

DWRLF Guidance for Contractors on the Davis Bacon Act (DBA) Additional Wage Classification Request Process

The request for additional classification must be submitted on **Standard Form 1444**; the HUD version is not acceptable to EPA. *Note that it can take several weeks for the request to get reviewed as it must go through LDH, EPA, and DOL.*

“Construction Contract” should be checked at the top of the form.

Block 1 should contain address to DOL in Washington, D.C.:

Administrator
Wage and Hour Division
US Department of Labor
Washington, DC 20210

Block 2 should contain LDH mailing address of LDH-DWRLF’s DBRA Contracting Officer:

LDH DWRLF DBRA Compliance Officer
Drinking Water Revolving Loan Fund
P. O. Box 4489
Baton Rouge, LA 70821-4489

The Contractor must complete Blocks 3 – 16 (8 may be blank; 9 does not apply to our program).

- **Contract Number (Block 5) is the DWRLF project number.**
- **Block 13 must contain the wage determination number and revision date that is applicable to the project.**
- **Block 13 a, b, and c list the additional classifications needed with proposed wage rates and fringe benefits.**
- **Block 14 may be blank if the request is not from a subcontractor.**
- **Block 15 must contain the signature and title of the prime contractor or representative.**
- **Block 16 may be signed by the employee or the administrative consultant as representative. The “Agree” box should be checked if the employee and contractor agree to the proposed wage, otherwise check “disagree”.**

Note that for any project that has received an additional classification, the additional classification must be posted with the wage determination at the job site.