

Department of Health and Hospitals

Louisiana Advisor

Vol. 9, Issue 4 - November 2010

Louisiana Advisor is a quarterly notification of policy changes on the MDS related to the case mix reimbursement system

The Louisiana Advisor is a publication produced under contract with The Department of Health and Hospitals by Myers and Stauffer LC
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The Louisiana Advisor is published to keep all interested parties current on Louisiana Case Mix Reimbursement. It is our goal to provide official information on major issues such as:

- * Clarifications/changes to the Supportive Documentation Guidelines
- * Case Mix Review Process
- * Policies and Procedures
- * Upcoming Training



MDS Clinical Questions?
Health Standards
(800) 261-8579

Documentation or Review Questions and Medicaid CMI Report Questions?
Myers and Stauffer LC
(800) 763-2278

Non-RUGable Records

Certain MDS 3.0 record combinations have been identified that lack RUG-III items necessary for RUG-III classification. These record combinations include:

- Non-OBRA and OMRA
 - ✓ A0310A = 99 and A0310B = 07 and A0310C = 1, 2, 3
 - ✓ This includes the Start of therapy, End of therapy and Both Start and End of therapy records
- Non-OBRA and Non-PPS and Discharge
 - ✓ A0310A = 99 and A0310B = 99 and A0310F = 10, 11, 12
 - ✓ This includes non-OBRA, non-PPS and Discharge “return not anticipated,” “return anticipated” and “death in facility”
- Non-OBRA and Non-PPS and Entry tracking
 - ✓ A0310A = 99 and A0310B = 99 and A0310F = 01 (A1700 = 1 or 2)
 - ✓ This includes non-OBRA, non-PPS and Entry tracking
 - ✓ Type of entry is either admission or reentry



Since these MDS 3.0 records cannot be classified in the RUG-III system they will not be selected for review.

Correction to the SDGs

The Supportive Documentation Guidelines for MDS assessments with an ARD on or after 10/1/2010 have a correction in item O0100H, IV medication. **Contrast material** has been deleted as an inclusion under “Does include.” **A new SDG has been posted on-line under “Resources” at la.mslc.com and is labeled 10/01/10A.**

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New State Review Policies

Two review policies have been approved by DHH and will be enforced beginning January 1, 2011. They include:

- ✓ Excessive Wait Time for Medical Records
- ✓ Facility Request for Cancellation of Review



These policies are included on pages 3-5 of this newsletter and are posted on our website at la.mslc.com.

MDS Coding Training Provided



In September 2010, Myers and Stauffer conducted two-day seminars in Bossier City and Baton Rouge. There were over 700 participants between the 2 cities. This seminar targeted LTC-MDS staff and other facility staff responsible for developing the proper coding for the MDS 3.0. Each MDS element was discussed with the goal of providing an understanding of coding rationales as described in the RAI Manual.

If you have any questions or feedback pertaining to this training, please email us at lahelpdesk@mslc.com. Please be sure to provide all of your contact information to ensure a speedy response.

Thank you to all of those that attended. We look forward to seeing you again next year!

Website Resources

If you haven't visited la.mslc.com lately, you are missing some new resources that will help you in your transition to the MDS 3.0 form. There are 3.0 Data Collection Tools NOW available under the Resources tab on la.mslc.com. Feel free to utilize these forms as necessary and be sure to spread the word about all of the valuable resources. Myers and Stauffer wants our website to be informative and helpful to you and your staff throughout the year. Check back often!

If you have any suggestions for our resources section, please let us know by emailing the Louisiana Helpdesk at lahelpdesk@mslc.com.

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Dear Cindy...



The "Dear Cindy..." column is a regular feature in each issue of *Louisiana Advisor*. Cindy Smith, Myers and Stauffer's RN consultant, will discuss questions that are frequently answered by our staff. We welcome your questions for future issues. As always, please refer all coding/regulatory issues to the state RAI Coordinator.

