



✉ **Mail completed application to:**  
Bureau of Vital Records and Statistics  
ATTN: Pre- Adoption Certificate  
P.O. Box 60630  
New Orleans, LA 70160

## Adoptee Application for Pre-Adoption Birth Certificate

### Record Information

**FEE PER COPY: \$15.00**

Number of Copies Requested: \_\_\_\_\_ x \$15.00 each plus .50 per transaction

		<b>Total Fees Due:</b>
Full Legal Name on Current Birth Record (name at adoption) (First, Middle, Last)		Date of Birth* (Month, Day, Year)
City of Birth	Parish of Birth	Sex
Full Name of Adoptive Mother/Parent Before Marriage (First, Middle, Last)		
Full Name of Adoptive Father/Parent Before Marriage (First, Middle, Last)		
Name on Pre-Adoption Birth Record (name at birth), if known		

### Applicant Information

First Name		Last Name	
Mailing Address (Street/PO Box/Apt. #) (City/Town, State, Zip)			
City	State	Zip Code	
Email		Phone	

I am aware that any person who willfully and knowingly makes any false statement on an application for a copy of a vital record is subject upon conviction to a fine of not more than \$10,000 or imprisonment of not more than five years, or both.  
By signing this form, you are certifying that you have a legal right to the requested record.

**Signature:** \_\_\_\_\_

<b>Order will be returned if items not completed and included:</b>	<input type="checkbox"/> Signed application	<input type="checkbox"/> Copy of Federal or State photo ID	<input type="checkbox"/> Correct fees
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ALL MAIL ORDER PAYMENTS MUST BE CHECK OR MONEY ORDER ONLY - Payable to LOUISIANA VITAL RECORDS