



**State of Louisiana**  
Louisiana Department of Health  
Office of Public Health

January 5, 2020

**COVID-19 VACCINE REQUEST FORM**  
LOUISIANA OFFICE OF PUBLIC HEALTH IMMUNIZATION PROGRAM

The Louisiana Office of Public Health (OPH) COVID-19 vaccination effort continues to expand to make the vaccine available to more people. We are now encouraging interested hospitals to offer the vaccine to populations other than frontline COVID response staff to do so. These additional populations include:

- Outpatient health personnel and outpatient health-related support personnel in their community (not only those associated with your facility);
- Patients 70 years of age and older;
- Home health patients; and
- Dialysis patients.

This request form reflects the quantity of vaccinations you could handle for these particular groups in a given week. Please wait to schedule these groups for vaccination until your request is fully, or partially, authorized.

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***For use ONLY by providers who have COMPLETED the COVID-19 Vaccine  
Provider Enrollment with the OPH Immunization Program.***

Request Date:		Requested by (Name):			
CV Number in LINKS:	CV:	Parish:			
Site Name:					
Site Name in LINKS, if different from above					
Dept/Section (if applicable):					
Contact Name:					
Address:					
Room/Suite:					
City:		State:		Zip:	
Telephone:		Fax:			
Email:					

**PUBLIC INFORMATION – FOR PUBLIC SHARING**

In the section below, indicate contact information that can be shared publicly.

Name of Organization:					
Address:					
City:		State:		Zip:	
Telephone Number:		Website URL:			

<b>DOSES REQUESTED</b>	
List the number of doses your site would like to request. Complete for both Pfizer and Moderna because it is not certain which brand you may receive on a particular week.	
<b>Type of Vaccine Requested</b>	<b>Number of Doses</b>
<b>If Pfizer is available: (in multiples of 975)</b>	
<b>If Moderna is available: (in multiples of 100)</b>	

Please note that vaccine doses remain limited and completing a request form does not guarantee you will receive any quantity, or brand of vaccine a particular week.

Requests must be submitted by Tuesday at 12:00 p.m. to be processed in time for delivery the following week, otherwise, they will roll over to the next week.

The Immunization Program appreciates your willingness to vaccinate the community you serve.

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