



**State of Louisiana Department of Health Office of Public  
Health Bureau of Family Health**

**RFP #: 3000016362**

**Proposal Due Date/Time: August ~~4~~ 13, 2021 at 4:00 PM CT**

Addendum #2, Revisions to RFP

**1.6 Schedule of Events**

Event	Date
RFP advertised in newspapers and post to LaPac	June 25, 2021
Deadline for receipt of written inquiries	July 06, 2021
Deadline to answer written inquiries on or about	July 14, 2021
Deadline for receipt of proposals  <i>ALL PROPOSALS SHALL REMAIN SEALED UNTIL THE DATE AND TIME LISTED.</i>	August <del>4</del> <u>13</u> , 2021 at 4:00 PM CT  <i>No proposals received after the time and date entered can be accepted. Any proposals received after the time and date are automatically disqualified and will not be evaluated or receive further consideration. Objections to written specifications as unduly restrictive must be received at least 2 days prior to the proposal opening date.</i>
Presentations & Discussions (if applicable) Those Proposers reasonably susceptible of receiving an award may be selected to provide On Site presentations or demonstrations of services and/or products.	Date TBA Time TBA Location TBA

Notice of Intent to award announcement, and 14 day protest period begins, on or about	Date TBA
Contract execution, on or about	Date TBA

**NOTE: The Department of Health reserves the right to revise this schedule. Revisions, if any, before the Proposal Submission Deadline will be formalized by the issuance of an addendum to the RFP.**

### 1.7 **Electronic Proposal Submittal**

Firms or individuals who are interested in providing services requested under this RFP must submit a proposal containing the mandatory information specified in the section. The proposal must be received in hard copy (printed) version by the RFP Coordinator on or before the date and time specified in the Schedule of Events. FAX or e-mail submissions shall not be acceptable. Proposers mailing their proposals should allow sufficient mail delivery time to ensure receipt of their proposal by the time specified. The proposal package must be delivered at the Proposer's expense to: Culpepper Clark, 1450 Poydras, Suite 2013, New Orleans, LA 70112.

The responsibility solely lies with each Proposer to ensure their proposal is delivered at the specified place and prior to the deadline for submission. Proposals received after the deadline will not be considered.

#### 1.9.10 **Certification Statement**

The Proposer must sign ~~electronically or submit a scanned signature~~ on **Attachment I**.

#### 1.10 **Number of Copies of Proposals**

The State requests that ~~eleven (11) copies~~ ~~one (1) copy~~ of the ~~entire technical proposal~~ and ~~four (4) copies of the cost proposal~~ be submitted to the RFP Coordinator at the address specified. At least one copy of the ~~The~~ proposal shall contain ~~electronic signatures or scans of~~ original signatures of those company officials or agents who are duly authorized to sign proposals or contracts on behalf of the organization. ~~An electronic signature as provided by LAC 4:I.701 et seq. is considered an original signature.~~ A certified copy of a board resolution granting such authority should be submitted if the Proposer is a corporation. The proposal will be retained for incorporation into any contract resulting from this RFP.