

Secure Remote Viewer (SRV) Operation Instructions

The Genetic Diseases Program in collaboration with the Office of Public Health (OPH) Laboratory provides authorized submitters access to results from the Newborn Screening Program via the Internet. This feature provides quick access to newborn heel stick screening test results for all infants tested through the OPH State Laboratory. The system allows users to print results immediately from their computer. This system will not affect the routine of the submitter receiving a hard copy of the result in the mail.

To utilize the SRV System, submitters must register with the Genetic Diseases Program.

SRV Registration

1. Submitter must fax a request to the Genetic Diseases Program at **(504) 568-8253** or send an email to Margaret McGinnis at Margaret.McGinnis@la.gov to initiate registration for SRV (see Registration Form).
2. Once the form is received, the Genetic Diseases Program will do the first half of the registration. Registrant will then receive an invitation from ums_admin@la.gov via email to complete the registration and join the system.
3. Registrants will be able to use the system once the invitation is accepted.

System Requirements

In order to access newborn screening results, the following are required on a computer system:

- Access to the Internet
- A current PDF Viewer as in Adobe Reader

Instructions for Using SRV

1. Go to the website at: <https://newbornscreeningresults.oph.dhh.la.gov>

What is required?

In order to access a child's newborn screening result, the following information is needed:

The child's date of birth **and** at least one of the following:

Mother's last name

Mother's first name (**Recommended**)

Baby's first name

Baby's last name

OR

Medical Record Number

OR

Form Number (Last 2 digits of year of birth + 6 digit form number)

Information Provided by SRV

1. Lab Form Number, with the last two (2) digits of the year of birth as a prefix
2. Last Name (spelled)
3. Date of birth
4. Date specimen was collected
5. Sex (male, female, unknown)
6. Test results with interpretation and action to take if suspect for disease

Note: Regarding the Help Desk

Before contacting the DHH Help Desk on issues with SRV please contact Margaret McGinnis at 504-568-8254 or Margaret.McGinnis@la.gov Or Ngoc Huynh at 504-568-8252 or ngoc.huynh@la.gov