

**ATTACHMENT B**  
*Drinking Water Revolving Loan Fund Program • Guidance for Issuing a*  
**SIP PUBLIC NOTICE**

**LOUISIANA DEPARTMENT OF HEALTH • OFFICE OF PUBLIC HEALTH**

In accordance with DWRLF’s State Environmental Review Process (SERP) and ONLY for projects that DON’T qualify for a categorical exclusion (CATEX), the applicant must place a Public Notice advertising the availability of the SIP for public review and comment in a newspaper of general circulation in the project area. A period of 30 days must be allowed for public comments. **The Public Notice (PN) must include the following information:**

- (i) *Description of Proposed Project.* A brief description of the proposed project, including the location(s) of any new water facilities, especially water treatment facilities.
- (ii) *Date, Time and Place.* A copy of the SIP must be displayed at a convenient local site, typically at the Water System office, for public review for a minimum of 30 days. The Notice must include the initial and final date of advertisement and the office hours of the site where the SIP is displayed.
- (iii) *Cost.* The estimated total cost of the project. Which includes all associated cost, such as cost incurred from Construction, Legal, Engineering, Land acquisition, etc.

*Please utilize the following format for a SIP Public Notice:*

**PUBLIC NOTICE**

**Name and Description of Proposed Project:** *(insert the name and a brief description of the proposed project, including the location(s) of any new water facilities).*

The total project cost is estimated to be \$\_\_\_\_\_ and will be funded through the Louisiana Department of Health’s (LDH’s) Drinking Water Revolving Loan Fund (DWRLF), a low interest loan program that provides financing for water treatment projects at an interest rate much lower than market rate. The loan will be financed for 20/25/30 years. The debt will be repaid by \_\_\_\_\_ *(i.e. revenue generated from user fees dedicated to the water system, existing user fees, etc.).*

In accordance with the National Environmental Policy Act (NEPA), as administered by the Louisiana Department of Health (LDH), Office of Public Health, a System Improvement Plan (SIP) with Environmental Information Document (EID) has been prepared for this project. Copies of the SIP/EID will be available for public review and comment between *(insert first date of advertisement)* to *(insert comment period expiration date)* at *(insert address location)* between *(insert hours)*. **The 30-day Comment Period will expire on *(insert date 30 days from first advertised date)*.**

Please direct all comments to:

*(insert water system or environmental consultant contact information)*