

# Sanitarian Services:



## How to Obtain a LDH Food Safety Certificate (with the Gold Seal)

According to the Title 51 Sanitary Code, Part XXIII. Retail Food Establishments, Section 305, food establishments must have a representative who holds a state issued Food Safety Certificate. Some exceptions apply.

**Step 1:** Take an 8 hour Food Safety Manager Course and Proctored Exam to obtain the prerequisite "Food Safety Manager Certificate" (also known as the "Food Protection Manager Certificate"). For a list of local providers of the class and exam, go to our website, [www.eatsafe.la.gov](http://www.eatsafe.la.gov) ➡ "Food Safety Certificate Info" to view the LDH Food Safety Certificate Provider List.

**Or** Choose an ANSI Approved Testing Company below to schedule the course and proctored exam:

1) ServSafe	( <a href="http://www.servsafe.com">www.servsafe.com</a> )	1-800-765-2122
2) National Registry of Food Safety Professionals	( <a href="http://www.nrfsp.com">www.nrfsp.com</a> )	1-800-446-0257
3) 360 Training (Learn2Serve)	( <a href="http://www.360training.com">www.360training.com</a> )	1-877-881-2235
4) Above Training	( <a href="http://www.statefoodsafety.com">www.statefoodsafety.com</a> )	1-801-494-1416
5) Always Food Safe	( <a href="http://www.alwaysfoodsafety.com">www.alwaysfoodsafety.com</a> )	1-844-312-2011
6) 1 AAA Food Safety	( <a href="http://www.1aaafoodhandler.com">www.1aaafoodhandler.com</a> )	1-714-592-4100

**Step 2:** Apply for the LDH Food Safety Manager Certificate (required gold seal certificate) 1 of 2 ways:

A) Apply by mail:

- 1) Fill out the "Paper Application" found on [www.eatsafe.la.gov](http://www.eatsafe.la.gov) ➡ "Food Safety Certificate Info"
- 2) Provide a \$25.00 company check or money order written out to LDH
- 3) Provide a copy of the Food Safety Manager Certificate from the testing company  
( also known as the Food Protection Manager Certificate )
- 4) Mail to: Louisiana Department of Health: Attn: Retail Food  
P.O. Box 4489 Bin 10 Box 10  
Baton Rouge, Louisiana 70821-4489

**OR**

B) Apply online:

- 1) Go to the [www.eatsafe.la.gov](http://www.eatsafe.la.gov) homepage ➡ "Food Safety Certificate Information" and click on "Apply Online for Food Safety Certificate": <https://appengine.egov.com/apps/la/LDHOPH/FoodSafetyCertification>
- 2) Select "New" certificate to generate the \$25.00 fee for a new certificate, and fill out the Application
- 3) Upload a PDF copy of the testing certificate
- 4) Provide a \$25.00 credit card payment (plus a non-refundable \$3.19 credit card processing fee)

**Please allow approximately 7-10 business days for processing once the application is received.**

Duplicate certificates may be awarded in the event the applicant no longer holds the original. Apply with a fee of \$12.50 .

You may reach our office by calling 225-342-7773 or 225-342-7688.