (A15)

Required. Specify a Notice Type. The description of the Notice Type is displayed. The Notice Type specified must be a valid value defined on the "Notice Type Maintenance (NTYP)" screen (page 54). PF1 Help is available on this field.

Detail Lines

Each line in the detail section of this screen represents a Sub action that is applicable to the specified Notice Type.

Cmd

Specify a Line command to (A)dd, (M)odify, or (P)urge a detail line.

NOTICE ACTION (A3)

Required. Specify the Notice Action Code. The description of that code is displayed. The code must be a valid entry from the Notice Action Code table and must be a Sub action (Action Type = 'S'). See Notice Action Code Maintenance (NAC) - page 55). PF1 Help is available on this field and only the Sub actions are displayed.

Paragraph ID (A3)

Required. Identifies the paragraph that is printed on the specified Notice Type for the specified Notice Action. The Paragraph ID must be a valid value defined by UNO. No Help is available on this field.

Note: A list of valid paragraph ID's is NOT available on MEDS. It is defined and maintained by UNO.

'... more on next screen'

If there are more Notice Actions on the next screen the words '...more on next screen' appears at the bottom of the screen, otherwise it is blank.

Non-Standard Function Keys

PF10 – ANTQ

By position the cursor on a line and pressing this key, the "Actions by Notice Type Inquiry (ANTQ)" screen (page 68) for the Notice Type specified on that line is invoked.

PF12 – NAC

By positioning the cursor on a line and pressing this key the "Notice Action Code Maintenance (NAC)" screen (page 55) for the Notice Action specified on that line is invoked.

Qualified Provider Maintenance (QPROV)

Message Line	QPROV	*** M.E.D. SYSTEM ***	01/21/04
	MEFQPVF	QUALIFIED PROVIDER MAINTENANCE	07:47:16
			METEST
*Action	:	_ (A,B,C,D,M,N,P,L)	
LOCATION TYPE	:	____ Description	
*LOCATION ID	:	____ Description	
QUALIFIED PROV NUM	:	____	
Provider Name	:	_____	
Mailing Address-1	:	_____	
_ Address-2	:	_____	
_ Address-3	:	_____	
_ *City	:	_____	
_ *State	:	____	
_ *Zip	:	____ - ____	
Phone Number	:	(____) ____ - ____	
*Tran:	_____	Act: _ Key: _____	
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---			
Help Main Retn Quit			

This maintenance screen allows you to maintain the Qualified Providers of a Location Type and ID and can only be added for a Region. These Qualified Providers are copied on the Presumptive Eligibility and Champ Pregnant Woman approval Notices (18-PE and 18-PW),

Field Descriptions

Action (A1)

The actions for this field are (A)dd, (B)rowse, (C)lear, (D)isplay, (M)odify, (N)ext, (P)urge and (L)ast.

LOCATION TYPE (A4)

Required. The Location Type must always be 'R' – Region. The Location Type description is displayed.

LOCATION ID (N4)

Required. The ID of the Location Type (Region). The Location ID specified must be a valid value on the Location Maintenance (LOCN) screen. The Location ID description is displayed. PF1 help is available on this field.

QUALIFIED PROV NUM (N3)

Required. This field is a unique Qualified Provider number within a region and is allocated by the system when a new Qualified Provider is added.

Provider Name (A50)

Required. This is the name of the Qualified Provider.

Mailing address lines (A35/3)

Up to three lines of address information of the Qualified Provider's mailing address. Address Line-1 is required if any of the fields of this address are populated. Address Lines 2 and 3 are optional.

City (A20)

Required. This is the name of the city of the Qualified Provider's mailing address. The City Name must be a valid City in the City table.

State (A2)

Required. This is the state of the Qualified Provider's mailing address. The State must be a valid State in the State table.

Zip Code (N5)

Required. This is the zip code of the Qualified Provider's mailing address. All five digits must be entered. The combination of the Zip Code and the City name must exist as an entry in the Zip Code table.

Zip Code +4 (N4)

Optional. This is the Zip-plus-4 of the Qualified Provider's mailing address. If populated, all four digits must be entered.

Phone Number (N10)

Optional. This is the Phone number at the Qualified Provider.

Create Notice for Printing (CrNot)

Message Line -		*** M.E.D. SYSTEM ***		12/06/04
CRNOT		CREATE NOTICE FOR PRINTING		12:32:08
MEFCRPQ				
Auto Notice Process Run Num :		6		
		Category		
Case Num	Client SSN	Client Name	Cert Tpe	Case Start Date
-----	-----	-----	-----	-----
5028689214350	123-99-9999	BONNIE HUNT	5 001-056	12/01/2004
***** End of Data *****				
*Case Number: 5028689214350 *Cert Num: _____				
*Tran: _____ Act: _ Key: _____				
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---				
Help Main Retn Quit Cert NSUM Back Fwr				Notc

This browse shows all cases with pending Notices that will be created during the daily batch Notice Generation Process. The Analyst can create the Notice for a Cert for immediate printing by selecting the Cert and pressing PF12 - Notc. If the Notice for the Cert was successfully created, the Cert is not displayed on the browse anymore. (The immediate printing facility is no longer valid – this was a function that the Presentation Engine would provide, however, the Presentation Engine was never implemented. So, the function of this screen acts more as a browse of all cases with pending Notices that will be created during the batch process. The Notc functionality should be reviewed and perhaps removed at a later stage)

Note: The Notice cannot be created for the Cert if there is an open Elig with unapplied changes for the Cert. Unapplied changes mean the Analyst made some changes to the Cert (including to any AU Member or Segment) after the initial decision was made on the Cert.

Non-Standard Function Keys

PF5 – Cert

This key invokes the Cert Period Maintenance screen for the selected cert.

PF6 – NSUM

This key invokes the Notice Summary by Caseload / Date Created inquiry

PF12 – Notc

This key creates the Notice for the selected cert and makes it available for immediate printing. The online created date is populated and the Notice is now available by UNOfor printing. If there are no Notices to create for immediate printing, then the message *'No Notice was created for cert'* is displayed.


```

Message Line -
      RCNOT                      *** M.E.D. SYSTEM ***                11/23/04
      MEFRCNF                   RE-CREATE NOTICES REQUEST MAINTENANCE    16:22:24
                                          METEST

*Action       : _   (C,D,M)
RUN NUMBER    : 
Re-create Notices from Date: __ / __ / ____

      Location *Caseload
*Cmd *Type *ID Number Location Name / Worker Number & Name
--- --- --
- ----
- ----
- ----
- ----
- ----
- ----
- ----
- ----
- ----
- ----

*Tran: _____ Act: _ Key: _____
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---
      Help Main Retn Quit

```

The Re-Create Notices Request Maintenance enables a batch job to be requested to re-create Notices for Location ID's and/or Caseload numbers from the specified date. This function writes a record to the Run Control file processed daily in job MED610. A Notice is re-created using the current date and all calculated dates are re-calculated based on the current date. A Notice is only re-created if there are no other later events (processed or unprocessed) for any of the AU Members on the Notice.

Action (A1)

The action codes for this field are (C)lear, (D)isplay, (M)odify.

RUN NUMBER (N8)

Run Number of the next Re-create Notices run. Display only. (Use Process ID = 'ANRCRTE' - #MEXPRCL.#RE-CREATE-ANOTC)

Re-Create Notices from Date (N8)

Required. All Notices with a DATE-CREATED (on ME-ANOTC) greater or equal to this date are re-created. Must be a valid date.

Command (A1)

The action to be performed on the line. The valid command codes are (A)dd, (M)odify and (P)urge. Help is available on this field.

Location Type (A4)

Required. This is the code identifying the type of location. The Location Type must be a valid code on LDA METLTPL. Help is available on this field.

Technical Note: Use METLTPH for help.

Location Id (N4)

Required. This is the code identifying the location within the type of location. The code must be a valid code on LOCN (ME-LOC). Help is available on this field. The location name is displayed if the caseload number is blank.

Technical Note: Use MEALCH1 for help. Location Type must be entered before this help can be invoked. Call MEALOCU to get the location name.

Caseload Number (N3)

Optional. The caseload number. Help is available on this field. The name and number of the worker assigned to the caseload is displayed next to the caseload number.

Technical Note: Use MEACSLH for help. Location Type and ID must be entered before this help can be invoked. Call MEACSLU to get the Worker number and call MEAWRKU to get the worker name.

Before the request is added, the following pop-up is displayed to ask for confirmation:

<p style="text-align: center;">Batch Re-Create Notices Confirmation</p> <p>You are about to request a job that will run tonight and re-create 99999 Notices for the specified Locations/Caseloads. Are you sure you wish to proceed with this request? Enter Y to proceed, N to cancel: _</p>

99999 is the number of Notices that will be re-created.

New Inquiries

Type Case by Notice Group Inquiry (TCNGQ)

Message Line		*** M.E.D. SYSTEM ***		04/23/04
TCNGQ				07:26:46
MEFTCGQ		TYPE CASE BY NOTICE GROUP INQUIRY		
Notice	Category			
Group	Notice Group Description	Tpe Case	Description	

CMP/LCHP	CHAMP CHILD & LACHIP	003-007	LACHIP	
		003-014	CHAMP CHILD	
		003-015	LCAHIP PHASE II	
		003-055	LACHIP PHAS III	
QDWI	QDWI	004-094	QUALIFIED DISABLED/WORKING INDIVIDU	
QMB	QMB	017-095	QUALIFIED MEDICARE BENEFICIARY	
SLMB/QI	SLMB & QI1	001-040	SPECIFIED LOW-INCOME MEDICARE BENE	
		001-048	QUALIFIED INDIVIDUAL (QI-1)	
		002-040	SPECIFIED LOW-INCOME MEDICARE BENE	
		002-048	QUALIFIED INDIVIDUAL (QI-1)	
		002-094	QUALIFIED DISABLED/WORKING INDIVIDU	
		004-040	SPECIFIED LOW-INCOME MEDICARE BENE	
		004-048	QUALIFIED INDIVIDUAL (QI-1)	
*Notice Group: _____ Category/Type Case _____				
*Tran: _____ Act: _ Key: _____				
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---				
Help Main Retn Quit TCAS Back Fwr				

This browse shows all the Category/Type Cases in a Notice Group.

Field Descriptions

Notice Group (A8)

Optional. Specify a Notice Group to start the browse at a specific Notice Group. If the Notice Group is left blank the browse will start at the beginning. PF1 Help is available on this field.

Category/Type Case (N3 N3)

Specify a Category/Type Case to reposition the inquiry.

Non-Standard Function Keys

PF5 – TCAS

This key invokes the Type Case Maintenance screen. If the cursor is positioned on a line containing a valid Category/Type Case, the Type Case Maintenance screen is invoked and the selected Category Type Case is displayed, otherwise the TCAS screen is invoked and the existing values in globals is used to display the category/type case.

Actions by Notice Type Inquiry (ANTQ)

Message Line		*** M.E.D. SYSTEM ***		04/23/04	
ANTQ		ACTIONS BY NOTICE TYPE INQUIRY		07:26:46	
MEFANTQ					
Notice Type	Notice Action	Pgrph ID	Notice Group	Act	
18-CH	P A01 ELIGIBILITY APPROVAL	001	CHM/LCHP	Y	
	P A01 ELIGIBILITY APPROVAL	002	DE	Y	
	P A07 ELIGIBILITY FOR RETROACTIVE COVERAGE	099	CHM/LCHP	Y	
	P A07 ELIGIBILITY FOR RETROACTIVE REIMBURSEMENT	099	DE	Y	
	P I11 CASE BEING FORWARDED TO BHSF OFFICE	007	CHM/LCHP	Y	
	P R01 APPLICATION REJECTION		CHM/LCHP	N	
	S M20 NAMED PERSONS ALREADY HAVE MEDICAID CARD	020		Y	
	S S50 EPSDT/KIDMED STATEMENT	012		Y	
	S S51 TRANSPORTATION STATEMENT	013		Y	
	S S52 NOTIFICATION OF CHANGES STATEMENT	014		Y	
	S S53 FAIR HEARING RIGHTS STATEMENT	015		Y	
***** End of Data *****					
*Notice Type: 18-CH_____		*Notice Group: _____			
*Tran: _____		Act: _		Key: _____	
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---					
Help Main Retn Quit NAct Back Fwd					

This inquiry shows all the Primary and Sub actions for a Notice Type with the associated Paragraph ID's. It also shows whether the Primary action is active for the Notice Group and whether the Sub action is active for the Notice Type. All the Primary actions are shown first, then all the Sub actions.

Note: The Sub action per Notice Type table does not have an active indicator. It is inherited from the Notice Type table, i.e. if the Notice Type is inactive, then all Sub actions associated with the Notice Type is also inactive.

Field Descriptions

Notice Type (A15)

Required. A Notice Type must be specified to show all the actions for that Notice Type. PF1 Help is available on this field.

Notice Group (A8)

Optional. Specify a Notice Group to show only the actions for the specified Notice Group. If the Notice Group is left blank all the actions for the Notice Type is displayed. PF1 Help is available on this field.

Non-Standard Function Keys

PF5 – NAct

If the cursor is positioned on a line containing a valid Notice Group, the "Actions per Notice Group Maintenance (ANGR)" screen (page 58) is invoked and the selected Notice Group is displayed, otherwise the "Actions per Notice Type Maintenance (ANTP)" screen (page 60) is invoked and the Notice Type is displayed.

Notice Action Code Inquiry (NACQ)

```

Message Line
  NACQ                      *** M.E.D. SYSTEM ***          04/23/04
  MEFNACQ                   NOTICE ACTION CODE INQUIRY      07:26:46

Notice Action: A01 ELIGIBILITY APPROVAL

Pgrph
ID  Notice Type      Notice
                        Group   Description                      Act
-----
001 18-BCC           BCC    BREAST AND CERVICAL CANCER          Y
001 18-CH           CHM/LCHP CHAMP CHILD AND LACHIP            Y
001 18-G            LPEBS   LIFC/PAP/EXTENDED MEDICAID/BPL/SECTION 4  Y
001 18-LTC                                     N
002 18-CH           DE      DEEMED ELIGIBLE                    Y
003 18-EMS           EMS     EMERGENCY MEDICAL SERVICES          Y
004 18-G            ACUTE   ACUTE CARE > 30 DAYS                Y
005 18-MNP           REG MNP REGULAR MEDICALLY NEEDY PROGRAM  Y
006 18-MNP           SD MNP  SPEND-DWON MEDICALLY NEEDY PROGRAM  Y
007 18-MSP           QMB     QMB                                  Y
008 18-MSP           SLMB/QI SLMB & QI1                          Y

*Action Code : ____
*Tran: ____ Act: _ Key: ____
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---
      Help  Main  Retn  Quit  NAct      Back  FwrD

```

This inquiry shows all the Paragraph ID's for a Notice Action. It also shows the Notice Type, Notice Group and whether the action is active or not.

Note: The Sub action per Notice Type table does not have an active indicator. It is inherited from the Notice Type table, i.e. if the Notice Type is inactive, then all Sub actions associated with the Notice Type is also inactive.

Field Descriptions

Action Code (A3)

Required. Specify an Action Code to show all the Paragraph ID's used for the Action Code. The Action Code and description is displayed at the top of the screen. PF1 Help is available on this field.

Non-Standard Function Keys

PF5 – NAct

If the cursor is positioned on a line containing a valid Notice Group, the "Actions per Notice Group Maintenance (ANGR)" screen (page 58) is invoked and the selected Notice Group is displayed, otherwise the "Actions per Notice Type Maintenance (ANTP)" screen (page 60) is invoked and the Notice Type is displayed.

AU Member Notice Event Inquiry (AUNEQ)

Screen 1

Message Line		*** M.E.D. SYSTEM ***		04/23/04	
AUNEQ					
MEFAUEQ		AU MEMBER NOTICE EVENT INQUIRY		07:26:46 2 >	
Auto Notice Process Run Num : 123					
Person Num	Start Dt	Person Name	Cert AUM	Category Tpe Case	Not Notice Num Date
1234567890123	04/01/04	JOHN CLIENT	1 1	017-095	1 04/10/04
1122334455667	04/01/04	JANE CHILD	1 2	001-090	
***** End of Data *****					
*Case Number : _____ *Person Num : _____ All : _ Held : _					
*Tran: _____ Act: _ Key: _____					
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---					
Help Main Retn Quit AUMEM NSCSQ Back Fwrld Left Rght					

Screen 2

Message Line		*** M.E.D. SYSTEM ***		04/23/04	
AUNEQ					
< 1 MEFAUEQ		AU MEMBER NOTICE EVENT INQUIRY		07:26:46 1 >	
Auto Notice Process Run Num : 123					
		New Dual Online		Pending	Claims Cls
Person Num	Start Dt	AUM Elig	Ind	Start Dt Close Dt	Close Dt Susp Dt Cde
1234567890123	04/01/04	Y	Y	B 01/01/04	
				A 01/01/04 06/30/04	21
1122334455667	04/01/04	Y	Y	B 01/01/04	
				A 01/01/04 06/30/04	21
***** End of Data *****					
*Case Number : _____ *Person Num : _____ All : _ Held : _					
*Tran: _____ Act: _ Key: _____					
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---					
Help Main Retn Quit AUMEM NSCSQ Back Fwrld Left Rght					

Screen 3

```

Message Line
AUNEQ                      *** M.E.D. SYSTEM ***                      04/23/04
< 2 MEFAUEQ                AU MEMBER NOTICE EVENT INQUIRY           07:26:46

Auto Notice Process Run Num : 123
                                Process      Process      Proc
Person Num      Start Dt Run Number      Date      Ind      Event Num
-----
1234567890123  04/01/04                3      01/01/04                1864186453010
1122334455667  04/01/04                3      01/01/04                1102478219452

***** End of Data *****

*Case Number : _____ *Person Num : _____ All : _ Held : _
*Tran: _____ Act: _ Key: _____
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---
      Help Main Retn Quit AUMEM NSCSQ Back Fwrds Left Right
  
```

This inquiry shows the AU Member Events for a Case in Person / Start Date sequence. As default it shows the Events that will be processed by the next Auto Notice Generation run and two options are provided to show 'All' the AU Member Events for a Case/Person or the 'Held' AU Member Events for a Case/Person. The current Auto Notice Process Run Number is displayed at the top of the screen. The before and after images are displayed even if they are blank and a corresponding 'B' or 'A' is displayed.

- The Notice Number is not shown if it is a "in-progress" Notice.
- New AUM is 'Y' or blank with "Y indicating that this is a new AU Member.
- Dual Elig is 'Y' or blank with 'Y' indicating that the person has dual eligibility.
- Online Ind is 'Y' or blank with 'Y' indicating that the AU Member Event was added by an Analyst using the online system
- Process Date is the date when the Notice was created (the date of the run number)
- Proc Ind is 'Y' or blank with 'Y' indicating the AU Member event has not yet been processed.

Field Descriptions

Case Number (N13)

Required. Enter the Case Number to show the current AU Member Events for all people on the Case. PF1 Help is available on this field and the standard "CASE HELP BY NAME/PARISH" help is invoked.

Person Number (N13)

Optional. Enter the Person Number to show the current AU Member Events for a specific Person on the Case. PF1 Help is available on this field and the standard "CASE MEMBER HELP" is invoked.

All (A1)

Optional. Enter an 'X' in this field to show all the AU Member Events including any AU Member Events that are being held for a Case and/or Person. Valid values are 'X' or blank.

Held (A1)

Optional. Enter an 'X' in this field to show the held AU Member Events for a Case and/or Person.
Valid values are 'X' or blank.

Note: The 'All' field and the 'Held' field may not simultaneously be marked with an 'X'. If both these fields are blank, then the Events that will be processed by the next Auto Notice Generation run are displayed.

Non-Standard Function Keys

PF5 – AUMEM

This key invokes the AU Member Maintenance Screen (AUMEM) if the cursor is positioned on a line with a valid Au Member Number.

PF6 – NSCSQ

This key invokes the "Notice Summary by Case (NSCSQ)" inquiry (page 73) for the Case.

Notice Summary by Case (NSCSQ)

Screen 1

Message Line	*** M.E.D. SYSTEM ***		04/23/04
NSCSQ			07:26:46 > 2
MEFSCSQ	NOTICE SUMMARY BY CASE		METEST
Case Number :	1234567890123	Birth Date :	05/09/1950
Client :	2928182827228 + JOE CLIENT	SSN :	123-45-6789
Resp Party :	JAMES R PARTY		

Notice Date	Notc Num	Date Created	Notice Type	Created Online	Status	Date	User ID
05/01/04	1	04/28/04	18-G	04/28/04	P	04/28/04	MUAXXX
04/01/04	2	04/01/04	18-CH				
01/01/04	3	12/30/03	18-CH				

***** End of Data *****

*Case Number : _____

*Tran: _____ Act: _ Key: _____

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---

Help Main Retn Quit WrkD AdrD Back FwrD NASQ Left Rght UInfo

Screen 2

Message Line	*** M.E.D. SYSTEM ***		04/23/04
NSCSQ			07:26:46 > 1
1 < MEFSCSQ	NOTICE SUMMARY BY CASE		METEST
Case Number :	1234567890123	Birth Date :	05/09/1950
Client :	2928182827228 + JOE CLIENT	SSN :	123-45-6789
Resp Party :	JAMES R PARTY		

Notice Date	Notc Num	Provider Num and Name	Qualified Provider Name
05/01/04	1		
04/01/04	2		
01/01/04	3		

***** End of Data *****

*Case Number : _____

*Tran: _____ Act: _ Key: _____

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---

Help Main Retn Quit WrkD AdrD Back FwrD NASQ Left Rght UInfo

Screen 3

```

Message Line
  NSCSQ                      *** M.E.D. SYSTEM ***          04/23/04
  2 < MEFSCSQ                NOTICE SUMMARY BY CASE          07:26:46
                               METEST
Case Number : 1234567890123      Birth Date : 05/09/1950
Client      : 2928182827228 + JOE CLIENT      SSN : 123-45-6789
Resp Party  : JAMES R PARTY

Notice   Notc Process Extract *----- CC -----* System Online
Date     Num  Run Num  Run Num SPOE BCSS PROV QPROV  ID      Ind
-----
05/01/04   1      10      10   Y                ME      Y
04/01/04   2
01/01/04   3

          ***** End of Data *****

*Case Number : _____
*Tran: _____ Act: _ Key: _____
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---
      Help Main Retn Quit WrkD AdrD Back FwrD NASQ Left Right UInfo

```

This inquiry shows all the Notices that were created for a Case for a Client in descending order by Notice Date. The pop-up moreable next to the Case Number at the top of the screen shows all the Clients on the Case that have any Notices. The Client SSN, Client Birth Date and Responsible Party Name are also displayed. If there is more than one Client on the Case, then the Notices for the 'first' SSN are displayed when the Case Number is entered. The moreable at the top of the screen indicates with a '>' that there are more Clients on the Case and the Worker has to select another Client to view the Notices for the other Client(s). "In-progress" Notices are NOT displayed on this inquiry.

- Created Online is the date the Analyst created the Notice to make it available for printing. The Created Online Date is not populated for Notices created by the daily batch job.
- Status Date shows what happened to the Notice by UNO and the date it happened. Three statuses are defined, i.e. 'P' – printed, 'I' - imported and 'R' - rejected.
- The CC indicators are 'Y' or blank and 'Y' indicates that SPOE, BCSS, the Provider or the Qualified Provider received a copy of the Notice.
- System ID is always ME for MEDS and indicates that this is a Notice generated by MEDS.
- Online Ind is 'Y' or blank and 'Y' indicates that the Notice is the result of actions taken by an Analyst using the online system. Notices created by a batch process are printed automatically by UNO.

Note: There are no log files for the Notice, Notice Addressee and Notice Action files. Since there will be no audit browses, these inquiries are designed to show ALL the information on these files.

Field Descriptions

Case Number (N13)

Optional. Enter a Case Number to show all the Notices that were created for the Case. PF1 Help is available on this field and the standard "CASE HELP BY NAME/PARISH" help is invoked.

+ (Case Number moreable)

This moreable invokes the "Other Clients on Case pop-up" (page 75). If there is more than one Client on the Case with Notices a '>' is displayed, otherwise a '+' is displayed. The moreable is invoked by entering an 'M'.

Non-Standard Function Keys

PF5– WrkD

This key invokes the "Worker Detail Pop-up" screen (page 76) for the selected Notice.

PF6– AdrD

This key invokes the "Addressee Detail Pop-up" screen (page 77) for the selected Notice.

PF9– NASQ

This key invokes the "Notice Action Summary (NASQ)" screen (page 80) for the selected Notice.

PF12– UInfo

This key invokes the "User ID Information" pop-up for the selected Notice.

Other Clients on Case pop-up

Position cursor or ENTER screen value to select		
*** M.E.D. SYSTEM ***		
MEFSCSN1	OTHER CLIENTS FOR CASE	05/18/04 08:54:52
Case Number : 1234567890123		
Client SSN	Client Number	Client Name

123-44-7788	1241932901388	JANE CLIENT
***** End of Data *****		
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---		
Help Retn		

This pop-up shows all the Clients on the Case that have Notices. A Client can be selected and the Client SSN and Client Number are returned to "Notice Summary by Case (NSCSQ)" screen.

Note: If there is more than one Client on a Case but no Notices were ever created for one of the Clients, then that Client will NOT appear on this pop-up.

Worker Detail Pop-up

Screen 1

Message Line	*** M.E.D. SYSTEM ***	04/23/04
MEFSCSN2	WORKER DETAIL POP-UP	07:26:46 1 >
Case Number : 1234567890123	Birth Date : 05/09/1950	
Client : 2928182827228 JOE CLIENT	SSN : 123-45-6789	
Notice Num : 1		
Caseload : P 0006 008		
Worker : 0004 MAU123 JENNY WORKER		
Use MEDS Info :		
Office Name : BEAUREGARD PARISH		
Address Line 1 : 123 North Blvd		
2 :		
3 :		
City, State, Zip : BATON ROUGE, LA 70866-1234		
Phone Nbr : (225) 123-5678 X235		
Fax Nbr : (225) 123-9999		
Toll-free Nbr : (800) 123-9912		
Legal Services Nbr : (800) 342-1234		
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11--		
Help Retn		Left Right

Screen 2

	*** M.E.D. SYSTEM ***	12/01/04
< 1 MEFSCSN2	WORKER DETAIL POP-UP	11:25:30
Case Number : 6169587467773	Birth Date : 01/01/1960	
Client : 6065066223016 ANNA NICOLE SMITH	SSN : 121-22-1151	
Notice Num : 33		
BHSF Office Name :		
BHSF Address Line 1 :		
2 :		
3 :		
City, State, Zip :		
BHSF Phone Nbr :		
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11--		
Help Retn		Left Right

This pop-up shows all the worker related fields on the Notice. This is the "return address" information that is printed on the Notice as well as the appropriate telephone numbers.

Addressee Detail Pop-up

Message Line		
	*** M.E.D. SYSTEM ***	04/23/04
MEFSCSN3	ADDRESSEE DETAIL POP-UP	07:26:46
Case Number :	1234567890123	Birth Date : 05/09/1950
Client :	2928182827228 JOE CLIENT	SSN : 123-45-6789
Notice Num :	1	
Addressee Num :	1	
Addressee Role :	01 CLIENT COPY	
Addressee Name :	JOE CLIENT	
Address Line 1 :	PO BOX 100	
2 :		
3 :		
City, St, Zip :	NEW ORLEANS, LA 70801-1432	
Identifying Text :	CLIENT COPY	
E Case Ind :	Y	
Language Code :	E ENGLISH	
		... more on next screen
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12		
Help	Retn	Back FwrD

This pop-up shows all the addressees in Addressee Role sequence. If there are more addressees, the words '... more on next screen' is displayed at the bottom of the screen. PF7 and PF8 can be used to scroll through all the addressees.

Notice Summary by Client (NSCLQ)

Screen 1

Message Line	*** M.E.D. SYSTEM ***		04/23/04
NSCLQ			07:26:46 > 2
MEFSCLQ	NOTICE SUMMARY BY CLIENT		METEST
Client	: 2928182827228 JOE CLIENT	SSN	: 123-45-6789
Case Number	: 1234567890123 +	Birth Date	: 05/09/1950
Resp Party	: JAMES R PARTY		

Notice Date	Notc Num	Date Created	Notice Type	Online Created	Status	Date	User ID
05/01/04	1	04/28/04	18-G	04/28/04	P	04/28/04	MUAXXX
04/01/04	2	04/01/04	18-CH				
01/01/04	3	12/30/03	18-CH				

***** End of Data *****

*Client SSN : _____

*Tran: _____ Act: _ Key: _____

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---

Help Main Retn Quit WrkD AdrD Back FwrD NASQ Left Rght UInfo

Screen 2

Message Line	*** M.E.D. SYSTEM ***		04/23/04
NSCLQ			07:26:46 > 1
1 < MEFSCLQ	NOTICE SUMMARY BY CLIENT		METEST
Client	: 2928182827228 JOE CLIENT	SSN	: 123-45-6789
Case Number	: 1234567890123 +	Birth Date	: 05/09/1950
Resp Party	: JAMES R PARTY		

Notice Date	Notc Num	Provider Num and Name	Qualified Provider Name
05/01/04	1		
04/01/04	2		
01/01/04	3		

***** End of Data *****

*Client SSN : _____

*Tran: _____ Act: _ Key: _____

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---

Help Main Retn Quit WrkD AdrD Back FwrD NASQ Left Rght UInfo

Screen 3

```

Message Line
  NSCLQ          *** M.E.D. SYSTEM ***          04/23/04
  2 < MEFSCLO    NOTICE SUMMARY BY CLIENT      07:26:46
                                           METEST
Client       : 2928182827228 JOE CLIENT          SSN : 123-45-6789
Case Number  : 1234567890123 +                  Birth Date : 05/09/1950
Resp Party   : JAMES R PARTY

Notice   Notc Process Extract *----- CC -----* System Online
Date     Num  Run Num  Run Num SPOE BCSS PROV QPROV  ID      Ind
-----
05/01/04   1      10      10   Y                ME      Y
04/01/04   2
01/01/04   3
                ***** End of Data *****

*Client SSN : _____
*Tran: _____ Act: _ Key: _____
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---
      Help Main Retn Quit WrkD AdrD Back FwrD NASQ Left Right UInfo

```

This inquiry shows all the Notices that were created for a Client per Case in descending order by Notice Date. The pop-up moreable next to the Client Number at the top of the screen shows all the Cases for the Client. The Client SSN, Client Birth Date and Responsible Part Name are also displayed. If the person is a Client on more than one Case, then the Notices for the 'first' Case are displayed when the Client SSN is entered. The moreable at the top of the screen indicates with a '>' that there are more Cases for the Client and the Worker has to select another Case to view the Notices for the other Case(s). "In-progress" Notices are NOT displayed on this inquiry.

- See Notice Summary by Case (NSCSQ) (page 73) for description of fields displayed on the browse.

Field Descriptions

Client SSN (N9)

Required. Enter the Client SSN to show all the Notices that were created for the Client. PF1 Help is available on this field and the standard "PERSON HELP BY NAME / PARISH / BIRTH DATE" help is invoked.

+ (Client SSN moreable)

This moreable invokes the "Other Cases for Client pop-up" (page 80). If the Client is on more than one case with Notices a '>' is displayed, otherwise a '+' is displayed. The moreable is invoked by entering an 'M'.

Non-Standard Function Keys

PF5 – WrkD

This key invokes the "Worker Detail Pop-up" screen (page 76) for the selected Notice.

PF6 – AdrD

This key invokes the "Addressee Detail Pop-up" screen (page 77) for the selected Notice.

PF9 – NASQ

This key invokes the "Notice Action Summary (NASQ)" screen (page 80) for the selected Notice.

Other Cases for Client pop-up

```

Position cursor or ENTER screen value to select
*** M.E.D. SYSTEM ***                05/18/04
MEFSCLN1      OTHER CASES FOR CLIENT  08:54:52

Client Num   : 2928182827228 JOE CLIENT

                Other Cases for Client
                -----
                1234456789012
                212123412212
                **** End of Data ****

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---
                Help                Retn

```

This pop-up shows all the Cases for the Client that has Notices. A case can be selected and the Case Number is returned to "Notice Summary by Client (NSCLQ)" screen.

Note: If a person is the Client on more than one Case but no Notices were ever created for one of the Cases, then that Case will NOT appear on this pop-up.

Notice Action Summary (NASQ)

```

Message Line
  NASQ                *** M.E.D. SYSTEM ***                04/23/04
  MEFACSQ             NOTICE ACTION SUMMARY                07:26:46
                                                           METEST
Case Number : 1234567890123                Birth Date : 05/09/1950
Client      : 2928182827228 JOE CLIENT                SSN : 123-45-6789
Notice Type : 18-CH                Notice Date : 05/01/2004

Srt      Effctv  Act   Catg                Pgrph
Seq Cert  Date   Num  Type Cs Action and Description                ID
-----
10      1 04/01/04   1 001-090 A01 Eligibility Approval                001
11      2 05/01/04   2 017-095 A02 Approval QMB as 'plus'            002
15                               3      M20 Named Persons already have Medicaid Card 020
31                               7      S50 EPSDT/KIDMED Statement                021
32                               5      S51 Transportation Statement            044
33                               5      S52 Required Notification of Changes        010
38                               8      S53 Fair Hearing Rights Statement          011
39                               4      A07 Eligibility Retroactive Reimbursement 022
***** End of Data *****
*Case Num : _____ *Notice Num : _____
*Tran: _____ Act: _ Key: _____
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---
                Help Main Retn Quit PersD Field Back FwrD

```

This screen shows all the Notice Actions for a specific Notice in the sequence in which they are printed by UNO, i.e. Sort Sequence, Cert Period Number, Effective Date and Action Number.

Field Descriptions

Case Num (N13)

Required. Enter a Case Number (and a Notice Number) to display all the actions for the Notice. PF1 Help is available on this field and the standard "CASE HELP BY NAME/PARISH" help is displayed.

Notice Num (N4)

Required. Enter a (Case Number and a) Notice Num to display all the actions for the Notice. PF1 Help is available on this field.

Non-Standard Function Keys

PF5 – PersD

This key invokes the "Person Detail pop-up" screen (page 81) for the selected Notice Action.

PF6 – Field

This key invokes the "Action Fields Detail pop-up" screen (page 82) for the selected Notice Action.

Person Detail pop-up

Message Line		*** M.E.D. SYSTEM ***	05/18/04
MEFACSN1	PERSON DETAIL POP-UP		08:54:52
Case Num	: 1234567890123 JOE CLIENT		
Notice Num	: 1		
Action	: A01 Eligibility Approval		
Person Num	Person Name	Birth Date	AUM AUM
-----	-----	-----	-----
1234567890123	MARY-JANE DOEKOSKOVITZ-FONTENOT	01/01/1960	1
2238198787482	CHRISTOFF A DOEKOSKOVITZ JR		2
1198387177281	CHRISTOFF A DOEKOSKOVITZ SR		3
3423435522220	DONQUASHA DOEKOSKOVITZ		4
***** End of Data *****			
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11--P			
Help		Retn	Name Back Fwr

This pop-up shows all the people that are included on the selected Notice Action.

Non-Standard Function Keys

PF5 – Name

This key invokes the "Name as Printed on Notice Pop-up" screen (page 82) to show the concatenated name that is used by UNO.

Name as Printed on Notice Pop-up

Message Line		05/18/04
*** M.E.D. SYSTEM ***		
MEFACSN2	NAME AS PRINTED ON NOTICE POP-UP	08:54:52
Name List Quantity : 4		
Name List :		
MARY-JANE DOEKOSKOVITZ-FONTENOT, CHRISTOFF A DOEKO		
SKOVITZ JR, CHRISTOFF A DOEKOSKOVITZ SR and DONQUA		
SHA DOEKOSKOVITZ		
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF		
Help Retn		

This pop-up shows the concatenated name that is used by UNO when printing the names on the paragraph. A count of the number of names in the name list is also displayed.

Note: The name list field is an A250 field and it is displayed 50 characters on a line. Names might wrap onto a next line (see example above).

Action Fields Detail pop-up

Message Line		05/18/04
*** M.E.D. SYSTEM ***		
MEFACSN3	ACTION FIELDS DETAIL POP-UP	08:54:52
		METEST
Case Num	: 1234567890123 JOE CLIENT	
Notice Num	: 1	
Action	: A01 Eligibility Approval	
Send Bills by Dt	:	Old Cert Num :
Spend Down Amount	:	Renewal Month :
LDOM Hosp Stay Ind	:	End Date :
Response Due Dt	:	Call by Dt :
Covg cannot ext Dt	:	Appl Dt : 09/10/2007
Medicaid Card Dt	:	Fair Hearing Dt :
Retro Months	:	
Mcaid Prog Name	:	Supplemental Security Income
Old Mcaid Prog Name	:	
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11--		
Help Retn		

This pop-up shows the detail of all the fields that are used by UNO to print the paragraphs on the Notice. All the fields are shown for every Notice Action, but all of them are not used for every Paragraph. UNO defines which fields are used by which paragraph.

Note: This screen will change with every Phase that is completed to accommodate any new fields.

- See Notice Action (ME-ANOTC-ACTION record) (page 32) for description of fields displayed on this screen.

