HCBS and ADHC Cost Reporting Tools All-Provider Meeting

October 2, 2025

LOUISIANA **DEPARTMENT OF HEALTH**

Agenda and Meeting Goals

Agenda:

- Overview of initiative
- Feedback on current cost reporting templates
- Next steps

Today's Meeting Goals

- Align on:
  - ❑ Cost reporting refinement initiative
  - ❑ Opportunities to provide input and feedback
- Discuss provider feedback on current cost reporting templates

Please use the chat box to submit questions and feedback.

Overview of Cost Reporting Refinement Initiative

Purpose of Project

Refine and streamline the cost reporting tools used to collect required data from Medicaid-funded home- and community-based services (HCBS) and Adult Day Health Care (ADHC) providers to:

- Support data accuracy and completeness

- Streamline tools to improve usability and accessibility for providers

- Reduce provider and LDH administrative burden

- Collect data that can help inform potential future payment rate updates and funding considerations

- Collect data to support compliance with state and federal requirements regarding direct/clinical care worker compensation

LDH anticipates using the updated tools for use in reporting due in 2026.

This project does not change cost reporting requirements effective in 2025; providers must complete the current cost reporting templates by the required due dates.

https://myersandstauffer.com/client-portal/Louisiana/#toggle-id-2

Anticipated Timing and Feedback Opportunities

Provider Meetings	Pilot Group	Review and Distribution of Final Tools
Oct – Dec 2025	**Jan – Feb 2026**	**Feb – April 2026**

Provider Meetings — Oct – Dec 2025

- Conduct all-provider meeting
- Conduct provider workgroups
  - **Four workgroups:** Large providers, small/medium providers, ADHCs, support coordinators
  - **Identification of workgroup members:** Based on prior participation in rate study workgroups and size/type
  - **Workgroup member role:** Provide feedback on draft tools and participate in the piloting of the draft tools

Pilot Group — Jan – Feb 2026

- Conduct a pilot of the updated cost reporting tools, specifically:
  - Test the updated tools across key provider types
  - Gather feedback on usability, clarity, and overall effectiveness of the tools
  - Use feedback to inform final revisions to the tools and processes

Review and Distribution of Final Tools — Feb – April 2026

- Incorporate final revisions to the cost reporting tools
- Share updated tools with all providers

You are welcome to provide feedback at any time throughout the project at __LAHCBS@milliman.com__.
If you would like to be part of one of the provider workgroups, please also reach out to this project email.

10/2/2025

Initial Considerations for Changes

Consideration for Variability in Tools

▪ **HCBS cost reporting templates:** Provide small/medium providers the option of completing a more streamlined tool as compared to large providers

▪ **ADHC cost reporting template:** Make targeted adjustments

Areas of Improvement Identified to Date

▪ Simplified data entry fields / consolidation of line items

▪ Clear definitions and examples of cost categories

▪ Automated checks for common errors and missing information

Note: Due to state and federal requirements, there will continue to be a focus on reporting of direct / clinical care staff compensation.

Feedback on Current Cost Reporting Approach

High Level Summary of Feedback Received to Date

- Cost report is time consuming and requires a specific set of expertise in accounting to complete accurately

- Cost report expense categories can be challenging to align with provider internal financial documents

- Manual entries are required throughout current cost report adding additional complexity

- Terminology in cost report is sometimes confusing, need for plain language

- Specific to support coordination, there is some duplication between the cost report structure and the requirement to have audited financials.

- Need for additional technical assistance, including training, instruction materials, and support

- Uncertainty regarding whether current cost report submissions are being effectively utilized, including for purposes such as rate increases

Feedback on Current Cost Reporting Template

Common Issues

- What are your biggest pain points with the current cost report templates and processes?
- What challenges or barriers do you face when completing cost reports?

Current Successes

- What aspects of the current cost reporting tools work well for your organization?
- What items would you keep?

Cost Report Template Sections

- Are there specific sections or worksheets that are confusing or time-consuming?

Overall Support

- What support, resources, or features would make the process easier?

Next Steps

Next Steps

Providers:

Current Cost Reporting Template

- Attend upcoming Myers and Stauffer training on Tuesday, October 7 from 12-2:30 pm CT (registration is necessary!)
- Continue working to complete the current cost reporting template by the required due dates

Ongoing Cost Reporting Tool Refinement

- Be on the lookout for provider workgroup invitations from LDH (meetings starting in late October / early November)
- Submit any feedback throughout the project to *LAHCBS@milliman.com*

LDH and Milliman:

Ongoing Cost Reporting Tool Refinement

- Review provider feedback received
- Continue development of refined reporting tools
- Schedule the first round of provider workgroup meetings in late October / early November

This presentation is intended to facilitate discussion regarding HCBS and ADHC cost reporting tools and processes and is not complete without oral comment.

Thank You