

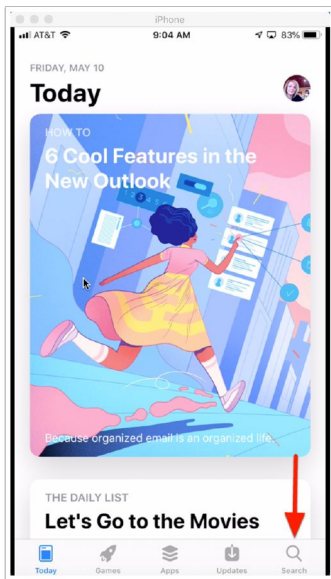
Getting the ESF 8 Portal Mobile App

August 5, 2019

You can get the ESF 8 Portal mobile app for both iOS and Android devices at either app store. This guide shows you how to get the right version.

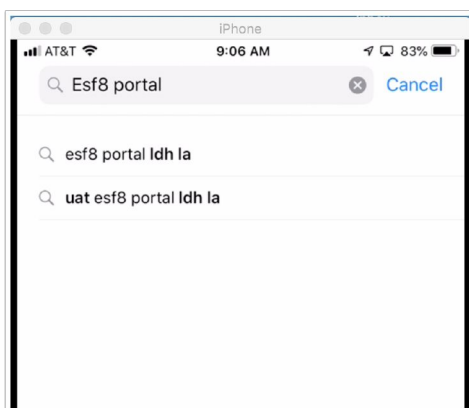
This example will use an iPhone and the Apple App Store

Go to the App Store on your iOS device.



Search for the ESF 8 Portal App

In the search dialogue, type "esf8 portal". As you type, you will see the search results begin to appear.



Get the Right App

Generally, two apps will show in the Search results. The app you want is the "ESF8 Portal app (with "Business" under the title. DO NOT select the app titled "ComTec Consultants, Inc." - this is the testing app used by the vendor.

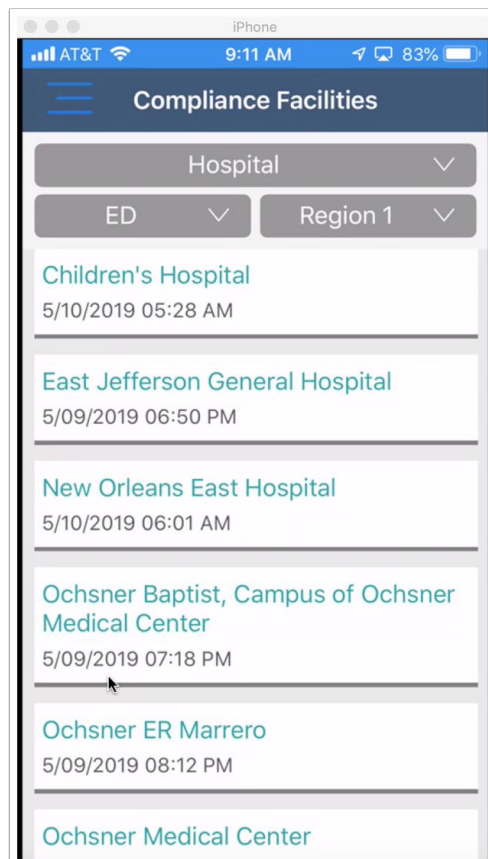
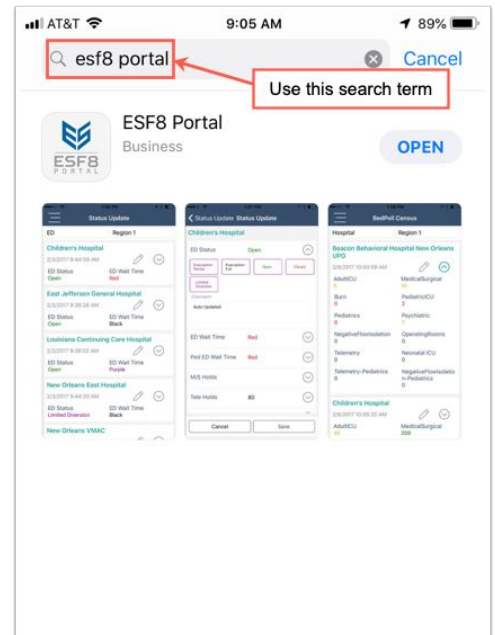
Before Installing the New App

Before you install the new iOS app, please delete any copies of ESF 8 Portal apps downloaded before August 1, 2019.

Opening View

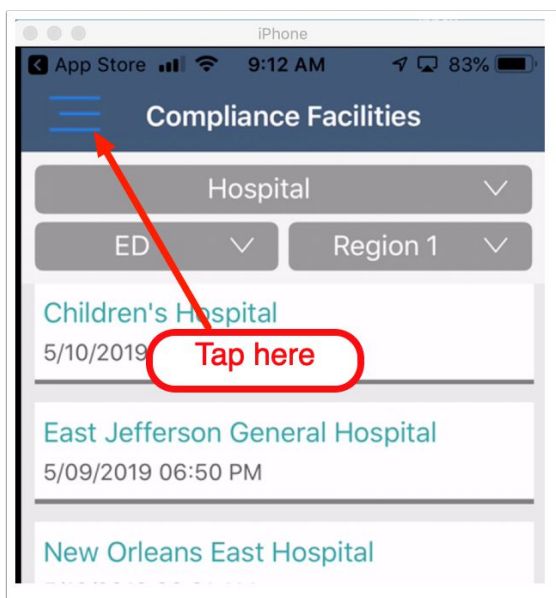
Once you have installed the app, open it and sign in with your regular ESF 8 Portal credentials. During the login process, you will have the opportunity to use "Touch ID". Enable this feature with your fingerprint. For the period of time that the app has the right security token, you can re-open the app with just your fingerprint to sign in. The length of time the security token is valid is generally 24 hours. In certain cases it may be shorter.

