OASIS Assessment Deletion Request

Please Type or Print Legibly

NOTE: This request will be processed **only** if the **Reason for Deletion** is **"Patient should be Private Pay"** or **"Patient does not meet Medicare eligibility requirements"**. If an assessment was submitted for the wrong person, use the **DMS Split function** to move the assessment to the correct person. Errors on an assessment should be corrected using **Correction Policy** procedures to correct and then resubmit the assessment to the state database.

☐ **Assessment Deletion**
(complete **ALL** fields below)

☐ **Batch Deletion** (complete only fields **1, 2, 3, 4, 5, 6, 15, 16** and **17**)
   NOTE: **ALL** assessments in the batch will be deleted

Agency Information

1. Agency Name: (complete name)

2. HHA_AGENCY_ID:

Requestor (Administrator/Owner) Information.

3. Name (full name):

4. Title:

5. E-mail Address:

6. Phone Number:

Patient/Assessment Information

7. M0020_PAT_ID_NUMBER:

8. Res_Int_ID:*

9. M0040_PAT_LNAME:

10. M0064_SSN:

11. M0040_PAT_FNAME:

12. M0100_ASSMT_REASON:

13. Effective Date:**

14. Assmt_Int_ID:*

Submission Information

15. Submission Date:*

16. Submission Batch ID:*

Reason for Deletion

17. Reason for Deletion: (see NOTE above)

*Found on Final Validation Report
**Effective Date is:
   M0030_Start_Care_Dt for RFA types 01 and 02
   M0032_Roc_Dt for RFA type 03
   M0090_Info_Completed_Dt for RFA types 04 and 05
   M0906_DC_Tran_DTH_Dt for RFA types 06, 07, 08, 09, and 10

_____   Date ____
Signature - Administrator or Owner (Please circle one)
Submit **completed** and **signed** form to your State Agency via **Certified Mail** through the US Postal Service. Your State Agency will approve, sign, and forward your request to the QTSO Help Desk.

_____   Date ____
Signature - State Agency Authorizer
The request must be sent **Certified Mail** through the US Postal Service.

All requests require State Agency authorization.
Forms forwarded to the QTSO Help Desk without a State Agency signature will be rejected.

QTSO Help Desk - Internal Use:

OASIS_Assessment_Deletion_Request

Version 2.9