



State of Louisiana
Louisiana Department of Health
Office of the Secretary

ADDENDUM NO. 1

December 28, 2020

Your reference is directed to File No. SFO 3072020-01, RFX 3000016293, for Medical Staff Teams for Hospitals located in the State of Louisiana for the Louisiana Department of Health which is scheduled to open at 2:00 PM CDT January 4, 2021.

The following changes are to be made to the referenced solicitation:

This following is in response to the questions received by December 28, 2020.

Question 1: Can paramedics be utilized in the staffing matrix? Can EMTs be utilized in the staffing matrix? If so, at what equivalency levels?

Answer: LDH is seeking a contractor that can provide medical teams which may include, but not be limited to, Registered Nurses, Licensed Practical Nurses, Certified Nurse Assistants, Respiratory Therapist and Physicians. The use of paramedics and/or EMT’s may be approved for use by some hospitals but not as an equivalent to the identified medical positions above that serve to support the purpose of this proposal.

Question 2: Page 13 “Scope of Work” 3rd paragraph it states IMT will be responsible for supplies for staff, please define supplies?

Answer: The contractor will be responsible for supplying all equipment and supplies necessary for use by their IMT team to perform the duties to manage these operations. I.e. state will not supply computers, laptops, phones, printers, paper, etc. for the IMT use.

Question 3: Page 14 “Medical Teams” will all specific hospital training be considered paid time by the State?

Answer: Any time for orientation required by the hospitals will be paid time.

Question 4: Will LDH allow time sheets for staff either ill or in isolation due to COVID exposure while activated for this mission?

Answer: LDH will provide “response safety coverage” for any staff member assigned to this event who experiences illness associated with the COVID-19 up to fourteen (14) days post-demobilization. The “response safety coverage” will include all reasonable costs associated with the recovery phase. Any healthcare worker who develops symptoms within a fourteen (14) day period post assignment, must be provided compensation at their base pay rate for the days they are sick, not to exceed forty (40) hours per week, until they are cleared by a medical authority.

Question 5: Does the Incident Management Team need to be officed in a specific location or city?

Answer: It is the contractor’s responsibility to determine the members of their Incident Management Team that is sufficient to support the scope and scale of this operation. As it is undetermined at this time how many staff and locations that will be supported by this contract, the team should be scalable. It is not the request of this SFO that an IMT member be located at each hospital location. Again, it will be the contractor’s responsibility to determine the scope of their team. At a minimum, one person identified as a member of the IMT shall be provided 24/7 and is to be located onsite in Louisiana. The Louisiana Department of Health will identify the site location at the time of the contract.

Question 6: As an IMT is scalable, please specify how IMTs will be deployed and what should we plan for related to # of hospitals the IMT must manage. IMTs on site of hospital? Remotely? Number of hospitals expected to support?

Answer: See response to Question 5 above.

Question 7: As rates for medical staff are extremely volatile during this pandemic, will the state account for high demand pricing that may need to be adjusted?

Answer: The pricing offered for the Solicitation for Offer (SFO) will be required to be firm for the period of the contract term.

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This addendum is hereby officially made a part of the referenced SFO.

ACKNOWLEDGMENT: If you have already submitted your SFO and this Addendum does not cause you to revise your offer, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgment by email to: Jimmie Sanders, RFP Coordinator at Jimmie.Sanders3@la.gov . The State reserves the right to request a completed Acknowledgement at any time. Failure to

execute an Acknowledgment shall not relieve the Offerer from complying with the terms of its offer. Addendum Acknowledged/No changes:

For: _____ By: _____

REVISION: If you have already submitted your SFO and this Addendum requires you to revise your offer, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to the SFO opening and indicate the SFO number.

Revisions received after the SFO opening shall not be considered and you shall be held to your original offer.

Revision: _____

For: _____ By: _____

By: Jimmie Sanders
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