Notice Summary by Caseload / Date Created (NSUM)

Message Line		*** M.E.D. SYSTEM ***		04/23/04	
NSUM				07:26:46	
MEFSCDQ		NOTICE SUMMARY BY CASELOAD / DATE CREATED		METEST	
Worker : 4 JANE WORKER					
Date Created	Client SSN	Client Name	Case Num	Notice Date	Notice Type
-----	-----	-----	-----	-----	-----
04/28/04	123456789	JOE CLIENT	1234567890123	05/01/04	18-G
04/01/04	123456789	JOE CLIENT	1223243212222	04/01/04	18-CH
12/30/03	123456789	JOE CLIENT	1223243212222	01/01/04	18-CH
***** End of Data *****					
Caseload *Type/*ID/*Num: _____ Date Created : __ / __ / __					
*Client SSN: _____ *Status: _ Exclude printed Notices: _ (X)					
*Tran: _____ Act: _ Key: _____					
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---					
Help Main Retn Quit WrkD AdrD Back FwrD NASQ					

This inquiry shows all the Notices that were created for a Caseload Worker in descending order by Date Created starting with the most recent Notices. A Client SSN can be specified to locate a specific Client. "In-progress" Notices are NOT displayed on this inquiry.

Field Descriptions

Caseload *Type/*ID/*Number (A4, N4, N3)

Required. Enter a Caseload (Location Type, ID and Number) to show all the Notices that were created for the Worker. PF1 Help is available on all 3 these fields. The Location Type must be entered before help on the Location ID may be invoked. Both the Location Type and ID must be entered before help on the Location Number may be invoked.

Date Created (N8)

Optional. Enter a valid date to show all the Notices that were created starting from this date in descending order. This date defaults to the current date.

Client SSN (N9)

Optional. Enter the Client SSN to locate a specific Client PF1 Help is available on this field and the standard "PERSON HELP BY NAME / PARISH / BIRTH DATE" help is invoked. If a Client SSN is entered, then the Date Created is required.

Status (A1)

Optional. Enter a status to show only Notices with the specified status. If this field is blank, then all Notices for the Caseload is displayed. Help is available on this field.

Removed per request 6/19/06.

Exclude printed Notices (A1)

Optional. Mark with an 'X' to display Notices that have not yet been printed (status = 'P').

Note: Notices that have been imported and rejected by UNO(status = 'I' and 'R') are not displayed if this field is marked with an 'X'

Removed per request 6/19/06.

Non-Standard Function Keys

PF5 – WrkD

This key invokes the “Worker Detail Pop-up” screen (page 76) for the selected Notice.

PF6 – AdrD

This key invokes the “Addressee Detail Pop-up” screen (page 77) for the selected Notice.

PF9 – NASQ

This key invokes the “Notice Action Summary (NASQ)” screen (page 80) for the selected Notice. This function key is only shown if the user ID has access to the NASQ transaction.

Auto Notices Created Browse (NOTQ)

Screen 1

```

Message line -
NOTQ                                     *** M.E.D. SYSTEM ***           08/10/05
MEFNOTQ                                AUTO NOTICES CREATED BROWSE       08:26:12 1 >

Auto Notice Process Run Num :          1      Process Date: 08/05/2005

  Case Num      Not   Worker
                Num   User ID   Client SSN   Notice Type   Client Name
-----
1010005340      1 MAUKPH   999-99-9991 18-MSP        EBY DOUCET
1010006224      1 MAUKPH   999-99-9992 18-MSP        WILLIE C FOREMAN
1020034424      1 MAUKPH   999-99-9993 18-MSP        JOHN H BOUDREAUX
1040281828      1 MAUDJM   999-99-9994 18-MSP        HEATHER L WHITE
3040021607      1 MAUCUM   999-99-9995 18-MSP        DANNY L GAUTREAU JR
5040030991      1 MAUVRL   999-99-9997 18-MSP        LAWRENCE THOMASON
6021002588      1 MAUMJM   999-99-9998 18-MSP        ELNORIE W LOWE
9020103200      1 MAUJMP   999-99-9999 18-MSP        TOLITA A MITCHELL
9020403301      1 MAUSOH   999-99-9989 18-MSP        JOHN N POCHE
9040421325      1 MAUPAT   999-99-9988 18-MSP        CARL D SARTOR
9040431419      1 MAUJMP   999-99-9987 18-MSP        BRITTANY M DOYLE
9040702418      1 MAUSOH   999-99-9986 18-MSP        KAYLA H BURSON

Process Run Num: 1      *Case Number:      Batch: _ (X)
*Tran:      Act: _ Key:
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---
      Help  Main  Retn  Quit  WrkD  AdrD  Back  FwrD  NASQ  Left  Right  NSCSQ

```

Screen 2

```

Message line -
NOTQ                                     *** M.E.D. SYSTEM ***           08/10/05
< 1 MEFNOTQ                                AUTO NOTICES CREATED BROWSE       08:28:19

Auto Notice Process Run Num :          1      Process Date: 08/05/2005

  Case Num      Not   Notice   Date      Client      Created   Notice
                Num   Date     Created   Person Num   Online    Status
-----
1010005340      1 08/05/2005 08/05/2005 101000534001
1010006224      1 08/05/2005 08/05/2005 101000622401
1020034424      1 08/05/2005 08/05/2005 102003442401
1040281828      1 08/05/2005 08/05/2005 104028182801
3040021607      1 08/05/2005 08/05/2005 304002160701
5040030991      1 08/05/2005 08/05/2005 504003099101
6021002588      1 08/05/2005 08/05/2005 602100258801
9020103200      1 08/05/2005 08/05/2005 902010320001
9020403301      1 08/05/2005 08/05/2005 902040330101
9040421325      1 08/05/2005 08/05/2005 904042132501
9040431419      1 08/05/2005 08/05/2005 904043141901
9040702418      1 08/05/2005 08/05/2005 904070241801

Process Run Num: 1      *Case Number:      Batch: _ (X)
*Tran:      Act: _ Key:
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---
      Help  Main  Retn  Quit  WrkD  AdrD  Back  FwrD  NASQ  Left  Right  NSCSQ

```

This inquiry shows all the Notices that were created for a specific Process Run number. It defaults to the previous day's process run number. The browse also shows Notices created online for immediate printing the previous day.

- Created Online is the date the Analyst released the date to make it available for printing. The Created Online Date is not populated for Notices created by the daily batch job.

- Notice Status shows what happened to the Notice by UNO. Three statuses are defined, i.e. 'P' – printed, 'I' - imported and 'R' - rejected.

Field Descriptions

Process Run Number (N13)

Required. Enter the Process run number to show all the Notices that were created for that run.

Case Number (N13)

Optional. Enter a Case Number to reposition the browse starting with the case number. PF1 Help is available on this field and the standard "CASE HELP BY NAME/PARISH" help is invoked.

Batch (A1)

Optional. Enter an 'X' to show only Notices that were created as the result of the cert being added by a batch process, EDB, SDX, etc.

Non-Standard Function Keys

PF5– WrkD

This key invokes the "Worker Detail Pop-up" screen for the selected Notice.

PF6– AdrD

This key invokes the "Addressee Detail Pop-up" screen for the selected Notice.

PF9– NASQ

This key invokes the "Notice Action Summary" screen for the selected Notice.

PF12 – NSCSQ

This key invokes the "Notice Summary by Case (NSCSQ)" inquiry for the Case.

Auto Notices Not Created Browse (NOTQ1)

```

Message line -
NOTQ1          *** M.E.D. SYSTEM ***          08/10/05
MEFNOTQ1       AUTO NOTICES NOT CREATED BROWSE 08:44:39

Auto Notice Process Run Num :      1      Process Date: 08/05/2005
                                         Category
Case Num      Client SSN      Client Name      Cert Tpe Case Start Date
-----
26040556754  999-99-9908  DOANE A PATTERSON      3  017-095  09/01/2005
51040039049  999-99-9922  RHONDA A PRICE      3  017-095  09/01/2005
          ***** End of Data *****

Process Run Num: 1_____ *Case Number: _____ *Cert Number: _____
*Tran: _____ Act: _ Key: _____
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      Help Main Retn Quit Cert Delet Back Fwrld          Notc

```

This inquiry shows all the Notices that could not be created for a specific Process Run number. It defaults to the previous day's process run number and a Notice can be created using the PF12 hotkey, or 'deleted' by using the PF6 key. This browse is very important since it is the only way to know if any Notices could not be created during the daily batch Auto Notice creation process.

Field Descriptions

Process Run Number (N13)

Required. Enter the Process run number to show all the Notices that were created for that run.

Case Number (N13)

Optional. Enter a Case Number to reposition the browse starting with the case number. PF1 Help is available on this field and the standard "CASE HELP BY NAME/PARISH" help is invoked.

Cert Period Number (N4)

Optional. Enter a cert period number to reposition the browse starting with the cert period number. PF1 Help is available on this field and the standard "CERTIFICATION PERIOD HELP" is invoked. If a cert period number is entered, then a case number must also be entered.

Non-Standard Function Keys

PF5- Cert

This key invokes the "Cert Period Maintenance (CERT)" screen for the selected Case/Cert.

PF6 - Delet

This key changes the Processed Indicator to a 'Y' therefore no longer displaying a notice on this screen. (It doesn't actually delete the record, it just 'deletes' it from the list on this screen.)

PF12 – Notc

This key creates the Notice for the selected cert and makes it available for immediate printing. The online created date is populated and the Notice is now available by UNOfor printing. If there are no Notices to create for immediate printing, then the message 'No Notice was created for cert' is displayed.

Change Worker on Notice Popup

```

*** M.E.D. SYSTEM ***                mm/dd/yy
MEFNOTW          CHANGE WORKER ON NOTICE      hh:mm:ss

This is the worker that will appear on the Notice

                MESPL1  SABINE PARISH MEDICAID

To change this worker on the notice, enter the new user id here:

*New worker user id: _____

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF1
      Help          Cont          Canc

```

This pop-up will allow the override of the existing worker information that will appear on the notice, to

another worker's user id.

Auto Notices Not Extracted Browse (NOTQ2)

```

Message line -
NOTQ2                *** M.E.D. SYSTEM ***                04/19/06
MEFNOTQ2          AUTO NOTICES NOT EXTRACTED BROWSE      12:51:31 1 >

Auto Notice Extract Run Num :          2

      Notice Worker      Client      Notice      Client
Case Num      Num      User ID      SSN      Type      Name
-----
1020034424      2  MESPL10  439-25-5739  18-MSP      JOHN H BOUDREAUX
4934898063      1  MAURVE   322-54-5554  18-PW      PATTY FONTENOT

Extract Run Num: 2_____ *Case Number: _____
*Tran: _____ Act: _ Key: _____
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      Help  Main  Retn  Quit  Delet  NASQ  Back  Fwrds  Reset  Left  Right  RsAll

```


This inquiry shows all the Notices that could not be extracted for a specific Extract Run Number. The Extract Run Number will default to the most recent run number that contained records that were not extracted. If all previous extracts completed successfully, the run number of the current extract will be shown. There will be two Reset Run Number keys, PF9 and PF12, and a Delete key, PF5. When the first notice is reset, the current run control record for the Auto Notices Extract will have its restart data reset. When the last notice is reset, the 'Unsuccessful AN Extract' workflow for the input Extract Run Number will be deleted.

When the Notice Creation batch job completes, this screen will be populated with every notice to be extracted by UNO. Then, as the extract job runs, each successfully extracted record will be removed systematically from this screen. Any data left once the extract was completed, will remain here. If the extract job doesn't run at all the records will remain here.

Field Descriptions

Extract Run Number (N13)

Required. Enter the Extract run number to show all the Notices that were not extracted for that run.

Case Number (N13)

Optional. Enter a Case Number to reposition the browse starting with the case number. PF1 Help is available on this field and the standard "CASE HELP BY NAME/PARISH" help is invoked.

Non-Standard Function Keys

PF5- Delet

This key will delete the Notice from this list. Usually the worker will use the delete key if they used EZ Notice to send the notice, and AutoNotice is no longer required.

PF6 – NASQ

This key invokes the "Notice Action Summary" screen for the selected Notice.

PF9– Reset

This key will reset the Extract Run Number and Notice Date of the notice selected.

PF12 – RsAll

This key will reset the Extract Run Number and Notice Date of all notices that were not extracted for the Extract Run Num shown. A confirmation window will be displayed prompting the user to confirm this action.

Auto Notices Case Browse (NOTQ4)

Screen 1

Message Line -					
NOTQ4			*** M.E.D. SYSTEM ***		mm/dd/yy
MEFNOTQ4			AUTO NOTICES CASE BROWSE		hh:mm:ss 2 >
Case Num	Not Num	Worker User ID	Client SSN	Notice Type	Client Name
1841151876607	1	MESPL13	433-49-5579	18-SSI	KIMBERLY A COLON
1841157703652	1	MESPL7	435-68-8688	18-SSI	PERCY J BAHAM JR
1841167284033	1	MESPL10	435-91-6277	18-SSI	CHYNA R WILLIAMS
1843417553344	1	MESPL4	434-78-3086	18-SSI	CAROLYN A WASHINGTON
1843465123955	1	MESPL7	435-65-8409	18-SSI	PATRICK C DENNIS
1843786438931	1	MESPL10	436-88-2177	18-SSI	WYOMIA BONDS
1843814739204	1	MESPL10	433-56-0880	18-SSI	IDA B SIMON
1843886522412	1	MESPL7	475-92-2901	18-SSI	TRUNG M LE
1844347313253	1	MESPL13	433-04-9871	18-SSI	ELAINE W JACKSON
*Case Number: 1841079454015					
*Tran: _____ Act: _ Key: _____					
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---					
Help Main Retn Quit WrkD AdrD Back FwrD NASQ Left Right NSCSQ					

Screen 2

Message Line -					
NOTQ4			*** M.E.D. SYSTEM ***		mm/dd/yy
< 1 MEFNOTQ4			AUTO NOTICES CASE BROWSE		hh:mm:ss 1 >
Case Num	Not Num	Notice Date	Date Created	Client Person Num	Notice Status In Progress
1841151876607	1	07/11/2007	07/01/2005	2664792782345	
1841157703652	1	07/11/2007	11/08/2006	8836985723795	
1841167284033	1	07/11/2007	11/08/2006	8500359667490	
1841886882175	1	07/11/2007	11/08/2006	1286604566732	
1841935164039	1	11/06/2007	11/06/2007	7541081541040	
1842725657403	1	12/17/2004	12/17/2004	3119043627236	I
1843417553344	1	07/11/2007	01/05/2005	9403796804234	
1843465123955	1	07/11/2007	11/08/2006	252422225174	
1843786438931	1	07/11/2007	11/08/2006	9852232883490	
1843814739204	1	07/11/2007	07/01/2005	542881247911	
1843886522412	1	07/11/2007	11/08/2006	3006044426046	
1844347313253	1	11/06/2007	11/06/2007	5377721667078	
*Case Number: 1841079454015					
*Tran: _____ Act: _ Key: _____					
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---					
Help Main Retn Quit WrkD AdrD Back FwrD NASQ Left Right NSCSQ					

Screen 3

Message Line -						
NOTQ4						
< 2 MEFNOTQ4						
*** M.E.D. SYSTEM ***						
AUTO NOTICES CASE BROWSE						
mm/dd/yy						
hh:mm:ss						
Case Num	Not Num	Run Date	Run Num	Cat Type Case	Start Date	Cert Num
1841151876607	1	07/01/2005	17	004/078	20050501	1
1841157703652	1	11/08/2006	22	004/078	20060101	1
1841167284033	1	11/08/2006	22	004/078	19970601	1
1841886882175	1	11/08/2006	22	004/078	20041001	1
1841935164039	1	11/06/2007	49	004/078	20060201	1
1842725657403	1	12/17/2004	8	004/078	19990201	1
1843417553344	1	01/05/2005	9	004/078	20050101	1
1843465123955	1	11/08/2006	22	004/078	20050501	1
1843786438931	1	11/08/2006	22	001/078	19860601	1
1843814739204	1	07/01/2005	17	001/078	20050601	1
1843886522412	1	11/08/2006	22	004/078	20060601	1
1844347313253	1	11/06/2007	49	004/078	20071001	1
*Case Number: 1841079454015						
*Tran: _____ Act: _ Key: _____						
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---						
Help Main Retn Quit WrkD AdrD Back FwrD NASQ Left Right NSCSQ						

This inquiry shows all notices that have had an AutoNotice successfully printed. The screen allows the input of a case number. It is similar to the NOTE transaction, but allows the user to reposition the browse starting from a particular case number.

Field Descriptions

Case Number (N13)

Optional. Enter a Case Number to reposition the browse starting with the case number. PF1 Help is available on this field and the standard "CASE HELP BY NAME/PARISH" help is invoked.

Non-Standard Function Keys

PF5- WrkD

This key invokes the "Worker Detail Pop-up" screen for the selected Notice.

PF6- AdrD

This key invokes the "Addressee Detail Pop-up" screen for the selected Notice.

PF9- NASQ

This key invokes the "Notice Action Summary" screen for the selected Notice.

PF12 - NSCSQ

This key invokes the "Notice Summary by Case (NSCSQ)" inquiry for the Case.

Changes to Existing Screens

Type Case Maintenance (TCAS)

Screen 1

TCAS	*** M.E.D. SYSTEM ***	07/06/04
MEATYCF	TYPE CASE MAINTENANCE	15:04:52 1 >
		METEST

*Action	: _ (A,B,C,D,M,N,P,L)
*CATEGORY	: _
TYPE CASE	: _
Description	: _____
Current Effective Date:	____ / ____ / ____ +
Current Close Date	: ____ / ____ / ____
Certification Length	: ____ *Base for Cert. Length : _
Renewal Length	: ____ No New Certs Date : ____ / ____ / ____
Start Date Months	: ____ *Start Date Rule : _
Segments Allowed	: _ (Y/N) Plus Cert Allowed : _ (Y/N)
Budgets Required	: _ (Y/N) Additional Budgets Req'd.: _ (Y/N)
Budget Checking Req'd.	: _ (Y/N) Pregnancy Applicable : _ (Y/N)
Medicare Applicable	: _ (Y/N) Earned Income Exemption : _ (Y/N)
Date of Death Required:	: _ (Y/N) Swipe Card Required : _ (Y/N)
EPSDT Applicable	: _ (Y/N) Medical Bills Required : _ (Y/N)
TIPS Number Required	: _ (Y/N) Eligible for LaHIPP : _ (Y/N)
Create Notice Events	: _ (Y/N)

Screen 2

TCAS	*** M.E.D. SYSTEM ***	04/23/04
< 1 MEATYCF	TYPE CASE MAINTENANCE	08:35:40
		MEUAT

*Action	: _ (A,B,C,D,M,N,P,L)
*CATEGORY	: _
TYPE CASE	: _
*Notice Group	: _____
Notice Program Desc	: _____
Exparte Renewal	
Always if Active FS	: _ (X)
Frequency	: _ (E=Every year, 0=Odd years only)
Check Stable Income	: _ (X)
Check no Comm Spouse:	: _ (X)
*Resource Limits	: _____
*SIEVS Monthly Category:	: _
*SIEVS Daily Category	: _
*COLA Action	: _
*Generate Admin Renewal:	: _ (N=No, Y=Yes)

*Tran: _____	Act: _	Key: _____
Enter-PF1----	PF2----	PF3----
PF4----	PF5----	PF6----
PF7----	PF8----	PF9----
PF10----	PF11----	PF12----
Help	Main	Retn Quit
		ClsTC Left Right

Summary of Changes

- Add a new field Notice Group that is used to group similar type cases together. Type Cases should be grouped together if they have the same Notice Actions that will print on the same Notice Type and have the same Paragraph ID's.
- Add a new field Create Notice Events that is used to indicate whether Notice Events must be created for the Category / Type Case.

Field Descriptions

Create Notice Events (A1)

Required. There are several type cases, e.g. OCS, for which the system will NOT create Auto Notices. The certification process will create Events if this indicator is set to 'Y'. This indicator will be defaulted to 'Y'. Valid values are 'Y' and 'N'.

Notice Group (A8)

Optional. Specify a Notice Group. The description of the Notice Group is displayed. This must be a valid Notice Group from the "Notice Group Code LDA (MEFNGRL)" (page 108). PF1 Help is available on this field.

Note: The Notice Group will be added to panel 1 and Create Notice Event to panel 4 of the Type Case Audit browses.

Worker Maintenance (WRKR)

Message Line -		
WRKR	*** M.E.D. SYSTEM ***	11/30/04
MEAWRK	WORKER MAINTENANCE	18:48:06
		METEST
*Action	: _ (A,B,C,D,M,N,P,L)	
*LOCATION TYPE	: _____	
*LOCATION ID	: _____	
WORKER NUMBER	: _____	
*Security User Id	: _____	
Last Name	: _____	
First Name	: _____	
*Supervisor Number	: _____	
*Budget Method	: _____	
Budget Checking Req'd	: _ (Y/N)	
Telephone Number	: (____) ____ - ____ X ____	
*Auto Notice User Id	: _____	
*Tran: _____ Act: _ Key: _____		
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---		
Help Main Retn Quit		

Summary of Changes

- Add the worker's private telephone number and extension.
- Add an Auto Notice User Id.

Field descriptions

Telephone Number (N10 N4)

Optional. The worker's private telephone number and extension. If the extension is entered, then the phone number is required. This telephone number and extension is printed on Notices. If these fields are not populated, then the parish office telephone number is printed.

Auto Notice User Id (A8)

Optional. This is the user id of the worker who receives all SDX/Lami Notices. If the user ID is entered, it must be a valid user ID. Help is available. The security user ID name is displayed next to the auto notice user ID if it is populated.

Application Type Case Pop-up

Message Line -		*** M.E.D. SYSTEM ***		09/28/04	
MECATCN		APPLICATION TYPE CASE		11:26:05	
*Type	Case	MEDT (Y/N)	PW Appl Recv (Y/N)	*Qual Provider	
___	- ___	-	-	___	
___	- ___	-	-	___	
___	- ___	-	-	___	
___	- ___	-	-	___	
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10- Help Cont Canc					

When adding an application the Application Type Case Pop-up will open to allow the Analyst to add up to four Type Cases. At least one application type case must be added. If the Cancel PF key is pressed from the pop-up the application will be backed out.

Summary of Changes

- Add an input column entitled PW Application Received (PE). This field is required for a PE Type Case (16-12) and indicates whether the PW Application was received.
- Add a new column entitled Qualified Provider. This field is required for a PE Type Case and may be entered for the PW Type Cases indicates the Provider that is copied on the 18-PE and 18-PW Notices.

Field Descriptions

PW Application Received (PE) (A1)

Required for Presumptive Eligibility Type Case (16-12). Enter 'Y' in this field if the PW Application was received with the PE Application, otherwise enter 'N'. This field must be blank for any Type Case other than PE (16-12). Valid values are 'Y', 'N' or blank.

Qualified Provider (N3)

Enter the Qualified Provider for a PE and PW certification. Required for PE Type Case (16-12), optional for PW Type Cases (3-13, 3-53, 3-104) and may not be entered for any other Type Cases. Help is available on this field and all the Qualified Providers for the Region is displayed. Use the Parish of Residence of the Probable Client to determine the Region. See Qualified Provider per Region Help - page 97.

Note: The same changes will be made to Application Type Case Maintenance (APTC) (page 97) and the new fields will be added to panel 3 of the Application Type Case Audit Browsers.

Application Type Case Maintenance (APTC)

```

      APTC                      *** M.E.D. SYSTEM ***          09/28/04
      MECATCF                  APPLICATION TYPE CASE MAINTENANCE 11:22:12
                                                                    METEST

*Action      : _ (B,C,D,M,N,L)
*CASE NUMBER : _____
*APPLICATION : _____ Application Date : _____
Start Scroll From Type Case : ____ - ____

      *Reject
      *Cmd *TYPE CASE *Stat Code Reject Date *Deter *Budg MEDT PW
      -----
      - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -
      - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -
      - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -
      - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -
      - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -
      - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -
      - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -
      - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -
      - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -

*Tran: _____ Act: _ Key: _____
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---
      Help Main Retn Quit          CMem Back Fwrdd Appl Elig

```

Summary of Changes

- Changes are the same as for Application Type Case Pop-up (page 96).
- The PW Application Received indicator and Qualified Provider Number are protected when the Application Status is 'D'one.

Qualified Provider per Region Help

```

Message Line -
      MEFQPVH          QUALIFIED PROVIDER PER REGION HELP      09/28/04
                                                                    11:24:37

      Loc Loc Qual
      Type ID Prov
      -----
      R    6    1 Catahoula Parish Health Unit
      R    6    2 Grant Parish Health Unit
      R    6    3 LaSalle Parish Health Unit
      R    6    4 Caldwell Parish Health Unit
      R    6    5 Vernon Parish Health Unit
      R    6    6 Outpatient Medical Clinic - Vernon Parish
      R    6    7 Winn Parish Health Unit
      Loc Type: R    Loc ID: 6    Qual Prov Num: ____
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11
      Help Main Retn Quit          Back Fwrdd

```

This Help routine displays all the Qualified Providers that are defined for a specific Region. The Provider Name and Type from the Provider file are displayed.

Purging a Certification

Message Line -		*** M.E.D. SYSTEM ***	06/30/04
MECPCE00	CERTIFICATION PURGE CONFIRMATION		15:26:35
Case Number	: 1112328234947	Client Name	
Cert Period Number:	1	GRIFFIN, JOSEPH C	
The following related information will be purged:			
AU Member	: X		
Segment	:		
Hospice Segment	:		
LASES Case Child	:		
LASES Case	:		
Person Gross Income	:		
Notice	: X (Notice imported/printed)		
Eligibility Determination:	2	will be re-opened (or remain open)	
Confirm Purge	: _ (Enter Y to purge, N to cancel)		
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11			
Help	Cont	Canc	

This pop-up is shown if a Certification is purged on the Cert Period Maintenance screen using the 'P' action. It shows what information related to the Cert will also be purged.

Summary of Changes

- Add a line to indicate whether there are any Notices to be purged.

Field Descriptions

Notice (A1)

If any Notices are going to be purged, it is indicated with an 'X', otherwise it is blank. If any of the Notices that are going to be purged have already been imported or printed, the words '(Notice imported/printed)' is displayed. See Notice Purge Pop-UP (page 99) for additional information.

Note: When a Cert is purged, the Determination is re-opened and the Analyst must complete it again. If there were two new Certs on the Determination and the one is purged, then all the Events for the Cert and all the Notices created that day for the Case are purged as well. The Determination is re-opened and the remaining Events are reinstated as unprocessed. The Analyst can now do whatever they need to do with the Determination to complete it.

Notice Purge Pop-UP

Message Line -		*** M.E.D. SYSTEM ***	01/10/05
MEFNPCN	NOTICE PURGE POP-UP		08:08:08
Case Number: 5760574736365			
Due to the purge of Cert Number 2 the Notice(s) for the following Cert(s) will be purged:			
Cert	Cat/Tpe Client	Start Dt Notice Type	Notice Status
1	002-056 FRED, FRUMPY	01/01/05 18-G	Imported
2	017-095 FRED, FRUMPY	01/01/05 18-G	Printed
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--P			
Help		Retn	

This pop-up is shown if a Cert is purged or if future eligibility is cancelled on the same day and the Notice has already been created (PF10 on the Cert Period Browse screens) and has already been imported or printed (Notice Status = 'I'mported or 'P'rinted). The Notice and all associated information are purged on the mainframe. If the Notice has been imported, the Analyst has to purge the Notice in Auto-Notices **before the Notice can be purged on the mainframe**. If the Notice has been printed, the Analyst has to purge the Notice in the ECR.

Note: If a Cert is purged, the first line reads 'Due to the purge of ...'. If future eligibility is cancelled, the first line reads 'Due to the cancellation of ...'.

Note: If two certs were combined on one Notice (Champ, LaCHIP on 18-CH, or full Medicaid cert with a QMB/SLMB as a 'plus') and one cert is purged or future eligibility is cancelled, then the Notice for both certs are purged. If the Notice has already been created (PF10 on Cert Period Browse screens) and imported/printed, then this pop-up is shown and both certs are displayed. The Notice for the remaining cert will be created that night during the batch Notice Generation process and it will be available for printing the next day.

Creation of Notices

The following describes the process of creating a Notice when the Analyst (or a batch process) makes a change to a Cert, for example adds new eligibility:

1. If the Analyst (or the batch process) makes a decision on a Cert, then
 - The system creates Event records for every AU Member. These Event records keep track of what has happened to a person since the last Notice was generated.
 - The current Process Run Number is stamped on every Event and a "to be processed" flag is set to 'Y' on every Event (there can be only one Event record for a certain AU Member for a certain Process Run Number with the "to be processed flag" equal to 'Y').
 - The system purges any existing "in-progress" Notices for the Case and removes the Notice Number from the Events.
 - Creates new "in-progress" Notices for the Case. (An "in-progress" flag is set on the Notice and the Process Run number is stamped on the Notice, but the Extract Run Number is blank. A "to be released" flag is also set to 'Y' on the Notice to indicate that this "in-progress" Notice has not yet been created for printing. The Notice Number is stored on every Event.)

Note: For performance reasons, "in-progress" Notices are NOT created when a decision is made on a Cert during a Batch process (LAMI, SDX, etc). These Notices are created by the daily batch Notice Generation process.

Note: Notices for a Cert can be held by entering a 'Y' in the "Hold Notice" field on one of these browses. The "in-progress" Notice is created even if the Notices for the Cert are "held" but cannot be created for printing. The daily batch process does NOT create Notices for a Cert if the "Hold Notice" indicator is 'Y' for the Cert.

2. A hot key PF10 – Notc is added to the "Certification Period Browse (MECCRTB)" (page 102), "Cert Period Budget Browse (MECCBDB)" (page 103) and "Cert Period Closure Browse (MECCCPB)" (page 104). This hot key creates the Notice and makes it available for printing
 - The "in-progress" Notice is changed to an actual Notice (reset the "in-progress" and "to be released" flags, stamp the current Extract Run Number on the Notice and reset the "to be processed" flag on every Event)
 - The online created date is populated and the Notice is NOT considered to be "in-progress" anymore.
 - If the Notices for a Cert are being "Held" then the Notice cannot be created for printing. The Analyst has to remove the hold indicator on the Cert before the "in-progress" Notice can be created.
 - If a Notice has been created for printing it is NOT recreated when the Analyst creates the Notices for a Case, but an additional Notice of that type is created if necessary. For example, if the Analyst makes a decision on a Champ Cert, creates the 18-CH Notice and creates it for printing, then makes a decision on a Lachip Cert and creates the Notice the system will create another 18-CH Notice for the Lachip cert and will NOT combine the two Certs on one 18-CH Notice.
3. A hot key PF6 – PendN is added to the "Certification Period Browse (MECCRTB)" (page 102), "Cert Period Budget Browse (MECCBDB)" (page 103) and "Cert Period Closure Browse (MECCCPB)" (page 104). This hot key invokes the "Elig Notice Browse" pop-up (page 104).

4. The "Elig Notice Browse" pop-up (page 104) shows all the Notices for the Case that was created that day using the PF6 hot key on the "in-progress" browses.
5. When the Analyst makes the final decision the Determination Completion pop-up (page 106) is shown. If the Analyst completes the determination, then
 - The "hold notice" indicator is removed from all the Certs (i.e. the Notices for the Certs are not being held anymore). The Notices will be created during the daily Batch process and will be available for printing the next day.
 - A list of all the "in-progress" Notices is shown and if the Analyst completes the Determination. The Worker information that will be used on the Notice will also be displayed, giving the Analyst the opportunity to override the information if necessary. . If the Notices for any of the Certs on the Determination are being held, then the list of "in-progress" Notices are NOT displayed and the Notices will NOT be created
6. If the Analyst leaves the "in-progress" area (PF2, PF3 or PF4 on "Certification Period Browse (MECCRTB)" - page 102, "Cert Period Budget Browse (MECCBDB)" - page 103 and "Cert Period Closure Browse (MECCCPB)" - page 104) and there are Certs that are being held for the Case, then
 - A pop-up is shown to remind the Analyst that the Certs are being held (see Notices Being Held for Certs pop-up – page 107).
 - A tracking workflow is send to the Analyst (since the caseload Analyst might be different from the intake Analyst, the workflow is send to the person actually adding/modifying the Cert).
7. Every day a Notice Generation Batch job runs which extracts and evaluates all Events with the current Process Run Number that still have to be processed ("to be processed" flag equal to 'Y'). This job does the following:
 - Purges all "in-progress" Notice that were created online (this also removes the Notice Number from the Events).
 - Creates actual Notices for Certs if the Notices for the Certs are not being held. (The Process Run number and Extract Run Number are stamped on the Notice the Notice Number is stored on every Event. A "to be released" flag is also set to 'Y' on the Notice to indicate that this Notice has not yet been extracted for printing.)

Note: If the Analyst has a Determination with 2 certs and makes a decision on the 1st cert, creates the "in-progress" Notice, , makes a decision on the 2nd cert and then goes home the Batch process that night will create all the Notices for the Case excluding any Notices for Certs that are being held. All the "in-progress" Notices are deleted.
8. A Notice Extract Batch job runs in UNO which
 - Extracts all the Notices with the current Extract Run Number that has not yet been extracted using EntireX.
 - Formats the Notices for printing (creates PDF)

Certification Period Browse (MECCRTB)

```

Position cursor or ENTER screen value to select
*** M.E.D. SYSTEM ***                                01/19/04
MECCRTB          CERTIFICATION PERIOD BROWSE          11:25:19

Case Number      : 4429780059691
Determination Number : 002

Cert      Client Name      Start   Close   Decision   Hold
      Date      Date      Date      Notice
-----
  3  CLIENT, SANDRA      12/01/03
  4  CLIENT, GRANDMA      12/01/03
                        ***** End of Data *****

Start Scrolling from Cert Period : ____
*Tran: ____ Act: _ Key: ____
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11--
      Help  Main  Retn  Quit  Cert  ElgNt  Back  Fwrd  MemBr      Decsn

```

Summary of Changes

- Add an input column entitled "Hold/Notice" to each of the Certs displayed.
- In order to make room for the new field, change the headings of the Start Date, Close Date, and Decision Date columns to 2-level headings. Also change the display format of the Date columns to dd/mm/yy.
- Look for Plus Certs and purge (MEFPLUN2)
- Check if notices are being held for certs and set flag
- add tracking workflow if there are any notices being held
- Remove tracking workflow if determination has been completed
- Add a new PF6 – ElgNt hot key to invoke the "Elig Notice Browse" pop-up (page 104) for the Case.
- Change PF11 – Decsn to create the "in-progress" Notices for the Case if the decision is successful.

Field Descriptions

Hold Notice (A1)

Optional. Enter 'Y' in this field prior to Decision in order to ensure that any Notice that needs to be sent as a result of the decision is held as long as the Determination is "Open". If you initially forget to set this prior to Decision, just set it and Decision again. This field is protected if the "create notice event" indicator on the Category/Type Case table is 'N'.

Note: Changes to the Hold Notice Indicator cannot be made simultaneously with making a decision (PF11) on a Cert. The changes must be submitted by pressing Enter and then a decision (PF11) can be made on the Cert.

Technical Note: The value entered into this field is updated on the HOLD-NOTICE-IND field of the ME-CERT-PERIOD-IP file prior to the Decision logic (MECCRTV) being called. This ensures that the value ends up on the ME-CERT-PERIOD record following the Decision.

Note: The Hold Notice Indicator will be added to panel 6 of the Certification Period Audit Browsers.

Non-Standard Function Keys

PF6 – ElgNt

This key invokes the “Elig Notice Browse” pop-up (page 104) for the Case.

PF11 – Decsn

This is the Decision key. The worker can select a certification and press this PF Key to certify the certification selected. Once all Certifications have been certified, the decision can be completed. The “in-progress” Notices for all the Certs on the Case that have already been decided are created.

Cert Period Budget Browse (MECCBDB)

```

Position cursor or ENTER screen value to select
*** M.E.D. SYSTEM ***                                01/19/04
MECCBDB          CERT PERIOD BUDGET BROWSE           11:15:24

Case Number      : 5671059278148   Budgets : 001 017-095 Not used +
Determination Number : 002

Cert   Client Name                Type   Start   Decision Bdgt   Hold
-----
1 MCCLIENT, FRED A G             003-014 09/01/03 01/08/04 No      -
2 MCCLIENT, FRED A G             017-095 09/01/03      No      Y
***** End of Data *****

Start scrolling from Cert Period : ____
*Tran: _____ Act: _ Key: _____
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--
      Help Main Retn Quit Cert ElgNt Back Fwrd MemBr      Decsn

```

Summary of Changes

- Changes to this screen are the same as for Certification Period Browse (MECCRTB) (page 102).

Cert Period Closure Browse (MECCCPB)

```

Position cursor or ENTER screen value to select
*** M.E.D. SYSTEM ***                                01/19/04
MECCCPB          CERT PERIOD CLOSURE BROWSE          11:40:36

Case Number      : 2797736422637    Budgets : 001 002-088 INELIGIBLE +
Determination Number : 0003

Cert            Client Name          Type    Start    Close    Decision  Hold
-----
1 LE CLIENT, ANNIE A                002-088 12/01/03
***** End of Data *****

Cert Period : ____
*Tran: _____ Act: _ Key: _____
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF1
      Help Main Retn Quit      ElgNt Back FwrD      Decsn
  
```

Summary of Changes

- Changes to this screen are the same as for Certification Period Browse (MECCRTB) (page 102).