The opening view will look like the following:



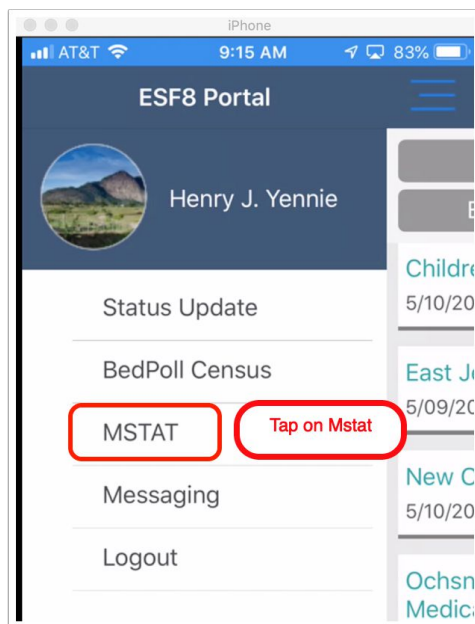
Getting to Mstat

In order to provide an update to Mstat, tap on the "hamburger" icon at the top left:



Select Mstat

Select Mstat from the menu.



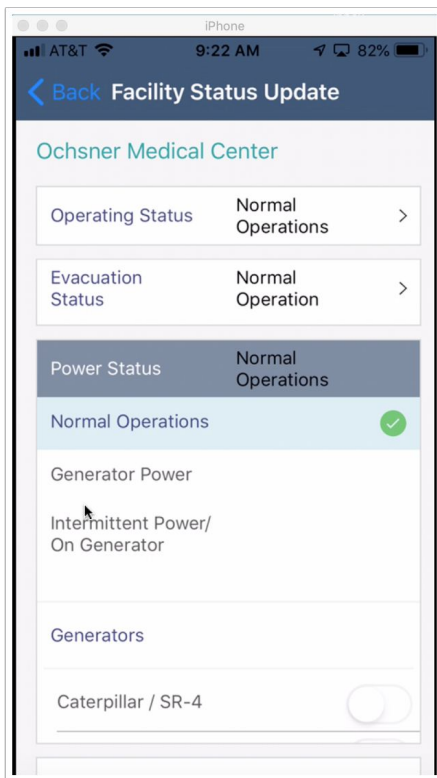
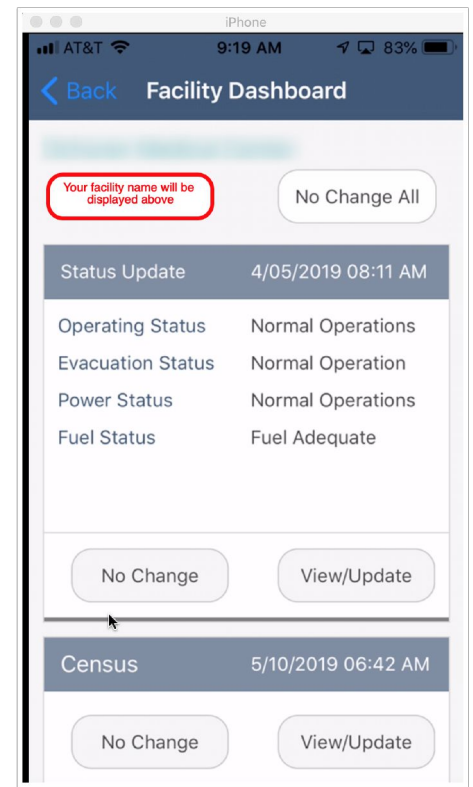
Entering an Update

Highlight your facility by tapping on it once and then **swipe to the left**. This will expose "More Info" and "Update".

- The "More Info" button will display facility contacts
- The "Update" button will display the options for changing the facility status

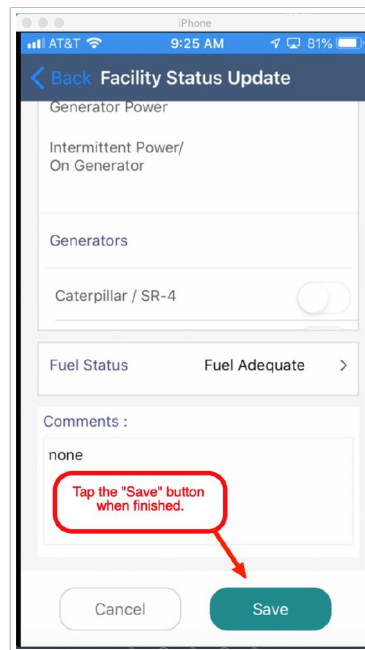
You can scroll to find the right area that you want to update.

If you want to update your power status, tap on the "View/Update" button to show the details for that status. Tap on the appropriate status and scroll down to tap "Save".



Saving Your Status

If you have made a change, scroll down the view to tap the "Save" button.



Wrapping Up

The ESF 8 Portal mobile app gives you a fully-functional update capability, including Census reports, Resource Management and LERN updates (for hospitals), etc.

Please contact support@comtecinfo.com if you need any assistance.