



State of Louisiana
Louisiana Department of Health
Health Standards Section

September 10, 2018

TO: LDH-HSS Licensed and/or Certified Health Care Providers

FROM: Cecile Castello, RN, Director

RE: Movement of DSW Registry Data to the Louisiana Adverse Action Web Site

All licensed and/or certified providers that employ unlicensed direct care staff that meet the provisions of LAC 48:1, Chapter 92 related to Direct Service Workers are required to check the DSW registry prior to hire and every six months thereafter to assure that a finding of abuse, neglect or misappropriation of property has not been placed against a prospective hire or a currently employed or contracted DSW. If a finding has been placed, the prospective employee shall not be hired nor shall a current employee have continued employment with the licensed and/or certified health care provider.

Effective October 1, 2018, providers will access DSW Registry data by going to the Louisiana Adverse Action web site. The Adverse Action site is currently used by providers to verify whether a prospective hire or a currently employed or contracted individual has been excluded from working for providers who are enrolled in the Medicaid program. DSW Registry data will be merged with the Adverse Action site so that providers can go to one site to check for DSW findings and for exclusions. The Louisiana Adverse Action web site can be accessed at: <https://adverseactions.dhh.la.gov/>. As of October 1, 2018 the current look up site for the DSW Registry found at <https://tlc.dhh.la.gov/> will no longer be considered an accurate resource to verify a DSW's ability to work as all current and future findings placed for DSWs will be on the Adverse Action site. The old look-up site however, will remain active for verification of certification status of certified nursing assistants.

If you have any questions regarding the requirements related to the DSW Registry Rule, you may access a copy of the applicable regulations on our web site for Direct Service Workers found at: <http://ldh.la.gov/index.cfm/directory/detail/713/catid/154>.