Elig Notice Browse

```

Message Line
*** M.E.D. SYSTEM ***                                04/23/04
MEFINSB          ELIG NOTICE BROWSE                07:26:46

Case Number : 1234567890123

Not   Notice
Num   Date   Notice Type          Client Name          Prov
-----
1 06/01/04 18-CH                MCCLIENT, FREDA G
2 06/01/04 18-PW                MCCLIENT, FREDA G
***** End of Data *****

*Notice Number : ____
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF1
      Help Main Retn Quit WrkD AdrD Back FwrD ActD
  
```

This browse shows all the “pending” and Notices that have been created for a Case that day. If a Notice has been created for immediate printing, the online created date is populated.

Field Descriptions

Notice Number (N4)

Optional. Enter a Notice number to reposition the browse. PF1 help is available on the field.

Non-Standard Function Keys

PF5– WrkD

This key invokes the “Worker Detail Pop-up” screen (page 76) for the selected Notice.

PF6– AdrD

This key invokes the “Addressee Detail Pop-up” screen (page 77) for the selected Notice.

PF9– ActD

This key invokes the “Notice Action Summary Pop-up” screen (page 105) for the selected Notice.

This function key is only shown if the user ID has access to the ActD transaction.

Notice Action Summary Pop-up

Message Line										
*** M.E.D. SYSTEM ***										
04/23/04										
MEFACSN		NOTICE ACTION SUMMARY POP-UP						07:26:46		
Case Number : 1234567890123				Notice Num : 1		Birth Date : 05/09/1950				
Client : 2928182827228				JOE CLIENT		SSN : 123-45-6789				
Notice Type : 18-CH				Notice Date : 05/01/2004						
Srt	Effctv	Act	Catg						Pgrph	
Seq	Cert	Date	Num	Type	Cs	Action and Description				ID

10	1	04/01/04	1	001-090	A01	Eligibility Approval				P01
11	2	05/01/04	2	017-095	A02	Approval QMB as 'plus'				P02
15			3		M20	Named Persons already have Medicaid				P20
31			7		S50	EPSDT/KIDMED Statement				P21
32			5		S51	Transportation Statement				P44
33			5		S52	Required Notification of Changes				P10
38			8		S53	Fair Hearing Rights Statement				P11
39			4		A07	Eligibility Retroactive Reimburseme				P22
***** End of Data *****										
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12										
Help Main Retn Quit PersD Field Back FwrD										

This screen shows all the Notice Actions for a specific “pending” or created Notice in the sequence in which they are printed by UNO, i.e. Sort Sequence, Cert Period Number, Effective Date and Action Number.

Non-Standard Function Keys

PF5 – PersD

This key invokes the “Person Detail pop-up” screen (page 81) for the selected Notice Action.

PF6 – Field

This key invokes the “Action Fields Detail pop-up” screen (page 82) for the selected Notice Action.

Determination Completion pop-up

MECDETN1	*** M.E.D. SYSTEM *** DETERMINATION COMPLETION	04/14/05 09:41:46
Do you wish to complete the determination? : (Y/N)		
Do you wish to refer this case to LaHIPP? : (Y/N)		
The following Notices will be created:		Worker Id
18-CH	03-14 CHAMP CHILD	MESPL19
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--P		
Help	Retn	ChgWK

This pop-up is shown when a decision has been made on all the Certs on the Case. The Analyst can complete the Determination by entering a 'Y'. If an 'N' is entered, the Analyst is returned to the "in-Progress" area.

Summary of Changes

- Display a list of Notices that will be created . This list is NOT shown if any Notices for Certs are being held since Notices cannot be created if the Notices for a Cert are being held.
- Notices can only be created if the Determination is completed, i.e. create Notices can only be 'Y'es if complete Determination is 'Y'es.
- If Notices for a cert is being held (hold indicator = 'Y') a warning message is displayed: '*Notice(s) on hold. If answer is "Yes", Notice(s) will be released.*' If the determination is completed and Notices are being held, the Notices are automatically released, i.e hold indicator is removed from the cert.

Non-Standard Function Keys

PF9 – ChgWK

This key invokes the "Change Worker on Notice" Screen that will allow the worker to override the worker on the notice if necessary.

Notices Being Held for Certs pop-up

*** M.E.D. SYSTEM ***		07/02/04
MEFCBHN	NOTICES BEING HELD FOR CERTS	07:03:02
Notices are being held for the following Certs:		
Cert	Client	Type Case Start Dt Close Dt
1	MCCLIENT, FRED A G	003-014 09/01/03
2	MCCLIENT, FRED A G	003-013 09/01/03
***** End of Data *****		
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10-		
Help Retn		

This pop-up is shown when an Analyst leaves the "in-progress" area without completing the Determination (PF2, PF3 or PF4 on any of the "in-progress" browses) and Notices for Certs are being held.

- A list of all the Certs, for which the Notices are being held, is displayed.
- A tracking workflow is send to the Analyst. Since the caseload Analyst might be different from the intake Analyst, the workflow is send to the person actually adding/modifying the Cert.

'Notices are being held for Certs'

'Case: _____ Elig: ____'

Reference Tables

New Reference Tables

Notice Addressee Role Code LDA (MEFNARL)

This table defines the set of Notice Addressee Roles and their descriptions. It also defines the identifying text that will print on the Notice for a specific Addressee Role.

Notice Addressee Role Code (A2)	Identifying Text (A15)	Description (A30)
01		Client/Responsible Party
02	SPOE Copy	SPOE Copy
03	Qualified Provider	Qualified Provider
04	Provider Copy	Provider
05	BCSS Copy	Bureau Comm. Support & Srvc

Technical Note: Generate Help Routine MEFNARH using MEDS-LDA-HELPR.

Notice Group Code LDA (MEFNGRL)

This table defines the set of Notice Groups and their descriptions. This code groups similar Category/Type Cases together and in combination with the Action Code identifies the appropriate Notice Type and Paragraph ID which will tell Uno what paragraph(s) to print.

The values shown here is not a complete list of groups.

Notice Group (A8)	Description (A50)
BCC	Breast and Cervical Cancer
CHM/LCHP	Champ child and LaCHIP
DE	Deemed Eligible
EMS	Emergency Medical Services
LPEBS	LIFC/PAP/Extended Medicaid/BPL/Section 4913 Children
ACUTE	Acute care > 30 days
REG MNP	Regular Medically Needy Program
SD MNP	Spend-down Medically Needy Program
QDWI	QDWI
QI	QI
QMB	QMB
SLMB	SLMB
PE	Presumptive Eligibility
PW	CHAMP Pregnant Woman
TB	Tuberculosis
SFMA	State Funded Medical Assistance
SSI	Supplemental Security Income
DEN SSI	Denied SSI

Notice Group (A8)	Description (A50)
TERM SSI	Terminated SSI
FP	Family Planning
LCHP-IV	

Technical Note: Generate Help Routine MEFNGRH using MEDS-LDA-HELPR.

Action Type LDA (MEFNATL)

This table defines the set of Action Types and their descriptions.

Action Type (A1)	Description (A15)
P	Primary action
S	Sub action

Technical Note: Generate Help Routine MEFNATH using MEDS-LDA-HELPR.

Notice Status LDA (MEFNSTL)

This table defines the set of Notice Statuses their descriptions.

Notice Status (A1)	Description (A20)
P	Printed
R	Rejected
I	Imported
D	Deleted

Technical Note: Generate Help Routine MEFNSTH using MEDS-LDA-HELPR.

Note: Currently the 'P', 'R' and 'I' descriptions labeled above are redundant. 'P' is 'Processed' (by UNO), 'R' and 'I' are no longer used. However, seeing as they have not been removed from the help routines yet, they shall remain in this document as reference.

Changes to Existing Reference Tables

Process Codes (MEXPRCL)

Add the following process codes:

Process ID	Description
ANGACT	Generate Auto Notice Actions
ANEXTR	Extract Notices for UNO
ANRCRTE	Re-Create Auto Notices request

Type Case Codes (MERTYPL)

Add the following Type Case codes to the LDA:

Type Case	Description	Field Name
83	Acute Care Hospital/Over 30 Days	#ACUTE-CARE-HOSP

Workflow Reason Codes

Add the following reason codes to the Reason Code file:

Reason Code	Reason Description
ANHELD	Notices for Certs are being held
ANNONTC	AutoNotices not created for some cases

Tracking Table Codes

Add the following tracking table codes to the Tracking Table Code file:

Tracking Group	Tracking Field Value	Reason Code	Priority	Transaction	Tracking	Allow Manual Delete
ANOTCH	Y	NOTHELD	5	ELIG	Y	N
ANEXTR	Y	ANHELD		ELIG	Y	Y

Technical Design

This section provides the details of the internal technical design of the facilities that support these changes. Users need not understand the details in this section since this technical design is transparent from the user's point of view.

All new programs and new modules belonging to the MEDS Auto Notices subsystem will be named beginning with the prefix MEF.

How the "Notice Hold" Mechanism works

Technical Implementation

During this discussion we refer to an ME-ANOTC-EVENT-* record that hasn't been processed yet as "pending". This discussion is included here for better understanding of how the process works.

Principles

The pending AU-ANOTC-EVENT-* record is held by setting its RUN-NUMBER-PROCESS to zero. It is un-held by setting its RUN-NUMBER-PROCESS to the current run number (the run number of the "next" run). For a given AU Member, Segment, or CPTC, there should **never** simultaneously be both an Event with RUN-NUMBER-PROCESS of zero, and another Event with RUN-NUMBER-PROCESS equal to the current Run Number.

The HOLD-NOTICE-IND is on both the ME-CERT-PERIOD and the ME-CERT-PERIOD-IP records. The Cert Period Browse screens actually display a list of the ME-CERT-PERIOD-IP records for the Determination. When the user sets the "Hold Notice" field on the Browse screen to 'Y' and the Decision key is pressed, the HOLD-NOTICE-IND field on the IP record is immediately set to 'Y'. During the normal "Decision" processing, the value is copied as a matter of course from the IP record to the ME-CERT-PERIOD record.

The Cert Period Object Subprogram must check for changes to the value of the HOLD-NOTICE-IND (Notices for Cert are put on hold or released from hold). If the value of HOLD-NOTICE-IND field changes for an existing Cert, the Cert Period object subprogram must update the RUN-NUMBER-PROCESS field on all "pending" ME-ANOTC-EVENT-* records belonging to the Cert.

When a change that represents a notifiable action is made to the data values of an AU Member record, CPTC record, or Segment record, the Object Subprogram is responsible for retrieving the ME-CERT-PERIOD record to see if the Cert is currently held. If the Cert is held (HOLD-NOTICE-IND = 'Y'), the object can look for a ME-ANOTC-EVENT-* record with RUN-NUMBER-PROCESS of zero. If the Cert is not held, the object can look for a ME-ANOTC-EVENT-* record with RUN-NUMBER-PROCESS of the current run number of the Auto Notice generation process.

Hot Key LDA (MEXHOTL)

Add the following Hot Keys to the LDA:

Hot Key	Description	Field Name
WrkD	Invoke Worker Detail Pop-up	#MEFSCSN2
AdrD	Invoke Addressee Detail Pop-up	#MEFSCSN3
PersD	Invoke Person Detail Pop-up	#MEFACSN1
Field	Invoke Action Fields Detail Pop-up	#MEFACSN3
Name	Invoke Name as Printed on Notice pop-up	#MEFACSN2
ActD	Invoke Notice Action Summary pop-up	#MEFACSN
Rlse	Release a Notice for printing	#RLSE
Nact	Invoke either Action per Notice Group or Action per Notice Type Maintenance	#NACT
Crnot	Create Notice for Printing	#MEFCRPQ
Notc	Generate 'in-progress' notice	#MEFCRNN
ANGR	Actions per Notice Group	#MEFAPGF
ANTP	Actions per notice type	#MEFAPTF
TCNEQ	Notice per type case inquiry	#MEFTCGQ
ANTQ	Action by notice type inquiry	#MEFANTQ
TCAS	Type Case Maintenance	#MEATYCF
Copy	Copy	#MEFCNAN
NAC	Notice Action Code Maintenance	#MEFNACF
NASQ	Notice Action Summary	#MEFNASQ
NSCSQ	Notice Summary by Case	#MEFSCSQ
NSUM	Notice Summary by Caseload	#MEFSCDQ
Purge	Purge	#MEFPANN
ChgWk	Change Worker	#MEFCHWK
Delet	Delete Notice	#MEFDELN

New Modules

Notice Type (ME-ANOTC-TYPE)

Create the following:

- MEFNTYFL – LDA with ME-ANOTC-TYPE view
- MEFNTYFP – PDA for #ME-ANOTC-TYPE. *Technical Note: Use MEDS-OBJECT-PDA to generate.*
- MEFNTYFG – LDA with ME-ANOTC-TYPE-LOG view
- MEFNTYPG – PDA for #ME-ANOTC-TYPE-LOG. *Technical Note: Use MEDS-OBJECT-PDA to generate.*
- MEFNTYB – Notice Type Browse. *Technical Note: Use MEDS-BROWSE-SUBP to generate using Notice Type descriptor and show the Notice Type, Active Indicator and Description.*
- **MEFNTYV – Validation Subprogram.** *Technical Note: There is no model to generate this subprogram. Use METCLRV as example.*
 - In subroutine VALIDATE-COMMON
 - Field NOTICE-TYPE is required.
 - If Action is 'PURGE'
 - If Notice Type has any Actions linked to it on ME-ANOTC-ACTION-PER-TYPE give error message 'Notice Type has Actions linked to it and cannot be purged'. *Technical Note: Do Histogram and use super NOTICE-TYPE-ACTION.*
 - If Notice Type is used on ME-ANOTC-ACTION-PER-GROUP give error message 'Notice Type is linked to a Notice Group and cannot be purged'. *Technical Note: Do Histogram and use super NOTICE-TYPE-ACTION-PARAGRAPH.*
 - In subroutine VALIDATE-PANEL1
 - If Action is 'PURGE'
 - ESCAPE ROUTINE (to prevent edits when purging).
 - Field TYPE-DESC is required.
 - The ACTIVE-IND can be 'Y', 'N' or blank.
 - Include SCERRC – On error block at the end of the program, *Technical Note: Add SCMSCL in LOCAL-DATA user exit.*
- **MEFNTYU – ME-ANOTC-TYPE Object Subprogram.** *Technical note: Use MEDS-OBJECT-SUBP to generate.*
 - In the MISC-SUBROUTINES user exit:
 - Include SCERRC – On error block, *Technical Note: Add SCMSCL in LOCAL-DATA user exit.*
- MEFNTYUG – ME-ANOTC-TYPE-LOG Object Subprogram. *Technical note: Use MEDS-OBJECT-SUBP to generate.*

- MEFNTYH – Notice Type Help. *Technical Note: Use MEDS-BROWSE-HELPR to generate using Notice Type descriptor and show the Notice Type, Active Indicator and Description.*
- MEFNTYN & MEFNTYP – Notice Type Look-up. *Technical Note: Use MEDS-TABLE-LOOKUP-SUBP to generate.*
- **MEFNTYF & MEFNTYM1 – Notice Type Maintenance.** *Technical Note: Use MEDS-MAINT to generate.*
 - See Notice Type Maintenance (NTYP) – page 54 for layout of map.
 - Use help routine MEFNTYH for help on Notice Type.
- MEFNTYE / MEFNTYT – Notice Action Code Audit by Entry / Time. *Technical note: Use MEDS-BROWSE to generate.*

Notice Action Code (ME-ANOTC-ACTION-CODE)

Create the following:

- MEFNACFL – LDA with ME-ANOTC-ACTION-CODE view
- MEFNACFP – PDA for #ME-ANOTC-ACTION-CODE. *Technical Note: Use MEDS-OBJECT-PDA to generate.*
- MEFNACFG – LDA with ME-ANOTC-ACTION-CODE-LOG view
- MEFNACPG – PDA for #ME-ANOTC-ACTION-CODE-LOG. *Technical Note: Use MEDS-OBJECT-PDA to generate.*
- MEFNACB – Notice Action Code Browse. *Technical Note: Use MEDS-BROWSE-SUBP to generate using Action Code descriptor and list Action Code, Action Description and Action Type.*
- **MEFNACV – Validation Subprogram.** *Technical Note: There is no model to generate this subprogram. Use METCLRV as example.*
 - In subroutine VALIDATE-COMMON
 - Field ACTION-CODE is required
 - If Action is 'PURGE'
 - If Action Code is used on ME-ANOTC-ACTION-PER-GROUP give error message 'Action Code is linked to a Notice Group and cannot be purged'. *Technical Note: Do Histogram and use super ACTION-PARAGRAPH-TYPE.*
 - In subroutine VALIDATE-PANEL1
 - If Action is 'PURGE'
 - ESCAPE ROUTINE (to prevent edits when purging).
 - Fields ACTION-DESC and SORT-SEQUENCE is required
 - ACTION-TYPE is required and must be a valid code on Action Type LDA (MEFNATL).
 - If any ADDNL-ACTION-CODE's have been specified, check if they are valid Sub Action codes (ACTION-TYPE = 'S' on MEFNATL) on ME-ANOTC-ACTION-CODE.

- If the Action Code is a Sub Action (ACTION-TYPE = 'S' on MEFNATL), then no additional action codes may be specified.
- Include SCERRC – On error block at the end of the program, *Technical Note: Add SCMSCL in LOCAL-DATA user exit.*
- **MEFNACU – ME-ANOTC-ACTION-CODE Object Subprogram.** *Technical note: Use MEDS-OBJECT-SUBP to generate.*
 - In the MISC-SUBROUTINES user exit:
 - Include SCERRC – On error block, *Technical Note: Add SCMSCL in LOCAL-DATA user exit.*
- MEFNACUG – ME-ANOTC-ACTION-CODE-LOG Object Subprogram. *Technical note: Use MEDS-OBJECT-SUBP to generate.*
- MEFNACH – Notice Action Code Help – show all Action codes. *Technical Note: Use MEDS-BROWSE-HELPR to generate using Action Code descriptor and show the Action Code, Action Type and Action Description.*
- MEFNACH1 – Notice Action Code Help – show only Primary Action codes. *Technical Note: Use MEDS-BROWSE-HELPR to generate using Action Code descriptor and show the Action Code and Action Description.*
- MEFNACH2 – Notice Action Code Help – show only Sub Action codes. *Technical Note: Use MEDS-BROWSE-HELPR to generate using Action Code descriptor and show the Action Code and Action Description.*
- MEFNACN & MEFNACP – Notice Action Code Look-up. *Technical Note: Use MEDS-TABLE-LOOKUP-SUBP to generate.*
- **MEFNACF & MEFNACM – Notice Action Code Maintenance.** *Technical Note: Use MEDS-MAINT to generate.*
 - See Notice Action Code Maintenance (NAC) – page 55 for layout of map.
 - Use help routine MEFNACH for help on Action Code, MEFNATH on Action Type and MEFNACH2 on Additional Actions.
 - In BEFORE-INPUT user exit:
 - Get the Action Type description from MEFNATL.
 - Get the Additional Action Code descriptions from ME-ANOTC-ACTION-CODE. *Technical Note: Call MEFNACN.*
- MEFNACE / MEFNACT – Notice Action Code Audit by Entry / Time. *Technical note: Use MEDS-BROWSE to generate.*
- MEFNACL – Notice Action Code LDA. See Notice Action Codes (page 56) for values that must be included in LDA. Do NOT include Description, Action Type, Additional Actions and Sort Sequence in LDA. *Technical Note: This is used to prevent hard coding on action codes in programs.*

Actions per Notice Group (ME-ANOTC-ACTION-PER-GROUP)

Create the following:

- MEFAPGFL – LDA with ME-ANOTC-ACTION-PER-GROUP view

- MEFAPGFP – PDA for #ME-ANOTC-ACTION-PER-GROUP. *Technical Note: Use MEDS-OBJECT-PDA to generate.*
- MEFAPGFG – LDA with ME-ANOTC-ACTION-PER-GROUP-LOG view
- MEFAPGPG – PDA for #ME-ANOTC-ACTION-PER-GROUP-LOG. *Technical Note: Use MEDS-OBJECT-PDA to generate.*
- MEFAPGB – Notice Actions per Group Browse. *Technical Note: Use MEDS-BROWSE-SUBP to generate using NOTICE-GROUP-ACTION super descriptor and list Notice Group, Action Code and Action Description.*
- **MEFAPGV – Validation Subprogram.** *Technical Note: There is no model to generate this subprogram. Use METCLRV as example.*
 - In subroutine VALIDATE-COMMON
 - NOTICE-GROUP is required and must be a valid Notice Group on MEFNGRL.
 - In subroutine VALIDATE-PANEL1
 - If Action is 'PURGE'
 - ESCAPE ROUTINE (to prevent edits when purging).
 - ACTION-CODE is required and must be a valid Action Code on ME-ANOTC-ACTION-CODE.
 - ACTION-CODE must be a Primary Action code (ACTION-TYPE = 'P' on MEFNATL)
 - NOTICE-TYPE is required and must be a valid Notice Type on ME-ANOTC-TYPE. *Technical Note: Use FIND NUMBER.*
 - PARAGRAPH-ID is required if the action is active (ACTIVE-IND = 'Y')
 - ACTIVE-IND must be 'Y', 'N' or blank.
 - Include SCERRC – On error block at the end of the program, *Technical Note: Add SCMSCL in LOCAL-DATA user exit.*
- MEFAPGU – ME-ANOTC-ACTION-PER-GROUP Object Subprogram. *Technical note: Use MEDS-OBJECT-SUBP to generate.*
 - In the MISC-SUBROUTINES user exit:
 - Include SCERRC – On error block, *Technical Note: Add SCMSCL in LOCAL-DATA user exit.*
- MEFAPGUG – ME-ANOTC-ACTION-PER-GROUP-LOG Object Subprogram. *Technical note: Use MEDS-OBJECT-SUBP to generate.*
- MEFAPGF & MEFAPGM1 – Notice Action per Group Maintenance. *Technical Note: Use MEFTSLF as example since there is no Construct model to use. This spec is not complete for this program, there are a lot more that must be included in the program.*
 - See Actions per Notice Group Maintenance (ANGR) – page 58 for layout of map.
 - Use help routine MEFNGRH for help on Notice Group, MEFNACH1 on Notice Action and MEFNTYH on Notice Type.
 - In BEFORE-INPUT user exit:
 - Get the Notice Group description from MEFNGRL.

- MEFAPGE / MEFAPGT – Notice Action per Group Audit by Entry / Time. *Technical note: Use MEDS-BROWSE to generate.*
- MEFCNAN & MEFCNAM & MEFCNAP – Copy Notice Actions per Group pop-up.
 - See Copy Notice Actions per Group Popup - 59 for layout of map.
 - The “from” Notice Group is required and must be a valid Notice Group on MEFNGRL.
 - Use help routine MEFNGRH for help on Notice Group.

Actions per Notice Type (ME-ANOTC-ACTION-PER-TYPE)

Create the following:

- MEFAPTFLL – LDA with ME-ANOTC-ACTION-PER-TYPE view
- MEFAPTFP – PDA for #ME-ANOTC-ACTION-PER-TYPE. *Technical Note: Use MEDS-OBJECT-PDA to generate.*
- MEFAPTFG – LDA with ME-ANOTC-ACTION-PER-TYPE-LOG view
- MEFAPTPG – PDA for #ME-ANOTC-ACTION-PER-TYPE-LOG. *Technical Note: Use MEDS-OBJECT-PDA to generate.*
- MEFAPTB – Notice Actions per Type Browse. *Technical Note: Use MEDS-BROWSE-SUBP to generate using NOTICE-TYPE-ACTION super descriptor and list Notice Type, Action Code and Action Description.*
- **MEFAPTV – Validation Subprogram.** *Technical Note: There is no model to generate this subprogram. Use METCLRV as example.*
 - In subroutine VALIDATE-COMMON
 - NOTICE-TYPE is required and must be a valid Notice Type on ME-ANOTC-TYPE. *Technical Note: Use FIND NUMBER.*
 - In subroutine VALIDATE-PANEL1
 - If Action is ‘PURGE’
 - ESCAPE ROUTINE (to prevent edits when purging).
 - ACTION-CODE is required and must be a valid Action Code on ME-ANOTC-ACTION-CODE.
 - ACTION-CODE must be a Sub Action code (ACTION-TYPE = ‘S’ on MEFNATL)
 - PARAGRAPH-ID is required
 - Include SCERRC – On error block at the end of the program, *Technical Note: Add SCMSCL in LOCAL-DATA user exit.*
- **MEFAPTU – ME-ANOTC-ACTION-PER-TYPE Object Subprogram.** *Technical Note: Use MEDS-OBJECT-SUBP to generate.*
 - In the MISC-SUBROUTINES user exit:
 - Include SCERRC – On error block, *Technical Note: Add SCMSCL in LOCAL-DATA user exit.*

- MEFAPTUG – ME-ANOTC-ACTION-PER-TYPE-LOG Object Subprogram. *Technical Note: Use MEDS-OBJECT-SUBP to generate.*
- **MEFAPTF & MEFAPTM1 – Notice Action per Type Maintenance.** *Technical Note: Use MEBTSLF as example since there is no Construct model to use. This spec is not complete for this program, there are a lot more that must be included in the program.*
 - See Actions per Notice Type Maintenance (ANTP) – page 60 for layout of map.
 - Use help routine MEFNTYH for help on Notice Type and MEFNACH2 on Notice Action.
 - In BEFORE-INPUT user exit:
 - Get the Notice Type description from ME-ANOTC-TYPE. *Technical Note: Call MEFNTYN.*
- MEFAPTE / MEFAPTT – Notice Action per Type Audit by Entry / Time. *Technical Note: Use MEDS-BROWSE to generate.*

Qualified Provider (ME-QUAL-PROVIDER)

Create the following:

- MEFQPVFL – LDA with ME-QUAL-PROVIDER view
- MEFQPVFP – PDA for #ME-QUAL-PROVIDER. *Technical Note: Use MEDS-OBJECT-PDA to generate.*
- MEFQPVFG – LDA with ME-QUAL-PROVIDER-LOG view
- MEFQPVPG – PDA for #ME-QUAL-PROVIDER-LOG. *Technical Note: Use MEDS-OBJECT-PDA to generate.*
- MEFQPVB – Qualified Provider Browse. *Technical Note: Use MEDS-BROWSE-SUBP to generate using LOC-TYPE-ID-PROV super descriptor and list Location Type, ID, Provider Number and Name.*
- **MEFQPVV – Validation Subprogram.** *Technical Note: There is no model to generate this subprogram. Use MEBTTCV as example.*
 - In subroutine VALIDATE-COMMON
 - LOCATION TYPE is required and can only be an 'R' – Region (#METLTPL.#REGION)
 - LOCATION-ID is required and must be a valid region on ME-LOC (call MEALOCU).
 - QUAL-PROV-NUM must be blank when adding a new record, otherwise it is required.
 - In subroutine VALIDATE-PANEL1
 - If Action is 'PURGE'
 - ESCAPE ROUTINE (to prevent edits when purging).
 - Include SCERRC – On error block at the end of the program, *Technical Note: Add SCMSCL in LOCAL-DATA user exit.*
- MEFQPVU – ME-QUAL-PROVIDER Object Subprogram. *Technical Note: Use MEDS-OBJECT-SUBP to generate.*
 - In the BEFORE-STORE user exit:
 - Determine what the next qualified provider number for the region should be.

- In the MISC-SUBROUTINES user exit:
 - Include SCERRC – On error block, *Technical Note: Add SCMSCL in LOCAL-DATA user exit.*
- MEFQPVUG – ME-QUAL-PROVIDER-LOG Object Subprogram. *Technical Note: Use MEDS-OBJECT-SUBP to generate.*
- MEFQPRH – Qualified Provider per Region Help – show all Qualified Providers for the specified Region. *Technical Note: Use MEDS-BROWSE-HELPR to generate using LOC-TYPE-ID-PROV super descriptor and show the Provider Number, Name and Type.*
 - See Qualified Provider per Region Help – page 97 for the layout of the screen.
- MEFQPVF & MEFQPVM1 – Qualified Provider Maintenance. *Technical Note: Use MEBTTCF as example since there is no Construct model to use. This spec is not complete for this program, there are a lot more that must be included in the program (see the example program).*
 - See Qualified Provider Maintenance (QPROV) – page 62 for layout of map.
 - Use help routine MEALCH1 for help on Location ID.
 - In BEFORE-INPUT user exit:
 - Get the Location Type and ID descriptions from METLTPL and ME-LOC.
- MEFQPVE / MEFQPVT – Qualified Provider Audit by Entry / Time. *Technical Note: Use MEDS-BROWSE to generate.*

Auto Notice AU Member Event (ME-ANOTC-EVENT-AUMEM)

Create the following:

- MEFAUEFL – LDA with ME-ANOTC-EVENT-AUMEM view
- MEFAUEFP – PDA for #ME-ANOTC-EVENT-AUMEM *Technical Note: Use MEDS-OBJECT-PDA to generate.*
- MEFAUEFG – LDA with ME-ANOTC-EVENT-AUMEM-LOG view
- MEFAUEPG – PDA for #ME-ANOTC-EVENT-AUMEM-LOG *Technical Note: Use MEDS-OBJECT-PDA to generate.*
- **MEFAUEV – Validation Subprogram.** *Technical Note: There is no model to generate this subprogram. Use MECRENV as example.*
 - In subroutine VALIDATE-COMON
 - EVENT-NUM must be blank for the Add action.
 - In subroutine VALIDATE-PANEL1
 - If Action is 'PURGE'
 - ESCAPE ROUTINE (to prevent edits when purging).
 - Fields CASE-NUM, CERT-PERIOD-NUM and AU-MEMBER-NUM are required.
 - Fields NEW-AUMEM-IND, DUAL-ELIG-IND, TO-BE-PROC-IND and ONLINE-IND must be 'Y' or blank.
 - There must be an existing ME-CASE record for the CASE-NUM. *Technical Note: Use MECCASNO.*
 - There must be an existing ME-AU-MEMBER record for the CASE-NUM, CERT-PERIOD-NUM and AU-MEMBER-NUM. *Technical Note: Use FIND NUMBER.*
 - The PERSON-NUM is required and there must be an existing ME-PERSON record for the PERSON-NUM. *Technical Note: Use FIND NUMBER.*
 - The START-DATE-CURRENT is required and must be a valid date – format YYYYMMDD.
 - If the Notice Number is populated, there must be an existing ME-ANOTC record for the CASE-NUM and NOTICE-NUM. *Technical Note: Use FIND NUMBER.*
 - Include SCERRC – On error block at the end of the program, *Technical Note: Add SCMSCL in LOCAL-DATA user exit.*
- MEFAUEUG – ME-ANOTC-EVENT-AUMEM-LOG Object Subprogram. *Technical note: Use MEDS-OBJECT-SUBP to generate.*
- MEFAUEU – ME-ANOTC-EVENT-AUMEM Object Subprogram. *Technical note: Use MEDS-OBJECT-SUBP to generate.*
 - In the BEFORE-DELETE user exit:
 - If there is a Notice Number on the Event, then purge all Notices for this Event:

- Set action to 'Display'
- Call MEFNOTU with the Case-num and Notice Number to get #ME-ANOTC

Technical Note: Do not give an error if we don't find the Notice because it could have been deleted already. Reset #CXXGNLP-OUT.
- If Notice found, then
 - Set action to 'Purge'
 - Call MEFNOTU to purge the Notice

Technical Note: MEFNOTU will do a cascading purge to delete all notice actions and addressees
- End if
- End if
- In the BEFORE-STORE user exit:
 - Generate random EVENT-NUM. *Technical Note: Use MECRENU as example on how to generate random number.*
- In the MISC-SUBROUTINES user exit:
 - Include SCERRC – On error block, *Technical Note: Add SCMSCL in LOCAL-DATA user exit.*
- MEFAUEE / MEFAUET / MEFAUES – Auto Notice AU Member Event Audit by Entry / Time / User.

Technical note: Use MEDS-BROWSE to generate.

Auto Notice (ME-ANOTC)

Create the following:

- MEFNOTFL – LDA with ME-ANOTC view
- MEFNOTFP – PDA for #ME-ANOTC. *Technical Note: Use MEDS-OBJECT-PDA to generate.*
- **MEFNOTV – Validation Subprogram.** *Technical Note: There is no model to generate this subprogram. Use MECRENV as example.*
 - In subroutine VALIDATE-COMON
 - The CASE-NUM is required and there must be an existing ME-CASE record for the CASE-NUM.

Technical Note: Use MECCASNO.
 - NOTICE-NUM must be blank for the Add action.
 - In subroutine VALIDATE-PANEL1
 - If Action is 'PURGE'
 - ESCAPE ROUTINE (to prevent edits when purging).
 - The SYSTEM-ID must be 'ME' for MEDS.
 - If the DATE-CREATED is blank, default to *DATN

- NOTICE-DATE and DATE-CREATED is required and must be a valid date with format YYYYMMDD
- If the DATE-RELEASED is populated it must be a valid date with format YYYYMMDD
- NOTICE-TYPE is required and must be a valid Notice Type on ME-ANOTC-TYPE. *Technical Note: Use MEFNTYN.*
- CLIENT-PERSON-NUM is required and must be a valid Person on ME-PERSON. *Technical Note: Use FIND NUMBER.*
- Fields CLIENT-NAME and CLIENT-SSN are required.
- CSLD-KEY is required and must be a valid record on ME-CASE-LOAD. *Technical Note: Use FIND NUMBER.*
- If PROV-NUM populated, it must be a valid provider on ME-PROVIDER. *Technical Note: Use FIND NUMBER.*
- Fields IP-IND, TO-BE-REL-IND, ONLINE-IND, CC-PROV-IND, CC-BCSS-IND and CC-SPOE-IND must be 'Y' or blank.
- Include SCERRC – On error block at the end of the program, *Technical Note: Add SCMSCL in LOCAL-DATA user exit.*
- **MEFNOTU – ME-ANOTC Object Subprogram.** *Technical note: Use MEDS-OBJECT-SUBP to generate.*
 - In the BEFORE-DELETE user exit:
/* before the Notice is purged, remove the notice number from the appropriate Events
 - Perform Subroutine Remove-Notice-Number-from-Events (page 123)
 - Do a cascading delete of all the Notice Actions (ME-ANOTC-ACTION) and Addressees (ME-ANOTC-ADDRESSEE). Create MEFACTN1 and MEFADRN1
 - *Technical Note: See MECRENU as an example. It deletes all Renewal Members and Detail when the Renewal is purged.*
- In the BEFORE-STORE user exit:
 - Get the NEXT-NOTICE-NUM from ME-CASE, add 1 to NEXT-NOTICE-NUM and update it on ME-CASE. *Technical Note: See MECCRTU as an example. It gets the NEXT-CERT-PERIOD-NUM from ME-CASE and updates it.*
- In BEFORE-UPDATE-MOVE and BEFORE-STORE user exits:
 - Perform SETUP-9C-FIELDS
- In MISC-SUBROUTINES user exit:
 - Add subroutine SETUP-9C-FIELDS with the following:
 - NOTICE-DATE-9C = 99999999 – NOTICE-DATE
 - DATE-CREATED-9C = 99999999 – DATE-CREATED
 - Include SCERRC – On error block, *Technical Note: Add SCMSCL in LOCAL-DATA user exit.*

- Add the following subroutine in the MISC-SUBROUTINES user exit

Subroutine Remove-Notice-Number-from-Events

- Find-AUMEM. Find ME-ANOTC-EVENT-AUMEM with CASE-NOTICE-NUM = a value that consists of the #ME-ANOTC.CASE-NUM and #ME-ANOTC.NOTICE-NUM
 - Move by name ME-ANOTC-EVENT-AUMEM to #ME-ANOTC-EVENT-AUMEM
 - Set Action to 'Modify'
 - Reset Notice Number
 - Call MEFAUEV to validate the AU Member Event
 - Call MEFAUEU to update the AU Member Event
- End Find

End Subroutine

- MEFNOTN0 & MEFNOTP0 – ME-ANOTC access routine. *Technical Note: Use MECDETNO as an example.*
- MEFNOTH – ME-ANOTC Help Subroutine. *Technical note: Use MEDS-BROWSE-SUBP to generate using CASE-NOTICE super descriptor and show the NOTICE-NUM, CLIENT-NAME, NOTICE-DATE and NOTICE-TYPE.*

Auto Notice Action (ME-ANOTC-ACTION)

Create the following:

- MEFACTFL – LDA with ME-ANOTC-ACTION view
- MEFACTFP – PDA for #ME-ANOTC-ACTION. *Technical Note: Use MEDS-OBJECT-PDA to generate. Redefine the PRINT-SORT-KEY as #SORT-SEQUENCE(N2), #CERT-PERIOD-NUM(N4), #EFFECTV-DATE(N8) and #ACTION-NUM(N3) in both the LDA and PDA*
- **MEFACTV – Validation Subprogram.** *Technical Note: There is no model to generate this subprogram. Use MECRNCV as example.*
 - In subroutine VALIDATE-COMON
 - CASE-NUM and NOTICE-NUM are required and must be a valid Notice on ME-ANOTC. *Technical Note: Use MEFNOTN0.*
 - ACTION-NUM is required (see Technical Note below for MEFACTU).
 - In subroutine VALIDATE-PANEL1
 - If Action is 'PURGE'
 - ESCAPE ROUTINE (to prevent edits when purging).
 - ACTION-CODE is required and must be a valid Notice Action on ME-ANOTC-ACTION-CODE. *Technical Note: Use FIND NUMBER.*

- If EFFECTV-DATE, END-DATE, APPL-DATE, COVG-CANNOT-EXTEND-DATE, CALL-BY-DATE, RESPONSE-DUE-DATE, MCAID-CARD-DATE, SEND-BILLS-BY-DATE and FAIR-HEARING-DATE is populated, then it must be a valid date with format YYYYMMDD.
- If RENEWAL-MTH is populated, then it must be a valid date with format YYYYMM.
- PARAGRAPH-ID is required.
- Include SCERRC – On error block at the end of the program, *Technical Note: Add SCMSCL in LOCAL-DATA user exit.*
- **MEFACTU – ME-ANOTC-ACTION Object Subprogram.** *Technical note: Use MEDS-OBJECT-SUBP to generate.*

Technical Note: The ACTION-NUM field will be controlled by the calling program. This is to prevent multiple reads and updates of the ACTION-NUM-LAST-USED on ME-ANOTC during the Notice creation batch process. Put a comment to this effect in the program.

