

Collect the Private Water Well Sample

Total Coliforms/E. coli Test



- **Select the faucet from which the sample will be collected.**

It is recommended that the sample be collected from a faucet as close to the well as possible, but not a kitchen or bathroom faucet. The selected tap should not have a leaky valve stem, screw-on vacuum breaker or swivel faucet.

- **Wipe the faucet with a CLEAN household towel to remove any debris. DO NOT flame the tap or use any other cleaning agent.**



Turn your cold water all the way on and let it run down the drain for 3 minutes.

1. **At the end of 3 minutes, turn the water down to a low stream.**
2. **Pick out the clear bottle from the kit and remove the plastic seal.**
3. **There is a white powder residue or clear liquid inside the bottle.**
DO NOT rinse the bottle.
4. **With clean hands, take off the cap.**
Do not touch the inside of the cap or bottle.
5. **Fill the bottle directly from the faucet.**
Fill up to the 100 mL line on the bottle. Be careful not to under fill the bottle. If overfilled, do not pour out. Overfilled samples will not be rejected.
6. **Put the cap back on.**
Close finger tight to make sure it doesn't leak.



Person holding sample bottle under faucet to collect water sample.



Filled sample bottle resting on counter top depicting water filled to the bottle line.

Fill out the Sample Form

The following information must be included on the Lab form:

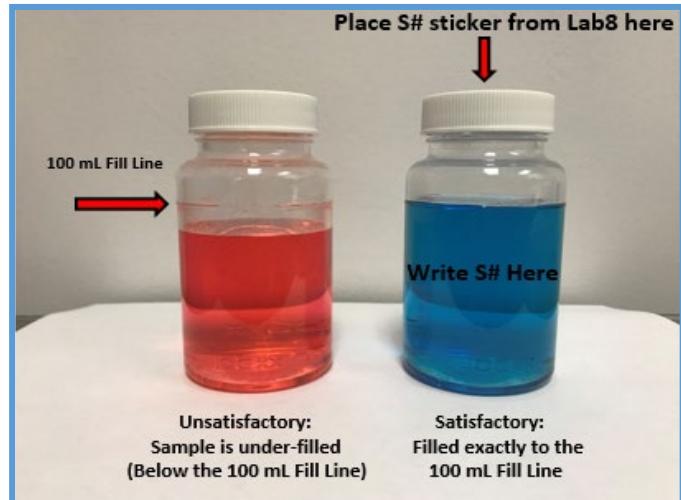
*Print firmly with blue or black ball point pen only. Do not use pencil or white out.

- Name, street address and parish where the sample was collected
- Email address and phone number
- Name of individual who collected the sample
- Date collected
- Time collected (in military time, for example, 1:00pm is 1300 hours)
- Point of Collection
- Type of supply: #5, private supply

of	Project Code	200	Lab Use Only
LOUISIANA DEPARTMENT OF HEALTH, OFFICE OF PUBLIC HEALTH LABORATORIES, WATER MICROBIOLOGY			
LABORATORY REQUEST AND REPORT FORM			
BOLD PRINT INDICATES REQUIRED INFORMATION. INCOMPLETE INFORMATION MAY CAUSE SAMPLE REJECTION.			
Name of Supply	RECEIVED BY: _____		
John Doe	Rec Temp: _____ °C on ice _____ RT		
Address		E-mail	
123 Main Street		JohnDoe@email.com	
City	State	Zip	Parish
Anytown	LA	70000	E. Baton Rouge
COLLECTED BY		John Doe	
PUBLIC WATER SUPPLY (PWS) ID (1-7)		DATE COLLECTED	TIME COLLECTED
_____		05 20 24 (B-13) Mo Day YY	14 25 (14-17) 24 Hour Military Time
Point of Collection (POC) ID and POC Location Description Well Faucet			
Note: All Repeat or Replacement drinking & ground water samples should have the lab sample no. of the related positive sample listed here: _____			
TYPE OF SAMPLE Drinking Water Program		Please Print or Type	
1. Routine	4. Repeat - Upstream Tap	7. Special	<input type="checkbox"/>
2. Replacement	5. Repeat - Downstream Tap	8. Triggered Ground Water	<input type="checkbox"/>
3. Repeat - Original Tap	6. Repeat - Additional Tap	Confirmation	<input type="checkbox"/>
Comments / Special Tests		Source Water Turbidity (NTU)	Disinfectant Residual Free ppm _____ Total ppm _____
LABORATORY USE ONLY			
MMO-MUG Total Coliform P/A		MMO-MUG E. coli P/A	
0. Not Found	<input type="checkbox"/>	0. Not Found	<input type="checkbox"/>
1. Present	(40)	1. Present	(10)
MMO-MUG Total Coliform MPN MPN / 100 ml		MMO-MUG E. coli MPN MPN / 100 ml	
Multiple Tube Fermentation Total Coliform MPN MPN / 100 ml		Multiple Tube Fermentation E. coli MPN MPN / 100 ml	
Standard Plate Count / 1 ml		Other Tests	
Remarks			
Date Analyzed: Time Analyzed: Analyst:		Reviewed By: _____ LABORATORY COPY Sample No. S1542977	
DETACH AND PLACE NUMBERED TAG ON SAMPLE BOTTLE CAP			

Final Bottle Preparation:

1. Use a permanent marker to write the S# underneath the 100 mL line.
2. Remove the S# strip from the bottom of the Lab form and stick it on top of the sealed bottle cap.
3. Samples must be received for testing within 30 hours of collection time.
4. Testing on Mondays through Thursdays only, no weekends, holidays or days before a holiday.
5. See below for the link for sample drop off locations, days and times:
<https://www.la.egov.com/ldh/privatewell/Home/AllDropOffLocations>
6. Results will be available within 24 hours of lab receipt and emailed to the email submitted.



Two filled sample bottles are shown. One is dyed with blue water depicting the correctly filled container and instructions to place the sticker on the lid. The other bottle contains water dyed red and illustrates an under-filled container which will be rejected by the lab.