Dear Cindy:

Q: How do we collect ADL supporting documentation for the Discharge assessments?

A: *Discharge assessments are not RUGable. It is not necessary to collect ADL supporting documentation for a Discharge assessment. However, if the*



discharge is combined with an OBRA and/or PPS assessment, the ADL supporting documentation would be reviewed.

Attention: Nursing Facilities

The Case Mix Documentation Review Policy for On-site Review

Effective January 1, 2011

This policy will address excessive wait time for medical records. The nursing facility can access this policy on the Myers and Stauffer website at <http://la.mslc.com/Resources.aspx>.

Excessive Wait Time for Medical Records

Policy: During a Case Mix Documentation Review, the facility must provide medical records as requested within established time limits. There are procedures the RN reviewer will follow if excess wait time occurs. The following is the facility procedure.

Procedure:

1. During the entrance conference be sure to read the statement on the Entrance Conference Information form *“The availability of supporting original legal medical documentation will determine length of review. Excessive delay(s) in providing documentation to the RN Reviewer may result in a possible additional review as directed by DHH”*. The facility designee must initial that the statement was read.
2. Once the facility has been presented the first list of record requests (approximately 8-12 residents) the facility must provide a minimum of two requested records within 15 minutes of the completion of the entrance conference.
3. If at least two medical records from the first list are not provided within 15 minutes of the request, the RN reviewer will notify the facility liaison to please bring the records to facilitate the review.
4. If the remainder of the medical records from the first list is not provided within 30 minutes of the entrance conference, the RN reviewer will notify the Director of Nursing and or facility Administrator.
5. If all the records from the first list are not provided within 60 minutes of the entrance conference, the RN reviewer will notify their supervisor.

6. The Supervisor will then notify DHH that it has been 60 minutes since the records have been requested and DHH will provide further instructions on the next step.
7. Steps 2-6 will be applied to each resident list (approximately 8-12 residents).
8. When nearing the completion of the review, the RN reviewer will notify the facility of approximate time of exit.
9. During the exit conference be sure to read the statement on the Exit Conference Preliminary Findings Information form, *“I have received a copy of the preliminary review findings and agree that the RN Reviewer has been provided all the necessary original documentation requested and/or other applicable records requested in order to fully disclose the extent of documentation necessary to verify the RUG classification for the assessments. I further understand that the facility could not submit additional supporting documentation after each exit conference.”* The facility Administrator or designee is required to sign and date receipt of the preliminary findings and understanding of the above statement.
10. Once the exit conference is complete, no additional documentation will be accepted for the review.
11. This procedure applies to all resident lists for medical record requests.

Attention: Nursing Facilities

The Case Mix Documentation Review Policy for On-site Review

Effective January 1, 2011

This policy will address nursing facilities request for cancellation of review. The nursing facility can access this policy on the Myers and Stauffer website at <http://la.mslc.com/Resources.aspx>.

Facility Request for Cancellation of Review

Policy: After the notification of a Case Mix Documentation Review, a facility may request, under certain circumstances, a cancellation of the review. The following is the facility procedure.

Procedure:

1. The facility Administrator or designee must submit the request for cancellation in writing to Myers and Stauffer MDS Supervisor.
 - Request may be either emailed or faxed same day as request
 - Request must be signed by either facility Administrator or designee
 - Request must include reason for cancellation
2. After receipt of request, Myers and Stauffer MDS Supervisor will make a final decision as to granting or denying the request for cancellation of the review and notify the facility. Reasons a facility request for cancellation may be approved include but are not limited to:
 - State Surveyors are in the facility on the day of the scheduled review
 - Inclement weather/weather emergency
 - This list is not all inclusive; there may be additional circumstances that will be evaluated on case by case basis
3. In the event of a second consecutive request for cancellation during the same review year, DHH will be notified. DHH will render a final decision and the facility will be notified.