- Set up PRINT-SORT-KEY which is made up of the following fields:

Sort Sequence
Cert Period Number
Effctv Date
Action Num

Technical Note: Define a local field and redefine it with the above fields.

- In the MISC-SUBROUTINES user exit:
 - Include SCERRC – On error block, *Technical Note: Add SCMSCL in LOCAL-DATA user exit.*

Auto Notice Addressee (ME-ANOTC-ADDRESSEE)

Create the following:

- MEFADRFL – LDA with ME-ANOTC-ADDRESSEE view
- MEFADRFP – PDA for #ME-ANOTC-ADDRESSEE. *Technical Note: Use MEDS-OBJECT-PDA to generate.*
- **MEFADRV – Validation Subprogram.** *Technical Note: There is no model to generate this subprogram. Use MECRNCV as example.*
 - In subroutine VALIDATE-COMON
 - CASE-NUM and NOTICE-NUM are required and must be a valid Notice on ME-ANOTC. *Technical Note: Use MEFNOTNO.*
 - ADDRSEE-NUM is required (see Technical Note below for MEFADRU).
 - In subroutine VALIDATE-PANEL1
 - If Action is 'PURGE'
 - ESCAPE ROUTINE (to prevent edits when purging).
 - ADDRSEE-ROLE-CODE is required and must be a valid Addressee Role on MEFNARL.
 - LANGUAGE-CODE is required and must be a valid Language Code on METLNGL.

- Fields ADDRSEE-NAME, ADDR-LINE-1, CITY, STATE, and ZIP-CODE are required.
- Field E-CASE-RECORD-IND must be 'Y' or blank.
- Include SCERRC – On error block at the end of the program, *Technical Note: Add SCMSCL in LOCAL-DATA user exit.*
- MEFADRU – ME-ANOTC-ADRESSEE Object Subprogram. *Technical note: Use MEDS-OBJECT-SUBP to generate.*

Technical Note: The ADDRSEE-NUM field will be controlled by the calling program. This is to prevent multiple reads and updates of the ADDRSEE-NUM-LAST-USED on ME-ANOTC during the Notice creation batch process. Put a comment to this effect in the program.

- In the MISC-SUBROUTINES user exit:
 - Include SCERRC – On error block, *Technical Note: Add SCMSCL in LOCAL-DATA user exit.*

New Inquiries

Type Case by Notice Group Inquiry (TCNGQ)

- See Type Case by Notice Group Inquiry (TCNGQ) – page 67 for layout of map.
- Generate MEFTCGQ
 - Use MEDS-BROWSE model and read ME-TYPE-CASE by GROUP-CAT-TYPE.
 - Reset #FIRST-INPUT in START-OF-PROGRAM user exit to prevent blank screen at start.
 - Get the Notice Group Description from MEFNGRL.
 - Add function key PF5 – TCAS. If the cursor is positioned on a line with a category code/type case, invoke TCAS displaying the type case (set global values); otherwise invoke TCAS with existing values in globals.
- Create map MEFTCGM and use help routine MEFNGRH for help on Notice Group.

Action by Notice Type Inquiry (ANTQ)

- See Actions by Notice Type Inquiry (ANTQ) – page 68 for layout of map.
- Create MEFANTQ
 - Read ME-ANOTC-ACTION-PER-GROUP by NOTICE-TYPE-ACTION-PARAGRAPH to show the Primary Actions first. Then read ME-ANOTC-ACTION-PER-TYPE by NOTICE-TYPE-ACTION to show the Sub Actions. Since we have to read two files, build an array (allow for 100 occurrences) of all the records and use the array when displaying records.
 - Sub actions don't have an active indicator on ME-ANOTC-ACTION-PER-TYPE; it is inherited from the Notice Type (do a find on ME-ANOTC-TYPE to get the active indicator for the Notice Type). So if the Notice Type is inactive, then all sub actions related to the Notice type is also inactive.
 - A valid Notice Type must be entered (call MEFNTYN to validate).
 - Call MEFNACN to get Notice Action description.
 - Add function key PF5 – Nact (#MEXHOTL.#NACT). If the cursor is positioned on a line containing a valid Notice Group, invoke ANGR and display the selected Notice Group. If the cursor is positioned on a line with no Notice Group, invoke ANTP and display the selected Notice Type. Give error message if cursor is not positioned on a valid line.
- Create map MEFANTM and use MEFNTYH for help on Notice Type and MEFNGRH for help on Notice Group.

Notice Action Code Inquiry (NACQ)

- See Notice Action Code Inquiry (NACQ) – page 69 for layout of map.
- Create MEFNACQ

- This program reads two different files depending on the Action Code entered, therefore it won't be constructable. Start of by generating it use MEDS-BROWSE model and then change it as needed. This way Construct will handle all the scrolling.
- Action Code is required and can either be a primary or a sub action (call MEFNACU to validate).
- If a Primary action was entered, read ME-ANOTC-ACTION-PER-GROUP by ACTION-PARAGRAPH-TYPE to show the information for the Primary Action.
- If a Sub action was entered, read ME-ANOTC-ACTION-PER-TYPE by ACTION-PARAGRAPH-TYPE to show the information for the Sub Action.
 - Sub actions don't have an active indicator on ME-ANOTC-ACTION-PER-TYPE; it is inherited from the Notice Type (do a find on ME-ANOTC-TYPE to get the active indicator for the Notice Type). So if the Notice Type is inactive, then all sub actions related to the Notice type is also inactive.
- Get the Notice Group description from MEFNGRL.
- Add function key PF5 – Nact. If the cursor is positioned on a line containing a valid Notice Group, invoke ANGR and display the selected Notice Group. If the cursor is positioned on a line with no Notice Group, invoke ANTP and display the selected Notice Type. Give error message if cursor is not positioned on a valid line.
- Create map MEFNACM1 and use MEFNACH for help on Action Code.

AU Member Notice Event Inquiry (AUNEQ)

- See AU Member Notice Event Inquiry (AUNEQ) – page 70 for layout of map.
- Create **MEFAUEQ**
 - Use MEDS-BROWSE model and read ME-ANOTC-EVENT-AUMEM by CASE-PERSON-PROCESS-START.
 - In START-OF-PROGRAM:
 - Get the current Auto Notice Process Run number (call MEXRUNN with Process-ID = 'ANGACT').
 - Case Number is required.
 - If the Person Number is entered, show only events for that person.
 - Help can only be invoked on the Person Number is the Case Number was entered.
 - The 'All' and 'Held' fields may only be 'X' or blank; both may not be marked with an 'X'.
 - If the 'All' field is marked with an 'X', show all AU Member Events for the Case.
 - If the 'Held' field is marked with an 'X', show all the held events (process run number = 0) for the Case.
 - If the 'All' and the 'Held' field is blank, show the current events (process run number = current Auto Notice Process run number) for the Case.
 - Display the current Auto Notice Process Run number at top of page.
 - For every line that are displayed:

- Get the Person Name (call MECPERU) and display in format <first> <mi> <last>
- If the Notice is "in-progress", do NOT display the Notice Num.
- If the Process Run Number is not 0, get the run date (call MEXRUNN1 for Process ID 'ANGACT' and the process run number) and display in format mm/dd/yy.
- Display both occurrences of the EVENT-DATA-PE even if it is blank.
- Display a 'B' for the first occurrence and an 'A' for the second occurrence.
- Add function key PF5 – AUMEM. If the cursor is positioned on a line containing a valid AU Member, invoke AUMEM and display the selected AU Member otherwise give an error message.
- Add function key PF6 – NSCSQ. Invoke NSCSQ and display the Notice Summary for the Case.
- Create map MEFAUEM and use MECCASH for help on Case Number and MECCSMH for help on Person Number. (MECCSMH is a subprogram, so will have to be called from program).

Notice Summary by Case (NSCSQ)

- See Notice Summary by Case (NSCSQ) (page 73) for layout of the screens.
- Create MEFSCSQ (since this program most probably won't be constructable, start of by generating it using the MEDS-BROWSE model and then go ahead and make the necessary adjustments)
 - Read ME-ANOTC by CASE-SSN-NOTICE-DATE-9C.
 - Case Number is required.
 - Use write statements to display line values and INPUT NO ERASE when showing the map (this should work, if not we need an array, but try without the array first). Show all the Notices for the first client. The Worker has to select a different Client on the Case to show the Notices for the other Clients.
 - Show all the fields as they are on ME-ANOTC. Do NOT get any information for any other files.
 - Do NOT show any "in-progress" Notices (IP-IND = 'Y')
 - Client Number moreable:
 - If there are more than one Client on the Case with Notices, show a '>'. (Do histogram on ME-ANOTC with super CASE-SSN-NOTICE-DATE-9C).
 - If there is only one client, show a '+'
 - If the user enters an 'M', invoke the Other Clients on Case pop-up (page 129)
 - Add function key PF5 – WrkD (#MEXHOTL.#MEFSCSN2) to show Worker Detail pop-up (page 129) if cursor is positioned on a line containing a valid Notice.
 - Add function key PF6 – AdrD (#MEXHOTL.#MEFSCSN3) to show Addressee Detail pop-up (page 129) if cursor is positioned on a line containing a valid Notice.
 - Add function key PF9 – NASQ to invoke the Notice Action Summary (NASQ) (page 130) if cursor is positioned on a line containing a valid Notice.
- **Create map MEFSCSM** using MECCASH as help for Case Number.

Other Clients on Case pop-up

- See Other Clients on Case pop-up (page 75) for layout of the map.
- **Create MEFSCSN1 & MEFSCSM1** – Other Clients on Case pop-up (use MEDS-BROWSE-SUBP to generate). Worker can position cursor on line to select a Client. The Client SSN is returned to the calling program and the selected client's Notices are displayed.

Worker Detail pop-up

- See Worker Detail Pop-up (page 76) for layout of the map.
- **Create MEFSCSN2 & MEFSCSM2** – Worker Detail pop-up (use MEDS-MOREABLE-SUBP to generate). Show information from ME-ANOTC. NO other files are needed.

Addressee Detail pop-up

- See Addressee Detail Pop-up (page 77) for layout of the map.
- Create MEFSCSN3 & MEFSCSM3 - Notice Addressee Detail pop-up (This is really a browse that shows one record per page and the MEDS-BROWSE-SUBP might work, otherwise use MEDS-MOREABLE-SUBP to generate).
 - Use super CASE-NOTICE-ADDRSEE-ROLE on ME-ANOTC-ADDRESSEE and show information from this file. Do NOT retrieve any information from any other file.
 - Make sure PF7 – Back and PF8 – Fwrd works.

Notice Summary by Client (NSCLQ)

- See Notice Summary by Client (NSCLQ) (page 78) for layout of the screens.
- **Create MEFSCSQ** (this is very similar to MEFSCSQ, so copy it and make the necessary changes). Listed below are the parts that are different from MEFSCSQ.
 - Read ME-ANOTC by SSN-CASE-NOTICE-DATE-9C.
 - Show all the Notices for the 'first' case. The Worker has to select a different Case for the Client to show the Notices for the other Cases.
 - Do NOT show any "in-progress" Notices (IP-IND = 'Y')
 - Case Number moreable:
 - If there are more than one Case with Notices for the Client, show a '>'. (Do histogram on ME-ANOTC with super SSN-CASE-NOTICE-DATE-9C).
 - If there is only one case, show a '+'
 - If the user enters an 'M', invoke the Other Cases for Client Pop-up (page 130)
- **Create map MEFSCML** with MECPERH2 as help on CLIENT-SSN.

Other Cases for Client Pop-up

- See Other Cases for Client pop-up (page 80) for layout of screen.
- Create MEFSCLN1 & MEFSCLM1 – Other Cases for Client pop-up (use MEDS-MOREALBLE-SUBP to generate – use MECCSSN1 as example). Worker can position cursor on line to select a Case. The Case Number is returned to the calling program and the selected Case's Notices are displayed.

Notice Action Summary (NASQ)

- See Notice Action Summary (NASQ) (page 80) for layout of screen.
- **Create MEFACSQ and MEFACSM1**
 - Generate using the MEDS-BROWSE and read ME-ANOTC-ACTION by CASE-NOTICE-PRINT-SORT-KEY
 - Case Number and Notice Number are required.
 - If Help on Notice Num is invoked (#NOT-HELP = true)
 - Case Number must be entered before help on Notice Number can be invoked.
 - Call MEFNOTH (subprogram) if help on Notice Num is invoked
 - Use the Client information on ME-ANOTC to display at the top of the page. Do NOT retrieve any information from any file other than ME-ANOTC and ME-ANOTC-ACTION.
 - Add function key PF5 – PersD (#MEXHOTL.#MEFACSN1) to show Person Detail Pop-up (page 130) if cursor is positioned on a line containing a valid Notice Action.
 - Add function key PF6 – Field (#MEXHOTL.#MEFACSN3) to show Action Fields Detail pop-up (page 131) if cursor is positioned on a line containing a valid Notice Action.
- **Create map MEFSCLM** with MECCASH as help for Case Number and MEXHLP as help for Notice Number (HE = 'MEXHLP',#NOT-HELP).

Person Detail Pop-up

- See Person Detail pop-up (page 81) for layout of map.
- **Create MEFACSN1 & MEFACSM2** – Person Detail pop-up (use MEDS-MOREABLE-SUBP to generate) and show information from PERSON-PE on ME-ANOTC-ACTION. Show Client information from ME-ANOTC.
 - Add function key PF5 – Name (#MEXHOTL.#MEFACSN2) to show the Name as Printed on Notice pop-up (page 130).

Name as Printed on Notice pop-up

- See Name as Printed on Notice Pop-up (page 82) for layout of map
- Create **MEFACSN2 & MEFACSM3** – Name as Printed on Notice Pop-up (use MEDS-MOREABLE-SUBP to generate) and show the NAME-LIST on ME-ANOTC-ACTION.

Action Fields Detail pop-up

- See Action Fields Detail pop-up (page 82) for layout of map.
- **Create MEFACSN3 & MEFACSM4** - Action Fields Detail pop-up (use MEDS-MOREABLE-SUBP to generate) and show information from ME-ANOTC-ACTION. Show Client information from ME-ANOTC.

Notice Summary by Caseload / Date Created (NSCDQ)

- See Notice Summary by Caseload / Date Created (NSUM) (page 83) for layout of screens.
- **Create MEFSCDQ**
 - Use MEDS-BROWSE to generate and read ME-ANOTC by CSLD-CREATED-9C-CLIENT-SSN.
 - Edits on the Location Type, Id and Number (See MECRDTO):
 - The Location Type, ID and Number are required.
 - The Location Type must be a valid value on METLTPL
 - The Location Type and ID must be a valid value on ME-LOC (call MEALOCU)
 - The Location Type, ID and Number must be a valid value on ME-CASE-LOAD (call MEACSLU)
 - Default the Date Created to today's date and if the Date Created is changed, then it must be a valid date in format YYYYMMDD.
 - The super uses DATE-CREATED-9C, so convert the input date created to its 9C equivalent before reading the file.
 - Use MECCISB for help on Client SSN.
 - See MECRDTO how the help on the Location Type, Id and Number should work.
 - Show information from ME-ANOTC. Do NOT read any other files to retrieve information.
 - Do NOT show any "in-progress" Notices (IP-IND = 'Y')
 - Add function key PF5 – WrkD (#MEXHOTL.#MEFSCSN2) to show Worker Detail pop-up (page 129) if cursor is positioned on a line containing a valid Notice.
 - Add function key PF6 – AdrD (#MEXHOTL.#MEFSCSN3) to show Addressee Detail pop-up (page 129) if cursor is positioned on a line containing a valid Notice.
 - Add function key PF9 – NASQ to invoke the Notice Action Summary (NASQ) (page 130) if cursor is positioned on a line containing a valid Notice.
- **Create map MEFSCDM** with MEXHLP as help for Caseload Type, ID and Number as well as Client SSN. Every field should have a unique logical defined in the program that is used on the map (e.g. HE = 'MEXHLP',#LOC-TYPE-HELP for help on Caseload Type) – see MECRDTO.

Pending Notice Summary

- See Elig Notice Browse (page 104) for layout of screen.

- **Generate MEFINSB & MEFINSM** (if needed) using the MEDS-BROWSE using PROCESS-CASE-NOTICE as SP
 - Show all the Notices for the current Process Run Number and Case Number passed as parameters to this routine.
 - Display the Case Number at top of page
 - Call MEFNOTH (subprogram) if help on Notice Num is invoked
 - Add function key PF5 – WrkD (#MEXHOTL.#MEFSCSN2) to show Worker Detail pop-up (page 129) if cursor is positioned on a line containing a valid Notice.
 - Add function key PF6 – AdrD (#MEXHOTL.#MEFSCSN3) to show Addressee Detail pop-up (page 129) if cursor is positioned on a line containing a valid Notice.
 - Add function key PF9 – ActD (#MEXHOTL.#MEFACSN) to show Notice Action Summary pop-up (page 132) if cursor is positioned on a line containing a valid Notice.
 - Add function key PF10 – Rlse (#MEXHOTL.#RLSE) to release the Notice if the cursor is positioned on a line containing a valid Notice.
 - If Certs are being held (#CERT-HELD is true - passed as parameter from calling program)
 - Give error message '*Certs are being Held – cannot release Notice*'
 - End if
 - Call "Release Notice (MEFRNPN)" (page 198) with the Case Number and the selected Notice Number. This routine will release the Notice.
 - END TRANSACTION

Notice Action Summary pop-up

- See Notice Action Summary Pop-up (page 105) for layout of screen.
- **Create MEFACSN & MEFACSM** – Notice Action Summary Pop-up (use MEDS-BROWSE-SUBP or MEDS-MOREABLE-SUBP to generate – I'm not sure which would be best). Show information from ME-ANOTC-ACTION. NO other files are needed.
 - Use the Client information on ME-ANOTC to display at the top of the page. Do NOT retrieve any information from any file other than ME-ANOTC and ME-ANOTC-ACTION.
 - Add function key PF5 – PersD (#MEXHOTL.#MEFACSN1) to show Person Detail Pop-up (page 130) if cursor is positioned on a line containing a valid Notice Action.
 - Add function key PF6 – Field (#MEXHOTL.#MEFACSN3) to show Action Fields Detail pop-up (page 131) if cursor is positioned on a line containing a valid Notice Action.

Notices Being Held for Certs Pop-up

- See Notices Being Held for Certs pop-up (page 107) for layout of screen.
- **Create MEFCBHN & MEFCBHP & MEFCBHM** – Certifications Being Held Pop-up (use MEDS-MOREABLE-SUBP to generate).
 - The calling program will pass an array of Certs that are being held.

Re-Create Notices Request Maintenance (RCNOT)

- **Create MEFRCNF** – Program
- Assign the Process ID to be 'ANRCRTE'
- Populate Location / Worker Description.
- Record whether the Recreate From Date was changed or not.
- Record whether any lines were changed or not.
- Setup help for Location Id, Location Type and Caseload Number
- Count the number of notices. Do not count notices for lines to be purged from the request.
- Code for Pop up Batch Re-create Notice Confirmation window (CALLNAT 'MEFRCNN')
- A valid From Date must be entered, and must be in the past
- Make this look like restart so batch job reads restart data.

New Miscellaneous Routines

Person Help by Name / Parish / Birth Date (MECPERH2)

- Create **MECPERH2** the same as MECPERH1, but return SSN as parameter
- Person Help defaults to Help by Name / Parish / Birth Date, call this person help before showing the menu. If PF6 was pressed from Help by Name / Parish / Birth Date then input the menu map and allow the user to select another help function. If the user selected a person, pass the person number to the calling function.

Changes to Existing Modules

NOTE: All the objects that generate Auto Notice Events should only do so if the Type Case's Create Event Ind = 'Y'.

Case Maintenance (MECCAS*)

Summary of Changes

- Add the new field NEXT-NOTICE-NUM to MECCASFL, MECCASFP, MECCASFG and MECCASPG.
- Change MECCASU to set the NEXT-NOTICE-NUM to 1 when a new Case is added.
- Change Audit Browsers (MECCASE, MECCAST and MECCASS) to display NEXT-NOTICE-NUM.
Technical Note: Add to panel 3 just before MMIS Run #. If the field doesn't fit, change 'Next Elig Deter #' to 'Deter #'.

Application Type Case Maintenance

- Add new fields PW-APPL-RECV-IND and QUAL-PROV-NUM to MECATCFL, MECATCFP, MECATCFG and MECATCPG
- Change Audit Browse (MECATCE, MECATCT and MECATCS) to display PW-APPL-RECV-IND and QUAL-PROV-NUM (on panel 3 after MEDT ind)
- Add new fields to MECATCF & MECATCM1 / MECATCN & MECATCM4
 - See Application Type Case Pop-up (page 96) and Application Type Case Maintenance (APTC) (page 97) for layout of screens.
 - Use MEFQPVH as help on Qualified Provider.
 - In MECATCF, protect PW-APPL-RECV-IND and QUAL-PROV-NUM if application status is 'D'one.
- Change Application Type Case Validation Subprogram (MECATCV):
 - PW-APPL-RECV-IND is required for Type Case 16-12 (#MERCATL.#PE , #MERTYPL.#PE) and must be a 'Y' or 'N'. Must be blank for all other Type Cases.
 - QUAL-PROV-NUM is required for Type Case 16-12 (#MERCATL.#PE , #MERTYPL.#PE), may be entered for 3-13, 3-53 and 3-104 (category #MERCATL.#AFDC and type case = #MERTYPL.#CHAMP-PW, #CHAMP-PW-III or #CHAMP-PW-II), must be blank for all other Type Cases and if entered, then it must be a valid provider on ME-QUAL-PROVIDER for the region where the caseload is.

Type Case Maintenance (MEATYC*)

Summary of Changes

- Add the new fields NOTICE-GROUP and CREATE-EVENT-IND to MEATYCFL, MEATYCFP, MEATYCFG and MEATYCPG.
- MEATYCF & MEATYCM1 & MEATYCM5 – Type Case Maintenance.

- See Type Case Maintenance (TCAS) – page 93 for layout of screens.
- Add Create Notice Event to panel1
- Add Notice Group (with help routine MEFNGRH) to panel2.
- In BEFORE-INPUT user exit get the Notice Group Description from MEFNGRL.
- Change MEATYCV
 - In VALIDATE-PANEL1 after COLA-CODE edit to check if the Create Notice Event is a 'Y' or an 'N'.
 - In VALIDATE-PANEL2 before notice description edit to check when the Notice Group is populated that it is a valid code on MEFNGRL.
- Change Audit Browsers (MEATYCE and MEATYCT) to display NOTICE-GROUP on panel 1 and CREATE-EVENT-IND on panel 4.

Worker Maintenance (MEAWRK*)

- Change WRKR (MEAWRK*)
 - Add fields to LDA's & PDA's - MEAWRKFL, MEAWRKFP, MEAWRKFG, MEAWRKPG
 - Add to Audit Browsers - MEAWRKE, MEAWRKT
 - Add to map - MEAWRKM1
 - Add fields to MEAWRKP2, MEAWRKP3 and change MEAWRKN2 and MEAWRKN3 to get info from ME-WORKER (the move by name should take care of this)

Certification Period Browse (MECCRTB)

Technical Note: This screen is currently a Browse using WRITE statements to display the Certs. We may be able to use INPUT NO ERASE to display the new input columns. If not, the screen will have to be converted to a multi-line maintenance.

- See Certification Period Browse (MECCRTB) (page 102) for layout of screen.
- The HOLD-NOTICE-IND on more than one cert may be changed simultaneously.
- If the HOLD-NOTICE-IND is changed on the screen for a cert (use #OLD values instead of control variables) and the worker presses enter, check if the value entered is valid ('Y' or blank) and call MECCRTU to update the field otherwise show error message.
- Do not allow the worker to make a decision (PF11) if changes were made to the HOLD-NOTICE-IND that was not updated on the file.
- Protect the HOLD-NOTICE-IND if the Create Event indicator is 'N' on ME-TYPE-CASE.
- When calling "Determination Completion Pop-up (MECDET1)" (page 137) pass a #CERT-HELD flag as parameter. This flag is set to true if any Certs are being held (HOLD-NOTICE-IND = 'Y', set #CERT-HELD).
- In subroutine EXIT-READ-LOOP before the DECIDE ON FIRST VALUE *PF-NAME

/* If there are certs that are being held and the user leaves the in-progress area, we need to warn them about the certs that are being held.

- If *PF-KEY = CDKEYLDA.#QUIT-KEY or = CDKEYLDA.#MAIN-KEY or = CDKEYLDA.#RETURN-KEY
 - Find and remove tracking workflow:
 - Review List Reason Code = ' ' (Delete all Notice Held review list entries)
 - Perform Subroutine Create-Tracking-Entry (page 136)
 - If #CERT-HELD, then
 - Create array of Certs that are being held (HOLD-NOTICE-IND = 'y') with the following fields: Cert Period Num, Client Name, Cat-type-case, start date and close date. *Technical Note: The array will be part of the PDA for the pop-up. 10 occurrences in the array should be enough.*

Call routine "Notices Being Held for Certs Pop-up" (page 132) passing the array of held certs in #MEFCBHN-IN.array.

- End If /* Cert held
- End If
- In subroutine CONFIRM-COMPLETION-OF-DETERMINATION after the callnat to MECDET1
 - If the determination has been completed (#MECDET1-OUT.#DETER-COMPLETED)
 - Find and remove tracking workflow:
 - Review List Reason Code = ' ' (Delete all Notice Held review list entries)
 - Perform Subroutine Create-Tracking-Entry (page 136)
 - End If

Internal Subroutines

Subroutine Create-Tracking-Entry

/* Create Tracking Entry

- Effective Date = Today
- Related Object = Case: 99999999999999; Elig: 9999
- Compress 'D', Case and Elig Num into Stack Data
- Tracking Group = ANOTICE – Auto Notice

Technical Note: Call standard tracking processor subprogram CNTTFVN. Also, refer to example subroutine CREATE-TRACKING-ENTRY in MEBWRKU as an example.

End Subroutine

Cert Period Budget Browse (MECCBDB)

- See Cert Period Budget Browse (MECCBDB) (page 103) for layout of screen.
- Changes are the same as changed spec'ed for Certification Period Browse (MECCRTB) – Page 135

Cert Period Closure Browse (MECCCPB)

- See Cert Period Closure Browse (MECCCPB) (page 104) for layout of screen.
- Changes are the same as changed spec'ed for Certification Period Browse (MECCRTB) – Page 135

Decision Key Validation (MECCRTV)

- Add the following after 'PERFORM UPDATE-APTC'
 - Perform Subroutine Generate-In-Progress-Notice (page 137)

Internal Subroutines

Subroutine Generate-In-Progress-Notice

- If *DEVICE NE 'BATCH'
 - Perform Subroutine Get-ANOTC-Generation-Run-Number (page 142) to determine the run number of the next Auto Notice Action generation run.
 - Call routine "Generate Notice Actions for Case (MEFGACN)" (page 152) with the current Process Run Number and the Case Number. This routine deletes any existing IP Notices and creates new IP Notices for the Case.
- End If

End Subroutine

Determination Completion Pop-up (MECDETN1)

- Change MECDETP1
 - Add #MECDETN1-IN.#CERT-HELD (L)
- Create new map (MECDETM8)
 - See Determination Completion pop-up (page 106) for layout of map. Add the following at the beginning of the MECDETN1 (after PERFORM VALIDATE-COMPLETION) if #CXXMORP-IO.#DO-NOT-INPUT is FALSE
 - If no cert are being held (#MECDETN1-IN.#CERT-HELD = FALSE), then

/* Check if there are any "in-progress" Notices for the Case (MEFGIPN)

- Perform Subroutine Get-ANOTC-Generation-Run-Number (page 142) to determine the run number of the next Auto Notice Action generation run.
- Read all the AU Member Events for the Process Run Number and Case Number (use super PROCESS-CASE-CERT-AUMEM-IND) to get all the unprocessed AU Member Events. If there is a Notice number on an unprocessed Event, then there will be an "in-progress" Notice.
 - If the AU Member Event has a Notice Number
 - Call METNOTU to get the Notice Type

- Call MECCEPU to get the cert period (use cert period num on AU Member Event)
- Call MEATYCU to get the type case description
- Change the CV of the new fields on the map to make them visible
- Display the Notice type, category/type-case and type case description. *Technical Note: This will probably be an array (Notice Array). Keep the Notice Num in the array so that we know which Notices to release.*
- End If /* AUM Event has Notice Number
- End Read /* AUM Event
- End If /* no certs are being held
- If there are any Notices to be released, then
 - Show new Map
- Else
 - Show existing map MECDETM4
- End if
- If there are no Notices to be released, display a popup window indicating that Auto Notices were not created, and that EZ Noticed should be used, if necessary
- If subroutine AFTER-INPUT
 - For every "in-progress" Notice, check if new field Release Notices is 'Y' or blank and give error message if needed.
 - /* add the following after MOVE BY NAME #MECCKPP-IO TO #MECCDNP-IN
 - Set #MECCDNP-IN.#CERT-HELD to #MECDETN1-IN.#CERT-HELD

Scenario Determination (MECCKPN)

- Change callnat to MECDETN1 to include MECDETN1-IN

Close Determination (MECCDNN)

- Change MECCDNP
 - Add #MECCDNP-IN.#CERT-HELD (L)
- In subroutine PURGE-IN-PROGRESS just before the END-HISTOGRAM
 - If certs are being held (#MECCDNP-IN.#CERT-HELD is TRUE)
 - Get the Cert Period (Call MECCEPU with action = 'Display')
 - If #ME-CERT-PERIOD.HOLD-NOTICE-IND NE ' '
 - Reset #ME-CERT-PERIOD.HOLD-NOTICE
 - Update Cert period (call MECCEPU with action = 'Modify')

- End If
- End If /* Certs are being held

Certification Purge (MECPCEN0)

- See Purging a Certification – page 98 for layout of map.
- Change MECPCEN0 & MECPCEN0 to show if a Notice is going to be purged.
/* Check if there are any Notices to purge (add this in the BEFORE-INPUT user exit):
 - Read AU Member Events by CASE-CERT-AU-MBR for the Cert
 - If there is a Notice Number on the AU Member Event, then
 - Set #MAP.#NOTICE-IND to 'X'
 - Escape out of read loop
 - End if
- End Read

Technical Note: Since we only need to know if there are any Notices to purge and we are not really interested in how many, escape out of the read loop the moment we find a Notice.

Technical Note: Notices and Events will actually be purged when the AU Members for the Cert is purged.

Cert Period (&-IP) Maintenance

- Add new field HOLD-NOTICE-IND to MECCEPFL, MECCEPFP, MECCEPFG, MECCEPPG, MECCRTFL and MECCRTFP)
- Change Audit Browse (MECCEPE, MECCEPT and MECCEPS) to display HOLD-NOTICE-IND (on panel 2 after LAMI Close Code)
- Change MECCRTV1 - Cert Period IP Validation Subprogram to check if HOLD-NOTICE-IND is 'Y' or blank.

Cert Period (-IP) Object Subprogram (MECCEPU/ MECCRTU)

Summary of Changes

- Change this module to update all the "pending" ME-ANOTC-EVENT-* records for this Cert whenever the value of the Cert's HOLD-NOTICE-IND field changes.

Processing Changes

Action "Modify"

/* Insert the following logic at an appropriate point in the existing logic after the Cert Period record is updated (add this in the BEFORE-ET user exit after the PERFORM CALL-CPTC). The only valid values of HOLD-NOTICE-IND are 'Y' and blank.

- If the Cert Period's HOLD-NOTICE-IND field has changed (compare ME-CERT-PERIOD view fields to #ME-CERT-PERIOD input parameter fields):

Technical note: Set flag in BEFORE-UPDATE-MOVE user edit if the HOLD-NOTICE-IND changed. Save the old value and new value to local variable.

- Perform Subroutine Get-ANOTC-Generation-Run-Number (page 142) to determine the run number of the next Auto Notice Action generation run. Keep this as local variable #NEXT-ANOTC-RUN-NUM.
- If the old value of the Cert Period's HOLD-NOTICE-IND field is 'Y':
 - Set local #SEARCH-RUN-NUM to zero.
- Else
 - Set local #SEARCH-RUN-NUM to local #NEXT-ANOTC-RUN-NUM.
- End If

/* Update all the "pending" ME-ANOTC-EVENT-AUMEM records for the Cert to set or release the hold. (create subprogram MEFUPEN)

- READ-AUMEM-EVENT.
READ ME-ANOTC-EVENT-AUMEM with PROCESS-CASE-CERT-AUMEM-IND starting at #SEARCH-RUN-NUMBER, and the Case Number and Cert Period Number of this Cert.
 - Escape bottom when the ANOTC-RUN-NUM-PROCESS, CASE-NUM, or CERT-PERIOD-NUM are different to the search values.
 - If the new value of the Cert Period's HOLD-NOTICE-IND field is 'Y':
 - Set ANOTC-RUN-NUM-PROCESS to zero.
 - Else
 - Set ANOTC-RUN-NUM-PROCESS to local #NEXT-ANOTC-RUN-NUM.
 - End If
 - Update the ME-ANOTC-EVENT-AUMEM record.
- End-Read.

/* Repeat the above Read and Update loop for the other types of ME-ANOTC-EVENT-* records related to this Cert Period. **NOTE:** For Phase 1, there will be no other types of ME-ANOTC-EVENT-* records related to the Cert Period to process.

- End-If

End of Processing

AU Member Object Subprogram (MECAUMU)

Summary of Changes

- Change this module to record AU Member events significant to Auto Notices as records in the ME-ANOTC-EVENT-AUMEM file. Significant events include the creation of an AU Member, closure or

pending closure of an AU Member, or modifications to the Closure Date, Pending Closure Date, or Closure Code.

Processing Changes

Action “Add”

/* Insert the following logic in the BEFORE-STORE user exit at an appropriate point in the existing logic before the AU Member record is Stored.

- Perform Subroutine Get-ANOTC-Generation-Run-Number (page 142) to determine the run number of the next Auto Notice Action generation run. Keep this as local variable #NEXT-ANOTC-RUN-NUM.
- If the AU Member's Cert Period has not been previously retrieved, retrieve it to obtain the value of the HOLD-NOTICE-IND field and the Type Case. (Call MECCEPU)
- If the Cert Period's Type Case has not been previously retrieved, retrieve it to obtain the value of the CREATE-EVENT-IND field. (Call MEATYCU)
- If the Type Case's Create Event Ind = 'Y', then
 - Perform Subroutine Add-AUMem-Event – Page 142
- End If /* Create Event

/* Insert the following logic in the BEFORE-ET user exit after the new ME-AU-MEMBER record is stored.

- If the Type Case's Create Event Ind = 'Y', then
 - Set action to 'Add'
 - Perform Subroutine Call-AUMem-Event-Update-Subprogram (page 145), passing in the #ME-ANOTC-EVENT-AUMEM PDA.
- End-If /* Create Event

End of “Add” changes.

Action “Modify”

/* Insert the following logic in the BEFORE-UPDATE-MOVE user exit at an appropriate point in the existing logic before the AU Member record is updated.

- If the Type Case's Create Event Ind = 'Y', then
 - Perform Subroutine Modify-AUMem-Event – Page 143
- End-If /* Create Event

/* Insert the following logic in the BEFORE-ET user exit after the ME-AU-MEMBER record is updated.

- If #ANOTC-CHANGES and the Type Case's Create Event Ind = 'Y', then
 - If *NUMBER (FIND-EVENT.) = 0
 - Set action to 'Add'
 - Else
 - Set action to 'Modify'

- End If
- Perform Subroutine Call-AUMem-Event-Update-Subprogram (page 145), passing in the #ME-ANOTC-EVENT-AUMEM PDA.
- End If /* Changes and Create Event

/* End of "Modify" changes.

Action "Purge"

/* Insert the following logic in the BEFORE-DELETE user exit at an appropriate point in the existing logic after the delete validations, but before the AU Member record is deleted.

- If the Type Case's Create Event Ind = 'Y', then
 - Perform Subroutine Delete-AUMem-Event – Page 145
- End If /* Create Event

/* End of "Purge" changes.

Internal Subroutines

Subroutine Get-ANOTC-Generation-Run-Number

- Determine the run number of the next run of the Generate Auto Notice (MEFGANZ) process (page 146) by calling "Retrieve Run Control Number" (MEXRUNN) passing in the process ID – 'ANGACT'. The value passed back in the RUN-NUM field is the run number of the *next* run, even if a *current* run is in progress.
- Callnat MEFAUEN2

End Subroutine

Subroutine Add-AUMem-Event

- Prepare to store a new ME-ANOTC-EVENT-AUMEM view. Reset the ME-ANOTC-EVENT-AUMEM, and then set values in the view as follows:
 - Reset EVENT-NUM – the Object subprogram will generate a random EVENT-NUM.
 - Set NEW-AUMEM-IND to 'Y'.
 - Set TO-BE-PROC-IND to 'Y'.
 - If *DEVICE NE 'BATCH', then
 - Set ONLINE-IND = 'Y'
 - End if
 - Set CASE-NUM, CERT-PERIOD-NUM, AU-MEMBER-NUM, and PERSON-NUM to the values from the input #ME-AU-MEMBER PDA.
 - Set START-DATE-CURRENT to the value of START-DATE from the input #ME-AU-MEMBER PDA.

/* only set the process run number if Notices for the Cert are NOT held.

- If the Cert Period's HOLD-NOTICE-IND NE 'Y'
 - Set ANOTC-RUN-NUM-PROCESS to #Local.#NEXT-ANOTC-RUN-NUM.
- End-If
- Populate occurrence 2 (new values) of the view's EVENT-DATA-PE. Set START-DATE, CLOSE-DATE, CLAIMS-SUS-DATE, PENDING-CLOSE-DATE, CLOSURE-CODE from the incoming #ME-AU-MEMBER parameter values of the AU Member record. *Technical Note: Move By Name #ME-AU-MEMBER PDA values to EVENT-DATA-PE (2).*

Note that the occurrence 1 (old values) of the EVENT-DATA-PE are not populated when a new AU Member is added, since there are no "old" values for the AU Member.

- Move by name the ME-ANOTC-EVENT-AUMEM view to the #ME-ANOTC-EVENT-AUMEM PDA.
- Set action to 'Add'
- Perform Subroutine Call-AUMem-Event-Validation-Subprogram (page 145), passing in the #ME-ANOTC-EVENT-AUMEM PDA.

End Subroutine

Subroutine Modify-AUMem-Event

- Set local #ANOTC-CHANGES (L) to FALSE.
- If any of the AU Member's fields START-DATE, CLOSE-DATE, CLAIMS-SUS-DATE, PENDING-CLOSE-DATE, or CLOSURE-CODE have changed (compare ME-AU-MEMBER view fields to #ME-AU-MEMBER input parameter fields):
 - Set local #ANOTC-CHANGES (L) to TRUE.
 - Perform Subroutine Get-ANOTC-Generation-Run-Number (page 142) to determine the run number of the next Auto Notice Action generation run. Keep this as local variable #NEXT-ANOTC-RUN-NUM.
 - If the AU Member's Cert Period has not been previously retrieved, retrieve it to obtain the value of the HOLD-NOTICE-IND field.
 - If the Cert Period's HOLD-NOTICE-IND field is 'Y':
 - Set local variable #SEARCH-RUN-NUM to local #NEXT-ANOTC-RUN-NUM.
 - Else
 - Set local variable #SEARCH-RUN-NUM to zero.
 - End If
 - FIND-EVENT.
FIND ME-ANOTC-EVENT-AUMEM with PROCESS-CASE-CERT-AUMEM-IND using the combination of the Local #SEARCH-RUN-NUM, and the key fields of this AU Member with TO-BE-PROC-IND = 'Y'.
 - IF NO RECORDS

- Prepare to store a new ME-ANOTC-EVENT-AUMEM record. Reset the ME-ANOTC-EVENT-AUMEM view, and then set values in the view as follows:
 - Reset EVENT-NUM - the Object subprogram will generate a random EVENT-NUM.
 - Set CASE-NUM, CERT-PERIOD-NUM, AU-MEMBER-NUM, and PERSON-NUM to the values from the current AU Member.
 - Populate occurrence 1 (old values) of the EVENT-DATA-PE. Set START-DATE, CLOSE-DATE, CLAIMS-SUS-DATE, PENDING-CLOSE-DATE, and CLOSURE CODE from the current database values of the AU Member record. *Technical Note: Move By Name ME-AU-MEMBER view to EVENT-DATE-PE (1).*
 - Set ANOTC-RUN-NUM-PROCESS to #Local.#SEARCH-RUN-NUM.

/* Now fall through to the remaining logic following the END-NOREC.

- END-NOREC
- If *DEVICE NE 'BATCH', then
 - Set ONLINE-IND = 'Y'
- End if
- Set TO-BE-PROC-IND to 'Y'.
- Move by name the ME-ANOTC-EVENT-AUMEM view values to the #ME-ANOTC-EVENT-AUMEM PDA.
- Populate occurrence 2 (new values) of the view's EVENT-DATA-PE. Set START-DATE, CLOSE-DATE, CLAIMS-SUS-DATE, PENDING-CLOSE-DATE, and CLOSURE-CODE from the incoming #ME-AU-MEMBER parameter values of the AU Member record. *Technical Note: Move By Name #ME-AU-MEMBER PDA values to EVENT-DATE-PE (2).*
- Set the #ME-ANOTC-EVENT-AUMEM PDA's START-DATE-CURRENT from the incoming #ME-AU-MEMBER parameter START-DATE value.
- END-FIND /* FIND-EVENT.
- If *NUMBER (FIND-EVENT.) = 0
 - Set action to 'Add'
- Else
 - Set action to 'Modify';
- End If
- Perform Subroutine Call-AUMem-Event-Validation-Subprogram (page 145), passing in the #ME-ANOTC-EVENT-AUMEM PDA.
- End If

End Subroutine

Subroutine Delete-AUMem-Event

- Read all ME-ANOTC-EVENT-AUMEM records by CASE-CERT-AU-MBR with the Case Number, Cert Period Number, and AU Member Number of this AU Member
 - Set action to 'Purge'
 - Move by name the ME-ANOTC-EVENT-AUMEM view values to the #ME-ANOTC-EVENT-AUMEM PDA.
 - Perform Subroutine Call-AUMem-Event-Update-Subprogram (page 145), passing in the #ME-ANOTC-EVENT-AUMEM PDA.
- End Read

End Subroutine

Subroutine Call-AUMem-Event-Validation-Subprogram

- Call the ANOTC AUMEM Event Validation subprogram (MEFAUEV) to validate the record. If an error occurs, escape out of the program returning the error message to the calling program.

End Subroutine

Subroutine Call-AUMem-Event-Update-Subprogram

- Call the ANOTC AUMEM Event Update subprogram (MEFAUEU) to add, modify or delete the event. If an error occurs, escape out of the program returning the error message to the calling program.

End Subroutine

New Batch Processes

Generate Auto Notice (MEFGANZ)

This process runs nightly to generate Auto Notices from the various Auto Notice Event records in the different ME-ANOTC-EVENT-* files for AU Member, Cert Period, CPTC, Segment, Application, etc. This process is the driver process but contains no real business logic. The business logic for generating Auto Notices is implemented in Common Modules (page 150).

This process contains restart logic that in the event of the program crashing, allows the run to restart from the Case Number that was being processed when the run crashed. The restarted process must not re-process those Cases that were already processed at the time the crash occurred, or duplicate Notices will be generated.

This process cannot be "re run".

NOTE: This batch job is restartable and will start at next lowest Case Number after the last Case Number stored on the Run Control file with process id 'ANGACT'.

Processing

- Retrieve the Run Control record for this process:
 - Perform CALL-RUN-CONTROL (MEXRUNU) with PROCESS-ID = 'ANGACT', Function - #NEW-OR-RESTART

Technical Note: MEXRUNU will set RESTART-RUN-NUM to RUN-NUM, increment RUN-NUM and will UPDATE the Run Control record.
- Move by name #MEXRUNU-IO to a local variable #RUN-CONTROL
- If #MEXRUNU-OUT.#RESTART is TRUE (indicating that this process is restarting):
 - Set #LOCAL.#CURR-CASE-NUM to the #RUN-CONTROL.CASE-NUM stored in the Run Control record's RESTART-DATA as the last Case successfully processed.
- Else
 - Set #LOCAL.#CURR-CASE-NUM to zero.
- End If
- Set #LOCAL.#CURR-RUN-NUM to the Run Control Record's RESTART-RUN-NUM.
- Perform Subroutine Determine-Next-Case (page 147).
- Set #LOCAL.#FINISHED = FALSE.
- Repeat until #FINISHED
 - Perform Subroutine Generate-Notices-for-Case (page 148).
 - Update run control after every Case:
 - Move #LOCAL.#CURR-CASE-NUM to #RUN-CONTROL.CASE-NUM (part of the RESTART-DATA)

- Move by name #RUN-CONTROL to #MEXRUNU-IO
- Perform ISSUE-PERIODIC-ET (Call MEXRUNU with Process ID – 'ANGACT', Function - #INTERIM-UPDATE)
- Perform Subroutine Determine-Next-Case (page 147).
- End Repeat

Perform CALL-RUN-CONTROL (MEXRUNU) with process ID – 'ANGACT', Function - #COMPLETE.
MEXRUNU will reset the Run Control record's RESTART-RUN-NUM and RESTART-DATA fields and UPDATE the Run Control record. INCLUDE SCERRC /* on error processing

INCLUDE MEXRUNC0 /* Subroutine CALL-RUN-CONTROL

INCLUDE MEXRUNC1 /* Subroutine ISSUE-PERIODIC-ET

End of Processing

Internal Subroutine

Subroutine Determine-Next-Case

When processing a Case we need to process records from several files, such as ME-ANOTC-EVENT-CPTC, ME-ANOTC-EVENT-AUMEM, ME-ANOTC-EVENT-APTC and ME-ANOTC-EVENT-SGMT, etc. Given the Case Number just processed, this subroutine determines the next Case Number in sequence for which any records with the Current Run Number exist in any one of the ME-ANOTC-EVENT-* files. It does so by issuing a HISTOGRAM (1) for each of the files in turn from a key value that consists of the #LOCAL.#CURR-RUN-NUM, #LOCAL.#CURR-CASE-NUM, and high values. The next Case is the lowest Case Number found as a result of these HISTOGRAMS. For Phase 1 we will only look at AU Member events.

- Set #LOCAL.#FINISHED = TRUE.
- Reset #LOCAL.#TEMP-CASE-NUM.

/* Check the APTC Event file (not for Phase 1, but this is where it will go).

/* Check the AU Member event file.

- Hist-AUMEM. Histogram (1) ME-ANOTC-EVENT-AUMEM for PROCESS-CASE-PERSON-START-IND from a value that consists of the #LOCAL.#CURR-RUN-NUM, #LOCAL.#CURR-CASE-NUM, followed by high values.
 - Set #LOCAL.#FINISHED = FALSE.
 - If the Histogram View's value of Case Number is less than #LOCAL.TEMP-CASE-NUM:
 - Set #LOCAL.#TEMP-CASE-NUM to the Histogram View's value of Case Number.
 - End If
- End Histogram

/* Following phase 1, additional Histograms will be added to take into account ME-ANOTC-EVENT-SGMT, and ME-ANOTC-EVENT-CPTC, etc.

/* Repeat as per above for each additional ME-ANOTC-EVENT-* file, then continue as follows:

- Set #LOCAL.#CURR-CASE-NUM to the #LOCAL.#TEMP-CASE-NUM.

End Subroutine

Subroutine Generate-Notices-for-Case

- Call the routine "Generate Notice Actions for Case (MEFGACN)" (page 152), passing in #LOCAL.#CURR-RUN-NUM and #LOCAL.#CURR-CASE-NUM.

End Subroutine

End of Program

Extract Auto Notices (MEFEANZ)

This process runs nightly to extract Auto Notices that were created that day. The extracted Notices are FTP'd to the UNO server where the actual Notices are produced.

This process creates work files and can be "re-run" in the event of the program crashing. Run Control will determine if this is a restart and will get the appropriate Extract Run Number. Define the work files in the JCL to be deleted if the program crashes (DISP=(NEW,CATLG,DELETE))

Local Variables

Processing

- Retrieve the Run Control record for this process:
 - Perform CALL-RUN-CONTROL (MEXRUNU) with PROCESS-ID = 'ANEXTR', Function - #NEW-OR-RESTART
- Technical Note: MEXRUNU will set RESTART-RUN-NUM to RUN-NUM, increment RUN-NUM and will UPDATE the Run Control record.*
- Set #LOCAL.#CURR-RUN-NUM to the Run Control Record's RESTART-RUN-NUM.
 - Read ME-ANOTC by EXTRACT-CASE-NOTICE-IND starting from #EXTRACT-CASE-NOTICE-EXTRACT-IND
 - Add 1 to #NUM-RECS
 - End Read
 - Perform CALL-RUN-CONTROL (MEXRUNU) with process ID – 'ANEXTR', Function - #COMPLETE. MEXRUNU will reset the Run Control record's RESTART-RUN-NUM and RESTART-DATA fields and UPDATE the Run Control record.

INCLUDE SCERRC /* on error processing

INCLUDE MEXRUNC0 /* Subroutine CALL-RUN-CONTROL

INCLUDE MEXRUNC1 /* Subroutine ISSUE-PERIODIC-ET

End of Processing

Internal Subroutine

End of Program

Common Modules

Auto Notice Common Data Areas

AU Member Event PDA (MEFAUEP)

This PDA defines an array of ME-ANOTC-EVENT-AUMEM record images that is passed to "Retrieve AU Member Events (MEFRAEN)" (page 159) and "Evaluate AU Member Events (MEFEAEN)" (page 163).

Technical Note: This PDA has already been created in METEST.

AU Member Event Indicators PDA (MEFAUIP)

This PDA defines an array of Event Indicator "logical" variables. There is one occurrence of the array for each occurrence of the array in MEFAUEP.

Technical Note: This PDA has already been created in METEST.

Notice Action Prototypes PDA (MEFNAPP)

This PDA defines an array of ME-ANOTC-ACTION prototypes. Each instance of this array represents a Notice Action that is to be created, but has not yet been created in the database (hence "prototype").

Technical Note: This PDA has already been created in METEST.

Notice Action Additional Information PDA (MEFNAIP)

This PDA defines any additional information that is gathered and is needed for the creation of the Notice Actions.

Technical Note: This PDA has already been created in METEST.

Notes regarding New Modules

Basic Format of Subprograms

All subprograms must have the following basic structure:

```

RESET #CXXGNLP-OUT Other output fields
*
PROG.
REPEAT
    PERFORM VALIDATE
    PERFORM PROCESS-1 /* This can be more than one perform
    PERFORM PROCESS-2 /* Use more appropriate subroutine names
    PERFORM ESCAPE-PROG
*
*****
    DEFINE SUBROUTINE ESCAPE-PROG /* EP
  
```

```
*****
  INCLUDE CXXERNC /* Compress name of program into error message
  ESCAPE BOTTOM (PROG.)
  END-SUBROUTINE /* ESCAPE-PROG
*
END-REPEAT /* (PROG.)
*
*****
DEFINE SUBROUTINE VALIDATE /* V
*****
*
END-SUBROUTINE
*
*****
DEFINE SUBROUTINE PROCESS-1 /* P1
*****
*
END-SUBROUTINE
*
*****
DEFINE SUBROUTINE PROCESS-2 /* P2
*****
*
END-SUBROUTINE
*
INCLUDE SCERRC
*
END
```

New Modules

Generate Notice Actions for Case (MEFGACN)

This module analyses all the activity that has occurred with respect to a Case and determines what Notices must be sent. It then generates the appropriate Notices, Notice Addressees, and Notice Actions.

Technical Note: This routine is implemented as a Subprogram. Create PDA MEFGACP for parameters. If any errors occur at any point in this subprogram escape out of the subprogram (PERFORM ESCAPE-PROG) and return the error message to the calling program.

Parameters

Input

#MEFGACN-IN:

#ANOTC-RUN-NUM-PROCESS (N8)

Required. The run number of the current Auto Notice generation run

#CASE-NUM (N13)

Required. The Case Number to be processed

Output

Standard Error parameters for Subprograms

Local Variables

```

1 #LOCAL
2 #USER (A8) INIT<*USER>
2 #FINISHED (L)
2 #START-PERS-NUM (N13)
2 #NEXT-LOWEST-PERS-NUM (N1)

1 #CONSTANT
2 #RELEASE-NOTICES-USER-GROUP (A8) CONST<'RELANOT'>

```

Notice Action Prototypes PDA (MEFNAPP) array of in-memory Notice Actions from which the actual Actions are stored.

Processing

- Reset all Output parameters
- Validate that both Run Number and Case Number input parameters are supplied.
- Perform Subroutine Purge-IP-Notices (In Progress Notices) (page 153)
- Evaluate Cert Events (not for phase 1, but this is where it should go).
- Evaluate Application Events (not for phase 1, but this is where it should go)
- Evaluate AU Member events.

- Reset #LOCAL.#NEXT-LOWEST-PERSON-NUM.
- Perform Subroutine Determine-Next-Person (page 153).
- Perform Subroutine Determine-Notice-Actions-for-Person (page 154).
- Perform Subroutine Determine-Next-Person (page 153).
- Go ahead and create the actual Notices and Notice actions.
- Perform Subroutine Generate-Notices-for-Case (page 154)
- Send back number of Notices created for this Case
- Process AU Member Events for Case and reset the 'TO-BE-PROC-IND' field for any Event that has NOTICE-NUM = 0. We can only do this for Notices that were generated in Batch. When the generated Notice is created online, then we can clear the TO-BE-PROC-FLAG.

End of Processing

Internal Subroutines

Subroutine Purge-IP-Notices

- Call the routine "Purge "in-progress" Notices for Case (MEFPIP)" (page 156). Purge IP Notices, Actions & Addressees for the Case and remove obsolete Notice Number from Events.

End Subroutine

Subroutine Determine-Next-Person

When processing a Person we need to process records from several files, such as ME-ANOTC-EVENT-AUMEM, and ME-ANOTC-EVENT-SGMT, etc. Given the Person Number just processed, this subroutine determines the next Person Number in sequence for which any records with the Current Run Number and Current Case Number exist in any one of the ME-ANOTC-EVENT-* files. It does so by issuing a HISTOGRAM (1) for each of the files in turn from a key value that consists of the #MEFGACN-IN.#ANOTC-RUN-NUM-PROCESS, #MEFGACN-IN.#CASE-NUM, #LOCAL.#CURR-PERS-NUM and high values. The next Person is the lowest Person Number found as a result of these HISTOGRAMS.

- Set #LOCAL.#FINISHED = TRUE.
- Reset #LOCAL.#TEMP-PERS-NUM.
- Hist-AUMEM. Histogram (1) ME-ANOTC-EVENT-AUMEM FOR PROCESS-CASE-PERSON-START-IND

From a value that consists of the #MEFGACN-IN.#ANOTC-RUN-NUM-PROCESS, #MEFGACN-IN.#CASE-NUM, #LOCAL.#CURR-PERS-NUM, followed by high values;

Thru a value that consists of the #MEFGACN-IN.#ANOTC-RUN-NUM-PROCESS, #MEFGACN-IN.#CASE-NUM, followed by high values.

- Set #LOCAL.#FINISHED = FALSE.
- Set #LOCAL.#TEMP-PERS-NUM to the Histogram View's value of Person Number.
- End-Histogram.

/* Repeat as per above for each additional ME-ANOTC-EVENT-* file, then continue as follows:

- Set #LOCAL.#CURR-PERS-NUM to the #LOCAL.#TEMP-PERS-NUM.

End Subroutine

Subroutine Determine-Notice-Actions-for-Person

- Call the routine "Determine Notice Actions for Person (MEFDAPN)" (page 157), passing in #LOCAL.#CURR-RUN-NUM, #LOCAL.#CURR-CASE-NUM and #LOCAL.#CURR-PERS-NUM. This program returns Notice Action Prototypes PDA (MEFNAPP) array of in-memory Notice Actions from which the actual Actions are stored.
- Callnat 'MEFAUEN1'

Technical Note: MEFNAPP is actually I/O for MEFDAPN since Notice actions could have been created by a different program and we should add to the already existing Actions.

End Subroutine

Subroutine Generate-Notices-for-Case

- Using Notice Action Prototypes Array, for each Action:
 1. Retrieve/Create Notice Header
 2. Create Notice Actions
 3. Create Additional Actions
- Generate Notices for Case (MEFGNEN) (page 171) and creates any additional Notice Actions that might be required for the Notice and stores ME-ANOTC-ACTION records. The additional actions include the standard statements and miscellaneous actions

End Subroutine

End of Subprogram

ADDITIONAL NOTES

- The "Generate Notice Actions for Case (MEFGACN)" is the single point of entry to generate Auto Notices for a Case. It can be called online, or in batch. Note that this IS NOT the module you'll want to call from the Renewal Maintenance screen to generate a 2-R or an RI, when you get that far.

To make the process of generating Notices efficient, it should work as follows:

- As the processing proceeds, build up an in-memory array of Auto Notice Actions that need to be created. Each time the processing needs to generate a new action, don't add it to the array until you determine whether or not it can be combined with one already in the array.
- Combining people on an action can be more complex. The principal is that we can't combine two people on an action if there is going to be any difference in the wording or data in the resulting paragraph other than the name. This means that if there is any difference in any fields.
- Keep other arrays in memory to reduce I/O. For example an array of Persons searchable by Person Number. Keep the Person's name, dob, ssn (any Person data element that might be needed) in this array to save having to read the DB every time this Person's name is added to an Action.

- There are four different Event records that will eventually to be processed. They are APTC, AU Member, Segment, and CPTC. Initially we'll only deal with APTC and AU Member events. Process these groups of events one at a time, adding Notice Actions to the array as you go (as described above).
- Process AU Member events:
 - Retrieve all the ME-ANOTC-EVENT-AUMEM events for the next Person in Start Date sequence into an Event array; see "AU Member Event PDA (MEFAUEP)" on page 150. As each one is retrieved, determine what it "means" ("Created", "Closed", "Pending Closed", etc.) and keep that information in the array as a set of Logicals, see the "AU Member Event Indicators PDA (MEFAUIP)" on page 150.
 - We have to do two separate passes through the array of AU Member events for a Person. The first pass looks only at "non-Plus" AU Member Events. The second looks only at "Plus" AU Member events. The logic of each pass is however identical, and is described in business terms in the section "Evaluate AU Member Events" (page 28).
 - Retrieve all the AU Member events for one Person and determine what Auto Notice actions need to be generated for that Person. Aside from the first Person, after you determine an Action to generate, and all the data field values that must go on that action (both Action Specific and Reason Specific) check the actions already in the array to see if there's one already there that is identical (other than the people identified on the action). If so, just add the Person number of the current Person to the existing action in the array. Otherwise add the action to the next available slot in the array. And so on for the next action, and next Person.
- Process other Events:
 - Similar to above.
- Once the Action array contains all necessary actions for all people on the Case, we need to group them together into the minimum number of Notices that we can based on the rules for combining Actions on a Notice.
- Finally we'll actually store all the Notices and their Actions into the Database.
- The Event arrays (there'll be a different one for each type of Event) should not be local to the main "Generate Notice Actions for Case (MEFGACN)" module. The main module should keep the Notice Action, Notice, and Person arrays etc local. The main module will call another module to retrieve and process the AU Member events. The main module will pass the Notice Action array to this module, which will analyze the Events and add Actions to the Notice Action array. The main module will call a different module to process the APTC events, once again passing in the Action Array.
- Finally the main module will call another module that will actually store the completed Notices and Notice actions in the database.
 - The developer MUST optimize the array processing. Large arrays can chew up a lot of CPU if you're not careful.

Purge “in-progress” Notices for Case (MEFPIP)

This module is called by “Generate Notice Actions for Case (MEFGACN)” (page 152) and is purges all “in-progress” Notices that exist for the Case and Process Run Number and removes the Notice Number from the Events..

Technical Note: This routine is implemented as a Subprogram. Create PDA MEFPIPP for parameters. If any error occur at any point in this subprogram escape out of the subprogram (PERFORM ESCAPE-PROG) and return the error message to the calling program.

Parameters

Input

#MEFPIP-IN:

ANOTC-RUN-NUM-PROCESS (N8)

Required. The run number of the current Auto Notice generation run

CASE-NUM (N13)

Required. The Case Number to be processed.

Output

Standard Error parameters for Subprograms

Processing

- Reset all Output parameters
- Validate that the required parameters are supplied.
- Retrieve all the "In Progress" notices for the case and call the Notice object subprogram to purge IP. Also, remove obsolete Notice number from all events.
- READ-IP-Notice. Read ME-ANOTC by IP-PROCESS-CASE for #MEFPIP-IN.Case-num and #MEFPIP-IN.#Process Run Number with IP-IND = 'Y'
 - Set Action to 'Purge'
 - Move by name ME-ANOTC to #ME-ANOTC
 - Move by name ME-ANOTC to #MEFPIP-OUT
 - Call MEFNOTU to purge the Notice. *Technical Note: MEFNOTU will call MEFACTU and MEFADRU to purge the Notice Actions and Addressees.*
- End Read

End of Subprogram

Determine Notice Actions for Person (MEFDAPN)

This module is called by "Generate Notice Actions for Case (MEFGACN)" (page 152) and is responsible for generating the correct Notice Action for a Person, based on events that have occurred with respect to the Person since a Notice Action was last generated for them.

This module processes all the ME-ANOTC-EVENT-* records for given Run Number that are relevant to a certain Person, and returns a list of the resulting Auto Notice Actions as an array to the calling program.

Technical Note: This routine is implemented as a Subprogram. Create PDA MEFDAPP for parameters. If any error occur at any point in this subprogram escape out of the subprogram (PERFORM ESCAPE-PROG) and return the error message to the calling program.

Parameters

Input

#MEFDAPN-IN:

ANOTC-RUN-NUM-PROCESS (N8)

Required. The run number of the current Auto Notice generation run

CASE-NUM (N13)

Required. The Case Number to be processed.

PERSON-NUM (N13)

Required. The Person Number to be processed.

Output

Standard Error parameters for Subprograms

Input/Output

Notice Action Prototypes PDA (MEFNAPP) array of Notice Actions.

Local Variables

AU Member Event PDA (MEFAUEP) array of AU Member Events

AU Member Event Indicators PDA (MEFAUIP) array of indicators

Processing

- Reset all Output parameters (do NOT reset MEFNAPP)
- Validate that the required parameters are supplied.
- Verify that the #MEFDAPN-IN.CASE-NUM is a valid Case Number on ME-CASE (call MECCASN0).
- Verify that the #MEFDAPN-IN.PERSON-NUM is a valid Person Number on ME-PERSON (Call MECPERN0).

/* Retrieve and perform initial analysis of the individual Event records of each type for the current Person.

- Perform Subroutine Retrieve-AUMem-Events (page 158)
- Perform Subroutine Retrieve-SGMT-Events (not for phase 1, but this is where it would go)

/* Now analyze each group of Event records to determine the appropriate Auto Notice Actions to generate. Keep a list of the actions to be generated in the output array.

- Perform Subroutine Evaluate-AUMem-Events (page 158).
- Perform Subroutine Evaluate-SGMT-Events (not for phase 1, but this is where it would go).

End Processing

Internal Subroutines

Subroutine Retrieve-AUMem-Events

- Call the module "Retrieve AU Member Events (MEFRAEN)" (page 159), passing in the Process Run Number, Case Number, and Person Number. This program returns an array of AU Member Events from ME-ANOTC-EVENT-AUMEM (AU Member Event PDA (MEFAUEP)) and an array of Indicators (AU Member Event Indicators PDA (MEFAUIP)) containing one set of indicators for each entry in AU Member Event PDA (MEFAUEP).

End Subroutine

Subroutine Evaluate-AUMem-Events

- Call the module "Evaluate AU Member Events (MEFEAEN)" (page 163), the Process Run Number, Case Number, Person Number as well as both arrays that were returned by MEFRAEN (AU Member Event PDA (MEFAUEP) and AU Member Event Indicators PDA (MEFAUIP)). This program returns an array containing Notice Actions to be created (Notice Action Prototypes PDA (MEFNAPP)).

Technical Note: MEFNAPP is actually I/O for MEFEAEN since Notice actions could have been created by a different program and we should add to the already existing Actions.

End Subroutine

End of Subprogram

Retrieve AU Member Events (MEFRAEN)

This module is called by "Determine Notice Actions for Person (MEFDAPN)" (page 157) retrieves all the AU Member events for the specified Run Number, Case Number, and Person Number. It returns those records in an Array to the calling module.

Technical Note: This routine is implemented as a Subprogram. Create PDA MEFRAEP for parameters. If any error occur at any point in this subprogram escape out of the subprogram (PERFORM ESCAPE-PROG) and return the error message to the calling program.

Parameters

Input

#MEFRAEN-IN:

ANOTC-RUN-NUM-PROCESS (N8)

Required. The run number of the current Auto Notice generation run

CASE-NUM (N13)

Required. The Case Number to be processed.

PERSON-NUM (N13)

Required. The Person Number to be processed.

Output

AU Member Event PDA (MEFAUEP) array of AU Member Events

AU Member Event Indicators PDA (MEFAUIP) array of indicators

Standard error parameters for subprograms

Processing

- Reset all Output parameters, and all indexes into the Output arrays.
- Validate that the required input parameters are supplied. *Technical Note: Don't need to check if Case number and Person number are valid on MEDS, since calling program already did that.*
- Read-AUMem. READ ME-ANOTC-EVENT-AUMEM with PROCESS-CASE-PERSON-START-IND starting at the #MEFRAEN-IN.Run Number, #MEFRAEN-IN.Case Number and #MEFRAEN-IN.Person Number. Use the ME-ANOTC-EVENT-AUMEM object subprogram view.
 - If the Run Number, Case Number, or Person Number of the retrieved record doesn't match the Input parameters:
 - Escape Bottom (Read-AUMem.)
 - End If
 - Call routine "Interpret AU Member Event (MEFIAEN)" (page 161), passing in the Process Run Number, Case Number, Person Number and the ME-ANOTC-EVENT-AUMEM view (MEFAUEFL). This routine returns a list of "Event" indicators.

/* Process only those that are not considered non-existent.

- If #MEFIAEN-OUT.#NON-EXISTENT = FALSE and #MEFIAEN-OUT.#NO-ACTION = FALSE:
 - Perform Subroutine Determine-if-Plus-Cert (page 160)
 - If this is a "Plus" Cert (#MEFCPCN-OUT. (#IS-PLUS-ELIGIBILITY = true)
 - Add 1 to #MEFAUEP.#EVENT-QTY-PLUS
 - Else
 - Add 1 to #MEFAUEP.#EVENT-QTY
 - End if
 - Move by name the view values as well as the ME-ANOTC-EVENT-AUMEM ISN to the next available occurrence of the output array (MEFAUEP) and Set MEFAUEP.DUAL-ELIG-IND to 'Y' if this is a 'plus' cert..
 - Move the set of "Events" indicators returned by MEFIAEN to the corresponding occurrence of the #EVENTS indicators output array (MEFAUIP) of this subprogram.
- End If
- End Read /* (Read-AUMem.)

End of Subprogram

Subroutine Determine-if-Plus-Cert

- Call Check "Plus" Eligibility (MEFCPCN) – Page 194 to determine if the Cert is a "plus" Cert. This routine returns a flag (#IS-PLUS-ELIGIBILITY) indicating whether this is a plus cert.

End Subroutine

Interpret AU Member Event (MEFIAEN)

This module is called by "Retrieve AU Member Events (MEFRAEN)" (page 159) and implements the decision logic that interprets the values on a single ME-ANOTC-EVENT-AUMEM record to determine the meaning of the AU Member data value modifications recorded on the event record. It returns a set of logical indicators, #CREATED, #CLOSED, #PENDING-CLOSED, #CLOSE-DATE-MOD, etc.

Technical Note: This routine is implemented as a Subprogram. Create PDA MEFIAEP for parameters. If any error occur at any point in this subprogram escape out of the subprogram (PERFORM ESCAPE-PROG) and return the error message to the calling program.

Parameters

Input

#MEFIAEN-IN:

ANOTC-RUN-NUM-PROCESS (N8)

Required. The run number of the current Auto Notice generation run

CASE-NUM (N13)

Required. The Case Number to be processed.

PERSON-NUM (N13)

Required. The Person Number to be processed.

ME-ANOTC-EVENT-AUMEM (MEFAUEFL)

Required. The standard LDA with the ME-ANOTC-EVENT-AUMEM view

Output

#MEFIAEN-OUT:

#NON-EXISTENT (L)

#REVOKED (L)

#CREATED (L)

#START-DATE-MOD (L)

#CLOSED (L)

#CLOSE-DATE-MOD (L)

#CLOSE-CODE-MOD (L)

#PENDING-CLOSED (L)

#PEND-CL-DT-MOD (L)

#PEND-CL-CD-MOD (L)

#CLOSE-DT-REMOV (L)

#PEND-CL-DT-REMOV (L)

#NO-ACTION (L)

Standard Error fields for Subprograms.

Processing

- Reset all Output parameters.
- Validate that the required input parameters are supplied. *Technical Note: Don't need to check if Case number and Person number are valid on MEDS, since calling program already did that.*

- The following logic is used during the Auto Notice Generation process to determine what event(s) the ME-ANOTC-EVENT-AUMEM is telling us has happened with respect to a certain AU Member, since we last produced a Notice regarding it, or since the AU Member was added to the system. There may be multiple events for a single AU Member.
- **NOTE:** The following logic shows all the notifiable events, but only "Non-Existent", "Created" and "Start-Date Modified" events will be implemented as part of Phase 1. Code the IF statements as shown below even though all the Events will not be implemented for Phase 1. Set the appropriate flag to true on #MEFIAEN-OUT:
- Retrieve and perform initial analysis of the individual Event records of each type for the current Person.
- Analyse each group of Event records to determine the appropriate Auto Notice Actions to generate. Keep a list of the actions to be generated in the output array.
- The AU Member has essentially been deleted if the Closure Code is 27 – 'Close Before Start Date - Opened In Error' or 28 – 'State Office Closure After Start Date'.

End of Subprogram

Evaluate AU Member Events (MEFEAEN)

This module is called by "Determine Notice Actions for Person (MEFDAPN)" (page 157) examines a set of AU Member events that have occurred for a single Person, and determines the appropriate Notice Actions to generate.

*** This subprogram implements the logic described in section Evaluate AU Member Events (page 28). For each action "generated", an entry is added to the output array.

Technical Note: This routine is implemented as a Subprogram. Create PDA MEFEAEP for parameters. If any error occur at any point in this subprogram escape out of the subprogram (PERFORM ESCAPE-PROG) and return the error message to the calling program.

Parameters

Input

#MEFEAEN-IN:

ANOTC-RUN-NUM-PROCESS (N8)

Required. The run number of the current Auto Notice generation run

CASE-NUM (N13)

Required. The Case Number to be processed.

PERSON-NUM (N13)

Required. The Person Number to be processed.

AU Member Event PDA (MEFAUEP) array of AU Member Events

AU Member Event Indicators PDA (MEFAUIP) array of indicators

Output

Standard Error parameters for Subprograms

Input/Output

Notice Action Prototypes PDA (MEFNAPP) array of Notice Actions.

Processing

- Reset all Output parameters.
- Validate that the required input parameters are supplied. *Technical Note: Don't need to check if Case number and Person number are valid on MEDS, since calling program already did that. (this was coded in the original program though, revisit if performance becomes an issue)*

/* We have to do two separate passes through the array of AU Member events for a Person. The first pass looks only at "non-Plus" AU Member Events. The second looks only at "Plus" AU Member events. The logic of each pass is however identical. In terms of the array of Events, the processing is:

- Set #local.#PLUS to FALSE
- Assign #local.#END = #MEFAUEP.#EVENT-QTY. *Technical Note: EVENT-QTY is the last position in the MEFNAPP array that contains a "non-Plus" cert.*

- Perform Subroutine Determine-Notice-Action (page 164).
- Set #local.#PLUS to TRUE
- Assign #local.#END = #MEFAUEP.#EVENT-QTY-PLUS. *Technical Note: EVENT-QTY-PLUS is the last position in the MEFNAPP array that contains a "non-Plus" cert.*
- Perform Subroutine Determine-Notice-Action (page 164).

Internal Subroutines

Subroutine Determine-Notice-Action

Technical Note: This subroutine includes code for actions that will not be implemented as part of Phase 1. Where is is indicated in the spec below, add a comment in the program that this is where something is happening that is not for phase 1.

- Set #local.#FIRST = TRUE
- For #N = 1 to #local.#END - 1
 - If we are doing the "non-plus" pass (NOT #local.#PLUS), then
 - Ignore if this is a "plus" Cert (#MEFAUEP.PLUS-CERT-IND(#N) = 'Y')
 - End if
 - If we are doing the "plus" pass (#local.#PLUS), then
 - Ignore if this is a "non-plus" Cert (#MEFAUEP.PLUS-CERT-IND(#N) NE 'Y')
 - End if
 - If this is the first event we are processing for this pass (#local.#FIRST), then

Technical Note: This is not necessarily the first occurrence in the array

 - Set #local.#FIRST = FALSE
 - If "Created" (#MEFAUIP.#CREATED(#N)) or "Start Date modified" (#MEFAUIP.#START-DATE-MOD(#N)), then
 - set #X = #N
 - Perform Subroutine Generate-Eligibility-Approval-Action (page 166)
 - End if
 - End if
- /* Now look at the event in pairs to determine coverage change.
- Assign #K = #N + 1
- For #M = #K to #local.#END
 - If we are doing the "non-plus" pass (NOT #local.#PLUS), then
 - Ignore if this is a "plus" Cert (#MEFAUEP.PLUS-CERT-IND(#M) = 'Y')
 - End if

- If we are doing the "plus" pass (#local.#PLUS), then
 - Ignore if this is a "non-plus" Cert (#MEFAUEP.PLUS-CERT-IND(#M) NE 'Y')
 - End if
- /* For each consecutive "pair" of events N (#N index) and M (#M index) (they are not necessarily in consecutive places in the array because there may be intervening Events that are processed in the other pass, but they are logically consecutive within their group):
- If N was "Closed" and M was "Created" and CloseDate(N) is not less than (StartDate(M) - 1):
Technical Note: If #MEFAUIP.#CLOSED(#N) and #MEFAUIP.#CREATED(#M) and #MEFAUEP.CLOSE-DATE(#N,2) is not less than (#MEFAUEP.START-DATE(#M,2) - 1)
 - Do "Coverage Change" stuff (not for Phase 1).
 - Else
 - If N was "Closed" (#MEFAUIP.#CLOSED(#N)), generate "Adequate Notice of Closure" (not for Phase 1).
 - If N was "Pending-Closed" (#MEFAUIP.#PENDING-CLOSED(#N)), generate "Advanced Notice of Closure" (not for Phase 1).
 - If N was ***some event that represents an "Oops!" issue event***, generate Oops action. (No Oops actions are generated for phase 1)
 - If M was "Created" (#MEFAUIP.#CREATED(#M)) or "Start Date modified" (#MEFAUIP.#START-DATE-MOD(#M)), then
 - Set #X = #M
 - Perform Subroutine Generate-Eligibility-Approval-Action (page 166)
 - End if
 - End If
 - End For
 - End For
 - For the last event we are processing for this pass (In the following N refers to the #END occurrence in the array):
 - If this is the first event we are processing (#local.#FIRST), then
Technical Note: This is not necessarily the first occurrence in the array
 - If "Created" (#MEFAUIP.#CREATED(#END)) or "Start Date modified" (#MEFAUIP.#START-DATE-MOD(#END)), then
 - set #X = #END
 - Perform Subroutine Generate-Eligibility-Approval-Action (page 166)
 - End if
 - End if

- If N was "Closed" (#MEFAUIP.#CLOSED(#END)), generate "Adequate Notice of Closure" (not for Phase 1).
- If N was "Pending-Closed" (#MEFAUIP.#PENDING-CLOSED(#END)), generate "Advanced Notice of Closure" (not for Phase 1).
- If N was ***some event that represents an "Oops!" issue event***, generate Oops action. (No Oops actions are generated for phase 1).

End Subroutine

Subroutine Generate-Eligibility-Approval-Action

Technical Notes: In the following code, use the occurrence on MEFAUEP/MEFAUIP indicated with #X.

- Perform Subroutine Retrieve-Misc-File-Fields to get the Case, Cert Period, Application, Elig Determination and Type Case records.
- Perform Subroutine Determine-Approval-Action to determine appropriate action.
- Perform Subroutine Create-RRP-Action to add the RRP action if needed.

Subroutine Retrieve-Misc-File-Fields

- Get the Case (call MECCASU with #MEFEAEN-IN.CASE-NUM) to get the caseload location. *Technical Note: Make the callnat to MECCASU an internal subroutine*
- Get the Cert Period (call MECCEPU using #MEFEAEN-IN.CASE-NUM and #MEFAUEP.CERT-PERIOD-NUM(#X)) to get the Type-Case and Appl-Num. *Technical Note: Make the callnat to MECCEPU an internal subroutine since it will be used again.*
- Get the Application (call MECAPLU using #MEFEAEN-IN.CASE-NUM AND #ME-CERT-PERIOD.APPL-NUM) to get the Application Source. *Technical Note: Make the callnat to MECAPLU an internal subroutine.*
- Get latest Eligibility Determination that was used to modify the Cert. *Technical Note: Read ME-ELIG-CERT-PERIOD descending by CASE-CERT-DETER-NUM for #MEFEAEN-IN.CASE-NUM and #MEFAUEP.CERT-PERIOD-NUM with 999 in the ELIG-DETER-NUM. The first record read is the one we want. This should be an internal subroutine.*
- Get the Eligibility Determination (call MECDETU with #MEFEAEN-IN.CASE-NUM and the ELIG-DETER-NUM from ME-ELIG-CERT-PERIOD) to get the Determination Reason. *Technical Note: Make the callnat to MECDETU an internal subroutine*
- Get the Type Case (call MEATYFU with #ME-CERT-PERIOD.CAT-TYPE-CASE) to get the Notice Group. *Technical Note: Make the callnat to MEATYFU an internal subroutine since it will be used again.*

Subroutine Determine-Approval-Action

Technical Note: The following should be a Decide statement. Do NOT hardcode the action codes, use values as define on LDA MEFNACL.

- If #ME-ELIG-DETER.Deter-Reason is "Application" (#METDETL.#APPLICATION) and #ME-APPLICATION.Source is "LAMI" (#METSRL.#LAMI), then

In the case of a spenddown, only add action code A01, otherwise add both the A01 and A03 paragraphs.

```
IF #ME-CERT-PERIOD.TYPE-CASE = #MERTYPL.#MNP-SPENDDOWN
```

```
    ASSIGN #LOCAL.#ACTION-CODE = #MEFNACL.#A01
```

```
ELSE
```

```
    ASSIGN #LOCAL.#ACTION-CODE = #MEFNACL.#A01
```

```
    PERFORM ADD-ACTION-TO-PROTOTYPES-ARRAY
```

```
    ASSIGN #LOCAL.#ACTION-CODE = #MEFNACL.#A03
```

```
END-IF
```

```
PERFORM ADD-ACTION-TO-PROTOTYPES-ARRAY
```

- Else If not an "Application" and the source is not "LAMI"

If #ME-CERT-PERIOD.Type-Case of C1 is QMB (95 - #MERTYPL.#QMB) or SLMB (40 - #MERTYPL.#SLMB) and the Cert is a "Plus" Cert (#MEFAUEP.DUAL-ELIG-IND(#X) = 'Y'), then

/* Generate "**Eligibility Approved QMB or SLMB as 'Plus'**" for the Cert C1 and Person P1. Set the Action's Effective Date to the Start Date of AU1.

Set #local.Action-code = 'A02'

Perform Subroutine Add-Action-to-Array (page 169) to add the action to the output array (MEFNAPP).

- Else if not QMB or SLMB and the Cert is not a "Plus" Cert then

Set #local.Action-code = 'A12'

End If

- If #ME-CERT-PERIOD.Type-Case of C1 is SSI (78 - #MERTYPL.#SSI-MAIN), then

- If AU1 has just now been CREATED (MEFAUIP.#CREATED(#X)), then

Technical Note: This is a new SSI cert, so we need the "Eligibility Approval" Action

/* Generate "**Eligibility Approval**" for the Cert C1 and Person P1. Set the Action's Effective Date to the Start Date of AU1.

- Set #local.Action-code = 'A01'

- Perform Subroutine Add-Action-to-Array (page 169) to add the action to the output array (MEFNAPP).

- End if

- Get the AU Member (call MECAUMU using #MEFEAEN-IN.CASE-NUM, #MEFAUEP.#CERT-PERIOD-NUM(#X), #MEFAUEP.#AU-MEMBER-NUM(#X)) to get the 'Mcaid unpaid med ex ind'.

Technical Note: Make the callnat to MECAUMU a subroutine.

- If the applicant told SSI that they have unpaid medical bills for the 3 months prior to approval (#ME-AU-MEMBER.SDX-MCAID-UNPAID-MD-EA-INDIC is 'Y' - "MCaid Unpaid Med Ex Ind" on AUMEM screen panel 4), then

/* Generate "**Recently SSI Approved and Need Retroactive Coverage**" for the Cert C1 and Person P1. Set the Action's Effective Date to the Start Date of AU1.

- Set #local.Action-code = 'A04'
- Perform Subroutine Add-Action-to-Array (page 169) to add the action to the output array (MEFNAPP).

- Else if #MEFNAPP.#START-DATE(#X,2) is prior to the #ME-APPLICATION.appl-date (year and month) AND we have NOT created an A01 – "Eligibility Approval" action, then

/* Generate "**Retroactive Coverage Approved for Month(s)**" for the Cert C1 and Person P1. Set the Action's Effective Date to the Start Date of AU1.

- Set #local.Action-code = 'A05'
- Perform Subroutine Add-Action-to-Array (page 169) to add the action to the output array (MEFNAPP).

- End if

- Else /* Type-Case is not SSI

/* Generate "**Eligibility Approval**" for the Cert C1 and Person P1. Set the Action's Effective Date to the Start Date of AU1.

- If #ME-CERT-PERIOD.Type-Case of C1 is PE (16-12 - #MERCATL.#PE - #MERTYPL.#PE) or PW (03-13 (#MERTYPL.#CHAMP-PW), 03-53 (#MERTYPL.#CHAMP-PW-III), 03-104 (#MERTYPL.#CHAMP-PW-II), (#CHIP-PHIV)), then

- Get the Application Type Case (call MECATCU using #MEFEAEN-IN.CASE-NUM, #ME-APPLICATION.APPL-NUM and ME-CERT-PERIOD.CAT-TYPE-CASE) to get the QUAL-PROV-NUM and PW-APPL-RCV-IND. *Technical Note: Make the callnat to MECATCU an internal subroutine.*

- End if

- Set #local.Action-code = 'A01'

- Perform Subroutine Add-Action-to-Array (page 169) to add the action to the output array (MEFNAPP).

- If #ME-CERT-PERIOD.Type-Case of C1 is PE (16-12 - #MERCATL.#PE - #MERTYPL.#PE) or EMS (47 - #MERTYPL.#EMS-ILLEGAL-ALIENS) or PW (03-13 (#MERTYPL.#CHAMP-PW), 03-53 (#MERTYPL.#CHAMP-PW-III), 03-104 (#MERTYPL.#CHAMP-PW-II)), then

- If #ME-CERT-PERIOD.Type-Case of C1 is PE (16-12 - #MERCATL.#PE - #MERTYPL.#PE), then

/* Check if PW application was received and if not, generate "**Application sent for continued Coverage**" for Cert C1 and Person P1. Set the Action's Effective Date to the Start Date of AU1.

- If #ME-APPL-TYPE-CASE.PW-Appl-Recv-Ind not equals 'Y', then

- Set #local.Action-code = 'I10'
 - Perform Subroutine Add-Action-to-Array (page 169) to add the action to the output array (MEFNAPP).
 - End if
 - End if
- /* Generate "**Proof of Coverage**" for Cert C1 and Person P1. Set the Action's Effective Date to the Start Date of AU1.
- Set #local.Action-code = 'A06'
 - Perform Subroutine Add-Action-to-Array (page 169) to add the action to the output array (MEFNAPP).
 - End-if
 - If #ME-CASE.location type is parish or region (#METLTPL.#PARISH or #METLTPL.#REGION) AND #ME-APPLICATION.location type is state office or map unit (#METLTPL.#STATE-OFFICE or #METLTPL.#MAP-UNIT)
- /* if application location is state office or map unit and case location is parish or region, generate "**Case forwarded to BHSF**" for Cert C1 and Person P1. Set the Action's Effective Date to the Start Date of AU1.
- Set #local.Action-code = 'I11'
 - Perform Subroutine Add-Action-to-Array (page 169) to add the action to the output array (MEFNAPP).
 - End If
 - End If

End Subroutine

Subroutine Add-Action-to-Array

If new Action is valid for the Notice Group, add to (or update if matching key already exists) Notice Action Prototypes Array MEFNAPP.

*

Callnat 'MEFAAAN' – Add Action to prototype array

Subroutine Create-RRP-Action

- If NOT #local.#RRP-ALREADY-CREATED AND we have created an A01 – "Eligibility Approval" action, then
- /* Generate "**Eligibility for Retroactive Reimbursement**" for the Cert C1 and Person P1. Set the Action's Effective Date to the Start Date of AU1.
- Set #local.#RRP-ALREADY-CREATED = TRUE

- Set Action-code = 'A07'
- Perform Subroutine Add-Action-to-Array to add the action to the output array (MEFNAPP).
- End if

End Subroutine

End of Subprogram

Add Action to Prototype Array (MEFAAAN)

- Validate that we have action code and event index
Check if the Action is valid for the Notice Group.
- Get the Notice Action per Group (call MEFAPGU using the #ME-TYPE-CASE.NOTICE-GROUP and #local.Action-code). *Technical Note: Make the callnat to MEFAPGU an internal subroutine.*
- If new Action is valid for the Notice Group, add to (or update if matching key already exists) Notice Action Prototypes Array MEFNAPP.
- Build new action matching key for insertion into Notice Action Prototypes Array MEFNAPP.
- Look for match in Notice Action Prototypes Array MEFNAPP
- If ALL the fields on the #MEFNAPP-IO.#MATCH-KEY matches with the new action values (#NEW-ACTION-KEY), then match found.
- If no match found calculate new action position /* Move available values from event to MEFNAPP
- Populate all the relevant fields for the notice

Notice Type = #ME-ANOTC-ACTION-PER-GROUP.NOTICE-TYPE

Cert Period Num = #MEFAUEP.CERT-PERIOD-NUM(#X)

Old Cert Period Num will be blank for phase 1 since it is only used for coverage change.

Action Code = #local.#Action-Code

Effective-date = #MEFAUEP.START-DATE(#X,2)

Start-date-old = #MEFAUEP.START-DATE(#X,1) /* First occurrence is old start date

End Date = #MEFAUEP.CLOSE-DATE(#X,2)

Provider Num will be blank for phase 1 since it is only used for LTC type cases.

Client Num = #ME-CERT-PERIOD.CLIENT-NUM

Paragraph ID = #ME-ANOTC-ACTION-PER-GROUP.PARAGRAPH-ID

#GROUP-ACTION-ACTIVE = #ME-ANOTC-ACTION-PER-GROUP.ACTIVE-IND

Category Code = #ME-CERT-PERIOD.CATEGORY-CODE

Type Case = #ME-CERT-PERIOD.TYPE-CASE

Renewal Month = #ME-CERT-PERIOD.REDET-DATE (only the Year and Month)

Application Date = #ME-APPLICATION.APPL-DATE

Source = #ME-APPLICATION.SOURCE

Source Center Type = #ME-APPLICATION.SOURCE-CNTR-TYPE

Source Center ID = #ME-APPLICATION.SOURCE-CNTR-ID

Qualified Provider Num = #ME-APPL-TYPE-CASE.QUAL-PROV-NUM

Determine what information should be reflected in worker details

If *DEVICE = 'BATCH' and the determination reason is not "Application" use the update user id from the eligibility determination log

Otherwise, if it is "Application" user the current user (*user)

- The online indicator is 'Y' on the Event if it was added by an online process. If the online indicator is blank, move the value from the Event array to the Action array.
- Do not populate the person-pe for the A07 - Eligibility for Retroactive reimbursement Action
- If the PERSON-NUM does NOT already exist in the PERSON-PE, then

Add 1 to #MEFNAPP.#LAST-PERSON(#X)

Assign #Y = #MEFNAPP.#LAST-PERSON(#X)

Move the #MEFAUEP.Person-number(#X), #MEFAUEP.AU-Member-num(#X) to the next available open spot in person PE (#Y occurrence) (old au member number will be blank for Phase 1 since it is only used for coverage change)

- If #MEFAUEP.EVENT-NUM(#X) does NOT already exist in the AUM-EVENT-NUM list, then

Add 1 to #MEFNAPP.#LAST-AUM-EVENT-NUM(#X)

Assign #Y = #MEFNAPP.#LAST-AUM-EVENT-NUM(#X)

Move the #MEFAUEP.EVENT-NUM(#X) to #MEFNAPP.#AUM-EVENT-NUM(#Y)

Move #MEFAUEP.DUAL-ELIG-IND(#X) TO #MEFNAPP.DUAL-ELIG-IND(#Y)

Generate Notices for Case (MEFGNCN)

This module is called by "Generate Notice Actions for Case (MEFGACN)" (page 152) and generates the actual Notices for the Case and stores the ME-ANOTC, ME-ANOTC-ACTION and ME-ANOTC-ADDRESSEE records.

Technical Note: This routine is implemented as a Subprogram. Create PDA MEFGNCP for parameters. If any error occur at any point in this subprogram escape out of the subprogram (PERFORM ESCAPE-PROG) and return the error message to the calling program.

Parameters

Input

#MEFGNCP-IN:

ANOTC-RUN-NUM-PROCESS (N8)

Required. The run number of the current Auto Notice generation run

CASE-NUM (N13)

Required. The Case Number to be processed.

Notice Action Prototypes PDA (MEFNAPP) array of Notice Actions.

Output

Standard Error parameters for Subprograms

Input/Output

Notice Action Prototypes PDA (MEFNAPP) – Caseload / Worker information

Processing

- Reset the Output fields.
- Check if the required fields are populated.

- Perform Subroutine Check-Plus-Certs (page 173) to determine on what Notice Type the "Plus" Approval should be printed on.
- Check if 'Case being forwarded to BHSF' action is on the Notice.
- Check if both a PE and PW notice are going to be created
- Look at every action in the array and create the Notice, Notice Addressee and Notice Action if the notice is active.
- Check that if the notice is an 18-SSI, then it must have come from SDX.
- Create Notice Action by gathering Notice Action Data and add Additional Actions to Notice Additional Information array.
- If there is both an 18-PE and an 18-PW created on the same day, then the 18-PE should not be created. Update the 18-PW notice num on all the 18-PE events. We need to keep them linked because if the Analyst purges the 18-PW cert, then the TO-BE-PROC-IND for the 18-PE events must be set to 'Y' to allow the Analyst to create the 18-PE Notice.
- Check to see whether the worker id has been overridden. If so, populate the file with the new worker id as opposed to the system extracted worker id.]
- Send back number of Notices created for this Case

Internal Subroutine

Subroutine Check-Plus-Certs

- If QMB/SLMB is approved on its own the Approval Action should be on 18-MSP Notice. If QMB/SLMB is approved as a "plus", but on its own, then the action should go on the 18-MSP Notice. If QMB/SLMB is approved as a "plus" simultaneously with a Medicaid Cert, then both actions should go on the Medicaid Cert's Notice. The QMB/SLMB approval will automatically go on the 18-MSP Notice, so we only need to add special code for the 3rd situation. If the Medicaid Cert's Notice Type or Approval action is not active, then the QMB/SLMB approval as a "plus" is NOT created.
- If there is an "Eligibility Approval QMB/SLMB as 'Plus'" action ('A02') in the array (MEFNAPP), then
 - If there is an "Eligibility Approval" action ('A01') in the array (MEFNAPP), then
 - Move the Approval action Notice type to the "Plus" Approval action.
 - Move the active indicator to the "Plus" approval active indicator
 - If the approval action is not active, then we don't generate the approval as a "plus" action either.

End Subroutine

Subroutine Check-if-Notice-Type-is-Active

- Call ME-ANOTC-TYPE Object subprogram (MEFNTYU) to check if the Notice type is active

Technical Note: Build array of Notice types and active indicator and check if the Notice type is in the array before calling the subprogram. Add the Notice Type in the array after the call.

End Subroutine

Subroutine Retrieve-or-Create-Notice-Header

- Call "Retrieve or Create Notice Header (MEFRCHN)" (page 178) with the Process Run Number, Case Number, occurrence in the array (MEFNAPP) we are currently busy processing (#A) and Notice Action Prototypes PDA (MEFNAPP) to create the Notice and Notice Addressees. The Notice (#ME-ANOTC - MEFNOTFP) and Notice Action Additional Information PDA (MEFNAIP) is returned.

Technical Note: MEFNOTFP and MEFNAIP is actually I/O for the module we're calling.

End Subroutine

Subroutine Create-Notice-Action

- Call "Create Notice Action (MEFCNAN)" (page 184) with the occurrence in the array (MEFNAPP) we are currently busy processing (#A), the Notice (#ME-ANOTC - MEFNOTFP), the Notice Action Prototypes PDA (MEFNAPP) and Notice Action Additional Information PDA (MEFNAIP) to create the Notice Action. A list of additional Notice Actions that might need to be generated is returned as well as other information that will assist in the creation of the additional actions (Notice Action Additional Information PDA (MEFNAIP)). The last Notice Action Code retrieved (#ME-ANOTC-ACTION-CODE - MEFNACFP) is passed to and from this module for performance reasons.

End Subroutine

Subroutine Create-Additional-Actions

- Call "Create Additional Notice Actions (MEFCAAN)" (page 192) with the Notice (#ME-ANOTC), the list of additional Notice Actions that might need to be generated as well as other information that will assist in the creation of the additional actions (Notice Action Additional Information PDA (MEFNAIP)).

End Subroutine

Technical note :

The following modules are invoked from this program via Callnats

'MEFRCHN' / Retrieve or Create Notice Header*

'MEFCRAN' / Create Notice Action*

'MEFCAAN' / Create Additional Notice Actions*

'MEFNOTV' / Auto Notice validation subprogram*

'MEFNOTU' / Auto Notice update subprogram*

'MEFNTYU' / Auto Notice Type update subprogram*

'MEFAPGU' / Notice Group update subprogram*

'MEFAUEV' / Auto Notice Event Aumem validate subprogram*

'MEFAUEU' / Auto Notice Event Aumem update subprogram*

Create Notice Action (MEFCRAN)

This program is called by "Generate Notices for Case (MEFGNCN)" and creates the actual Notice Actions for the Case and stores the ME-ANOTC-ACTION records.

Technical Note: This routine is implemented as a Subprogram. Create PDA MEFCRAP for parameters. If any error occur at any point in this subprogram escape out of the subprogram (PERFORM ESCAPE-PROG) and return the error message to the calling program.

- Check Notice Action code record is current and add any Additional Actions to Additional Action code array in MEFNAIP.
- Retrieve additional actions
- For M21 - 'Take this plastic Medicaid card' on 18-SSI the paragraph depends on the group and whether there are 1 or more M21's
- Create the Notice Action using the pda #ME-ANOTC-ACTION
- #ME-ANOTC.NOTICE-NUM is allocated by ME-ANOTC object subprogram when the ANOTC is stored.
- Gather Notice Action additional data
- Set the ONLINE-IND only if it is not blank. This means that if one Action was created as a result of an Online Event (manual) and another as a result of a Batch process, then the whole Notice will be manual.
- For action 'Case being forwarded to BHSF', save application worker. The office (return) address on the Notice will be the appl worker's address and the BHSF address will be the case load worker's address. For all other notices, the office (return) address will be the caseload worker's address.
- Set the Exclude Community Care indicator only if it is 'Y'. This means that if any cert on the Notice is eligible for Community Care, then we need to include the Community Care statement.
- Store the Action

Create Notice for Printing (MEFCRNN)

This program is called to 'Create' a Notice for printing for the selected Cert. It calls MEFINCN to identify all the Certs and Notices, checks if there are any unapplied changes for the Cert(s) if the Elig is still open and then calls MEFRNPN to create the Notice(s) for immediate printing.

- Validate the Input parameters are populated (Case Number, Cert Period)
- Check if notices are being held for the Cert
- If there is an error, do not display it since the Elig may already be closed and the IP record will no longer exist. This is a valid scenario, and in fact not an error
- If Notices are being held for the cert, display error.
- Check if there are any unapplied changes on Cert.

- Determine which notices are to be created
- Identify all the Notice(s) and Cert(s) that are involved when creating the Notice for the selected Cert.
- Check for unapplied changes on every Notice
- Create all the Notices

Identify Notice(s) and Cert(s) (MEFINCN)

This program is called when a cert is purged, future eligibility is cancelled, or the Notice(s) for a Cert must be created (PF10 on Cert Period browses or PF12 on Create Notice). This program checks if there are any Notices that were created for immediate printing that is going to be purged because the cert is being purged or future eligibility is being canceled. It also identifies the Notices that are going to be created for the Cert.

- Get Process Run Num if we are canceling future eligibility
- Validate Input Data (Case number, Cert period, Purge / Cancel / Create must be true)
- Identify all the AU Member Events for the cert
- If we are creating the Notice, only look at events that have not yet been processed. If we are purging/canceling a cert, then look at events that have already been processed and the Notices have already been created
- Ignore if the In progress Notice has not been created yet
- If we are canceling future eligibility and the Notice was created and created the same day, then the Notice will be purged, otherwise leave the Notice
- Get Notice status
- If the Notice is ready to print (imported) or has already been printed, then we need to warn the analyst that the Notice must be purged in the Auto-Notice system. Set the flag to true which will trigger the Purge Notice pop-up.
- Identify all the certs that was combined on the Notice
- If we are creating the Notice, only look at events that have not yet been processed. If we are purging/canceling a cert, then look at events that have already been processed and the Notices have already been created

Determine Linked Region (MEFDLRN)

This program determines the linked region for the person's parish of residence.

- Validate the Input Parameter (Person Number)
- Get parish of residence if we don't already have it from the PDA by calling ME-PERSON

- Get location by doing a callnat to MEALOCU'

Create Tracking Workflow for the Notice Extract (MEFEANN)

This program creates or deletes the Tracking Workflow for the Auto Notice Extract process.

- Validate the Input Parameter (Action must be an Add or Purge only)
- CALLNAT 'CNTTFVN' (Tracking entry subprogram) with verbiage indicating whether it was either an unsuccessful extract, or if it was a successful extract with the number of records extracted.

Retrieve or Create Notice Header (MEFRCHN)

This module is called by 'Generated Notices for case" MEFNCN (page 171) and creates the actual Notice Header and Addressees for the Case and stores the ME-ANOTC and ME-ANOTC-ADDRESSEE records.

Technical Note: This routine is implemented as a Subprogram. Create PDA MEFRCHP for parameters. If any error occur at any point in this subprogram escape out of the subprogram (PERFORM ESCAPE-PROG) and return the error message to the calling program.

- Change MEFRCHN to save info on ME-ANOTC.
 - Get WRKR-SIGNATURE from MEAWRKN2-OUT or MEAWRKN3-OUT.
 - If there is a telephone number and ext on ME-WORKER (MEARWKN2-OUT or MEAWRKN3-OUT), use it as the OFFC-PHONE-NUM and OFFC-EXT-NUM otherwise use office telephone num on ME-LOC.

Parameters

Input

#MEFRCHN-IN:

ANOTC-RUN-NUM-PROCESS (N8)

Required. The run number of the current Auto Notice generation run

CASE-NUM (N13)

Required. The Case Number to be processed.

#OCC (P3)

Required. Occurrence in MEFNAPP array that are being processed

Notice Action Prototypes PDA (MEFNAPP) array of Notice Actions.

Output

Standard Error parameters for Subprograms

Input/Output

#ME-ANOTC

Auto Notice header that is created by subprogram

Notice Action Additional Information PDA (MEFNAIP)

Local

Processing

- Reset all the output fields
- Check if the required fields are populated.
- Check if the Auto Notice already exists, if it does, we will NOT create another one. Only one Notice Type for a Case, Client and Provider can exists on a specific day (ANOTC-RUN-NUM-PROCESS)
- Set up key for find:

Run number = #MEFRCHN-IN.ANOTC-RUN-NUM-PROCESS

Case number = #MEFRCHN-IN.CASE-NUM

Client Person number = #MEFNAPP.CLIENT-NUM (#OCC)

Notice type = #MEFNAPP.NOTICE-TYPE (#OCC)

Provider number = #MEFNAPP.PROV-NUM (#OCC)

To Be Released Ind = 'Y'

- Find ME-ANOTC with PROCESS-CASE-CLIENT-TYPE-PROV-IND
 - If record not found
 - Perform Subroutine Create-Notice-Header (page 179)

We will always have a Client/Responsible Party Addressee, so we create it here
 - Perform Subroutine Create-Client-Addressee (page 181)
 - Move the view (ME-ANOTC) to the PDA (#ME-ANOTC) - we are returning #ME-ANOTC to the calling program
- Now update the Notice number on all the Events
- For every event
 - Set Notice Number to #ME-ANOTC.NOTICE-NUM
 - If *DECIVE = 'BATCH' reset TO-BE-PROC-IND on Event
 - Set DUAL-ELIG-IND to #MEFNAPP.DUAL-ELIG-IND(#OCC,#I)
 - Set action to 'Modify'
 - Call MEFAUEV to validate the Event
 - Call MEFAUEU to update Event
- Create the SPOE copy (if we haven't already) if the action is an "Eligibility Approval" and the Application Source is 'E' – Part C SPOE
- If ACTION-CODE = 'A01' and SOURCE = 'E' (EARLY-STEPS) and CC-SPOE-IND ne 'Y', then Subroutine Create-SPOE-Addressee (page 182)
- Create the Qualified Provider copy (if we haven't already) if the action is an "Eligibility Approval" and the Qualified Provider is not blank
- If ACTION-CODE = 'A01' and QUAL-PROV-NUM ne 0 and CC-QUAL-PROV-IND ne 'Y', then Subroutine Create-Qualified-Provider-Addressee (page 182)

/* BCSS Copy (not for phase 1)

/* Provider Copy (not for phase 1)

Internal Subroutines

Subroutine Create-Notice-Header

- Add Notice Header (ME-ANOTC)

Technical Note: The Notice Number will be allocated by ME-ANOTC Update Subprogram, so no need to set it here

- Reset #ME-ANOTC PDA
- Move all the values to #ME-ANOTC PDA
- System ID = 'ME' /* this is always ME for MEDS
- Case num = #MEFRCHN-IN.CASE-NUM
- Notice date = *DATN
- Date Created = *DATN
- Notice Type = #MEFNAPP.#NOTICE-TYPE(#OCC)
- Client Person Num = #MEFNAPP.CLIENT-NUM(#OCC)
- Perform Subroutine Get-Client-Information (page 180)
- Perform Subroutine Get-Worker-Information (page 181)
- Perform Subroutine Get-Location-Information (page 181)
- Provider Number = #MEFNAPP.PROV-NUM(#OCC)
- Perform Subroutine Get-Provider-Information (page 181)
- Provider Name = #ME-PROVIDER.PROV-NAME
- Qualified Provider Number = #MEFNAPP.QUAL-PROV-NUM(#OCC)
- Get Qualified Provider Info from ME-QUAL-PROVIDER (MEFQPVU)
- Qualified Provider Name = #ME-QUAL-PROVIDER.QUAL-PROV-NAME
- ANOTC-RUN-NUM-PROCESS = #MEFRCHN-IN.ANOTC-RUN-NUM-PROCESS
- If this routine is called by the online system, then we know we are creating an "in-progress" notice. Set the appropriate flag and do not stamp the Extract run number
- Set To Be Released Indicator to 'Y'
- Now validate and store the Notice
- Set Action to 'ADD'
- Call MEFNOTV to validate the Notice
- Call MEFNOTU to store the Notice record

End Subroutine

Subroutine Get-Client-Information

- Call MECPERU with #MEFNAPP.client-num(#OCC) to get client-SSN, client-BIRTH-DATE, client-NAME (format it as <first> <mi> <last> <suffix>), resp-party-NAME (format it as <first> <last> or <facility/agency name>).

End Subroutine

Subroutine Get-Worker-Information

- Call MEAWRKN2 with #MEFRCHN-IN.CASE-NUM to get the CSLD-KEY, WRKR-NUM, WRKR-SC-USER-ID and WRKR-NAME (format it as <first> <last>).
- If 'Case being Forwarded to BHSF' action included on Notice, get worker (and office) info from application, otherwise get it from the caseload
- If not 'Case being Forwarded to BHSF' and determination reason = Application, use application worker, otherwise use caseload worker unless worker making the change is NOT the caseload worker in which case we should use the worker making the change.
- If the application worker number is blank or the worker does not exist (this sometimes happens with applications added by SDX/EDB/BENDEX) set caseload to default SDX caseload (991)
- If the Security User Id is blank, use the Supervisor User Id for that caseload.

End Subroutine

Subroutine Get-Location-Information

- Call MEALOCU to get the OFFC-NAME, mailing address (if the mailing address is blank, use the office address) and various phone numbers.
- For LAMI and SDX, use office main phone number and Office name instead of worker name. If there is an Auto Notice ID, then the Notice use that user id.

End Subroutine

Subroutine Get-Provider-Information

- If the Provider number is not equal to zero, call MECPRVU the get the provider Information.

End Subroutine

Subroutine Get-ANOTC-Extract-Run-Number

- Determine the run number of the next run of the Extract Auto Notices (MEFEANZ) (page 149) by calling "Retrieve Run Control Number" (MEXRUNN) passing in the process ID - ANEXTR. The value passed back in the RUN-NUM field is the run number of the *next* run, even if a *current* run is in progress.

End Subroutine

Subroutine Create-Client-Addressee

- Create the Client/responsible party addressee
- Reset #ME-ANOTC-ADDRESSEE
- Addressee Role Code = CLIENT-RESP-PARTY (1)
- If there is a Responsible Party OR Facility/Agency Name on the Client's Person record (we've already called MECPERU to get the Client's Person record), then populate the following fields: Addressee name = Responsible party First and Last name OR Facility/Agency Name (format <first> <last> OR <facility/agency name>), Address line 1/2/3 , City, State, Zip, EX-Zip, Language code = ENGLISH

- If there is NO responsible party info then populate the following fields: Addressee name = Client First and Last name (format <first> <last>), Address line 1/2/3 , City, State, Zip, EX-Zip, and Language code should be the Clients Preferred Language Code if entered, otherwise, if blank use ENGLISH

All notices will be in English for the time being regardless of preferred language code but we still send the preferred language code to UNO.

- Mark the ECR (Electronic Case Record) indicator with a 'Y' (the Client/responsible party copy will go to the ECR)
- Perform Subroutine Add-Addressee (page 182)

End Subroutine

Subroutine Create-SPOE-Addressee

- Reset #ME-ANOTC-ADDRESSEE
- Addressee Role Code = SPOE-COPY ('02')
- Get the center name and address (call MEAACCU)
- Populate the following fields with CNTR information: Addressee name, Address line 1/2/3, City, State, Zip, EX-Zip and Language code = ENGLISH (for now, all Notices will be English)
- Mark the ECR (Electronic Case Record) indicator with a 'Y'
- We only create one copy for SPOE
- Perform Subroutine Add-Addressee (page 182)

End Subroutine

Subroutine Create-Qualified-Provider-Addressee

- Reset #ME-ANOTC-ADDRESSEE
- Addressee Role Code = QUAL-PROV ('03')
- Populate the following fields with Qualified Provider information: Addressee name, Address line 1/2/3, City, State, Zip, EX-Zip and Language code = ENGLISH (for now, all Notices will be English)
- Mark the ECR (Electronic Case Record) indicator with a 'Y'
- We only create one copy for Qualified Provider
- Perform Subroutine Add-Addressee (page 182)

End Subroutine

Subroutine Add-Addressee

- Case Num = #MEFRCHN-IN.CASE-NUM
- Notice Num = #ME-ANOTC.NOTICE-NUM (Number allocated when ANOTC was stored)
- Add 1 to #MEFNAIP.#ADDRSEE-NUM-LAST-USED(#NOT-OCC)
- Addressee Number = #MEFNAIP.#ADDRSEE-NUM-LAST-USED(#NOT-OCC)

- Get the Identifying text in MEFNARL LDA and assign Identifying text = #MEFNARL.#ID-TEXT(#POS).
Technical Note: Use EXAMINE statement giving index in #POS
- Set action to 'ADD'
- Call Addressee Validation Subprogram (MEFADRV) to validate the record
- Call Addressee Object Subprogram (MEFADRU) to 'ADD' the Addressee

End Subroutine

Technical Note:

The following programs are invoked from this module via a Callnat

'MECPERU' / Person update subprogram*

'MEAWRKN2' / Get Worker Information Using Case Num*

'MEAWRKN3'

'MEALOCU' / Location update subprogram*

'MEFDLRN'

'MEXRUNN' / Retrieve Run Control Number*

'MEAACCU' / Application Control update subprogram*

'MECPRVU' / Provider update subprogram*

'MEFQPVU' / Qualified Provider update subprogram*

'MEFAUEV' / Auto Notice Event Aumem validate subprogram*

'MEFAUEU' / Auto Notice Event Aumem update subprogram*

'MEFNOTV' / Auto Notice validate subprogram*

'MEFNOTU' / Auto Notice update subprogram*

'MEFADRV' / Auto Notice Addressee validate subprogram*

'MEFADRU' / Auto Notice Addressee update subprogram*

End of Subprogram

Copy Notice Action (MEFCNAN)

This module is a Pop-up moreable to copy Notice Actions per Group.

Parameters

Input

#MEFCNAN-IN:

#OCC (P3)

Required. Occurrence in MEFNAPP array that are being processed

#ME-ANOTC (MEFNOTFP)

The Notice that is being created

Notice Action Prototypes PDA (MEFNAPP) array of Notice Actions.

Output

Standard Error parameters for Subprograms

Input/Output

#ME-ANOTC-ACTION-CODE (MEFNACFP)

The last Notice Action Code retrieved.

Notice Action Additional Information PDA (MEFNAIP)

Processing

- Reset all the output fields
- Check if the required fields are populated.
- Perform Subroutine Get-Notice-Action-Code (page 185)

/* create the Notice Action using the PDA (#ME-ANOTC-ACTION)

Technical Note: The Print Sort Key will be set in MEFACTU.

- Reset #ME-ANOTC-ACTION
- Case Num = #ME-ANOTC.CASE-NUM
- Notice Num = #ME-ANOTC.NOTICE-NUM (allocated by ME-ANOTC object subprogram when the ANOTC is stored)
- Add 1 to #MEFNAIP.#ACTION-NUM-LAST-USED(#NOT-OCC)
- Action Number = #MEFNAIP.#ACTION-NUM-LAST-USED(#NOT-OCC)
- Move by Name #MEFNAPP(#OCC) to #ME-ANOTC-ACTION. Make sure that the following fields are moved correctly:

Action Code = #MEFNAPP.ACTION-CODE(#OCC)

Cert period num = #MEFNAPP.CERT-PERIOD-NUM(#OCC)

Old Cert period num = #MEFNAPP.CERT-PERIOD-NUM-OLD(#OCC)

Category Code = #MEFNAPP.CATEGORY-CODE(#OCC)
 Type Case = #MEFNAPP.TYPE-CASE(#OCC)
 Effectv Date = #MEFNAPP.EFFECTV-DATE(#OCC)
 Renewal Month = #MEFNAPP.RENEWAL-MTH(#OCC)
 End Date = #MEFNAPP.END-DATE(#OCC)
 Application date = #MEFNAPP.APPL-DATE(#OCC)
 Paragraph ID = #MEFNAPP.PARAGRAPH-ID(#OCC)
 Person Num(*) = #MEFNAPP.PERSON-NUM(#OCC,*)
 AU Member Num(*) = #MEFNAPP.AU-MEMBER-NUM(#OCC,*)
 Old AU Member Num(*) = #MEFNAPP.AU-MEMBER-NUM-OLD(#OCC,*)

Technical Note: Not all the fields mentioned above will be populated for APTC events

- Name List Qty = #MEFNAPP.#LAST-PERSON(#OCC)
- Perform Subroutine Gather-Additional-Data (page 186).
- Sort Sequence = #ME-ANOTC-ACTION-CODE.SORT-SEQUENCE

/* set the ONLINE-IND only if it is not blank. This means that if one Action was created as a result of an online Event (manual) and another as a result of a Batch process, then the whole Notice will be manual, which means it will NOT print automatically but will be held by the P-Engine.

- If #MEFNAIP.#ONLINE-IND(#NOT-OCC) = ' '
 - Set #MEFNAIP.#ONLINE-IND(#NOT-OCC) = #MEFNAPP.ONLINE-IND(#OCC)
- End If

/* Now go ahead and store the Notice Action

- Set action = 'ADD'
- Call ANOTC-ACTION Validation subprogram (MEFACTV) to validate the record.
- Call ANOTC-ACTION Object Subprogram (MEFACTU) to store the Notice Action.

End of Processing

Internal Subroutines

Subroutine Get-Notice-Action-Code

/* Get the Notice Action

- If the previous Notice Action retrieved is not equal to the current one (#ME-ANOTC-ACTION-CODE.ACTION-CODE NE #MEFNAPP.#ACTION-CODE(#OCC), then
 - Get the Notice Action code (call MEFNACU using #MEFNAPP.#ACTION-CODE(#OCC))
 - Add every additional action code for the Notice Action to array #MEFNAIP.#ADDNL-ACTIONS(#NOT-OCC,*) if it doesn't exist yet.
- End if

End Subroutine

Subroutine Gather-Additional-Data

- Call "Gather Notice Action Data (MEFGADN)" (page 187) with the occurrence in the array (MEFNAPP) we are currently busy processing (#OCC), the Notice Action PDA (#ME-ANOTC-ACTION - MEFACTFP), the Notice PDA (#ME-ANOTC - MEFNOTFP), the Notice Action Prototypes PDA (MEFNAPP) and Notice Action Additional Information PDA (MEFNAIP) to get the rest of the required information for the Notice Action. The Notice Action Additional Information PDA (MEFNAIP) is I/O to the module that is being called.

End Subroutine

End of Subprogram

Gather Notice Action Data (MEFGADN)

This module is called by "Create Notice Action (MEFCNAN)" (page 184) and gathers all the additional data needed to create the Notice Action.

Technical Note: This routine is implemented as a Subprogram. Create PDA MEFGADP for parameters. If any error occur at any point in this subprogram escape out of the subprogram (PERFORM ESCAPE-PROG) and return the error message to the calling program.

Parameters

Input

#MEFGADN-IN:

#OCC (P3)

Required. Occurrence in MEFNAPP array that are being processed

#ME-ANOTC-ACTION (MEFACTFP)

Required. The Notice Action that is being created

#ME-ANOTC (MEFNOTFP)

Required. The Notice that is being created

Notice Action Prototypes PDA (MEFNAPP) array of Notice Actions.

Output

Standard Error parameters for Subprograms

Input/Output

Notice Action Additional Information PDA (MEFNAIP)

Processing

- Reset all the output fields
- Calculate 7 business days from current date.
- Check if the required fields are populated.
- 'A01' - "Eligibility Approval" on 18-MSP is always MSP only approval. If the approval is as a 'plus', then the action would be 'A02' = "Approval QMB as a 'Plus'" or 'A12' = "Approval SLMB as a 'Plus'" on the 18-MSP.
- Perform Subroutine Get-Old-Cert-Period-Information (page 188)

Technical Note: The Old Cert info MUST be done before the Current Cert info, because we get the type case (#ME-TYPE-CASE) and some of the other subroutines need the current Cert type case info.

- Perform Subroutine Get-Current-Cert-Period-Information (page 188)
- Perform Subroutine Get-Spend-Down-Amount (page 188)
- Perform Subroutine Populate-Hospital-Stay-Indicator (page 189)

- Perform Subroutine Populate-Coverage-cannot-Extend-beyond-Date (page 189)
- Perform Subroutine Populate-Response-Due-Date (page 189)
- Perform Subroutine Populate-Retro-Months (page 189)
- Perform Subroutine Populate-Call-by-Date (page 190)
- Perform Subroutine Populate-Dates-for-RRP (page 190)
- Perform Subroutine Set-Up-Name-List (page 190)

End of Processing

Internal Subroutines

Subroutine Get-Old-Cert-Period-Information

- If #ME-ANOTC-ACTION.Cert-Period-Num-Old is populated, then
 - Get the old Cert Period (call MECCEPU) to get the category/type case
 - Get #ME-ANOTC-ACTION.Mcaid-Prog-Name-Old from the Type Case table (call MEATYCU – field NOTC-PROG-DESC). *Technical Note: Make the callnat to MEATYCU an internal subroutine since it will be used again.*
- End if

End Subroutine

Subroutine Get-Current-Cert-Period-Information

- If #ME-ANOTC-ACTION.Category-Code and #ME-ANOTC-ACTION.Type-Case is populated, then
 - Get #ME-ANOTC-ACTION.Mcaid-Prog-Name from the Type Case table (call MEATYCU – field NOTC-PROG-DESC). *Technical Note: Make the callnat to MEATYCU an internal subroutine since it will be used again.*
- End if

End Subroutine

Subroutine Get-Spend-Down-Amount

- If Medical bills are required (#ME-TYPE-CASE.MED-BILLS-REQD-INDIC = 'Y')
 - Get the latest Budget for the Cert (call MECRLBN using #ME-ANOTC-ACTION.CASE-NUM, #ME-ANOTC-ACTION.CERT-PERIOD-NUM, CPTC-NUM=1 and CAT-TYPE-CODE on #ME-ANOTC-ACTION).
 - Get the Spend-down amount from the budget:

Call MEBLINN6 with reporting line value type = 'S' (#METBLVL.#SPEND-DOWN-AMT) (see SIR803/849 spec). This routine will return the spend-down amount (BUD-LINE-AMT)

Technical Note: We must identify the appropriate lines on templates to mark as the spend down amount
- Move the BUD-LINE-AMT to Spend Down Amount

- End if

End Subroutine

Subroutine Populate-Hospital-Stay-Indicator

- If #ME-ANOTC-ACTION.Type-Case = Acute Care hospital stay>30 days (83 - #MERTYPL.#ACUTE-CARE) and #ME-ANOTC-ACTION.End-Date = 0
 - Set ENDS-LDOM-HOSP-STAY-IND = 'Y'
- End if

End Subroutine

Subroutine Populate-Coverage-cannot-Extend-beyond-Date

- If #ME-ANOTC-ACTION.Category & Type Case = Presumptive Eligibility (16-12 - #MERCATL.#PE & #MERTYPL.#PE), then
 - Set COVG-CANNOT-EXTEND-DATE to the end of the second calendar month after the start of coverage, for example if coverage starts on 05/01/2004 (EFFCTV-DATE), then this date will be 06/30/2004.
- End if

End Subroutine

Subroutine Populate-Response-Due-Date

- If #ME-ANOTC-ACTION.Category & Type Case = Presumptive Eligibility (16-12 - #MERCATL.#PE & #MERTYPL.#PE),
AND #ME-ANOTC-ACTION.Action-Code = '112' - "Application sent for Continued Coverage", then
 - Set RESPONSE-DUE-DATE as 7 days from Notice Date. *Technical Note: Set MECDDTN-IN parameters.*
 - Perform Subroutine Determine-Date (page 191)
 - Set RESPONSE-DUE-DATE = #MEFDBDN-OUT.#BUSINESS-DATE
- End if

End Subroutine

Subroutine Populate-Retro-Months

- Do this if Action Code = 'A05' - "Retroactive Coverage Approved for Month(s)" or Action Code = 'A01' - "Eligibility Approval" and the type case is SSI-DENIED (79)
- The retro-months is the month and year of the effective date thru the month and year of the month before the old start date in format Jan 2004 - Feb 2004. If the month and year of the two dates are the same, then retro-months is Jan 2004.
- The retro-months is the month and year of the effective date (#ME-ANOTC-ACTION.EFFCTV-DATE) thru month and year of calculated date (month before old start date) in format Jan 2004 – Feb 2004. If the month and year of the 2 dates are the same, then retro-months is Jan 2004.

- End if

End Subroutine

Subroutine Populate-Call-by-Date

- For approval of type case 78 and Client indicated that he had medical bills for the 3 months before he applied for SSI. (Action Code = 'A04' - "Recently approved for SSI & need retro cov")
- Calculate CALL-BY-DATE as 90 days from the Notice Date. *Technical Note: Set MECDDTN-IN parameters.*

End Subroutine

Subroutine Populate-Dates-for-RRP

- If Action Code = 'A07' - "Eligibility for Retroactive Reimbursement" (paragraph 29 and 30
- For Spend down MNP: The Mcaid Card date should be the beginning date (effctv date) + 7 days, but if the eligibility period is completely retroactive (the end date is before the current date or date of the notice) OR if the end date is less than 7 days from the beginning date, the end date should be the actual ending date of eligibility.
- Calculate 7 days from the Effective date for SD-MNP otherwise Calculate MCAID-CARD-DATE as 7 days from the Notice Date.
- Calculate SEND-BILLS-BY-DATE as 30 days from the Notice Date.

End Subroutine

Subroutine Set-Up-Name-List

- Now set up the Name List
- Get Person information
- Check if this person is a child under the age of 5
- Check if this person is a pregnant woman.
- Find age of person for flyer F76
- Check to see if woman is post partum for Flyer 76
- Build person name
- Add each person name to name list
- Save Swipe card indic for 'Take this card...' action
- Set up name list for 'Named Persons already have Medicaid card' action
- Ignore if not Initial issue ie Reissue and not today
- Check for EPSDT/KIDMED Statement action - If at least one AU Member is less than 21 years old then we need the EPSDT/KIDMED statement. If at least one AU Member is NOT a non-qualified alien then we need the EPSDT/KIDMED statement.

End Subroutine

Subroutine Check-for-Swipe-Card

- Read Swipe card request file once for the Person to check if the Person ever received a swipe card.
If a swipe card record is found and the REQUEST DATE is less than the current date, set flag to true.

End Subroutine

Subroutine Determine-Date

- Call MECDDTN to calculate the new Date.
- Call routine "Determine Business Date (MEFDBDN)" (page 196) passing #MECDDTN-OUT.#CALCULATED-DATE as input. This routine will return the next business day after the input day in #MEFDBDN-OUT.#BUSINESS-DATE.

End Subroutine

End of Subprogram

Create Additional Notice Actions (MEFCAAN)

This program is called by "Generate Notices for Case" (MEFGNCN) and creates any Additional Notice Actions that might be required for the Notice and stores ME-ANOTC-ACTION records. The Additional Actions include the standard and miscellaneous actions.

Parameters

Input

Notice Action Additional Information PDA (MEFNAIP)

#ME-ANOTC

Notice that is being created

Output

Standard Error parameters for Subprograms

Processing

- Reset all the output fields
- Check if the required fields are populated.
- Create any Miscellaneous and Standard Actions
- Get Notice Action per Type

Technical Note: There won't always be a record on ME-ANOTC-ACTION-PER-TYPE for every combination of NOTICE-TYPE and ACTION-CODE. If the record is NOT found, DO NOT give an error. This just means that it is not a valid combination and that the action should NOT be created for the Notice Type. Remember to reset ##CXXGNLP-OUT.

- Create additional action
- 'S52'-'Required Notification of Changes' is not printed for EMS and PE, on all other approvals. Do not add action S52 on ME-ANOTC-ACTION-PER-TYPE for 18-PE and 18-EMS - No special code is needed.
- 'S53'-'Fair Hearing Rights Statement' is not printed for EMS type cases - Do not add action S53 on ME-ANOTC-ACTION-PER-TYPE for 18-EMS - No special code is needed.
- 'F73'-'Medical Services Flyer' is printed for all approvals, no special reject code is needed
- Eliminate duplicate flyers for the same case
- If the action is an M20 (Named Persons already have MCaid Card) and the named list has names in it, Medicaid card action must be created
- If the action is an M21 (Information about the Medicaid Card) the Medicaid card action must be created.
- If swipe card is required, create Take this Plastic Mcaid card
- For 18-SSI, a different paragraph is needed if only one M21

- S50' - "EPSDT/KIDMED" is not printed if at least one AU Member on Notice is under 21 AND at least one approval action on Notice AND one action that doesn't relate to a non-qualified alien or PE Certification - Do not add action S50 on ME-ANOTC-ACTION-PER-TYPE for Notice Type 18-PE. 'S50' will be added as a sub-action on all the 'Approval' actions.
- Action S51 (Transportation Statement) - Included on all approvals for all type cases excluding MSP only approvals (QMB,SLMB not as a "plus" and QI1 and QDWI) and PE and EMS - Do not add action S51 on ME-ANOTC-ACTION-PER-TYPE for 18-QDWI, 18-PE and 18-EMS. 'S50' will be added as a sub-action on all the 'Approval' actions. We need special code for QMB/SLMB only on 18-MSP.
- Action S53 /* Fair Hearing Rights Statement
- Action S54 (Community Care Statement) - is not printed for LTC and Waiver recipients, Eligibles 65 years and over, Medicare Part A & B beneficiaries, Foster children and children receiving adoption assistance & Office of Youth Development clients, Eligibles who have an eligibility period of less than 3 months for MNP certs and Beneficiaries with retroactive eligibility only.
- Process any additional rules for flyers :
- Action Code F74 (WIC Flyer) is for pregnant women & kids under age 5
- Action Code F75 (Medicare's Prescription Drug Coverage Flyer)
- For flyers, only allow mothers between 21 and 59 as well as mothers in post partem
- Action Code F76 (Pregnant Women - Dental flyer)

End of Subprogram

Check “Plus” Eligibility (MEFCPCN)

This module checks to see if a Person’s eligibility on a specific Cert is truly a “Plus” Cert. This module first checks to see if the Type Case allows the Cert to be a “Plus”, and then determines if there actually is a parallel Cert for the Person.

Technical Note: This routine is implemented as a Subprogram. Create PDA MEFCPCP for parameters. If any error occur at any point in this subprogram escape out of the subprogram (PERFORM ESCAPE-PROG) and return the error message to the calling program.

Parameters

Input

#MEFCPCN-IN

CASE-NUM (N13)

Required. The Case number of the case being processed.

CERT-PERIOD-NUM (N4)

Required. The Cert period number that are being processed.

AU-MEMBER-NUM (N3)

Required. The AU Member number that are being processed.

PERSON-NUM (N13)

Required. The Person number that are being processed.

CATEGORY-CODE (N3)

Optional. The Type Case Category. The calling module should pass this in if it knows it already. This will save this module from having to retrieve the ME-CERT.

TYPE-CASE (N3)

Optional. The Type Case code. The calling module should pass this in if it knows it already. This will save this module from having to retrieve the ME-CERT.

Output

#MEFCPCN-OUT

IS-PLUS-ELIGIBILITY (L)

Returns TRUE if the input AU Member is truly a “Plus” eligibility for the Person.

Standard Error Parameters

Processing

- Reset all Output parameters.
- Validate required input parameters. On #MEFCPCN-IN, check if the Case-num, Cert-period-num, AU-Member-num and Person-num are populated.
- If the category and type case were NOT provided, get the Cert period (call MECCEPU) for #ME-AU-MEMBER.CASE-NUM and #ME-AU-MEMBER.CERT-PERIOD-NUM.
- Get the Type Case (call MEATYCU) for #ME-CERT-PERIOD.CAT-TYPE-CASE.
- If Dual eligibility is allowed for this type case (#ME-TYPE-CASE.DUAL-CERT-ALLOW-INDIC = 'y')

- Read-AUMEM.
READ ME-AU-MEMBER by PERSON-START-DATE-9C starting from PERSON-NUM
 - Ignore record that is being processed, i.e. ignore if CASE-NUM, CERT-PERIOD-NUM and AU-MEMBER-NUM being read is the same as input CASE-NUM, CERT-PERIOD-NUM, AU-MEMBER-NUM.
 - Ignore if the AU Member closure code is 27 – Cancel future eligibility or 28 – QMB full Removal.
 - Get the AU Member that are being processed (Call MECAUMU) if we haven't done so already
 - Check if this AU Member we've just read overlaps with the input AU Member record

Technical Note: Call MEXDDON to determine if the AU Members overlap. Set #MEXDDON-IN.#DATE1-CLOSE-DT to either the CLAIMS-SUS-DATE or the CLOSE-DATE of the current AU Member record and set #MEXDDON-IN.#DATE2-CLOSE-DT to either the CLAIMS-SUS-DATE or the CLOASE-DATE in the input AU Member record. This routine will return #OVERLAP if the two AU Member records overlap.
 - If #MEXDDON-OUT.#OVERLAP, set Output.#IS-PLUS-ELIGIBILITY = TRUE and escape program
 - End-Read
 - End if
- End of Subprogram

Determine Business Date (MEFDBDN)

This module checks to see if the input date is a Business day (not a Saturday, Sunday or a public holiday). If it is not, it will determine the next Business day after the input date.

Technical Note: This routine is implemented as a Subprogram. Create PDA MEFDBDP for parameters. If any error occur at any point in this subprogram escape out of the subprogram (PERFORM ESCAPE-PROG) and return the error message to the calling program.

Parameters

Input

#MEFDBDN-IN

CHECK-DATE (N8)

Required. The Date to check is required and must be a valid date in format YYYYMMDD.

Technical Note: Redefine this date as CHECK-DATE-ALPHA (A8) in the PDA.

Output

#MEFDBDN-OUT

BUSINESS-DATE (N8)

Returns the next business day after the input date. *Technical Note: Redefine this date as BUSINESS-DATE-ALPHA (A8) in the PDA.*

Standard Error Parameters

Local

```
01 #TEMP-DATE (D)
01 #HOLIDAY-DATE (N8)
01 REDEFINE #HOLIDAY-DATE
    02 #HOLIDAY-DATE-ALPHA (A8)
01 #DAY (A3)
01 #HOLIDAY (L)
```

Processing

- Reset all Output parameters.
- Validate required input parameter.

/*Move the numeric date to a Date format field

- Move edited #MEFDBDN-IN.#CHECK-DATE-ALPHA to #LOCAL.#TEMP-DATE (EM=YYYYMMDD)

/* If the CHECK-DATE is a Saturday or Sunday or a Public Holiday, set the output date to the Monday following the weekend or the day following the public holiday.

- Repeat
 - Move edited #LOCAL.TEMP-DATE(EM=NNN) to #LOCAL.#DAY
 - If #LOCAL.#DAY = 'Sat' or 'Sun', then
 - Add 1 to #LOCAL.#TEMP-DATE

- Else
 - Perform Subroutine Check-if-Holiday (page197)
 - If #LOCAL.#HOLIDAY, then
 - Add 1 to #LOCAL.#TEMP-DATE
 - Else
 - ESCAPE BOTTOM (REPEAT)
 - End If
 - End if
 - End Repeat
- /* Move the calculated date format field back to a numeric format output date
- Move edited #LOCAL.#TEMP-DATE to #MEFDBDN-OUT.#BUSINESS-DATE-ALPHA (EM=YYYYMMDD)

Internal Subroutines

Subroutine Check-if-Holiday

- Reset #LOCAL.#HOLIDAY

/* Move the date format field back to a numeric format date

- Move edited #LOCAL.#TEMP-DATE to #LOCAL.#HOLIDAY-DATE-ALPHA (EM=YYYYMMDD)
- Find-HOL.
FIND(1) ME-HOLIDAY with HOLIDAY-DATE = #LOCAL.#HOLIDAY-DATE
 - Set #LOCAL.#HOLIDAY to TRUE
- End Find

End Subroutine

End of Subprogram

Release Notice (MEFRNPN)

This module releases a Notice for printing. It resets the "in-progress" and "to be released" indicators, sets the release date to today's date, stamp the current Extract Run Number on the Notice and resets the "to be processed" indicator on the appropriate Events.

Technical Note: This routine is implemented as a Subprogram. Create PDA MEFRNPP for parameters. If any error occur at any point in this subprogram escape out of the subprogram (PERFORM ESCAPE-PROG) and return the error message to the calling program.

Parameters

Input

#MEFRNPN-IN:

CASE-NUM (N13)

Required. The Case Number.

NOTICE-NUM (N4)

Required. The Notice Number to be released.

Output

Standard Error parameters for Subprograms

Processing

- Reset all Output parameters
 - Validate that the required parameters are supplied.
- /* Now get the Notice and set all the appropriate fields.
- Get the Notice (call MEFNOTU with action 'Display')
 - Reset IP-IND and TO-BE-REL-IND.
 - Set DATE-RELEASED = *DATN
 - Perform Subroutine Get-ANOTC-Extract-Run-Number (page 181)
 - Set EXTRACT-RUN-NUM = #MEXRUNN-OUT.RUN-NUM
 - Set Action to 'Modify'
 - Call MEFNOTV to validate the changes
 - Call MEFNOTU to update the Notice
- /* Now reset to "to be processed" flag on every event
- Perform Subroutine Remove-to-be-Processed-from-Events (page 199)

Internal Subroutines

Subroutine Remove-to-be-Processed-from-Events

- Find-AUMEM. Find ME-ANOTC-EVENT-AUMEM with CASE-NOTICE-NUM = a value that consists of the #MEFRNPN-IN.CASE-NUM and #MEFRNPN-IN.NOTICE-NUM
 - Move by name ME-ANOTC-EVENT-AUMEM to #ME-ANOTC-EVENT-AUMEM
 - Set Action to 'Modify'
 - Reset TO-BE-PROC-IND
 - Call MEFAUEV to validate the AU Member Event
 - Call MEFAUEU to update the AU Member Event
- End Find

End Subroutine

End of Subprogram

EntireX

- Change MEFENDN to extract WRKR-SIGNATURE if it is populated otherwise use WRKR-NAME as the WRKR-NAME.
- Change ExtractNotice C# stub to include OFFC-PHONE-EXT
- Add OFFC-PHONE-EXT (N4) to schema and change creation of Notice to print extension if populated.

Hello World (MEFHWDN)

This program is called by a client application on a PC via EntireX and is used for testing.

- Validate Input Data (Name)
- Populate message with 'Hello World' message

Check if Notice Extract can start (MEFCFEN)

This program is called by a client application on a PC via EntireX to check if the Notice generation is done and if there are any Notices to extract. If the Extract can begin, then the extract begin indicator is set to 'Y' and the extract run number, number of Notices to extract and extract date is populated.

- Get the extract run number
- Check to see whether there is a restart run number, if not, set a flag to indicate that the extract may run. If there is a restart run number allocate error message to indicate that the Notice Extract is not ready to run.

Complete Notice Extract (MEFCNEN)

This program is called by a client application on a PC via EntireX to complete the Notice Extract. If the number of Notices match what we have on Run Control and status of all the Notices have been updated, then the Extract was successful. We complete the run on Run Control and delete the tracking workflow.

- If not all of the notices were extracted, update number of the non-extracted records on the run control restart data.

Extract Notice Detail (MEFENDN)

This program is called by a client application on a PC via EntireX to extract the detail for a Notice.

- Validate Input data (Case Number, Notice Number)
- Find the Notice (ME-ANOTC)
- Find the Person Information (ME-PERSON)
- Find the Notice Action (ME-ANOTC-ACTION)
- Extract the Addressee
- For test libraries (METEST, MEUAT, METRAIN), use MEDS address to avoid invalid notices being accidentally sent out.
- For MEPROD find the Addressee Information (ME-ANOTC-ADDRESSEE)
- Retrieve the Run Control Record
- Update the Run Control Record

Get Notice List (MEFGNLN)

This program is called by a client application on a PC via EntireX to extract the next Case/Notice that is ready to be extracted (TO-BE-EXTR-IND = 'Y')

- Validate Input data (Extract Run Number)
- Get the notice list
- Retrieve the Run Control Record
- Update the Run Control Record

Get Notice Summary of a User Id (MEFGNSN)

This program is called by a client application on a PC via EntireX to extract a Notice summary for a user ID of all Notices that is ready to be extracted (TO-BE-EXTR-IND = 'Y')

- Validate Input Data (User Id)
- Get the Notice Summary by user id
- Do not allow more than 170 notices per user, populate error message

Update Notice List Status (MEFUNLN)

This program is called by a client application on a PC via EntireX to update the status of the Notices in the list.

- Validate Input Data (Number of records)
- Update the Notice (callnat MEFUNSN)

Update Notice Status (MEFUNSN)

This program is called by a client application on a PC via EntireX to update the Notice Status.

- Validate Input Data (Next Case Number, Next Notice Number, Valid User Id)
- Get the Notice
- Validate Notice
- If status not ' ' assign it to Printed

Program Structure

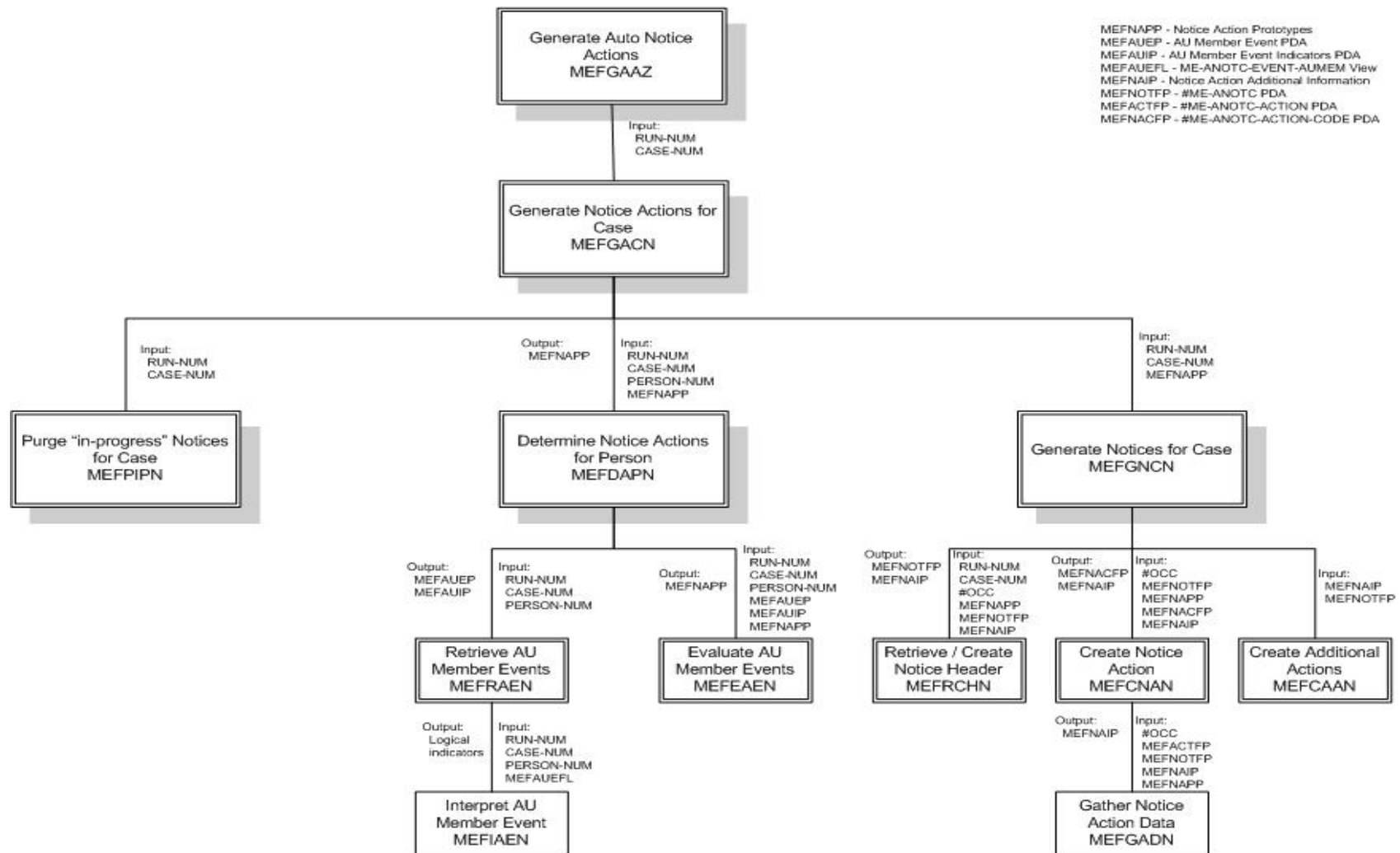


Figure 3 Auto Notice Program Structure - Phase 1

Database Changes

New Database Tables

Technical Note: The "Description" provided here should be put on the DDM as comments.

Auto Notice (ME-ANOTC - 125)

Each individual Notice that is sent by the system is represented in the database as a record in this file. Each Notice belongs to a particular Case, and in fact to a particular Client on the Case. If actions are taken in MEDS with respect to two Certs on a Case that have different Clients, two Notices will be produced.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	Identifier of MEDS Case to which this Notice belongs.	N	Y
1		NOTICE-NUM	N4	Sequentially assigned (within CASE-NUM) unique identifier of this Notice.	N	
1		SYSTEM-ID	A2	Always "ME" (for MEDS). This field is provided and included in the data sent to UNO so that it knows to process the Notice as a MEDS Notice.	N	
1		NOTICE-DATE	N8	The date to be printed at the top of the Notice, just below the return address, as the official date the Notice was sent. For legal reasons the postmark date must not be later than this date. This date is calculated by MEDS allowing a specific number of days of lead-time to ensure that the Notice can actually be sent on or before this date. Format: yyyymmdd.	N	
1		NOTICE-DATE-9C	N8	Nines complement of the Notice Date.	N	
1		NOTICE-TYPE	A15	The Notice Type, for example 18-LTC, 18-CH.	N	Y
1		CLIENT-PERSON-NUM	N13	Identifier of MEDS Person who is the Client pertaining to the Notice. All Notice Actions on a Notice relate to Certs that this Person is the Client of.	N	

Level	Type	Field Name	Format	Description	Supp	FK
1		CLIENT-NAME	A50	Full name of the Client. Format: <first> <mi> <last> <suffix>. For example "JANE B SMITH SR". Not to be used in the envelope window for mailing; use the ME-ANOTC-ADDRESSEE information instead.	N	
1		CLIENT-SSN	N9	The Client's Social Security Number.	N	
1		CLIENT-BIRTH-DATE	N8	The Client's Date of Birth. Format: yyyymmdd. This field is always populated provided the Client's Date of Birth is known by MEDS. However it usually only need on those Notices that include a "Proof of Coverage" section.	N	
1		RESP-PARTY-NAME	A50	Full name of the Responsible Party if there is one. Format: <first> <last>. For example "JANE B SMITH SR". If the Responsible party is a Facility/Agency then the format is <facility/agency name>. Not to be used in the envelope window for mailing; use the ME-ANOTC-ADDRESSEE information instead.	N	
1		CSLD-KEY	A11	The key of the caseload to which the Case is assigned. This consists of the LOC-TYPE (A4), LOC-ID (N4) and CSLD-NUM (N3).	N	Y
2		LOC-TYPE	A4	The type of location where the case is assigned.	N	
2		LOC-ID	N4	The location id where the case is assigned.	N	
2		CSLD-NUM	N3	The number of the caseload within the location to which the case has been assigned.	N	
1		WRKR-NUM	N4	The identifier of the worker to whom the Caseload is currently assigned.	N	Y
1		WRKR-SC-USER-ID	A8	User ID of the Worker responsible for the Case.	N	
1		WRKR-NAME	A50	Full name of the worker. Format: <first> <last>.	N	
1		OFFC-NAME	A35	The name of the MEDS location that manages the Caseload. This is part of the return address for the Notice.	N	
1		OFFC-MAIL-ADDR-1	A35	MEDS Office mailing address Line 1. Return address.	N	
1		OFFC-MAIL-ADDR-2	A35	MEDS Office mailing address Line 2. Return address.	N	

Level	Type	Field Name	Format	Description	Supp	FK
1		OFFC-MAIL-ADDR-3	A35	MEDS Office mailing address Line 3. Return address.	N	
1		OFFC-MAIL-CITY	A20	MEDS Office mailing address City. Return address.	N	
1		OFFC-MAIL-STATE-CODE	A2	MEDS Office mailing address State Code. Return address.	N	
1		OFFC-MAIL-ZIP-CODE	N5	MEDS Office mailing address Zip Code. Return address.	N	
1		OFFC-MAIL-EX-ZIP-CODE	N4	MEDS Office mailing address Zip-plus-4. Return address.	N	
1		OFFC-PHONE-NUM	N10	Phone number of the MEDS Office.	N	
1		OFFC-PHONE-EXT	N4	Worker's private Phone extension number.	N	
1		OFFC-FAX-NUM	N10	FAX Number of the MEDS Office.	N	
1		OFFC-TOLL-FREE-NUM	N10	Toll-Free Number of the MEDS Office.	N	
1		LEGAL-SERVICES-NUM	N10	Legal Services Phone Number	N	
1		USE-MEDS-INFO	A1	Indicates whether the Worker name, Worker Phone and Fax number from MEDS must be used for printing in the 'Sincerely' section of the Notice. Valid values: 'Y' use MEDS info, blank retrieve info from MAS.		
1		BHSF-NAME	A35	The name of the BHSF location. The case is being forwarded to this office.	N	
1		BHSF-MAIL-ADDR-1	A35	BHSF Office mailing address Line 1. Case being forwarded.	N	
1		BHSF-MAIL-ADDR-2	A35	BHSF Office mailing address Line 2. Case being forwarded.	N	
1		BHSF-MAIL-ADDR-3	A35	BHSF Office mailing address Line 3. Case being forwarded.	N	
1		BHSF-MAIL-CITY	A20	BHSF Office mailing address City. Case being forwarded.	N	
1		BHSF-MAIL-STATE-CODE	A2	BHSF Office mailing address State Code. Case being forwarded.	N	
1		BHSF-MAIL-ZIP-CODE	N5	BHSF Office mailing address Zip Code. Case being forwarded.	N	
1		BHSF-MAIL-EX-ZIP-CODE	N4	BHSF Office mailing address Zip-plus-4. Case being forwarded.	N	

Level	Type	Field Name	Format	Description	Supp	FK
1		BHSF-PHONE-NUM	N10	Phone number of the BHSF Office. Case being forwarded	N	
1		PROV-NUM	N7	The Provider Number. NOTE: This field is NOT null suppressed since a record must appear in the inverted lists even if this field is zero (not all type cases require a Provider number).		Y
1		PROV-NAME	A30	The Provider name.	N	
1		QUAL-PROV-NUM	N3	The Qualified Provider Number. NOTE: This field is used for PE and PW certifications and is NOT the LTC provider.	N	Y
1		QUAL-PROV-NAME	A50	The Qualified Provider name.	N	
1		DATE-CREATED	N8	The date the Notice is created. Format: yyyyymmdd.	N	
1		DATE-CREATED-9C	N8	Nines complement of the Date Created.	N	
1		CC-PROV-IND	A1	Indicates whether a copy of this Notice will be produced for the Provider. Valid Values: Y and blank. The purpose of this and the CC-BCSS-IND field is to facilitate printing the "CC:" checkboxes that sometimes appear on the printed Notice.	N	
1		CC-QUAL-PROV-IND	A1	Indicates whether a copy of this Notice will be produced for the Qualified Provider on a PE or PW cert. Valid Values: Y and blank.	N	
1		CC-BCSS-IND	A1	Indicates whether a copy of this Notice will be produced for the Bureau of Community Support & Services. Valid Values: Y and blank.	N	
1		CC-SPOE-IND	A1	Indicates whether a copy of this Notice will be produced for SPOE. Valid Values: Y and blank.	N	
1		ONLINE-IND	A1	Set to 'Y' if the Notice is the result of online Events, i.e. the Event was not created by a Batch process. Valid values: 'Y' or blank.	N	
1		IP-IND	A1	Indicates whether this is an in-progress Notice. Valid values: 'Y' or	N	

Level	Type	Field Name	Format	Description	Supp	FK
				blank. Note: This field must be null suppressed.		
1		TO-BE-REL-IND	A1	Indicates whether this Notice has been released for printing. It is set to 'Y' when the Notice is created and is reset when the Analyst releases the Notices. It is NOT reset by the Batch Notice generate process. Valid values: 'Y' or blank. Note: This field must be null suppressed.	N	
1		DATE-RELEASED	N8	The date the Notice is released for printing. This date is not set by the Batch Notice generate process. Format: yyyymmdd.	N	
1		TO-BE-EXTR-IND	A1	Indicates whether this Notice has been extracted for printing. It is set to 'Y' when the Notice is created and is reset when the Notice has been pulled into UNO. Valid values: 'Y' or blank. Note: This field must be null suppressed.	N	
1		NOTICE-STATUS	A1	Code indicating whether the Notice was imported, printed or rejected by UNO. Valid values: 'I' – imported, 'P' – printed or 'R' - rejected.	N	
1		NOTICE-STATUS-DATE	N8	The date the Notice was imported, printed or rejected by UNO. Format: yyyymmdd.	N	
1		ACTION-NUM-LAST-USED	N3	ACTION-NUM last assigned to a Notice Action belonging to this Notice. Initially zero.	N	
1		ADDRSEE-NUM-LAST-USED	N3	ADDRESSEE-NUM last assigned to a Notice Address belonging to this Notice. Initially zero.	N	
1		ANOTC-RUN-NUM-PROCESS	N8	Run number of the run of the Auto Notice Generation batch process that created this Notice. The number is recorded here as an audit trail.	N	
1		ANOTC-RUN-NUM-EXTRACT	N8	The run of the extract process that extracts this Notice to send to UNO. The extract process uses this number to identify the Notices that it should extract.	N	

Level	Type	Field Name	Format	Description	Supp	FK
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- CASE-NOTICE
 CASE-NUM (1-13), NOTICE-NUM (1-4)

 Prime Key - Unique
- PROCESS-CASE-CLIENT-TYPE-PROV-IND
 ANOTC-RUN-NUM-PROCESS (1-8), CASE-NUM (1-13), CLIENT-PERSON-NUM (1-13), NOTICE-TYPE (1-15), PROV-NUM (1-7), TO-BE-REL-IND (1-1)

 Unique. This super is unique to ensure that only one unreleased Notice Type per Case per Client is created for a certain Process Run Number. . *Technical Note: Do not set the super to be Unique in PREDICT, since there could be more than one released Notice for a Case, Client, Notice Type and Provider on a specific day.*
- CASE-SSN-NOTICE-DATE-9C
 CASE-NUM (1-13), CLIENT-SSN (1-9), NOTICE-DATE-9C (1-8)

 This super is used for the Notice Summary by Case Inquiry.
- SSN-CASE-NOTICE-DATE-9C
 CLIENT-SSN (1-9), CASE-NUM (1-13), NOTICE-DATE-9C (1-8)

 This super is used for the Notice Summary by Client Inquiry.
- CSLD-CREATED-9C-CLIENT-SSN
 CSLD-KEY (1-11), DATE-CREATED-9C (1-8), CLIENT-SSN (1-9)

 This super is used for the Notice Summary by Caseload / Date Created Inquiry.

- IP-PROCESS-CASE

IP-IND (1-1), ANOTC-RUN-NUM-PROCESS (1-8), CASE-NUM (1-13)

This super is used to identify all the in-progress Notices for a Case.

- PROCESS-CASE-NOTICE

ANOTC-RUN-NUM-PROCESS (1-8), CASE-NUM (1-13), NOTICE-NUM (1-4)

This super is used to identify all the Notices that have been created for a Case on a specific day (Process Run Number). This super is used by the In-progress Notice Summary pop-up.

- EXTRACT-CASE-NOTICE-EXTR-IND

ANOTC-RUN-NUM-EXTRACT (1-8), CASE-NUM (1-13), NOTICE-NUM (1-4), TO-BE-EXTR-IND (1-1)

This super is used to extract Notices that were created the previous day (online and batch) for UNO

- USER-CASE-NOTICE-EXTR-IND

WRKR-SC-USER-ID (1-8), CASE-NUM (1-13), NOTICE-NUM (1-4), TO-BE-EXTR-IND (1-1)

This super is used to extract Notices for a specific user ID for UNO

Auto Notice Log (ME-ANOTC-LOG - 134)

This file keeps track of all changes that were made to an Auto Notice record.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	Identifier of MEDS Case to which this Notice belongs.	N	Y
1		NOTICE-NUM	N4	Sequentially assigned (within CASE-NUM) unique identifier of this Notice.	N	
1		NOTICE-DATE	N8	The date to be printed at the top of the Notice, just below the return address, as the official date the Notice was sent. For legal reasons the postmark date must not be later than this date. This date is calculated by MEDS allowing a specific number of days of lead-time to ensure that the Notice can actually be sent on or before this date. Format: yyyymmdd.	N	
1		NOTICE-TYPE	A15	The Notice Type, for example 18-LTC, 18-CH.	N	Y
1		CLIENT-PERSON-NUM	N13	Identifier of MEDS Person who is the Client pertaining to the Notice. All Notice Actions on a Notice relate to Certs that this Person is the Client of.	N	
1		CLIENT-NAME	A50	Full name of the Client. Format: <first> <mi> <last> <suffix>. For example "JANE B SMITH SR". Not to be used in the envelope window for mailing; use the ME-ANOTC-ADDRESSEE information instead.	N	
1		CLIENT-SSN	N9	The Client's Social Security Number.	N	
1		CLIENT-BIRTH-DATE	N8	The Client's Date of Birth. Format: yyyymmdd. This field is always populated provided the Client's Date of Birth is known by MEDS. However it usually only need on those Notices that include a "Proof of Coverage" section.	N	
1		CSLD-KEY	A11	The key of the caseload to which the Case is assigned. This consists of the LOC-TYPE (A4), LOC-ID (N4) and CSLD-NUM (N3).	N	Y
2		LOC-TYPE	A4	The type of location where the case is assigned.	N	

Level	Type	Field Name	Format	Description	Supp	FK
2		LOC-ID	N4	The location id where the case is assigned.	N	
2		CSLD-NUM	N3	The number of the caseload within the location to which the case has been assigned.	N	
1		WRKR-NUM	N4	The identifier of the worker to whom the Caseload is currently assigned.	N	Y
1		WRKR-SC-USER-ID	A8	User ID of the Worker responsible for the Case.	N	
1		PROV-NUM	N7	The Provider Number. NOTE: This field is NOT null suppressed since a record must appear in the inverted lists even if this field is zero (not all type cases require a Provider number).		Y
1		QUAL-PROV-NUM	N3	The Qualified Provider Number. NOTE: This field is used for PE and PW certifications and is NOT the LTC provider.	N	Y
1		DATE-CREATED	N8	The date the Notice is created. Format: yyyyymmdd.	N	
1		IP-IND	A1	Indicates whether this is an in-progress Notice. Valid values: 'Y' or blank. Note: This field must be null suppressed.	N	
1		TO-BE-REL-IND	A1	Indicates whether this Notice has been released for printing. It is set to 'Y' when the Notice is created and is reset when the Analyst releases the Notices. It is NOT reset by the Batch Notice generate process. Valid values: 'Y' or blank. Note: This field must be null suppressed.	N	
1		DATE-RELEASED	N8	The date the Notice is released for printing. This date is not set by the Batch Notice generate process. Format: yyyyymmdd.	N	
1		TO-BE-EXTR-IND	A1	Indicates whether this Notice has been extracted for printing. It is set to 'Y' when the Notice is created and is reset when the Notice has been	N	

Level	Type	Field Name	Format	Description	Supp	FK
				pulled into UNO. Valid values: 'Y' or blank. Note: This field must be null suppressed.		
1		NOTICE-STATUS	A1	Code indicating whether the Notice was imported, printed or rejected by UNO. Valid values: 'I' – imported, 'P' – printed or 'R' – rejected.	N	
1		NOTICE-STATUS-DATE	N8	The date the Notice was imported, printed or rejected by UNO. Format: yyyymmdd.	N	
1		ONLINE-IND	A1	Set to 'Y' if the Notice is the result of online Events, i.e. the Event was not created by a Batch process. Valid values: 'Y' or blank.	N	
1		ACTION-NUM-LAST-USED	N3	ACTION-NUM last assigned to a Notice Action belonging to this Notice. Initially zero.	N	
1		ADDRSEE-NUM-LAST-USED	N3	ADDRESSEE-NUM last assigned to a Notice Address belonging to this Notice. Initially zero.	N	
1		ANOTC-RUN-NUM-PROCESS	N8	Run number of the run of the Auto Notice Generation batch process that created this Notice. The number is recorded here as an audit trail.	N	
1		ANOTC-RUN-NUM-EXTRACT	N8	The run of the extract process that extracts this Notice to send to UNO. The extract process uses this number to identify the Notices that it should extract.	N	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- LOG-BY-ENTRY
Case Number / Notice Number / Update Dt / Update Tm
- LOG-BY-TIME
Update Dt / Update Tm / Case Number / Notice Number
- LOG-BY-USER
Update User / Update Dt / Update Tm

Auto Notice Action (ME-ANOTC-ACTION - 126)

An action is any event in MEDS that needs to be reported to the Client on a Notice. Each Action is associated with exactly one Certification, but there may be more than one Action on a Notice for a Certification. Each Notice Action identifies one or more people to whom the action applies. This information is stored in the PERSON-PE repeating group on the Notice Action record.

Every record on this file represents a Notice Action.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The Case Number of the Notice/Cert to which this Action pertains.	N	Y
1		NOTICE-NUM	N4	Sequentially assigned (within CASE-NUM) unique identifier of this Notice.	N	Y
1		ACTION-NUM	N3	Sequentially assigned (within CASE-NUM/NOTICE-NUM) unique identifier of this Notice Action.	N	
1		ACTION-CODE	A3	Code that specifies the action that this Notice Action represents. FK to ME-ANOTC-ACTION-CODE.	Y	Y
1		CERT-PERIOD-NUM	N4	The unique identifier (within CASE-NUM) of the Cert to which this Action pertains. For a "Coverage Change" event this field identifies the new Cert of the two Certs involved. Note: The Cert period number is NOT null suppressed since it will be blank for actions that is not related to a Cert, for example Application related actions as well as standard statement.		Y
1		CERT-PERIOD-NUM-OLD	N4	The unique identifier (within CASE-NUM) of the old Cert to which a "Coverage Change" action applies. This field is populated only for a "Coverage Change" type of action.	N	Y
1		CATEGORY-CODE	N3	Redundant copy of the Type Case Category from the Cert identified by the CERT-PERIOD-NUM field of this Notice Action.	N	Y
1		TYPE-CASE	N3	Redundant copy of the Type Case from the Cert identified by the CERT-PERIOD-NUM field of this Notice Action.	N	Y
1		EFFECTV-DATE	N8	The effective date of this Notice Action. This is the date the action takes place from the Client's perspective. Format: yyyymmdd (if		

Level	Type	Field Name	Format	Description	Supp	FK
				populated). Note: The effctv-date is NOT null suppressed since it will be blank for some actions, for example standard statements.		
1		PARAGRAPH-ID	A3	The Code identifying the Paragraph that is printed on the Notice for the Action.	N	
1		SORT-SEQUENCE	N2	The primary part of the PRINT-SORT-KEY. The Primary Groupings are 10=Cert, 20=Application, 30=Standard, 40=Flyer. The sort sequence can be refined by allocating a different sort sequence within a primary group.	N	
1		PRINT-SORT-KEY	A17	This key defines the sequence, within CASE-NUM/NOTICE-NUM, in which the Notice Actions on the Notice should be printed on the hardcopy Notice. UNO should sort the Notice Actions for a certain Notice by the value of this field. It is (currently) made up of the values of the following field values: <ul style="list-style-type: none"> • SORT-SEQUENCE (Primary Grouping) • CERT-PERIOD-NUM (Print actions for a Cert consecutively) • EFFCTV-DATE (Print actions for a Cert in date sequence) • ACTION-NUM (tie breaker, generation sequence). 	N	
1	PE	PERSON-PE		There will be one occurrence of this PE for each recipient affected by the action. Allow for 20 occurrences.	N	
2		PERSON-NUM	N13	The MEDS Person Number.	N	Y
2		PERSON-NAME	A50	The name of the Person. Format: <First> <mi> <Last> <Suffix>.	N	
2		AU-MEMBER-NUM	N3	This field in combination with the CASE-NUM and the CERT-PERIOD-NUM fields (that aren't part of this PE) identify the AU Member record that this action pertains to.	N	Y
2		AU-MEMBER-NUM-OLD	N3	This field in combination with the CASE-NUM and the CERT-PERIOD-NUM-OLD fields (that aren't part of this PE) identify the "Old" AU Member record that a "Coverage Change" type action pertains to. This	N	Y

Level	Type	Field Name	Format	Description	Supp	FK
				field is populated only for "Coverage Change" type actions.		
2		BIRTH-DATE	N8	The Person's date of Birth. Format: yyyyymmdd.	N	
1		NAME-LIST	A250	A list of names of the people to whom this action applies. Multiple names are separated by comma and the word "and". The format of each name is <First> <mi> <Last> <Suffix> . Examples: "Martha B Smith" "Martha B Smith and Martha Smith Jr" "Martha B Smith, Jane Smith, and Martha Smith Jr" This list of names represents the same group of people as the PERSON-PE.	N	
1		NAME-LIST-QTY	N2	The number of people whose names appear in the NAME-LIST field. This allows UNO to generate text in the singular or plural tense as appropriate.	N	
1		RENEWAL-MTH	N6	The year and month of the next renewal of the Cert to which this action pertains. Format: yyyyymm.	N	
1		END-DATE	N8	The date on which coverage ends. Format: yyyyymmdd.	N	
1		ENDS-LDOM-HOSP-STAY-IND	A1	Indicates whether coverage continues until the last day of the month the Client is discharged from the hospital. Valid values are 'Y' or blank.	N	
1		MCAID-PROG-NAME	A40	The name of the Medicaid program to which this Notice Action pertains.	N	
1		MCAID-PROG-NAME-OLD	A40	The name of the Medicaid program in which the recipient(s) had coverage prior to a "Coverage Change". This field is only populated if the action represents a "Coverage Change" (or equivalent).	N	
1		SPEND-DOWN-AMT	N11.2	The Spend Down Amount.	N	
1		APPL-DATE	N8	Application date. Format yyyyymmdd.		
1		COVG-CANNOT-EXTEND-DATE	N8	The date beyond which coverage cannot be extended. Format: yyyyymmdd.	N	

Level	Type	Field Name	Format	Description	Supp	FK
1		CALL-BY-DATE	N8	The date by which the Client must call the Medicaid office for assistance if he was approved for SSI and indicated that he had medical bills for the 3 months prior to applying for SSI. Format: yyyyymmdd.	N	
1		RESPONSE-DUE-DATE	N8	The date by which a response is due from the Client regarding the action. For "Advanced Notice of Closure", this is the date by which the Client must object to the decision in order to prevent closure. Format: yyyyymmdd.	N	
1		RETRO-MONTHS	A20	The months approved for retroactive coverage. Only used on "Retroactive Coverage approved for Month(s)" on the 18-SSI. Format: Mmm yyyy – Mmm yyyy (e.g. Jan 2004 – Feb 2004).	N	
1		MCAID-CARD-DATE	N8	The date the Client can expect to receive their Medicaid card. Used on the RRP Notice and is calculated as Notice Date + 7 days. Format: yyyyymmdd.	N	
1		SEND-BILLS-BY-DATE	N8	The date until when the Client can request reimbursement of retroactive medical bills. Used on the RRP Notice and is calculated as Notice Date + 30 days. Format: yyyyymmdd.	N	
1		FAIR-HEARING-DATE	N8	This date until when the Client can request a Fair Hearing. Used for the Fair Hearing Rights statement and is calculated as the Notice Date + 30 days. Format: yyyyymmdd.	N	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- CASE-NOTICE-ACTION-NUM
CASE-NUM (1-13), NOTICE-NUM (1-4), ACTION-NUM (1-3)

Prime Key - Unique
- CASE-NOTICE-ACTION-CERT-EFFCTV
CASE-NUM (1-13), NOTICE-NUM (1-4), ACTION-CODE (1-3), CERT-PERIOD-NUM (1-4), EFFCTV-DATE (1-8)

Unique. This super is unique to ensure that only one Action code per Cert per Notice exist.
- CASE-NOTICE-PRINT-SORT-KEY
CASE-NUM (1-13), NOTICE-NUM (1-4), PRINT-SORT-KEY (1-19)

This super is used for the Notice Action Summary Inquiry.

Auto Notice Addressee (ME-ANOTC-ADDRESSEE - 127)

This file contains Addressee information for a Notice. There is always at least one Addressee for any Notice, that being the Client. If copies must be sent to other interested parties, then there will be more than one Addressee in ME-ANOTC-ADDRESSEE for the Notice. There is one row in the ME-ANOTC-ADDRESSEE table for each copy of the Notice to be printed.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The Case Number of the Notice/Cert to which this Action pertains.	N	Y
1		NOTICE-NUM	N4	Sequentially assigned (within CASE-NUM) unique identifier of the Notice.	N	Y
1		ADDRSEE-NUM	N3	Unique identifier within the Notice of this Addressee.	N	Y
1		ADDRSEE-ROLE-CODE	A2	Code that indicates the role of this addressee with respect to the Cert. The valid values are defined by the "Notice Addressee Role Code LDA (MEFNARL) (page 108).	N	
1		ADDRSEE-NAME	A50	The name of the addressee. This is the name that is to appear in the envelope window as part of the delivery address of the Notice.	N	
1		ADDR-LINE-1	A35	Line 1 of the delivery address for this addressee.	N	
1		ADDR-LINE-2	A35	Line 2 of the delivery address for this addressee.	N	
1		ADDR-LINE-3	A35	Line 3 of the delivery address for this addressee.	N	
1		CITY	A20	The City of the delivery address.	N	
1		STATE-CODE	A2	The State code of the delivery address.	N	
1		ZIP-CODE	N5	The Zip code of the delivery address.	N	
1		EX-ZIP-CODE	N4	The Zip-plus-4 code of the delivery address.	N	
1		ID-TEXT	A20	The identifying text to be printed on this copy of the Notice. For example "Client Copy", "Provider Copy", "BCSS Copy".	N	
1		ECR-IND	A1	'Y' indicates that this copy should be sent to the Electronic Case record.	N	

Level	Type	Field Name	Format	Description	Supp	FK
1		LANGUAGE-CODE	N2	Language code as defined in MEDS in the LDA METLNGL. For example: 01=English.	N	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- CASE-NOTICE-ADDRSEE-NUM
CASE-NUM (1-13), NOTICE-NUM (1-4), ADDRSEE-NUM (1-3)

Prime Key - Unique

- CASE-NOTICE-ADDRSEE-ROLE
CASE-NUM (1-13), NOTICE-NUM (1-4), ADDRSEE-ROLE-CODE (1-2)

This super is used for the Notice Summary by Case or Client Inquiries.

Auto Notice AU Member Event (ME-ANOTC-EVENT-AUMEM - 128)

This file keeps track of events with respect to AU Members that are significant to Auto Notice generation.

Level	Type	Field Name	Format	Description	Supp	FK
1		EVENT-NUM	N13	System Assigned Unique Identifier of the record.	N	Y
1		CASE-NUM	N13	Case Number the object is related to.	N	Y
1		CERT-PERIOD-NUM	N4	Cert Period Number.	N	Y
1		START-DATE-CURRENT	N8	The Current value of the AU Member record's START-DATE. This will always be the same as the EVENT-DATA-PE.START-DATE (2), however this field participates in a super.	N	
1		AU-MEMBER-NUM	N3	AU Member Number.	N	Y
1		PERSON-NUM	N13	Person Number.	N	Y
1		NEW-AUMEM-IND	A1	Set to 'Y' if the AU Member entry was just created. Set to 'N' otherwise. This field is never updated once the Event has been created.	N	
1		DUAL-ELIG-IND	A1	Set to 'Y' if the AU Member has dual eligibility. Set to blank otherwise. Valid values: 'Y' or blank.	N	
1		ONLINE-IND	A1	Set to 'Y' if the AU Member Event was created online, i.e. not by a Batch process. Set to blank otherwise. Valid values: 'Y' or blank.	N	
1		NOTICE-NUM	N4	Notice Number identifying the Notice within a Case.	N	Y
1		TO-BE-PROC-IND	A1	Indicates whether the Event has been processed already. Valid values: 'Y' or blank. Note: This field HAS to be null suppressed.	N	
1		ANOTC-RUN-NUM-PROCESS	N8	For "pending" Events, this is zero if the Cert has the "Hold Notice" indicator set, and otherwise is equal to the next run number of the Auto Notice Generation process. NOTE: This field is NOT null suppressed since a record must appear in		

Level	Type	Field Name	Format	Description	Supp	FK
				the inverted lists even if this field is zero.		
1	PE	EVENT-DATA-PE		Exactly 2 Occurrences. The first occurrence is a snapshot of the field values of the associated object prior to the event. So for "New" objects, the fields of the first occurrence will always be empty. The second occurrence contains the latest value of each field from the object.		
2		START-DATE	N8	The value of the START-DATE field of the AU Member	N	
2		CLOSE-DATE	N8	The value of the CLOSE-DATE field of the AU Member.	N	
2		CLAIMS-SUS-DATE	N8	The value of the CLAIMS-SUS-DATE field of the AU Member.	N	
2		PENDING-CLOSE-DATE	N8	The value of the PENDING-CLOSE-DATE field of the AU Member.	N	
2		CLOSURE-CODE	N3	A Code that indicates the Reason the AU Member was closed.	N	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- EVENT-NUM

Prime Key - Unique

- PROCESS-CASE-CERT-AUMEM-IND

ANOTC-RUN-NUM-PROCESS (1-8), CASE-NUM (1-13), CERT-PERIOD-NUM (1-4), AU-MEMBER-NUM (1-3), TO-BE-PROC-IND (1-1).

Unique. This super is unique to ensure that only one unprocessed Event record can exist for a certain AU Member and a certain Process Run Number. *Technical Note: Do not set the super to be Unique in PREDICT, since there could be more than one processed Event record for a certain AU Member and a certain Process Run Number.*

This super is also used by the AU Member object subprogram to retrieve the existing Event record when another significant event occurs for the same run number.

- PROCESS-CASE-PERSON-START-IND

ANOTC-RUN-NUM-PROCESS (1-8), CASE-NUM (1-13), PERSON-NUM (1-13), START-DATE-CURRENT (1-8), TO-BE-PROC-IND (1-1)

This super is used by the Auto Notice Generation process to retrieve all the unprocessed AU Member Events that have occurred for a certain Person, since the last time a Notice was sent regarding that Person.

- CASE-CERT-AU-MBR

CASE-NUM (1-13), CERT-PERIOD-NUM (1-4), AU-MEMBER-NUM (1-3)

This super is used for the when all the Events for an AU Member must be deleted.

- CASE-PERSON-PROCESS-START

CASE-NUM (1-13), PERSON-NUM (1-13), ANOTC-RUN-NUM-PROCESS (1-8), START-DATE-CURRENT (1-8)

This super is used for the AU Member Event Inquiry for a Case by Person and in Start Date sequence.

- CASE-NOTICE-NUM

CASE-NUM (1-13), NOTICE-NUM (1-4)

This super is used to find all the Events for a Notice.

Auto Notice AU Member Event Log (ME-ANOTC-EVENT-AUMEM-LOG - 129)

This file keeps track of all changes that were made to an Auto Notice AU Member Event record.

The file layout is identical to the file layout of the Auto Notice AU Member Event file except for the following:

- No UPDATE-TIME field
- Add these fields:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- LOG-BY-ENTRY
Event Number / Update Dt / Update Tm
- LOG-BY-TIME
Update Dt / Update Tm / Event Number
- LOG-BY-USER
Update User / Update Dt / Update Tm

Notice Type (ME-ANOTC-TYPE)

This file contains all the valid Auto Notice Types with an indicator whether the Notice is active or not.

Add these fields to ME-CODES-ADA (the Standard fields already exist on ME-CODES-ADA and must be included on the view):

Level	Type	Field Name	Format	Description	Supp	FK
1		NOTICE-TYPE	A15	The code identifying the type of Notice, for example 18-G, 18-LTC, etc.	N	
1		TYPE-DESC	A50	Description of the Notice Type	N	
1		ACTIVE-IND	A1	Indicates whether the Notice Type is active. Valid values are 'Y' or 'N' or blank.	N	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- NOTICE-TYPE
 - Prime Key - Unique
- NOTICE-TYPE-DESC
 - NOTICE-TYPE (1-15), TYPE-DESC (1-50)
 - Super used to retrieve the Notice Type Description (MEFNTYN)

Notice Type Log (ME-ANOTC-TYPE-LOG)

The Notice Type Log file contains the history of the changes to the Notice Type file.

The file layout is identical to the file layout of the Notice Type file except for the following:

- No UPDATE-TIME field
- Add these fields to the view (they already exist on ME-CODES-LOG-ADA) view:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- NOTICE-TYPE-LOG-BY-ENTRY
Notice Type / Update Dt / Update Tm
- NOTICE-TYPE-LOG-BY-TIME
Update Dt / Update Tm / Notice Type

Notice Action Code (ME-ANOTC-ACTION-CODE)

This file contains all the valid Notice Action Codes with a list of additional actions that may need to be generated as well as the sort sequence applicable for every Action.

Add these fields to ME-CODES-ADA (the Standard fields already exist on ME-CODES-ADA and must be included on the view):

Level	Type	Field Name	Format	Description	Supp	FK
1		ACTION-CODE	A3	The code identifying the Action, for example A01, A02, etc.	N	
1		ACTION-DESC	A40	Description of the Notice Action.	N	
1		ACTION-TYPE	A1	The code identifying whether the Action is a Primary or a Sub Action. Valid values: 'P' and 'S'.	N	Y
1		SORT-SEQUENCE	N2	This is the primary part of the sort key which defines the sequence, within a Case Num/Notice Num, in which the Notice Action should be printed.	N	
1	MU	ADDNL-ACTION-CODE	A3	Additional actions that may need to be generated as a result of the existence of the current action. Allow for 10 values.	N	Y
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- ACTION-CODE

Prime Key- Unique

- ACTION-DESC
ACTION-CODE (1-3), ACTION-DESC (1-40)

Super used to retrieve the Notice Action Description (MEFNACN).

Notice Action Code Log (ME-ANOTC-ACTION-CODE-LOG)

The Notice Action Code Log file contains the history of the changes to the Notice Action Code file.

The file layout is identical to the file layout of the Notice Action Code file except for the following:

- No UPDATE-TIME field
- Add these fields to the view (they already exist on ME-CODES-LOG-ADA) view:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- NOTICE-ACTION-LOG-BY-ENTRY
Action Code / Update Dt / Update Tm
- NOTICE-ACTION-LOG-BY-TIME
Update Dt / Update Tm / Action Code

Qualified Provider (ME-QUAL-PROVIDER)

This file contains all the Qualified Provider per Region.

Add these fields to ME-CODES-ADA (the Standard fields already exist on ME-CODES-ADA and must be included on the view):

Level	Type	Field Name	Format	Description	Supp	FK
1		LOC-TYPE	A4	The code identifying the Location Type, for example R – Region.	N	Y
1		LOC-ID	N4	Number identifying the location within the location type.	N	Y
1		QUAL-PROV-NUM	N3	The number that identifies the Qualified Provider	N	
1		QUAL-PROV-NAME	A50	The Qualified Provider Name.	N	
1	MC	QUAL-PROV-ADDR	A35	Qualified Provider Mailing Address. Allow for 3 occurrences of the address line	N	
1		QUAL-PROV-CITY	A20	Mailing address City.	N	
1		QUAL-PROV-STATE-CODE	A2	Mailing address state code.	N	y
1		QUAL-PROV-ZIP-CODE	N5	Mailing address zip code	N	
1		QUAL-PROV-EX-ZIP-CODE	N4	Mailing address zip code + 4	N	
1		QUAL-PROV-PHONE-NUM	N10	Phone number of the qualified provider	N	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- LOC-TYPE-ID-QPROV
LOC-TYPE (1-4), LOC-ID (1-4), QUAL-PROV-NUM (1-3)

Prime Key - Unique

Qualified Provider Log (ME-QUAL-PROVIDER-LOG)

The Qualified Provider Log file contains the history of the changes to the Qualified Provider file.

The file layout is identical to the file layout of the Qualified Provider except for the following:

- No UPDATE-TIME field
- Add these fields to the view (they already exist on ME-CODES-LOG-ADA) view:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- QPROV-LOG-BY-ENTRY
Location Type / Location ID / Qualified Provider Number / Update Dt / Update Tm
- QPROV-LOG-BY-TIME
Update Dt / Update Tm / Location Type / Location ID / Qualified Provider Number

Notice Action per Group (ME-ANOTC-ACT-PER-GRP - 130)

This file contains the set of Notice Actions for a specified Notice Group. For each Action you specify the type of Notice each Action belongs on for the Notice Group, the Paragraph ID that is used by UNO to identify the appropriate paragraph to print on the Notice, and whether or not Auto Notice generation is active for that combination of Notice Group and Notice Action.

Level	Type	Field Name	Format	Description	Supp	FK
1		NOTICE-GROUP	A8	The code identifying the Notice Group, for example MSP, LTC, etc. Valid values will be on LDA MEFNGRL.	N	Y
1		ACTION-CODE	A3	The code identifying the Action. Valid values will be on ME-ANOTC-ACTION-CODE.	N	Y
1		NOTICE-TYPE	A15	The code identifying the type of Notice, for example 18-G, 18-LTC, etc.	N	Y
1		ACTIVE-IND	A1	Indicates whether the Action Code is Active for the Notice Group. Valid values are 'Y' or 'N' or blank.	N	
1		PARAGRAPH-ID	A3	The code identifying the Paragraph that will print on the Notice. Note: The PARAGRAPH-ID is not null suppressed because it is not required if the Action Code is inactive for the Notice Group.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- GROUP-ACTION
NOTICE-GROUP (1-8), ACTION-CODE (1-3)

Prime Key - Unique

- TYPE-ACTION-PARAGRAPH
NOTICE-TYPE (1-15), ACTION-CODE (1-3), PARAGRAPH-ID (1-3)

This super descriptor is used to list all the Notice Action codes for a Notice Type.

- ACTION-PARAGRAPH-TYPE
ACTION-CODE (1-3), PARAGRAPH-ID (1-3), NOTICE-TYPE (1-15),

This super descriptor is used to list all the Paragraph ID's for a Notice Action Code.

Notice Action per Group Log (ME-ANOTC-ACT-PER-GRP-LOG - 131)

The Notice Action per Group Log file contains the history of the changes to the Notice Action per Group file.

The file layout is identical to the file layout of the Notice Action per Group file except for the following:

- No UPDATE-TIME field

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- LOG-BY-ENTRY
Notice Group / Action Code / Update Dt / Update Tm
- LOG-BY-TIME
Update Dt / Update Tm / Notice Group / Action Code

Notice Action per Type (ME-ANOTC-ACT-PER-TYPE - 132)

This file contains the set of Notice Actions for a specified Notice Type. For each Action you specify the Paragraph ID that is used by UNOto identify the appropriate paragraph to print on the Notice.

Level	Type	Field Name	Format	Description	Supp	FK
1		NOTICE-TYPE	A15	The code identifying the type of Notice, for example 18-G, 18-LTC, etc.	N	Y
1		ACTION-CODE	A3	The code identifying the Action Type. Valid values will be on ME-ANOTC-ACTION-CODE.	N	Y
1		PARAGRAPH-ID	A3	The code identifying the Paragraph that will print on the Notice.	N	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- TYPE-ACTION
NOTICE-TYPE (1-15), ACTION-CODE (1-3).

Prime Key - Unique

- ACTION-PARAGRAPH-TYPE
ACTION-CODE (1-3), PARAGRAPH-ID (1-3), NOTICE-TYPE (1-15)

This super descriptor is used to list all the Paragraph ID's for a Notice Action Code.

Notice Action per Type Log (ME-ANOTC-ACT-PER-TYPE-LOG - 133)

The Notice Action per Type Log file contains the history of the changes to the Notice Action per Type file.

The file layout is identical to the file layout of the Notice Action per Type file except for the following:

- No UPDATE-TIME field
- Add these fields to the view (they already exist on ME-CODES-LOG-ADA) view:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- LOG-BY-ENTRY
Notice Type / Action Code / Update Dt / Update Tm
- LOG-BY-TIME
Update Dt / Update Tm / Notice Type / Action Code

Changes to Existing Database Tables

Type Case (ME-TYPE-CASE, -LOG)

- Add the new field to both ME-TYPE-CASE and ME-TYPE-CASE-LOG files.

Level	Type	Field Name	Format	Description	Supp	FK
1		NOTICE-GROUP	A8	Code identifying the Notice group a Category/Type Case belongs to. Valid values are in LDA MEFNGRL.	N	
1		CREATE-EVENT-IND	A1	Indicates whether Notice Events must be created for the Category / Type Case	N	

Descriptors and Super-Descriptors

Add the following Super-Descriptor to ME-TYPE-CASE:

- GROUP-CAT-TYPE
NOTICE-GROUP (1-8), CATEGORY-CODE (1-3), TYPE-CASE (1-3)

This Super is used for the Type Case by Notice Group Inquiry.

Worker (ME-WORKER, -LOG)

- Add the new field to both ME-WORKER and ME-WORKER-LOG files.

Level	Type	Field Name	Format	Description	Supp	FK
1		PHONE-NUM	N10	Worker's private Phone number. If this field is populated, it is printed on the Notice instead of the parish office number.	N	
1		PHONE-EXT	N4	Workers's private phone extension. If this field is populated, it is printed on the Notice instead of the parish office number.	N	
1		AUTO-NOTICE-ID	A8	Security suer ID of worker that receives and prints all SDX/Lami Notices	N	

Level	Type	Field Name	Format	Description	Supp	FK
				in the AutoNotice system.		

Cert Period (ME-CERT-PERIOD, LOG and IP)

- Add the following to the ME-CERT-PERIOD, ME-CERT-PERIOD-LOG and ME-CERT-PERIOD-IP files.

Level	Type	Field Name	Format	Description	Supp	FK
1		HOLD-NOTICE-IND	A1	'Y' indicates that Notices related to this Cert should be held. Valid Values: Y, blank.	N	
1		EX-PARTE-IND	A1	'Y' indicates that the eligibility was added without any contact with the Client. 'Y' will result in the creation of the 18-Ex Parte Notice.	N	
1		EXCL-COMM-CARE-IND	A1	'Y' indicates that the Community Care Paragraph must be excluded from the Notice.		

Case (ME-CASE and LOG)

- Add the following to the ME-CASE and ME-CASE-LOG files.

Level	Type	Field Name	Format	Description	Supp	FK
1		NEXT-NOTICE-NUM	N4	The next Notice number that must be used when a Notice is created	N	

Application Type Case (ME-APPL-TYPE-CASE and LOG)

- Add the following to the ME-APPL-TYPE-CASE and ME-APL-TYPE-CASE-LOG files.

Level	Type	Field Name	Format	Description	Supp	FK
1		PW-APPL-RECV-IND	A1	Indicator whether a PW application was received with the PE application. Valid values: 'Y', 'N' or blank.	N	
1		QUAL-PROV-NUM	N7		N	Y

MEDS NG Specification Signoff Document

Deliverable Name	Auto Notices – Phase 1
Deliverable Number	SIR #894
Delivery Date	7/14/2004
Signoff Due	ASAP
Delivery Comments	
Acceptor Signature	This is to confirm acceptance of the above deliverable
Acceptor Name	Joan Carmouche
Acceptance Date	8-6-04
Acceptance Comments	
Susan Badeaux continues to review the “paragraphs” spreadsheet. Due date is August 31, 2004.	